

**Revelstoke and Area
Minutes of the Economic Development Commission
Wednesday, March 6, 2019 at 4:00 p.m.
in the Revelstoke Business Information Centre,
301 Victoria Road West**

PRESENT: Members Roberta Bobicki, Brett Renaud, Nathan Weston, Erin Kerwin,
Ken Norrie, Shaun Aquiline, Lisa Longinotto, David Brooks-
Hill, Tracey Buckley, Alex Cooper (late)
Staff Ingrid Bron, Director, Community Economic Development
Brooke Burke, Recording Secretary
Marianne Wade, Director, Development Services
ABSENT: Craig Tennock, Steve Cross, Mark Baron

1. CALL TO ORDER

Meeting was called to order by chair, Roberta Bobicki at 4:00 pm. Introductions were made around the table.

2. ADOPTION OF AGENDA

Moved by Brett Renaud

Seconded by Tracey Buckley

THAT agenda be adopted as presented.

CARRIED

3. PRESENTATION

3.1 City of Revelstoke, Development Services – Marianne Wade

Marianne gave a quick overview of her background experience in affordable housing, nonprofit organizations, 2010 Olympic bid, council, public and private sectors. Looking to streamline processes in the department, including redoing application forms and creating a checklist for permitting. Moving forward the permit process will be evaluated annually and be changed as required. Beginning updates to OCP in specific areas. Touched on commercial lands for future development and heritage areas and possibly expanding the boundaries. BC Housing and the City will work together in developing the Mt Begbie site, this will include community engagement. She has a great relationship with BC Housing and will be the main contact point moving forward. Will be looking at zoning areas with higher density locations for future growth. Question was asked about development growth vs. infrastructure capability, this will be addressed in the OCP. Discussion around bankruptcy with resorts. Marianne responded that our resort has a good leader with a vision and the knowledge of working in a resort

environment. Her department will have information on processing times of permits and has been working with business owners looking at building employee housing. Marianne noted she is open to come back anytime to address any questions or concerns the commission may have.

4. ADOPTION OF THE MINUTES

Moved by Brett Renaud

Seconded by Erin Kerwin

THAT the minutes from February 6, 2019 be adopted with the following corrections:

- Members attending – Ken Norrie was listed twice
- Presentation – Revelstoke Gold Course – spelling correction to Revelstoke Golf Course

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

Page 1, Item 3 – Presentation – Letter of support that was submitted to council has been sent but no word back yet.

General discussion around revisiting the terms of reference and its initial intention. Ingrid will clarify with the City and the CSRD on communication between the organizations to the commission.

6. ACTIVITY REPORT

6.1 February 2019 Activity Report

Report was reviewed by commission and the following was discussed:

- Telus data is still being analyzed and Commission members received a document on overall population data. This information is available on the City's website on the CED page. An upcoming meeting with the analytics team will help to clarify methodology and validate data before releasing any more to the public. Discussion on the impacts felt with community infrastructure and emergency services. Ingrid clarified that payment for this information was shared between City departments, RAA and RMR.
- A new Resort Development Strategy (RDS) is being developed with Tourism stakeholders. The Resort Municipality Initiative (RMI) now provides approximately \$600,000 per year for spending on tourism infrastructure as well as events and festivals.
- The City does not have a current Tech Coordinator, as there has been no word back from the province on additional Rural Dividend Funding.

Ingrid noted she has not brought forward a new workplan to the commission as she would like to incorporate the new Council's strategic priorities and the completed RDS into a revised workplan for 2019-2022. She would like to focus on:

- more engagement with the CSRD
- developing new community information resources, including:
 - investment readiness information
 - business profiles and success stories from the City and region
 - an updated CED website
 - new printed material incorporating both City and tourism branding

7. OLD BUSINESS

None.

8. NEW BUSINESS

None.

9. FOR INFORMATION

9.1 Building Permit History

Reviewed chart with commission.

9.2 Tech Dev Workshop

FYI to commission.

9.3 Collective Impact Training

Noted anyone wanting to attend to sign up.

9.4 Roundtable

Members discussed the need to formally include a roundtable discussion at commission meetings. This will provide members the opportunity to share information with each other and to raise issues for discussion and referral/action to the municipal and regional governments. All were in agreement that a roundtable discussion will be part of the commission agenda moving forward.

Issues discussed:

- Concerns about the lighting proposed at the A&W site when they do a major improvement (total modernization of the building) should not be impeded

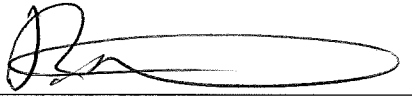
due to the lighting issues; City should look at bylaw to make an exception as the business is not in a residential area.

- Member has had a hard time finding the current draft budget and once it was found had concern about the long term debt. Discussion on tax comparison to other communities similar to ours and ours is a much higher ratio. Referred to the projection on reserve funds and is very concerned as our community does not have the households to support that figure.
- Communications position was discussed asking what the role is and is this a role that is really needed. It was noted that the City recognizing an issue with communication is a positive step in the right direction.
- March 20th is the Revelstoke Chamber's AGM.
- If caribou closures happen there could be devastating negative effect on businesses in town.

ADJOURNMENT

Next regular meeting is April 3, 2019.

Tracey Buckley moved to adjourn meeting at 6:00 pm.



Roberta Bobicki, Chair