

**Revelstoke and Area
Minutes of the Economic Development Commission
Wednesday, February 6, 2019 at 4:00 p.m.
in the Revelstoke Business Information Centre,
301 Victoria Road West**

Members Roberta Bobicki, Brett Renaud, Mark Baron, Nathan Weston,
PRESENT: Craig Tennock, Erin Kerwin, Ken Norrie, Shaun Aquiline, Lisa
Longinotto, David Brooks-Hill, Steve Cross (late)

Staff Ingrid Bron, Director Community Economic Development
 Brooke Burke, Recording Secretary
 Allan Chabot, Chief Administrative Officer
 Dan Gellein, Building Services Manager

ABSENT: Tracey Buckley, Alex Cooper

1. CALL TO ORDER

Meeting was called to order by chair, Roberta Bobicki at 4:00 pm. Introductions were made around the table and welcomes to the newly appointed members.

2. ADOPTION OF AGENDA

Moved by Brett Renaud

Seconded by Steve Cross

THAT agenda be adopted as presented.

CARRIED

3. PRESENTATION

3.1 Revelstoke Golf Course – Sabina Spahmann and Dean Jackson

Sabina gave some background on the golf course and an update as to where they are now. Highlighted some capital improvements done over the years. They have recently applied for grant funding to do upgrades to the washroom and kitchen facilities. With more recent promotions they have been able to increase the junior memberships quite a bit, this then comes with an increase to adult players as well. More recently they have updated the website and have launched a new referral program for the 2019 season. General discussion with questions asked from commission members.

Moved by Brett Renaud

Seconded by Shaun Aquiline

THAT the Economic Development Commission draft a letter of support for the Revelstoke Golf Club.

CARRIED

4. ADOPTION OF THE MINUTES

Moved by Mark Baron

Seconded by Ken Norrie

THAT the minutes from December 5, 2018 be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

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I. Bron asked new Building Services Manager Dan Gellein to attend the meeting to respond to some of the reoccurring questions around changes to the building code, bylaw changes, permitting process, and response times from the City. Dan gave the commission members a brief background on his experience in this field. He noted that his research on the building code specific to this community revealed that Revelstoke has the 4th highest snow load, and spoke to the changes to the building code that came into effect in 2012 with reference to the snow load. These changes were from the province not the City and he was not able to comment on how builders were notified of changes at that time. Discussion around how the changes from 2012 were not explained clearly to builders and how communication can be improved in the future. General discussion on how the City can work with new builds to continue growth in the community and to become more competitive but still comply with new regulations. Question was asked how the backlog of permits is now. Dan noted permits being issued are under control with an approximate 3 week time to turn out permits, as long as the full application package has been submitted. Some changes have been made to the application form to assist in streamlining the process. Question was asked if sealed trust documents are required. Response was that no, they are not required to be sealed. Dan noted he is also working on new building bylaws. Will have year-end stats soon released, can be brought to the commission after presented to council. General discussion held. Ingrid will invite the Director of Development Services to the next meeting to provide an overview of the department, upcoming changes to bylaws, DCC's, and the development of the OCP.

ACTIVITY REPORT

5.1 January 2019 Activity Report

Report was reviewed by commission and the following was discussed:

- New Director of Development Services will be able to update the members on affordable housing issues and upcoming Action Plan.
- Telus Insights data is coming in but not quite ready to be shared until it is presented to council and stakeholders. Some validation from Telus on specific algorithms and clarity on tourist information. 1 year

of cellphone data will help inform demand for housing, infrastructure, City services, and tourism amenities and be able to be used in the community for planning purposes.

- A new resort development strategy is in the works to be completed for the Resort Municipality Initiatives (RMI) funding. The new strategy will be for the next 3 years. Some past projects were noted and the economic impact they have had on our community.
- New filming policy in Revelstoke will be going to council shortly.
- Held off on bringing a new workplan to the commission as would like to have council objectives before finalizing.

6. NEW BUSINESS

6.1 Commission Elections

It was noted elections need to be held in accordance with terms of reference.

The following nominations were made:

Moved by Brett Renaud

Seconded by Shaun Aquiline

THAT Roberta Bobicki be re-elected as chairperson for the Economic Development Commission.

CARRIED

Moved by Brett Renaud

Seconded by Ken Norrie

THAT Mark Baron be elected as the vice chairperson for the Economic Development Commission.

CARRIED

7. ECONOMIC DATA

7.1 MRDT Hotel Tax

Information was reviewed, no discussion held.

7.2 Visitor Centre Stats

Information was reviewed, no discussion was held.

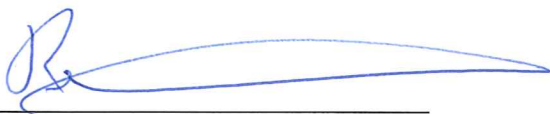
Allan Chabot noted there could be some potential changes in business license fees moving forward.

ADJOURNMENT

Economic Development Commission Minutes, February 6, 2019

Next regular meeting is March 6, 2019.

Brett Renaud moved to adjourn meeting at 6:01 pm.



Roberta Bobicki, Chair