



# BOARD REPORT

**TO:** Chair and Directors

**File No:** BL 5785

**SUBJECT:** Area C Service Area Establishment - Building Inspection

**DESCRIPTION:** Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated August 2, 2018. Amendment of Bylaw No. 5762 to add Electoral Area C as participant in Building Inspection Service.

**RECOMMENDATION #1:** THAT: "Sub-Regional Building Inspection Service Amendment Bylaw No. 5785" be read a First, Second and Third time this 16<sup>th</sup> day of August, 2018.

## SHORT SUMMARY:

The "Sub-Regional Building Inspection Service Amendment Bylaw No. 5785" as drafted proposes to add Electoral Area C as a participant to the Building Inspection Service effective December 31, 2018.

The recommendation is for the Board to consider First, Second and Third Readings of Bylaw No. 5785. Inspector of Municipalities approval is required before the bylaw is considered for adoption.

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<b>VOTING:</b>	Unweighted Corporate	<input checked="" type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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## BACKGROUND:

An amendment to the Sub-Regional Building Inspection Service Bylaw No. 5762 is needed to establish building inspection service in Electoral Area C. The amending Bylaw No. 5785 is attached for reference.

The Director, Electoral Area C, has provided written consent to the approval of this service on behalf of Electoral Area C.

## POLICY:

"Sub-Regional Building Inspection Service Area Establishment Bylaw No. 5762" has established the Building Service in Electoral Areas B and E.

The Local Government Act provides that participating area approval may be given by the electoral area Director consenting in writing to the adoption of the service. The Electoral Area Director has provided written consent to the adoption of Bylaw No. 5785.

## FINANCIAL:

All properties within Electoral Area C will pay a property value tax based on land and improvements, commencing in 2019.

## KEY ISSUES/CONCEPTS:

The bylaw amendment will add the boundaries of Electoral Area C as a service area participant in the Building Inspection Service.

**IMPLEMENTATION:**

If the Board supports Three Readings of Bylaw No. 5785 it will be submitted to the Inspector of Municipalities for approval. Once Provincial approval is received, the bylaw will be scheduled for adoption by the Board. Upon adoption of Bylaw No. 5785, Development Services will bring forward any needed amendments to the Building Regulation Bylaw and will move forward on full implementation of the building inspection service for Electoral Area C starting in the spring of 2019.

**COMMUNICATIONS:**

Upon adoption of the bylaw, BC Assessment will be advised of the service establishment in Electoral Area C for the 2019 tax roll.

**DESIRED OUTCOMES:**

That the Board will approve the establishment of Sub-Regional Building Inspection Amendment Service to include Electoral Area C by proceeding with Three Readings of Bylaw No. 5785.

**BOARD'S OPTIONS:**

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:**

1. N/A

**Report Approval Details**

Document Title:	Bylaw No. 5785 Area C Building Inspection Service.docx
Attachments:	- Sub-Regional Building Inspector Service Amendment Bylaw No. 5785.pdf
Final Approval Date:	Aug 8, 2018

This report and all of its attachments were approved and signed as outlined below:



**Gerald Christie - Aug 8, 2018 - 8:40 AM**



**Jodi Pierce - Aug 8, 2018 - 8:44 AM**

**No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora**

**Charles Hamilton - Aug 8, 2018 - 8:51 AM**