



REGULAR BOARD MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: January 10, 2019
 Time: 9:30 AM
 Location: CSR D Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	D. Brooks-Hill	Electoral Area B
	P. Demenok	Electoral Area C
	R. Talbot	Electoral Area D
	R. Martin	Electoral Area E
	J. Simpson	Electoral Area F
	G. Sulz	City of Revelstoke
	T. Rysz*	District of Sicamous
	K. Flynn*	City of Salmon Arm
	C. Eliason*	City of Salmon Arm
	C. Moss* (electronic participation)	Town of Golden
Directors Absent	K. Cathcart	Electoral Area A
In Attendance	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	J. Sham	Assistant Deputy Corporate Officer
	J. Pierce	Manager, Financial Services
	G. Christie	Manager, Development Services
	B. Payne*	Manager of Information Systems
	B. Van Nostrand*	Team Leader, Environmental Health
	R. Nitchie*	Team Leader, Community Services
	C. Paiement*	Team Leader, Development Services
	C. LeFloch*	Development Services Assistant
	E. Hartling*	Development Services Assistant

*attended a portion of the meeting

1. Call to Order

The Chair called the meeting to order at 9:33 AM.

2. Board Meeting Minutes

2.1 Adoption of Minutes

2019-0101

Moved By Director Talbot

Seconded By Director Demenok

THAT: the minutes of the December 7, 2018 regular Board meeting be adopted.

CARRIED

2.2 Business Arising from the Minutes

2.2.1 Alternate Appointee for the Ktunaxa Kinbasket Local Government Treaty Advisory Committee

2019-0102

Moved By Director Brooks-Hill

Seconded By Director Rysz

WHEREAS the CSRD has been notified that the Ktunaxa Kinbasket Local Government Treaty Advisory Committee (TAC) Operational Procedure Policy provides that one member and one alternate member from the CSRD Board may be appointed to the Committee membership;

THEREFORE, the CSRD Board endorse an amendment to its 2019 Annual Appointments to Committees, Board and External Agencies, to correct the appointees to the Ktunaxa-Kinbasket Treaty Advisory Committee, for one member and one alternate member, as follows:

Ktunaxa-Kinbasket Treaty Advisory Committee:

- Electoral A Director
- Electoral Area B Director (Alternate)

CARRIED

ADMINISTRATION

4. Correspondence

4.1 Ministry of Forests, Lands, Natural Resource Operations and Rural Development (December 21, 2018)

Letter from Paul Rasmussen, Assistant Deputy Minister in response to Chair Martin's letter dated November 29, 2018 regarding Newsome Creek Erosion in Sorrento, Electoral Area C.

Chair Martin's letter was attached to the agenda for reference.

The Chief Administrative Officer, in consultation with Area C Director, proposed two resolutions for Board consideration.

Discussion:

Director Demenok spoke about this.

Director Flynn asked if this is a plan or study and if it involves more money, who pays?

CAO responded that three programs outlined in the letter from MFLNRORD included access to grant funding and the \$25,000 would be used to develop the plan.

2019-0103

Moved By Director Demenok

Seconded By Director Talbot

THAT: the Board authorize access of up to \$25,000 from revenue earned in fiscal year 2018 from Structural Protection Unit (SPU) deployments as matching funding from Emergency Management BC (EMBC) to undertake a remediation work plan and ravine stabilization assessment on Newsome Creek at Caen Road;

AND FURTHER THAT: the 2019 Budget be amended to reflect the above-noted change.

CARRIED

2019-0104

Moved By Director Demenok

Seconded By Director Talbot

THAT: staff be authorized to make applications under the applicable federal and provincial funding programs identified in the Ministry's letter to pay for the remediation works required to address the current safety, erosion, and stability issues along Newsome Creek at Caen Road.

CARRIED

4.2 Ministry of Forests, Lands, Natural Resource Operations and Rural Development (December 28, 2018)

Copy of letter from Paul Rasmussen, Assistant Deputy Minister, in response to Wes and Barb Berg of Newsome Creek Watershed Action Group's letter dated November 29, 2018 regarding Newsome Creek Erosion in Sorrento, Electoral Area C.

Copy of letter from Wes and Barb Berg, Newsome Creek Watershed Action Group, was also attached to the agenda for reference.

For information.

4.3 Ministry of Forests, Lands, Natural Resource Operations and Rural Development (December 28, 2018)

Copy of Email Message from Paul Rasmussen, Assistant Deputy Minister, in response to correspondence by concerned citizens regarding Newsome Creek Erosion in Sorrento, Electoral Area C.

For information.

4.4 District of Sicamous (January 7, 2019)

Request from District of Sicamous for Letter of Support from CSRD Board regarding an application for a \$6M grant (Rural & Northern Communities) to build a wellness/healing centre in Sicamous.

2019-0105

Moved By Director Flynn

Seconded By Director Brooks-Hill

THAT: the Board provide a letter of support to the District of Sicamous in relation to its grant application to the Canada-British Columbia - Rural & Northern Communities Program, to build a Community Wellness Centre, as well as a regional healing centre for Indigenous and non-Indigenous peoples, noting the intention for this facility to be built in the District of Sicamous (Main Street) to serve as a regional hub for both physical and mental health support.

CARRIED

2019-0106

Moved By Director Talbot

Seconded By Director Demenok

THAT: the correspondence contained on the January 10, 2019 Regular Board Meeting agenda be received for information.

CARRIED

5. Reports

5.1 Revelstoke and Area Economic Development Commission Meeting (September 19, 2018)

2019-0107

Moved By Director Brooks-Hill

Seconded By Director Rysz

THAT: the minutes of the September 19, 2018 Revelstoke and Area Economic Development Commission meeting be received for information.

CARRIED

5.2 Electoral Area Directors' Committee Meeting (December 11, 2018)

2019-0108

Moved By Director Simpson

Seconded By Director Demenok

THAT: the minutes of the December 11, 2018 Electoral Area Directors' Committee Meeting be received for information.

CARRIED

5.2.1 Action Item 5.1 of EAD Meeting Minutes - Childcare BC: Staff direction to contact member municipalities and corresponding replies

Responses from member municipalities to see if they are planning to apply for any of the available grants and inquire as to whether the municipalities would be interested in working together to apply for a grant jointly in order to do a region wide needs assessment with the CSRD as a co-partner.

Discussion:

CAO spoke to this and read out the member municipalities' responses.

Director Eliason stated that the City of Salmon Arm is partnering with a group who will apply for a grant.

Director Flynn added that the group is the Shuswap Children's Association and that the CSRD should play a supportive role.

Director Demenok stated that there was no intent for the CSRD to get involved with childcare. By combining with other municipalities, there could be a larger grant opportunity.

5.3 Shuswap Watershed Council Meeting (December 12, 2018)

2019-0109

Moved By Director Demenok

Seconded By Director Talbot

THAT: the minutes of the December 12, 2018 Shuswap Watershed Council meeting be received for information.

CARRIED

6. Business General

6.1 Inclusion of Commercial Recycling in the Recycle BC program

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated December 19, 2018. Commercial Recycling Programs in the CSRD.

2019-0110

Moved By Director Rysz

Seconded By Director Brooks-Hill

THAT: the Board authorize staff to send a letter to the Minister of Environment requesting the Recycle BC Stewardship program be amended to include commercially generated recycling.

CARRIED

Director Moss electronically attends the meeting at 10:01 AM

3. Delegations

3.1 10:00 AM: Interior Lumber Manufacturers Association (ILMA)

Brian Simpson, Technical Adviser for the ILMA, in attendance to present to the Board technical information on the Timber Harvest Land base and associated land use integration issues experienced in the forest industry.

Dan Battistella, President of the ILMA, introduced Brian Simpson (ILMA), Ashley Ladyman (Stella Jones), and Mike Copperthwaite (Revelstoke Community Forest Corporation) who were seated in the audience.

Mr. Battistella responded to Directors' questions.

3.2 10:15 AM: CAREX Canada, Health Canada, Little Bear Engineering

Lindsay Forsman-Phillips, CAREX Canada; Micky Leung, Health Canada and Chantal Wilson, Little Bear Engineering in attendance electronically to inform the Board of Radon Exposure in the Interior region of BC.

Delegation spoke about the dangers of radon gas exposure and the 100 Radon Test Kit Challenge taking place in municipalities across Canada including Salmon Arm and Golden. After the Board meeting, the majority of the Directors were provided a radon kit courtesy of the delegation.

Delegation responded to Directors' questions.

Mayor Sulz shared his personal experience with radon gas in his residence.

6. Business General

6.2 10% All Electoral Area Community Works Funding Request – Asset Management Activities

Report from Darcy Mooney, Manager, Operations Management, dated December 19, 2018. Asset Management - All Areas Community Works Fund.

2019-0111

Moved By Director Eliason

Seconded By Director Demenok

THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Fund – Expenditure of Monies” access to the Community Works Fund be approved in the amount of \$110,000, from the 10% All Areas portion of the Community Works Fund allocation to implement the recommendations within the CSRD’s Asset Management Five Year Resource Plan;

AND THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Fund – Expenditure of Monies” access to the Community Works Fund be approved in the amount of \$90,000 on an annual basis in 2019 through to 2023, from the 10% All Areas portion of the Community Works Fund allocation to implement the recommendations within the CSRD’s Asset Management Five Year Resource Plan.

Discussion on the motion

Directors Simpson and Demenok questioned the breakdown of the \$90,000 and would like more information. The detailed plan will be available at the budget meeting.

CARRIED

7. Business By Area

7.1 Licence of Occupation – Silver Creek Community Park

Report from Ryan Nitchie, Team Leader, Community Services, dated December 19, 2018. Crown Land Tenure licence for 1.35 hectares of land at the Silver Creek Community Park in Electoral Area D.

2019-0112

Moved By Director Talbot

Seconded By Director Demenok

THAT: the Board empower the authorized signatories to acquire a licence for the term of ten years from the Province of BC over the land described as, all that unsurveyed Crown land adjacent to Block B, Section 32, Township 18, Range 10, West of the 6th Meridian, Kamloops Division Yale District and containing 1.35 hectares, more or less for community park purposes.

CARRIED

7.2 Bristow Road Boat Launch – Crown Foreshore Tenure Application

Report from Ryan Nitchie, Community Services Team Leader, dated January 2, 2019. Renewal of Licence of Occupation for 0.11 hectares of foreshore on Shuswap Lake at Bristow Road in Electoral Area F.

2019-0113

Moved By Director Simpson

Seconded By Director Demenok

THAT: the Board empower the authorized signatories to acquire a Licence of Occupation for a ten year term over the land described as all that unsurveyed Crown foreshore being part of the bed of Shuswap Lake and fronting on Bristow Road within Section 9, Township 23, Range 10, West of the Sixth Meridian, Kamloops Division Yale District, Plan 4002, containing .11 hectares, more or less, for community beach and swimming area purposes.

CARRIED

7.3 Request for Board Support – Letter to Ministry of Transportation and Infrastructure

Requested by Director Brooks-Hill

Request for letter of Board support regarding traffic-safety concerns at Pine and Poles Roads/Trans Canada Highway, Electoral Area B.

2019-0114

Moved By Director Brooks-Hill

Seconded By Director Rysz

THAT: the CSRD Board write the Ministry of Transportation and Infrastructure with a request that the Ministry provide, for the Pole/Pine Roads/Trans Canada Highway, Electoral Area B, CSRD:

1. Lighting at these intersections;
2. Reflectors on the road indicating upcoming intersection and the appropriate signage;
3. A lower speed limit of 60 - 80 km/h from Revelstoke City Limits at these intersections.

Discussion on the motion

Director Eliason asked if the Area Director approached Ministry of Transportation and Infrastructure staff. Director Brooks-Hill replied he has not.

Director Demenok said he has the same issue at the Balmoral corner in his area and Ministry staff is working with him.

CAO stated that he met with Director Brooks-Hill prior to the meeting and suggested the Ministry letter.

AMENDMENT

Moved by Director Sulz

Seconded by Director Brooks-Hill

To amend Item 3 in the motion to 80km/h.

VOTE ON AMENDMENT - CARRIED

Directors Demenok and Eliason opposed the amendment

Discussion on the Motion as Amended:

Director Sulz suggested sending a letter to BC Hydro, to ask for the installation of street lights on the hydro poles in the area;

Director Brooks-Hill would like support to have these issues addressed.

VOTE ON MOTION AS AMENDED - CARRIED

8. Administration Bylaws

8.1 Sorrento Waterworks Service Area Amendment Bylaw No. 5791

For Adoption.

First, Second and Third Readings: December 7, 2018.

2019-0115

Moved By Director Eliason

Seconded By Director Demenok

THAT: "Sorrento Waterworks Service Area Amendment Bylaw No. 5791" be adopted this 10th day of January, 2019.

CARRIED

8.2 St. Ives Street Lighting Service Area Amendment Bylaw No. 5789

For Adoption.

Three Readings: October 18, 2018

Inspector of Municipalities approved: December 18, 2018

2019-0116

Moved By Director Eliason

Seconded By Director Demenok

THAT: "St. Ives Street Lighting Service Area Amendment Bylaw No. 5789" be adopted this 10th day of January, 2019.

CARRIED

8.3 Cedar Heights Waterworks Service Amendment Bylaw No. 5764

Additional Late Agenda Handout item.

For Adoption.

Three Readings: November 16, 2017.

Inspector of Municipalities Approval: January 9, 2019.

2019-0117

Moved By Director Flynn

Seconded By Director Eliason

THAT: the Cedar Heights Waterworks Service Amendment Bylaw No. 5764 be adopted this 10th day of January, 2019.

CARRIED

12. Directors' Report on Community Events

Board members provided a brief report on events in their area.

9. IN CAMERA

2019-0118

Moved By Director Rysz

Seconded By Director Brooks-Hill

THAT: pursuant to Sections 90(1)(a)(c)(e) & (g) of the Community Charter:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;

(g) litigation or potential litigation affecting the regional district;

the Board move In Camera.

CARRIED

12:57 PM RECESS

Thirty minute Lunch break

1:30 PM RECONVENE

Directors Rysz, Flynn, Eliason, and Moss left the meeting.

OTHER BUSINESS

Electoral Area Directors advised that, after collaboration amongst the six Electoral Area Directors, Directors Demenok, Talbot and Simpson will attend the 2019 Federation of Canadian Municipalities Conference, along with Chair Martin.

DEVELOPMENT SERVICES

10. Business General

- None.

11. ALR Applications

- None.

ELECTORAL AREA DIRECTORS

13. Business by Area

- None.

14. 1:00 PM: Planning Bylaws

14.1 Electoral Area D: Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560

Report from Erica Hartling, Development Services Assistant, December 17, 2018.

2972 & 3020 Yankee Flats Road, Yankee Flats

The applicant was not in attendance.

2019-0119

Moved By Director Talbot

Seconded By Director Demenok

THAT: "Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560" be given second reading this 10th day of January, 2019.

CARRIED

2019-0120

Moved By Director Talbot

Seconded By Director Demenok

THAT: a public hearing to hear representations on "Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Talbot, Electoral Area D, being that in which the land concerned is located, or the Alternate Director De Vos, if the Director is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

14.2 Electoral Area E: Lakes Zoning Amendment (Coleman) Bylaw No. 900-23

Report from Christine LeFloch, Development Services Assistant, dated December 1, 2018.

709 Swanbeach Rd

The applicant was not in attendance.

2019-0121

Moved By Director Talbot

Seconded By Director Demenok

THAT: "Lakes Zoning Amendment (Coleman) Bylaw No. 900-23" be given third reading this 10th day of January, 2019.

CARRIED

2019-0122

Moved By Director Talbot

Seconded By Director Demenok

THAT: "Lakes Zoning Amendment (Coleman) Bylaw No. 900-23" be adopted this 10th day of January, 2019.

15. Release of In Camera Resolutions

The following resolutions were authorized for release from the Closed (In Camera) meeting of January 10, 2019:

Revelstoke Area Economic Development Commission:

THAT, as recommended by the City of Revelstoke, the CSRD Board confirm the appointments of Shaun Aquiline, Mark Baron, Tracey Buckley, Alex Cooper, Erin Kerwin and Nathan Weston to the Revelstoke Area Economic Development Commission for a two-year term expiring on December 31, 2020;

AND THAT: the above resolution be authorized for release from the Closed (In Camera) meeting, this 10th day of January, 2019.

Property Acquisition – Golden Landfill Buffer Expansion:

THAT: the Board empower the authorized signatories to make an offer to purchase to Akamina Woods Developments for a ten acre portion of land located at 220 Golden Donald Upper Road in Golden BC for \$72,000 plus applicable taxes in order to provide a buffer zone for the Golden Landfill site subject to the property being successfully subdivided and rezoned to comply with the Town of Golden's Official Community Plan;

AND THAT: the resolution and associated Board Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated December 11, 2018 be authorized for release from the In-Camera (Closed) portion of the meeting this 10th day of January, 2019.

18. Adjournment

2019-0123

Moved By Director Demenok

Seconded By Director Sulz

THAT: the regular Board meeting of January 10, 2019 be adjourned.

CARRIED

Adjourned at 1:45 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER