



# BOARD REPORT

**TO:** Chair and Directors

**File No:** 1850 40 19

**SUBJECT:** Area D Community Works Funds – Salmon Valley Senior Citizens Branch #107

**DESCRIPTION:** Report from Jodi Pierce, Manager, Financial Services, dated March 7, 2019.

**RECOMMENDATION #1:** THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$24,141 plus applicable taxes from the Area D Community Works Fund for floor replacement at the Salmon Valley Senior Citizen's Hall.

## SHORT SUMMARY:

Information relating to this request is attached and is supported by the Electoral Area D Director. The Salmon Valley Senior Citizen's Branch would like to replace flooring at the hall. This upgrade will help reduce operating costs by increasing the rental opportunities.

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<b>VOTING:</b>	Unweighted Corporate	<input type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input checked="" type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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## BACKGROUND:

The Salmon Valley Senior Citizen's Branch is a not-for-profit organization. The organization is undertaking to perform flooring upgrades to the Salmon Valley Senior Citizen's Hall. Quotes for the project have been received in accordance with the purchasing policy and have been reviewed by staff. The preferential quote provided for this work is \$24,141 including applicable taxes.

## POLICY:

This request meets the criteria for support in relation to CSR D Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations. The Salmon Valley Senior Citizen's Hall is available for public use and benefit.

## FINANCIAL:

The balance of the Area D Community Works Fund (Gas Tax) at February 28, 2019 is approximately \$419,000 after all previously approved commitments. The 2019 distribution is included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSR D, dated July 7, 2014.

## IMPLEMENTATION:

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the Salmon Valley Senior Citizen's Branch #107 for signature and funding will be made available upon submission of copies of eligible invoices for payment at the end of the project, anticipated for completion in 2019.

**COMMUNICATIONS:**

The CSRD will enter into an agreement with the Salmon Valley Senior Citizen's Branch #107 that transfers CSRD obligations on ownership and reporting to the Association (e.g. the Association will need to maintain records, provide access to auditors, spend funding on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc.).

**DESIRED OUTCOMES:**

The Board will approve the recommendation.

**BOARD'S OPTIONS:**

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

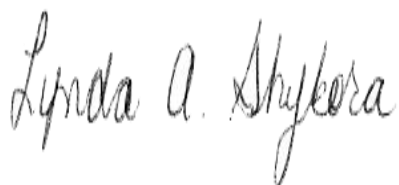
**LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:**

1. List reports

**Report Approval Details**

Document Title:	2019-03-21_Board_FIN_CWF Area D - Salmon Valley Seniors Branch.docx
Attachments:	- Salmon Valley Senior Citizens Branch.pdf
Final Approval Date:	Mar 9, 2019

This report and all of its attachments were approved and signed as outlined below:



**Lynda Shykora - Mar 7, 2019 - 2:51 PM**



**Charles Hamilton - Mar 9, 2019 - 1:54 PM**