



## REGULAR BOARD MEETING MINUTES

**Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.**

Date: February 21, 2019

Time: 9:30 AM

Location: CSR D Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart	Electoral Area A
	D. Brooks-Hill	Electoral Area B
	P. Demenok	Electoral Area C
	R. Talbot	Electoral Area D
	R. Martin	Electoral Area E
	J. Simpson	Electoral Area F
	C. Moss	Town of Golden
	G. Sulz	City of Revelstoke
	T. Rysz	District of Sicamous
	K. Flynn	City of Salmon Arm
	T. Lavery (Alternate Director)	City of Salmon Arm
	A. Parkin (Alternate Director)*	Electoral Area B
Directors Absent	C. Eliason	City of Salmon Arm
In Attendance	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	J. Sham	Assistant Deputy Corporate Officer
	B. Payne*	Manager, Information Systems
	J. Pierce	Manager, Financial Services
	S. Haines*	Deputy Treasurer
	D. Mooney	Manager, Operations Management
	B. Van Nostrand*	Team Leader, Environmental Health Services

R. Nitchie*	Team Leader, Community Services
D. Sutherland*	Team Leader, Protective Services
G. Christie	Manager, Development Services
C. Paiement*	Team Leader, Development Services
D. Passmore*	Senior Planner
C. LeFloch*	Development Services Assistant
L. Gibson*	Development Services Assistant

\* attended a portion of the meeting only

**1. Call to Order at 9:30 AM**

**2. Presentations and Introductions**

**2.1 Presentation of Retirement Gift to Steve Walker, CSRD Building Inspector**

The Chair presented Steve Walker with a retirement gift for his 9+ years of service at the CSRD.

**2.2 Introduction of New Building Inspector and New Building Inspection Assistant**

Introduction of Michelle Boag, Building Inspector and Loreen Matousek, Building Inspection Assistant

**3. Board Meeting Minutes**

**3.1 Adoption of Minutes**

**2019-0201**

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: the minutes of the January 10, 2019 regular Board meeting be adopted.

**CARRIED**

**3.2 Business Arising from the Minutes**

None.

**4. Delegations**

None.

ADMINISTRATION

**5. Correspondence**

**5.1 Agricultural Land Commission Regional Seminars**

Invitation to ALC Regional Seminar - Presentations on the 2018/2019 changes to the ALC Act and ALR regulations, policies and procedures.

ALC Regional Seminar email showing dates and registration information dated February 14, 2019 was attached to the Late Agenda.

**2019-0202**

**Moved By** Alternate Director Lavery

**Seconded By** Director Talbot

THAT: the Board authorize the attendance and expenses for those Directors who choose to attend the Agricultural Land Commission regional seminar.

**CARRIED**

**2019-0203**

**Moved By** Director Sulz

**Seconded By** Director Simpson

THAT: the correspondence contained on the February 21, 2019 Regular Board Meeting agenda be received for information.

**CARRIED**

**6. Reports**

**6.1 Shuswap Emergency Program Executive Committee Meeting (April 11, 2018)**

**2019-0204**

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: the minutes of the April 11, 2018 Shuswap Emergency Program Executive Committee meeting be received for information.

Discussion on the motion:

Director Flynn asked why it took almost one year for these minutes.

Chair responded that there was no meeting to adopt the previous meeting's minutes.

Director Flynn suggested that draft minutes be created rather than having the delay in minutes. Also, requested that SEP present to the City of Salmon Arm Council in the upcoming months before the flood season. He feels that communication is the biggest issue in the community.

Chair suggested that SEP should present to the District of Sicamous Council, too.

**CARRIED**

**6.2 Shuswap Economic Development Advisory Committee Meeting  
(December 13, 2018)**

One action item out of the meeting, see Item 7.5

**2019-0205**

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the minutes of the December 13, 2018 Shuswap Economic Development Committee Meeting be received for information.

**CARRIED**

**6.3 Shuswap Tourism Advisory Committee Meeting (December 13, 2018)**

**2019-0206**

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the minutes of the December 13, 2018 Shuswap Tourism Advisory Committee Meeting be received for information.

**CARRIED**

**6.4 Shuswap Emergency Program Executive Committee Meeting  
(December 17, 2018)**

**2019-0207**

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: the minutes of the December 17, 2018 Shuswap  
Emergency Program Executive Committee meeting be received for  
information.

**CARRIED**

**6.5 Okanagan Sterile Insect Release Board Report (January 18, 2019)**

**2019-0208**

**Moved By** Alternate Director Lavery

**Seconded By** Director Talbot

THAT: the Board report from the January 18, 2019 Okanagan Sterile  
Insect Release meeting be received for information.

**CARRIED**

**6.6 Committee of the Whole (Budget) Meeting (January 30, 2019)**

One action item - Recommendation to approve additional FTE position,  
Finance

**2019-0209**

**Moved By** Director Flynn

**Seconded By** Director Brooks-Hill

THAT: the minutes of the January 30, 2019 Committee of the Whole  
(Budget) meeting be received for information.

**CARRIED**

**2019-0210**

**Moved By** Director Flynn

**Seconded By** Director Brooks-Hill

THAT: the Board approve an additional 1.0 FTE position in the Finance  
Department, in the 2019 budget.

**CARRIED**

**6.7 Revelstoke and Area Economic Development Commission  
(December 5, 2018)**

**2019-0211**

**Moved By** Director Sulz

**Seconded By** Director Simpson

THAT: the minutes of the December 5, 2018 Revelstoke and Area Economic Development Commission meeting be received for information.

**CARRIED**

**7. Business General**

**7.2 2019 Board on the Road in Electoral Area F**

Report from Jennifer Sham, Assistant Deputy Corporate Officer, dated February 1, 2019.

**2019-0212**

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the Board approve the Board on the Road meeting on Thursday, May 16, 2019 in Electoral Area F, on this 21<sup>st</sup> day of February, 2019.

**CARRIED**

**7.3 Sicamous to Armstrong Rail Trail – Canada Infrastructure Grant Application**

Report from Ryan Nitchie, Team Leader, Community Services, dated January 17, 2019. Sicamous to Armstrong Rail Trail Investing in Canada Infrastructure grant application.

**2019-0213**

**Moved By** Director Flynn

**Seconded By** Director Rysz

THAT: the Board empower the authorized signatories to submit an application for grant funding through the Investing in Canada Infrastructure Program – British Columbia – Rural and Northern Communities Infrastructure fund to a maximum amount of \$13,000,000 to fund 100% of the eligible costs to construct a non-motorized greenway trail along the rail trail corridor between the communities of Sicamous and Armstrong.

**CARRIED**

#### **7.4 UBCM Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning Grant Application**

Report from Derek Sutherland, Team Leader, Protective Services, dated February 6, 2019. Union of British Columbia Municipalities Community Emergency Preparedness Fund grant application to undertake screening level flood modelling in the CSRD.

**2019-0214**

**Moved By** Director Brooks-Hill

**Seconded By** Director Rysz

THAT: the Board empower the authorized signatories to apply for a Community Emergency Preparedness Fund Grant (Flood Mapping Stream) for up to \$150,000 to complete a large-scale screening level risk assessment project to improve flood risk management within the CSRD. The CSRD will provide in-house contributions to support the project and overall grant management.

**CARRIED**

**2019-0215**

**Moved By** Director Brooks-Hill

**Seconded By** Director Rysz

THAT: the Board empower the authorized signatories to enter into an agreement with BGC Engineering Inc. in an amount not to exceed \$150,000 including applicable taxes subject to the receipt of a Community Emergency Preparedness Fund (Flood Mapping Stream) Grant for up to \$150,000.

**CARRIED**

#### **7.5 Appointment of Director to Salmon Arm Economic Development Society (SAEDS):**

- Shuswap Economic Development Committee recommended that Director Demenok be re-appointed to the SAEDS
- Director Demenok has served as the CSRD's representative to the SAEDS since 2016, as a non-voting member
- Chair Martin concurs with the recommendation.

2019 Appointments to External Agencies listing was attached for reference.

**2019-0216**

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: the CSRD Board endorse an amendment to its 2019 Annual Appointments to Committees, Board and External Agencies, to appoint P. Demenok, Area C Director, to the Salmon Arm Economic Development Society (non-voting).

**CARRIED**

## **8. Business By Area**

### **8.1 Grant in Aid Requests**

Report from Jodi Pierce, Manager, Financial Services, dated February 8, 2019.

**2019-0217**

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the Board approve the following allocations from the 2019 electoral grant-in-aids:

#### Area C

\$500 SAS Dry Grad 2019 (Graduation celebration)

#### Area D

\$1,900 Ranchero Deep Creek Community Association (Operational funding)

#### Area E

\$3,300 Malakwa Community Centre Association (Liability Insurance)

#### Area F

\$500 SAS Dry Grad 2019 (Graduation celebration)

**CARRIED**

### **8.2 Golden and Area A Trail Alliance Economic Opportunity Fund resource request and sole source contract award.**



Report from Ryan Nitchie, Team Leader, Community Services, dated January 17, 2019. Authorization for the sole source contract award of Golden & Area Trail Alliance from Economic Opportunities Fund

**2019-0218**

**Moved By** Director Cathcart

**Seconded By** Director Flynn

THAT: With the concurrence of the Electoral Area A Director, and subject to a supporting resolution from the Town of Golden, the Board approve funding of \$35,000 annually from the Golden and Area A Economic Opportunity Fund in the years 2019, 2020 and 2021 to facilitate the establishment of a Trail Alliance organization.

**CARRIED**

**2019-0219**

**Moved By** Director Cathcart

**Seconded By** Director Flynn

THAT: subject to funding approval, the Board empower the authorized signatories to enter into an agreement with LARCH Landscape Architecture Authentic Mountain Design for consultative services to establish and administer a Golden & Area A Trail Alliance organization for a one year term effective March 1, 2019 to February 29, 2020, for a total cost of \$29,930 plus applicable taxes, with the option to extend the agreement for an additional two year term at the same terms, costs and conditions (plus an annual increase not exceeding BC CPI (All Items) expiring on February 28, 2022.

**CARRIED**

### **8.3 Groundwater Monitoring in the Nicholson Aquifer**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated February 7, 2019. Groundwater Monitoring in the Nicholson Aquifer.

**2019-0220**

**Moved By** Director Cathcart

**Seconded By** Director Flynn

THAT: the Board authorize the expenditure from the Special Projects budget in the amount of \$10,000 as a contribution in partnership with

Interior Health for the delivery of a groundwater aquifer monitoring program in 2019 in the community of Nicholson in Electoral Area A.

**CARRIED**

#### **8.4 Electoral Area Feasibility Study Fund – Area C Initiatives**

Report from Jodi Pierce, Manager, Financial Services dated January 24, 2019. Access to the Electoral Area Feasibility Study Funds.

**2019-0221**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: access to the Electoral Area Feasibility Study Fund be approved in the amount of \$20,000 for a feasibility study to determine if sufficient community support for establishing a new service to provide annual funding to the Arts Council for the South Shuswap exists in the support of the many arts and cultural services that the Arts Council provides.

Discussion on the motion:

Director Simpson asked if the two studies could be combined.

CAO said this can be discussed during the feasibility study, including contribution amounts and potentials.

Director Demenok hoped that we would not need to spend all the money.

CAO said there is broad support for this and the tax impact is modest at best.

Director Demenok asked about costs in kind.

CAO said the advertising, open house, staff time, etc. will be.

**CARRIED**

**2019-0222**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: access to the Electoral Area Feasibility Study Fund be approved in the amount of \$20,000 for a feasibility study to determine if sufficient community support for establishing a new service to provide annual funding to the North and South Shuswap Community Resources

Association exists in support of the programs that are offered for children, youth and families in recreational, sport, culture, early year intervention and family support areas.

**CARRIED**

#### **8.5 Dog Control Service Contract Electoral Area C, D and F**

Report from Ryan Nitchie, Team Leader, Community Services, dated January 17, 2019. Authorization for the sole source contract award of Dog Control Services and associated kennel facilities.

**2019-0223**

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the Board empower the authorized signatories to enter into an agreement with The British Columbia Corps of Commissionaires for the provision of Dog Control Services in Electoral Area C, the Ranchero area of Electoral Area D and the Dangerous Dog Control Service in Electoral Area F for a three year term, commencing March 1, 2019 to February 28, 2022 for a total cost not to exceed \$136,420 and in accordance with the 2019 Five Year Financial Plan.

Discussion on the motion:

Director Talbot asked if there were any increases in taxes for this service.

Staff responded that this is a similar contract but this contract includes mileage and \$1500 to Enderby to use their facilities.

Director Talbot asked if the contractor will be working outside of the 9 AM – 4 PM hours.

Staff responded that they will be working 24/7.

Director Flynn said that this is a great solution to a problem.

Director Demenok said that there is actually a cost reduction.

**CARRIED**

**2019-0224**

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the Board empower the authorized signatories to enter into an agreement with the City of Enderby for dog kennel facilities to support Dog Control services in Electoral Area C, the Ranchero area of Electoral Area D and Dangerous Dog control in Electoral Area F commencing March 1, 2019 for a three year term for a total cost of \$4,500 plus applicable taxes with the option to extend for an additional two year term.

Discussion on the motion:

Chair said that this is like rent, but where the dog food cost is coming from.

Staff responded that the contractor hired a pound master who walks, feeds and waters the dogs. The kennel has 8 spots and is in the public works yard in Enderby.

Chair asked where the money from the fines go.

Staff responded that there is an impoundment fee and a daily fee. Dog owners contact the Commissionaires and have the choice to pay at the CSRD office or pay cash to the Commissionaires who then give the money to the CSRD.

Director Demenok said that the dog licence sales are below normal and that there are a lot of unlicensed dogs.

Staff responded that there will be an online dog licencing campaign and bulk mail out in the next 2 weeks. There will also be a contest.

Director Flynn said that the City of Salmon Arm also signed a contract at their last meeting and suggested involving the local pet stores with licence sales.

Staff responded that there was a lot of confusion when there were multiple places to purchase dog licences.

Director Talbot suggested that if a dog is picked up and is not licenced, their fee should double. Further, he suggested that the fees be online.

**CARRIED**

**7. Business General**

**7.1 10:30 - 11:10 AM: Area C South Shuswap Boundary Analysis Final Report**

Allan Nielson, Neilson Strategies Inc., presented to the Board an overview of the report and the four potential boundaries examined.

Subsequent to the Area C Governance Study project, the CSRD Board (August 2017) applied for restructure funding to the Minister of Municipal Affairs to examine two (2) options:

1. The incorporation of a portion of the electoral area; and
2. The division of the current electoral area into two electoral areas.

Recognizing the timing of the request, the Minister and the CSRD Board agreed that undertaking a full scale study to explore restructure options before the October 2018 general local elections was not feasible. Instead it was agreed that the Ministry would fund the boundary analysis study to clarify and define potential study area geographies for the alternatives recommended by the Area C Governance Committee, which would include identifying restructure implications arising from the selection of the study boundaries.

Upon presentation of the Final Boundary Analysis Report, Board consideration of boundary restructure options.

**2019-0225**

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: the Board support Option 3 (Incorporation study for Blind Bay/Sorrento) as outlined in the Area C Boundary Analysis Report prepared by Nielson Strategies Inc., and;

AND THAT: the Board endorse a resolution of support for Option 3 above including a request to the Minister of Municipal Affairs for restructure funding for Option 3 (Incorporation Study for Blind Bay/Sorrento) as outlined in the Area C Boundary Analysis Report prepared by Nielsen Strategies Inc.

AND FURTHER THAT: it be conveyed to the Minister of Municipal Affairs that if it is recognized that Option 3 is not feasible through the Incorporation Committee process or through an Incorporation Referendum, the CSRD Board's default position is that two electoral areas are needed to represent Area C constituents and the Board support the division of Electoral Area C into two electoral areas.

Discussion on the motion:

Director Demenok said that this reflects the will of the governance committee and that status quo does not work.

Director Cathcart asked where the costs analysis comes in.

Mr. Neilson replied that it will be in a later report.

Director Brooks-Hill asked what the next steps are.

Mr. Neilson replied that this goes back to the Ministry. They are expecting a technical report. A referendum would come at the end of the process. The Ministry needs a committee of residents to oversee the process and the referendum.

Director Brooks-Hill asked who votes in the referendum.

Mr. Neilson replied that the people living within the Option 3 boundaries would have a vote.

**CARRIED**

**9. Administration Bylaws**

**9.1 MacArthur Heights/Reedman Heights Waterworks Service Area  
Amendment Bylaw No. 5793**

First, Second and Third Readings: December 7, 2018.

Inspector of Municipalities Approval: January 9, 2019.

**2019-0226**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: MacArthur Heights/Reedman Heights Waterworks Service Area Amendment Bylaw No. 5793 be adopted this 21<sup>st</sup> day of February, 2019.

**CARRIED**

**10. 11:30 AM: ALR Applications**

**10.1 Electoral Area E: Agricultural Land Commission (ALC) Application  
Section 30(1) – Exclusion LC2560E (Baumgartner)**

Report from Candice Benner, Development Services Assistant, dated February 6, 2018.

5459 Trans Canada Hwy, Perry River

Applicant was not in attendance.

**2019-0227**

**Moved By** Director Brooks-Hill

**Seconded By** Director Rysz

THAT: Application No. LC2560E, Section 30(1) Exclusion from the Agricultural Land Reserve, for the west ½ of the northwest ¼ of Section 30, Township 23, Range 5, W6M, KDYD, which lies to the north of the right bank of Eagle River Except the right of way of the Canadian Pacific Railway Company Except Plans R298, EPP26704, EPP31189, and EPP37411, be forwarded to the Provincial Agricultural Land Commission recommending approval this 21<sup>th</sup> day of February, 2019.

**CARRIED**

**11. 11:40 AM: IN CAMERA**

**2019-0228**

**Moved By** Director Brooks-Hill

**Seconded By** Director Rysz

THAT: pursuant to Sections 90(1)(a)(b)(e) and (i):

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

(e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

of the Community Charter, the Board move In Camera.

**CARRIED**

## DEVELOPMENT SERVICES

### **13. Business General**

None

### **14. 1:00 PM: Planning Bylaw**

#### **14.1 Planning Bylaw: Electoral Area B: Electoral Area B Zoning Amendment (Boulder Mountain Resort) Bylaw No. 851-13**

Report from Erica Hartling, Development Services Assistant, dated February 1, 2019.

3069 Trans Canada Hwy, West Revelstoke

*Director Brooks-Hill recuses himself due to a conflict of interest because he is an adjacent land owner (property ownership within the area) and left the meeting.*

*Alternate Director Parkin attended the meeting via electronic participation.*

Applicant was in attendance.

**2019-0229**

**Moved By** Director Simpson

**Seconded By** Director Cathcart

THAT: "Electoral Area B Zoning Amendment (Boulder Mountain Resort) Bylaw No. 851-13" be given third reading this 21<sup>st</sup> day of February, 2019.

**CARRIED**

*Alternate Director Parkin left the meeting.*

*Director Brooks-Hill returned to the meeting.*

## ELECTORAL AREA DIRECTORS

### **15. Business by Area**

#### **15.1 Electoral Area A: Development Variance Permit No. 641-33 (Blueberry Hill Land Co. Ltd.)**

Report from Christine LeFloch, Development Services Assistant, dated January 18, 2019.

1962 Palumbo Heights Drive, Nicholson

Applicants were in attendance.

No public submissions were received.



**2019-0230**

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 641-33 for Lot 8, Section 35, Township 25, Range 21, West of the 5<sup>th</sup> Meridian, Kootenay District, Plan NEP66313, varying Subdivision Servicing Bylaw No. 641 as follows:

1. Varying Section 8.2 for Proposed Lot 2 by waiving the requirement that all new lots be provided with an Independent On-site Water System; and
2. Varying Section 8.6 for Proposed Lot 2 by waiving the requirement that a person must not proceed to develop any water source or construct any water system until documentation for all information required under subsections 8.11 through 8.12 has been received and approved by the Manager, Environment and Engineering Services (Operations Management) or his designate; and
3. Varying Section 8.7 for Proposed Lot 2 by waiving the requirement that if the owner is required under the bylaw to engage a Qualified Professional, a person must not commence any work, study or analysis related to the proposed development of an Independent On-site Water System without the involvement of a Qualified Professional; and
4. Varying Section 8.8 for Proposed Lot 2 by waiving the requirement that each Independent On-site Water System must be capable of providing, year round, at least 2,275 litres of potable water per day for each Parcel that includes, or can be reasonably expected in the future to include, a residential Dwelling Unit; and
5. Varying Section 8.9 for Proposed Lot 2 by waiving the requirement that each Independent On-site Water System must meet each of the water quantity and water quality requirements for the relevant subdivision type as set out in Table 1; and
6. Varying Section 8.14(b) for Proposed Lot 2 by waiving the requirement that the Owner shall engage a Qualified Professional to manage all aspects of developing an Independent On-site Water System if the proposed parcels are each less than 2 ha in area; and
7. Varying Section 8.14(c) for Proposed Lot 2 by waiving the requirement that the Owner shall engage a Qualified Professional to manage all aspects of developing an Independent On-site Water System if the

proposed subdivision is not located in an area indicated as being within a known aquifer, as identified on the Mapping for Areas of Groundwater Concern;

for a proposed subdivision under application No. 2013-04824A;

be denied this 21<sup>st</sup> day of February, 2019.

Discussion on the motion:

Director Cathcart explained that the applicants are subdividing the land for their children. Area A has no land use planning so it complicates the situation. The families purchased the property together and there are existing residences on the property with 3 wells.

Staff explained that each independent lot requires an independent water system. Further, professional oversight is required to test the wells.

Director Cathcart asked about the exemption in the Subdivision Servicing Bylaw.

Staff replied that there is an exemption for an existing dwelling already connected to an independent water system; however, in this case, there is a new dwelling unit and well.

Chair allows the applicant to address the Board.

Applicant said there is nothing new and the bylaw has requirements for new lots. The water in the area is poor, so when the houses were built, cisterns were also built. The water is tested regularly and a UV system has been installed in one of the houses. There is also a reverse osmosis in another house. The applicant has been drinking the water for 18 years.

Director Talbot said that if this was approved, it would have a negative effect on previous decisions where people had to install new wells.

**CARRIED**

**Directors Simpson, Demenok, and Talbot – In favour  
Directors Cathcart and Brooks-Hill – opposed.**

## **15.2 Electoral Area C: Development Variance Permit No. 701-82**

Report from Candice Benner, Development Services Assistant, dated February 1, 2019.

1374 Gillespie Road, Sorrento

Applicants were not in attendance.

No public submissions were received.

**2019-0231**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 701-82 for Lot 2, Section 15, Township 22, Range 11, W6M KDYD Plan 24433, varying South Shuswap Zoning Bylaw No. 701, as follows:

Section 7.2.5 The Minimum setback:

- from the rear parcel line from 5 m to 3.20 m for the new single family dwelling;
- from the east interior side parcel line from 2 m to 1.90 m for the new single family dwelling and 1.60 m for the existing deck; and
- from the north interior side parcel line from 2 m to 0.74 m for the existing deck,

be approved for issuance this 21<sup>st</sup> day of February, 2019.

**CARRIED**

**15.3 Electoral Area C: Development Variance Permit No. 701-83 (Gallant)**

Report from Laura Gibson, Development Services Assistant, January 31, 2019.

2401 Blind Bay Road, Blind Bay

Applicants were not in attendance.

No public submissions were received.

**2019-0232**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-83 for Lot 3, Section 19, Township 22, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan 8590, varying South Shuswap Zoning Bylaw No. 701 as follows:

- Section 11.2.4 Minimum setback from the rear parcel line boundary from 5 m to 0 m only for the new retaining wall;

- Section 11.2.4 Minimum setback from the west interior side parcel boundary from 2 m to 0 m only for the new retaining wall;
  - Section 11.2.4 Minimum setback from the east interior side parcel boundary from 2 m to 0 m only for the new retaining wall
- be issued this 21<sup>st</sup> day of February, 2019.

**CARRIED**

## **16. Planning Bylaws**

### **16.1 Electoral Area B: Electoral Area B Zoning Amendment (Revelstoke Backcountry Guides) Bylaw No. 851-14**

Report from Erica Hartling, Development Services Assistant, dated January 31, 2019.

Unsurveyed Crown land, Twin Butte area, East of Revelstoke

Applicants were not in attendance.

**2019-0233**

**Moved By** Director Brooks-Hill

**Seconded By** Director Demenok

THAT: "Electoral Area B Zoning Amendment (Revelstoke Backcountry Guides) Bylaw No. 851-14" be given third reading this 21<sup>st</sup> day of February, 2019.

**CARRIED**

THAT: "Electoral Area B Zoning Amendment (Revelstoke Backcountry Guides) Bylaw No. 851-14" be adopted this 21<sup>st</sup> day of February, 2019.

**CARRIED**

### **16.2 Electoral Area C: Electoral Area 'C' Official Community Plan Amendment (Landev Properties Corp) Bylaw No. 725-14 & South Shuswap Zoning Amendment (Landev Properties Corp) Bylaw No. 701-88**

Report from Dan Passmore, Senior Planner, dated February 5, 2019.  
1302 Trans-Canada Highway and 1295 Notch Hill Road, Sorrento.

Applicants were not in attendance.

**2019-0234**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered the "Electoral Area 'C' Official Community Plan Amendment (Landev Properties Corp) Bylaw No. 725-14" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

**CARRIED**

**2019-0235**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "Electoral Area 'C' Official Community Plan Amendment (Landev Properties Corp) Bylaw No. 725-14" be given second reading this 21<sup>st</sup> day of February, 2019.

**CARRIED**

**2019-0236**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "South Shuswap Zoning Amendment (Landev Properties Corp) Bylaw No. 701-88" be given second reading, as amended, this 21<sup>st</sup> day of February, 2019.

**CARRIED**

**2019-0237**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: a public hearing to hear representations on Electoral Area 'C' Official Community Plan Amendment (Landev Properties Corp) Bylaw No. 725-14, and South Shuswap Zoning Amendment (Landev Properties Corp) Bylaw No. 701-88 be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director for Electoral Area 'C' being that in which the land concerned is located, or Alternate Director Jennifer Dies, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**CARRIED**

**16.3 Electoral Area C: Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12**

Report from Dan Passmore, Senior Planner, dated January 10, 2019.  
1885 Tappen Notch Hill Road, Carlin.

Applicants were in attendance

**2019-0238**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12" be given third reading this 21<sup>st</sup> day of January 2019.

**CARRIED**

THAT: "Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12" be adopted this 21<sup>st</sup> day of January 2019.

**CARRIED**

**16.4 Electoral Area C: Electoral Area C Official Community Plan Amendment (Zappone) Bylaw No. 725-15**

Report from Christine LeFloch, Development Services Assistant, dated January 25, 2019.

3453 Ford Road, Tappen

Applicants were in attendance.

**2019-0239**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "Electoral Area C Official Community Plan Amendment (Zappone) Bylaw No. 725-15" be read a first time this 21<sup>st</sup> day of February, 2019.

**CARRIED**

**2019-0240**

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: The Board utilize the simple consultation process for Bylaw No. 725-15 and it be referred to the following agencies and First Nations:

- Area C Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Mines Branch;
- CSRD Operations Management;
- CSRD Financial Services; and
- All relevant First Nations Bands and Councils;

AND THAT:

pursuant to Section 477 of the Local Government Act, the Board has considered this "Electoral Area C Official Community Plan Amendment (Zappone) Bylaw No. 725-15" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

**CARRIED**

**16.5 Electoral Area D: Salmon Valley Land Use Amendment (Desimone/McMullen) Bylaw No. 2559**

Report from Candice Benner, Development Services Assistant, dated February 7, 2019.

5781 Highway 97, Falkland

Applicants were not in attendance.

**2019-0241**

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: "Salmon Valley Land Use Amendment (Desimone/McMullen) Bylaw No. 2559" be read a second time this 21<sup>st</sup> day of February, 2019.

**CARRIED**

**2019-0242**

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: a public hearing to hear representations on "Salmon Valley Land Use Amendment (Desimone/McMullen) Bylaw No. 2559" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Talbot, Electoral Area D, being that in which the land concerned is located, or the Alternate Director De Vos, if the Director is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**CARRIED**

**16.6 Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment (Yakashiro) Bylaw No. 825-39**

Report from Dan Passmore, Senior Planner, dated January 23, 2019.  
#8, 1022 Scotch Creek Wharf Road, Scotch Creek.

Applicants were not in attendance.

**2019-0243**

**Moved By** Director Simpson

**Seconded By** Director Cathcart

THAT: "Scotch Creek/Lee Creek Zoning Amendment (Yakashiro) Bylaw No. 825-39", be given third reading this 21<sup>st</sup> day of February, 2019.

**CARRIED**



**2019-0244**

**Moved By** Director Simpson

**Seconded By** Director Cathcart

THAT: "Scotch Creek/Lee Creek Zoning Amendment (Yakashiro) Bylaw No. 825-39", be adopted this 21<sup>st</sup> day of February, 2019.

**CARRIED**

**16.7 Electoral Areas C, E & F: Lakes Zoning Amendment (CSRD) Bylaw No. 900-25**

Report from Christine LeFloch, Development Services Assistant, dated February 8, 2019.

Electoral Areas C, E & F

**2019-0245**

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: Lakes Zoning Amendment (CSRD) Bylaw No. 900-25 be read a second time, as amended, this 21<sup>st</sup> day of February 2019.

**CARRIED**

**2019-0246**

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: a public hearing to hear representations on "Lakes Zoning Amendment (CSRD) Bylaw No. 900-25" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rhona Martin, as Chair of the CSRD Board, or Director Paul Demenok if Director Martin is absent, and the Director as the case may be give a report of the public hearing to the Board.

Discussion on the motion:

Director Simpson said he was not in favour of the direction this bylaw is going and thinks that 40 m2 might be more appropriate.

Director Demenok said that a Shuswap Waterfront Owners Association (SWOA) member called him about this. Further, he is not going to complain about staff's direction because it is difficult to come up with a number and he appreciates the foreshore access information. He asked if Foreshore Residential beach areas could be ticketed. Regarding floatation on docks, he believes that no new docks should be using cellulose/Styrofoam material. Staff has done a great job but can see maybe a larger dock size depending on the public hearing.

Staff responded that SWOA materials were included in the Board package. Further, the Province regulates the floatation materials in the private moorage policy.

**CARRIED**  
**Director Simpson - Opposed**

**2019-0247**

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: the Board direct staff to amend Electoral Area C Official Community Plan Bylaw No 725, Electoral Area F Official Community Plan Bylaw No. 830, and Electoral Area E Official Community Plan Bylaw No. 840 to include policies which support public access along the foreshore in the Foreshore and Water Development Permit Area guidelines.

**CARRIED**

## **20. Adjournment**

**2019-0248**

**Moved By** Director Talbot

**Seconded By** Director Brooks-Hill

THAT: the regular Board meeting of February 21, 2019 be adjourned.

**CARRIED**

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER