



BOARD REPORT

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TO:

Chair and Directors

File No: 0540-20-09

SUBJECT:

Area A Local Advisory Committee (LAC) Terms of Reference Update

DESCRIPTION:

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated October 31, 2018.
Update Area A Local Advisory Committee Terms of Reference for 2019-2022.

**RECOMMENDATION
#1:**

THAT: the Board endorse the Area A Local Advisory Committee Terms of Reference dated October 31, 2018.

SHORT SUMMARY:

The two-year term for appointed committee members to the Area A Local Advisory Committee expires on December 31, 2018. The Electoral Area A Director has indicated that she would like to move forward with recruiting new members to serve on the Committee. To do so, the Terms of Reference should be updated for an additional four years for the continuation of this Local Advisory Committee. Appointment of members to the Committee are proposed for a two-year term (2019 and 2020).

An updated Terms of Reference dated October 31, 2018, attached to this report, describes the purpose of the Committee, its objectives, membership, decision making, etc.

VOTING:

Unweighted
Corporate



LGA Part 14
(Unweighted)



Weighted
Corporate



Stakeholder
(Weighted)



BACKGROUND:

The Area A Local Advisory Committee was initiated in 2012 as a pilot Committee in response to a request to the Board from a group of Electoral Area 'A' residents, through the Town of Golden, for discussions on governance for the combined Golden & Area A sub-region. Then in early 2015 the Board supported the Area 'A' Local Advisory Committee to continue for the years 2015-2016, with a primary mandate of the Committee to provide input on local governance issues to the Area Director, finally culminating in a Terms of Reference for a further two years in early 2017. This Committee has proven to be an effective way for the Electoral Area Director to gather input on community issues relative to regional district services in Electoral Area A.

POLICY:

Local Government Act.

FINANCIAL:

The individuals appointed to the Committee are volunteers, as is the Recording Secretary. There are minor expenses for Committee meeting venue rentals, approximately 8 - 9 meetings per year, provided

for in the financial plan. Likewise, nominal advertising costs to recruit new members is provided for in the financial plan.

KEY ISSUES/CONCEPTS:

Supporting the continuance of an Area 'A' Local Advisory Committee for the next four(4) years would allow the opportunity for local input into issues of interest and concern to Electoral Area A residents. Director Cathcart indicates that the Committee, as a liaison to the community, has been particularly helpful in her role as Electoral Area Director. The four year period would coincide with the Electoral Area Director's term of office.

There is no change proposed to the number of members serving on the Committee. As in the past, the membership would consist of the Area A Director along with nine residents of Electoral Area A.

IMPLEMENTATION:

Staff will undertake the needed advertising to recruit new Committee members. In consultation with the Electoral Area Director, a report to the Board recommending appointees to the Committee will be brought forward in January, 2019.

COMMUNICATIONS:

The current Local Advisory Committee membership will be advised that the Board supports the updated Terms of Reference for the years 2019 – 2022.

A call for expressions of interests from Area A residents will be advertised through the local newspaper, the CSRD website and on social media so that the Board appointments of new Committee members for the years 2019/2020 is in place by early 2019.

DESIRED OUTCOMES:

That the Board endorse the updated Terms of Reference for 2019 – 2022.

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	Area A Local Advisory Committee Terms of Reference Update.docx
Attachments:	- Terms of Reference Area A Local Advisory Committee for 2019-2022, October 31, 2018.docx - Expression of Interest Form, Area A LAC 2019.docx
Final Approval Date:	Nov 1, 2018

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "C. Hamilton", with a stylized flourish at the end.

Charles Hamilton - Nov 1, 2018 - 3:13 PM