

## COLUMBIA SHUSWAP REGIONAL DISTRICT

### SHUSWAP EMERGENCY PROGRAM EXECUTIVE COMMITTEE MEETING

Minutes of A Shuswap Emergency Program Executive Committee meeting held April 11, 2018  
In the Board Room of the Regional District Office, Salmon Arm

Note: The following minutes are subject to correction when  
endorsed by the SEP Executive Committee at the next Regular meeting

#### PRESENT:

Chair:	N. Cooper	(City of Salmon Arm)
Directors:	P. Demenok	(Electoral Area C)
	R. Talbot	(Electoral Area D)
	L. Morgan	(Electoral Area F)
	R. Martin*	(Electoral Area E)
	T. Lavery	(City of Salmon Arm)
Staff:	D. Mooney	Manager, Operations Management
	D. Sutherland	Team Leader, Protective Services
	C. Semchuk	SEP Assistant/ESS Director

ABSENT:	T. Rysz	District of Sicamous
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\* attended only part of the meeting

CALL TO ORDER	The meeting was called to order at 1:30 PM.
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ELECTION OF COMMITTEE CHAIR FOR 2018	Protective Services Team Leader, Derek Sutherland, called for nominations for the position of Chair of the SEP Executive Committee for 2018. Director Talbot nominated Director Cooper. The nomination was seconded by Director Morgan.
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After calling three times for nominations, Director Cooper was declared Chair by acclamation for the 2018 year.

ELECTION OF COMMITTEE VICE CHAIR FOR 2018	The Chair of the SEP Executive Committee, Director Cooper, called for nominations for the position of Vice Chair of the SEP Executive Committee for 2018. Director Talbot nominated Director Demenok. The nomination was seconded by Director Morgan.
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After calling three times for nominations, Director Demenok was declared Vice Chair by acclamation for the 2018 year.

Director Cooper assumed Chair of the meeting.

ADOPTION OF AGENDA / MINUTES	M/S Directors Talbot/Demenok THAT: the amended agenda for the April 11, 2018 SEP Executive Committee meeting be approved with the addition of Sand and Sandbags after Section 8, Prognosis for 2018 Wildfire and Freshet.
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CARRIED

**ADOPTION OF MINUTES** M/S Directors Talbot / Morgan THAT:  
the minutes from the meeting dated May 5, 2016 be adopted.  
CARRIED

**REVIEW OF EMERGENCY MANAGEMENT TEAM** The Team Leader of Protective Services provided the Committee with an update on the Protective Services Department. In 2017, Fire Services and the Emergency Management amalgamated into one department, Protective Services which is comprised of:

Team Leader	Derek Sutherland
Fire Services Coordinator	Sean Coubrough
Emergency Program Coordinator	Tom Hansen
SEP Assistant/ESS Director	Cathy Semchuk

**UPDATE ON 2017 EVENTS** The Shuswap Emergency Program was extremely busy in 2017 reporting 38 activations. A number of the Operations Management staff assisted with these activations. The Protective Services Team Leader provided a short overview of major events.

The Government of BC has commissioned an independent review of 2017 flood and wildfire practices in the province. George Abbott and Chief Maureen Chapman are conducting this strategic review which will culminate in a report which is expected to be completed by April 30. A copy of this report will be forwarded to Committee members once a finalized copy has been received.

Discussion was held regarding awareness campaigns, volunteers and recruitment drives. Due to the awareness created during the activation of the Emergency Support Services Reception Centre in support of the Williams Lake evacuation, the ESS Team increased their membership from 60 volunteers to 86 volunteers. Derek advised the Committee that Fire Services is developing a recruitment strategy that will assist a number of Fire Departments increase their roster numbers.

Further discussion was held regarding HazMat spill response, stockpiling supplies and the feasibility of entering into an agreement with a HazMat response team such as Quantum Murray.

**ACTION ITEM** SEP to organize a HazMat Rail Response presentation by Mike LoVecchio, Communication Manager and Spokesperson for Canadian Pacific Railway for a future Board meeting.

**TRAINING AND EXERCISE – 2017 AND 2018** As 2017 was a very busy year for emergency activation and response across the province, much of the scheduled emergency management training was cancelled. The ESS Team hosted Reception Centre training followed by a functional exercise in the fall which was an excellent introduction for the 26 new ESS volunteers that joined the Program.

A comprehensive training plan was submitted to Emergency Management BC (EMBC) and SEP secured one course, EOC Essentials, to be hosted in the later part of 2018. SEP is also working closely with the neighboring First Nations bands to help strengthen existing relationships.

**STRUCTURAL PROTECTION UNITS - UPDATE** The CSRD has purchased and outfitted a third SPU trailer. Presently there are two type-3 units and one type-2 unit. Funds have been budgeted in 2018 to upgrade one type-3 unit to type-2 to meet additional capacity.

**PROGNOSIS FOR 2018 WILDFIRE AND FRESHET** The Protective Services Team Leader recently attended the EMBC Seasonal Regional Meeting where the River Forecast Centre confirmed there is a higher than average snow pack in the southern interior, more specifically, the Okanagan. If there is a fast melt, the Shuswap area could be susceptible to some localized flooding. Throughout March and April, there has been a slow melt of lower level snow pack however the higher alpine snow pack is yet to melt. The Shuswap Lake level is low and is able to withstand a good runoff.

Wildfire Management is forecasting that 2018 will be another busy year. June weather is a key indicator, if it is a dry month, it could be a busy fire season.

**SAND AND SANDBAGS** Discussion was held regarding communication of freshet flooding, risks and preventative measures. It was requested that this be made available to the public on the website. EMBC has approved funds for the delivery of sand and sandbags. SEP will be delivering sand and sand bags the week of April 23 and a map outlining the strategically located sites will be posted on the website the following week. The site location map will also be supported with public messaging.

**MEETING FREQUENCY** Discussion was held regarding meeting frequency. It was agreed that two meetings per year is sufficient, one in April to review the Annual Report and the second in September for budget input. Additional meetings can be called when needed.

**NEXT MEETING** The next meeting of the SEP Executive Committee to be determined

**ADJOURNMENT** M/S Directors Talbot/Morgan THAT:  
**3:45 PM** The meeting be adjourned.