



BOARD REPORT

TO: Chair and Directors

File No: Bylaw No. 5789

SUBJECT: St. Ives Street Lighting Service Establishment Amendment Bylaw No. 5789

DESCRIPTION: Report from Jodi Pierce, Manager, Financial Services dated October 3, 2018. Proposed amendment to St. Ives Street Lighting Service Establishment Bylaw No. 5622 to increase the maximum parcel tax requisition.

RECOMMENDATION #1: THAT: "St. Ives Street Lighting Service Establishment Amendment Bylaw No. 5789" be read a first, second and third time this 18th day of October, 2018.

SHORT SUMMARY:

Through the budget process, it has been determined that the St. Ives Street Lighting tax requisition by way of parcel tax for the provision of street lighting is very close to the maximum amount. The last increase to the maximum was in 2012. Failure to increase the maximum may result in a termination of service as there will not be sufficient resources to fund the service.

VOTING:	Unweighted Corporate	<input checked="" type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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BACKGROUND:

A parcel tax's maximum requisition amount can only be increased once every five years to a maximum of 25% without Inspector approval. Through discussion with staff from the Ministry of Municipal Affairs and Housing, the CSRD staff has learned the maximum requisition amount can be amended for an amount in excess of 25% as long as we obtain Inspector approval.

This service is funded by way of parcel taxes rather than an ad valorem tax as most of our street lighting functions are. Parcel taxes do not provide any ability to provide growth with assessment base and therefore are somewhat problematic for operational requirements. Because of this, staff is recommending a larger than 25% increase at this time to provide some stability for the function over the next several years.

POLICY:

In accordance with the Local Government Regulation 113/2007 (Regional District Establishing Bylaw Approval Exemption), the tax requisition for a service may be increased by 25% of the baseline every five years without requiring public assent, however, Inspector approval is required for increases beyond 25% or those within the five year window.

FINANCIAL:

The current parcel tax amount is \$25.72 per parcel for each of the 154 taxable folios within the service area. At maximum, the amount would be \$66.22 per taxable folio, however, it will take several years to reach that level of taxation.

KEY ISSUES/CONCEPTS:

Increases to parcel taxes are necessary to maintain the ongoing sustainability of the street lighting service.

IMPLEMENTATION:

Upon third reading, the Bylaw will be forwarded to the Ministry of Municipal Affairs and Housing for Inspector approval. Upon receipt of Inspector approval, the Bylaw will be brought to a subsequent Board meeting for adoption. Upon adoption, the 2019 budget will include parcel tax revenue sufficient to fund the electrical and maintenance costs of providing the service.

DESIRED OUTCOMES:

That the Board approve the recommendation to amend the St. Ives Street Lighting Service Bylaw No. 5622.

BOARD'S OPTIONS:

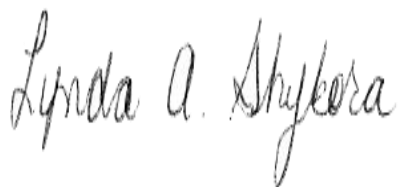
1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:

Report Approval Details

Document Title:	2018-10-18_Board_FIN_St Ives Streetlight Parcel Tax.docx
Attachments:	- BL5789 St Ives Street Lighting Service Area Amendment Bylaw.docx
Final Approval Date:	Oct 4, 2018

This report and all of its attachments were approved and signed as outlined below:



Lynda Shykora - Oct 4, 2018 - 1:14 PM



Charles Hamilton - Oct 4, 2018 - 2:00 PM