



BOARD REPORT

TO:

Chair and Directors

File No: 5360 01

SUBJECT:

Solid Waste Contract Extension Request

DESCRIPTION:

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated April 30, 2019. Solid Waste contract extension request.

RECOMMENDATION #1:

THAT: the Board empower the authorized signatories to extend the term of five Solid Waste Scale and Site Attendant agreements for the following time period and remuneration rates, plus applicable taxes:

July 1, 2019 to September 30, 2019

Agreement: Golden Scale and Site Attendant
Contractor: Frank Strain
Total Fee: \$14,199.75
Forced Work: \$25.00/hr

July 1, 2019 to September 30, 2019

Agreement: Sicamous Scale and Site Attendant
Contractor: Recycling Solutions
Total Fee: \$9,875.00
Forced Work: \$21.00/hr

July 1, 2019 to September 30, 2019

Agreement: Skimikin Scale and Site Attendant
Contractor: SCV Contractors Corp
Total Fee: \$19,592.50
Forced Work: \$28.00/hr

July 1, 2019 to September 30, 2019

Agreement: Scotch Creek Scale and Site Attendant
Contractor: Recycling Solutions
Total Fee: \$15,525.00
Forced Work: \$20.00/hr

August 1, 2019 to September 30, 2019

Agreement: Salmon Arm Scale and Site Attendant
Contractor: Cleansite Management
Total Fee: \$20,174.37
Forced Work: \$15.00/hr (Scale) \$16.50/hr (Recycling)

RECOMMENDATION 2:

THAT: the Board empower the authorized signatories to extend the term of six Solid Waste Unscaled Site Attendant agreements for the following time period and remuneration rates, plus applicable taxes:

July 1, 2019 to September 30, 2019

Agreement: Falkland Site Attendant
Contractor: Lucky Dick
Total Fee: \$7,500.00
Forced Work: \$15.00/hr

July 1, 2019 to September 30, 2019

Agreement: Glenemma Site Attendant
Contractor: Recycling Solutions
Total Fee: \$3,825.00
Forced Work: \$17.00/hr

July 1, 2019 to September 30, 2019

Agreement: Malakwa Site Attendant
Contractor: Recycling Solutions
Total Fee: \$4,250.00
Forced Work: \$17.00

July 1, 2019 to September 30, 2019

Agreement: Parson Site Attendant
Contractor: Muspel Light Industries
Total Fee: \$3,300.00
Forced Work: \$25.00/hr

July 1, 2019 to September 30, 2019

Agreement: Seymour Arm Attendant
Contractor: Monica Ruggeri
Total Fee: \$2,141.00
Forced Work: \$20.00

July 1, 2019 to September 30, 2019

Agreement: Trout Lake Attendant
Contractor: Pat Ballantyne
Total Fee: \$2,850.00
Forced Work: \$16.50

RECOMMENDATION 3:

THAT: the Board empower the authorized signatories to extend the term of six Solid Waste Recycling Depot Attendant agreements for the following time period and remuneration rates, plus applicable taxes:

July 1, 2019 to September 30, 2019

Agreement: Golden Recycling Depot
Contractor: Golden Bottle Depot
Total Fee: \$6,450.00

Forced Work: \$17.15/hr

July 1, 2019 to September 30, 2019

Agreement: Malakwa Recycling Depot

Contractor: Luella Kuro

Total Fee: \$3,255.00

Forced Work: \$17.00

July 1, 2019 to September 30, 2019

Agreement: Revelstoke Recycling Depot

Contractor: Revelstoke Bottle Depot

Total Fee: \$10,800.00

Forced Work: \$17.00

July 1, 2019 to September 30, 2019

Agreement: Salmon Arm Recycling Depot

Contractor: Bill's Bottle Depot

Total Fee: \$15,105.00

Forced Work: \$12.00

July 1, 2019 to September 30, 2019

Agreement: Sorrento Recycling Depot

Contractor: C Munk Management

Total Fee: \$7,250.00

Forced Work: \$20.00

July 1, 2019 to September 30, 2019

Agreement: Tappen Recycling Depot

Contractor: C Munk Management

Total Fee: \$6,923.00

Forced Work: \$20.00

RECOMMENDATION 4: THAT: the Board empower the authorized signatories to extend the term of four Solid Waste Landfill Compaction and Cover agreements for the following time period and remuneration rates, plus applicable taxes. (Rate A is the price for residual waste received equal to or greater than the identified base metric tonnes per year, Rate B is the price for residual waste received less than the identified base metric tonnes per year):

July 1, 2019 to September 30, 2019

Agreement: Golden Landfill Compaction/Cover
Contractor: Frank Strain
Rate A: \$46.25
Rate B: \$54.50
Maint. Fee: \$6,500.00
Internal Haul: \$70.00/ld
Labour Rate: \$28.00/hr
Annual Base Metric Tonne: 4,184.8

July 1, 2019 to September 30, 2019

Agreement: Revelstoke Landfill Compaction/Cover
Contractor: SCV Contractors Corp
Rate A: \$30.39
Rate B: \$34.95
Maint. Fee: \$23,563.75
Internal Haul: \$72.00/ld
Labour Rate: \$34.00/hr
Annual Base Metric Tonne: 4,184.8

July 1, 2019 to September 30, 2019

Agreement: Salmon Arm Landfill Compaction/Cover
Contractor: Murray Hillson Logging
Rate A: \$15.00
Rate B: \$18.75
Internal Haul: \$49.00/ld
Labour Rate: \$30.00/hr
Maint. Fee: \$3,000.00
Annual Base Metric Tonne: 12,872.0

July 1, 2019 to September 30, 2019

Agreement: Sicamous Landfill Compaction/Cover
Contractor: Gary Reading
Rate A: \$45.00
Rate B: \$55.00
Maint. Fee: \$1,444.00
Labour Rate: \$33.00/hr
Annual Base Metric Tonne: 2,223.2
Internal Haul: n/a.

SHORT SUMMARY:

The purpose of this report is to request the Board authorize an extension to the term for 21 Solid Waste operational contracts. The extension will alleviate the challenge of beginning new contracts on the July 1st statutory holiday and during the busy summer months.

VOTING:	Unweighted Corporate	<input type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input checked="" type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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BACKGROUND:

The current operational agreements for 20 CSRD solid waste contracts expire on June 30, 2019 and one expires on July 31, 2019. The contracts are for the landfill compaction and cover operations, scale and site attendant operations and recycling depot operations. Staff recommends that the commencement of new solid waste contracts during the busy summer months be avoided due to challenges and additional expenses created by starting and training new contractors on a statutory holiday and close to or on a long weekend. As such, CSRD staff worked with the current contractors to negotiate contract extensions for the same remuneration rates currently in place until September 30, 2019. The Salmon Arm Scale and Site Attendant Contractor did propose a minor fee increase to its rates for the two month extension period, which is reasonable considering wage increases over the past five years.

The extensions will allow for CSRD staff to procure services for landfill contractors, scale and site attendants and recycling depot attendants to begin on October 1, 2019 and completion on September 30 in the year of expiration of the new agreement. The procurement process will follow standard CSRD policies for advertising and negotiating new contracts.

POLICY:

In accordance with CSRD Policy No. F-32 - Procurement of Goods & Services, Board authorization must be obtained for all sole sourced contracts in excess of \$10,000.

FINANCIAL:

Current contractors have agreed to the three month extension at no additional costs to the CSRD.

KEY ISSUES/CONCEPTS:

Beginning new contracts on statutory holidays poses challenges to both the new contractors and to CSRD staff.

IMPLEMENTATION:

The CSRD will formalize contract extensions, upon Board approval, with existing solid waste contractors.

DESIRED OUTCOMES:

The Board endorse the recommendations to extend solid waste contractor agreements for the period of no more than three months (July 1, 2019 to September 30, 2019).

BOARD'S OPTIONS:

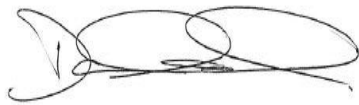
1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:

Report Approval Details

Document Title:	Solid Waste Contract Extensions 2019.docx
Attachments:	
Final Approval Date:	May 6, 2019

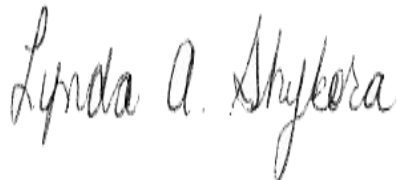
This report and all of its attachments were approved and signed as outlined below:



Darcy Mooney - May 3, 2019 - 1:59 PM

No Signature - Task assigned to Jodi Pierce was completed by assistant Sheena Haines

Jodi Pierce - May 3, 2019 - 2:12 PM



Lynda Shykora - May 6, 2019 - 2:35 PM



Charles Hamilton - May 6, 2019 - 2:42 PM