



# BOARD REPORT

**TO:** Chair and Directors

<b>File No:</b> 6140 50 29 1855 04
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**SUBJECT:** Electoral Area D: Salmon River Parallel Trail Community Works Fund and Contract Award

**DESCRIPTION:** Report from Ryan Nitchie, Team Leader, Community Services, dated April 25, 2019. Salmon River Parallel Trail Community Works Funds and Contract Award.

**RECOMMENDATION #1:** THAT: in accordance with Policy No. F-3 "Electoral Area Community Works Funds – Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$250,000 plus applicable taxes from the Electoral Area D Community Works Fund allocation for the construction of a parallel trail, this 16<sup>th</sup> day of May, 2019.

**RECOMMENDATION #2:** THAT: the Board empower the authorized signatories to enter into an agreement with Mountain Side Earthworks Ltd. for the construction of the Salmon River Parallel Trail adjacent to Salmon River Road in the Silver Creek area of Electoral Area D for a total cost not to exceed \$848,000 plus applicable taxes, this 16<sup>th</sup> day of May, 2019.

### SHORT SUMMARY:

In August 2018, the CSRD received a grant of \$785,000 from BikeBC for the construction of a separated parallel trail in the Silver Creek area along Salmon River Road. In 2018, staff completed the design, engineering, geotechnical analysis, environmental management planning, and permitting for the project. The CSRD has tendered and awarded the construction and installation of a pedestrian bridge to be installed over the Salmon River. On a recent tender for the trail construction portion of the project Mountain Side Earthworks Ltd. was the lowest compliant bidder for the trail construction. As the contract with Mountain Side Earthworks Ltd. exceeds the \$500,000 threshold within Policy No. F-32 "Procurement of Goods and Services", Board approval is required to enter into the contract with Mountain Side Earthworks Ltd.

The costs of the project have exceeded the original opinion of probable costs and the 2019 Electoral Area D Parks budget allocation, therefore, staff is requesting additional funds from the Electoral Area D Community Works Fund to complete the project.

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**VOTING:** Unweighted  LGA Part 14  Weighted  Stakeholder   
Corporate (Unweighted) Corporate (*Weighted*)

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### BACKGROUND:

The Electoral Area D Parks Master Plan identified parallel trails as a priority. In 2014, staff commenced preliminary survey and design for parallel trails in the Rancho and Silver Creek areas of Electoral Area D. Preliminary design plans for a separated parallel trail were presented to and supported by the Electoral Area D Parks Advisory Committee in 2016. A grant application was submitted to BikeBC in

2017 in the amount of \$785,000. In 2018, the CSRD received notification from BikeBC that the grant application was successful. Staff proceeded with final design for an asphalt capped separated parallel trail. The proposed trail is approximately 3.65 km in length located within the road right-of-way between Haines Road near the Silver Creek Elementary School and Silver Creek Community Park along the easterly side of Salmon River Road. Once final design was completed, a construction permit application was submitted to the Ministry of Transportation and Infrastructure (MoTi) for approval. Approval of the application was received in 2018 and subsequent permits for the construction of a pedestrian bridge and a culvert extension were submitted to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD). Concurrently, staff engaged with environmental consultants and geotechnical engineers, as well as structural engineers to support applications and complete final design requirements. Staff tendered separately for the supply and installation of a pedestrian bridge and awarded the contract to Landmark Solutions Ltd. Staff tendered the construction of the trail in the spring of 2019 and Mountain Side Earthworks Ltd. submitted the lowest bid.

Since the initial planning stages and grant application in 2017, estimated costs for the project have escalated. Increasing costs for asphalt, aggregate, earthworks, environmental monitoring and professional fees have contributed to the cost increases. The request for additional funding will provide needed funds to fulfill the contracts as well as provide for contingency funds.

**POLICY:**

In accordance with CSRD Policy No. F-32 "Procurement of Goods & Services", Board authorization is required for any tender or request for proposals to be awarded in excess of \$500,000.

In accordance with CSRD Policy No. F-3 "Electoral Area Community Works Fund – Expenditure of Monies", Board authorization is required for the expenditure of monies from the Community Works Fund.

**FINANCIAL:**

Sufficient funds are available from within the Electoral Area D Community Works Fund to support the funding request, and the Electoral Area Director has provided verbal support to this initiative.

The balance of the Area D Community Works Fund (Gas Tax) as at April 30, 2019 is approximately \$439,000 after all previously approved commitments. The 2019 distribution is included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSRD, dated July 7, 2014.

In March 2017, the Board approved \$200,000 from the Electoral Area D Community Works Funds which was leveraged with \$150,000 from the Electoral Area D Parks budget reserve to satisfy the minimum 25% funding requirement for the project as a condition of the BikeBC grant. The additional \$250,000 will satisfy the budget shortfall and provide for a modest contingency. Any surplus funding will be returned to the Electoral Area D Community Works Fund.

**COMMUNICATIONS:**

The decision of the Board will be relayed to the preferred proponent.

**DESIRED OUTCOMES:**

The Board endorse the staff recommendations.

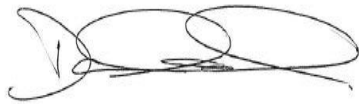
**BOARD'S OPTIONS:**

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**Report Approval Details**

Document Title:	Salmon River Parallel Trail CWF request and contract award 2019.docx
Attachments:	
Final Approval Date:	May 3, 2019

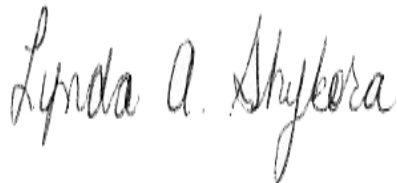
This report and all of its attachments were approved and signed as outlined below:



**Darcy Mooney - May 2, 2019 - 3:05 PM**

**No Signature - Task assigned to Jodi Pierce was completed by assistant Sheena Haines**

**Jodi Pierce - May 2, 2019 - 3:47 PM**



**Lynda Shykora - May 3, 2019 - 11:32 AM**



**Charles Hamilton - May 3, 2019 - 1:43 PM**