



BOARD REPORT

TO: Chair and Directors

File No: 7200 36 01 1855 04

SUBJECT: Electoral Area F Community Works Fund – Scotch Creek Community Hall Upgrades

DESCRIPTION: Report from Darcy Mooney, Manager, Operations Management, dated March 11, 2019. Authorization to access the Community Works Fund monies from the Electoral Area F allocation for upgrades to the Scotch Creek Community Hall.

RECOMMENDATION #1: THAT: in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for up to \$65,000 plus applicable taxes from the Electoral Area F Community Works Fund allocation for upgrades to the Scotch Creek Community Hall;

AND THAT: the Board empower the authorized signatories to enter into an agreement with High Impact Signs and Designs to provide an electronic sign and related components at the Scotch Creek Community Hall for a total cost not to exceed \$55,000 plus applicable taxes.

SHORT SUMMARY:

The Scotch Creek Community Hall is attached to the Scotch Creek/Lee Creek firehall building and in 2013, the CSR D completed a number of interior renovations to allow for the facility to be rented to local user groups. The CSR D has been informed and has observed that the acoustics in the community hall are very poor and reverberations of sound make it difficult for the facility users. The Electoral Area F Director is also interested in upgrading the street front signage to a modernized sign with LED display. Staff has investigated the problem of poor acoustics and has sought electronic sign designs and quotes.

VOTING:	Unweighted Corporate	<input type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input checked="" type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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BACKGROUND:

Staff recently consulted with an acoustic engineer who developed a plan to reduce the sound reverberations at the Scotch Creek Community Hall. A local contractor has been retained to conduct the necessary work. A local sign supplier has provided a favourable design and cost specifications to construct and install a new electronic informational sign adjacent to the boulevard at the front of the building. Work is scheduled to commence once Board approval is obtained.

POLICY:

Policy No. F-3 "Community Works Fund - Expenditure of Monies" states that the expenditure of monies from the Community Works Fund will be approved by the Board.

In accordance with Policy F-32 "Procurement of Goods and Services" Board authorization must be obtained for any sole sourced contract award over \$10,000.

FINANCIAL:

Funds will be allocated from the Electoral Area F Community Works Fund allocation. The Electoral Area F Director has provided support for this initiative.

The balance of the Area F Community Works Fund (Gas Tax) at February 28, 2019 is approximately \$311,000 after all previously approved commitments. The 2019 distribution is included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSRD, dated July 7, 2014.

KEY ISSUES/CONCEPTS:

As per Policy No. F-3 "Electoral Area Community Works Fund - Expenditure of Monies" authorization to expend monies from the Community Works Fund must be approved by the Board. Upon Board approval, the work will be initiated to the electronic information sign and to the acoustics improvements.

DESIRED OUTCOMES:

The Board will endorse the recommendation.

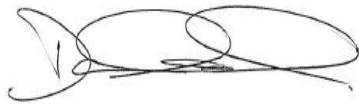
BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	Scotch Creek Fire Hall CWF Upgrades.docx
Attachments:	
Final Approval Date:	Mar 12, 2019

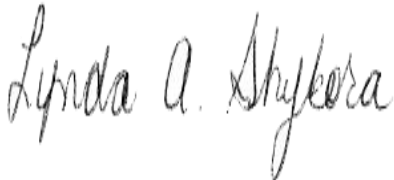
This report and all of its attachments were approved and signed as outlined below:



Darcy Mooney - Mar 12, 2019 - 1:38 PM



Jodi Pierce - Mar 12, 2019 - 1:59 PM



Lynda Shykora - Mar 12, 2019 - 2:16 PM



Charles Hamilton - Mar 12, 2019 - 4:29 PM