COLUMBIA SHUSWAP REGIONAL DISTRICT

BYLAW NO. 5780

A bylaw to fix and regulate the rates, terms and conditions under which water may be supplied and used in the Columbia Shuswap Regional District Water Systems

WHEREAS the Regional District is authorized by the Local Government Act to impose fees and charges, by bylaw, for the purpose of recovering the annual costs for a service;

AND WHEREAS the Regional District has established, by separate bylaws, service areas for the provision of water service to various water systems located within the Regional District;

AND WHEREAS it is deemed desirable to fix and regulate the rates, terms and conditions under which water may be supplied and used in the water systems owned and operated by the Regional District:

NOW THEREFORE the Board of the Columbia Shuswap Regional District, in open meeting assembled, HEREBY ENACTS as follows:

REPEAL

1. Bylaw No. 5744, cited as "CSRD Waterworks Rates and Regulation Bylaw No. 5744" and its amendments is hereby repealed.

DEFINITIONS

- 2. For the purpose of this bylaw, the following definitions will apply:
 - "Cross-connection" means any actual or potential physical connection whereby the Regional District Waterworks System is connected, directly or indirectly, with any non-potable or unapproved private water supply system, sewer, drain, conduit, well, pool, storage, reservoir, plumbing fixture, or any other device which contains, or may contain, non-potable or contaminated water, liquid, gases, sewage, or other waste, of unknown or unsafe quality which may be capable of imparting a pollutant or contaminant into the public water supply as a result of backflow.
 - "Disconnect" or "Disconnection" means the turning off, or complete removal, of a water connection.
 - "Parcel" means any lot, block or other area in which land is held or into which land is subdivided but does not include a highway.
 - "Premises" means any residence, building or structure located on a property.
 - "Property" means any parcel contained within the boundaries of a regional district water system service area.
 - "Regional District" means the Columbia Shuswap Regional District, the Board or persons duly authorized to represent the Board in respect of this bylaw.
 - "Sprinkle or Sprinkling" means the application or distribution of domestic water on premises, lawns or boulevards by sprinkling or spraying.
 - "User Fee" means a fee imposed for the use and consumption of water.

"Water Connection" means a connection to a main supply line and extending to the property line of the customer for the purpose of conveying water to the said property, and may or may not include a water meter and backflow prevention device, but will include a shut-off valve and will be the property of the Regional District.

"Water System" means any water supply, distribution system and works that the Regional District is authorized by bylaw to operate, maintain and improve.

"Waterworks Service Area" means the area within which a Regional District owned Water System service is provided, as defined by separate bylaw.

APPLICATION FOR CONNECTION

- 3. Applications for the installation and connection of a water service from properties within a Regional District Waterworks Service Area must be made to the Regional District on the Application for Water Service Connection form document similar to that contained in Schedule B of this bylaw and must be accompanied by the fees as specified in Schedule A of this bylaw.
- 4. Applications for installation and connection of a water service from properties outside a Regional District Waterworks Service Area must be made to the Regional District on the Application for Extension to Water System form document similar to that contained in Schedule C of this bylaw and must be accompanied by the fee as specified in Schedules A and D of this bylaw.
- 5. Each application, when duly signed by the potential customer, will be an undertaking whereby the customer agrees to abide by the terms and conditions of this bylaw. Each residential structure requires a separate water connection.

DISCONNECTION

- 6. The Regional District may, without notice, disconnect a water service to any premise for any of the following reasons, and the Regional District will not be liable for damages for discontinuing a water service for such reasons:
 - a) unnecessary wasteful use of water, or violation of regulations concerning watering or sprinkling;
 - failing to repair or replace defective pipes, fittings, valves, tanks or appliances on private property which are leaking or are otherwise not in a good state of repair and which are or may become a cause of waste of water;
 - c) supplying water to a dwelling on adjacent properties:
 - d) failure to pay the appropriate fees:
 - e) use of an on-site well which constitutes a threat of cross-contamination;
 - f) use of any surface water intake which constitutes a threat of cross-contamination;
 - g) any other form of cross-connection; or
 - h) any unauthorized connection.
- 7. The disconnection of a water service on a seasonal basis will not be permitted.

TERMS AND CONDITIONS OF USE

8. No individual on-site wells, surface water intakes or any other water source will be permitted to supply domestic water to any property within a Regional District Waterworks Service Area.

 Applications for the use of individual on-site wells or surface water intakes for farm irrigation and industrial use must be made to the Regional District on the Application for Use of On-Site Well or Surface Water for Irrigation Purposes form document similar to that contained in Schedule E of this bylaw.

- Applications for use of a pump, booster or other device for the purpose of, or having the effect of, increasing water pressure in service lines to a higher pressure than the normal pressure in the said service line must be made to the Regional District on the Application for Use of Booster Device form document similar to that contained in Schedule F of this bylaw. The Regional District may, without notice, disconnect service to any customer employing such pump, booster or other device.
- 11. No unauthorized person will conduct work of any kind connected with the water system, either for the laying of new or repair of old service pipes on or under any street or lane within a Regional District Waterworks Service Area.
- 12. No unauthorized person will in any way interfere or tamper with any pipe, curb stop, fixture or fitting, or appliance of, or connected with, the water system of a Regional District Waterworks Service Area, whether on his own premises or elsewhere.
- 13. No person will place or introduce contaminants or pollutants into a Regional District Waterworks system.
- 14. All customers must keep the service pipe, fixtures and fittings on their own premises in good order and repair, and protect them from frost at their own risk and expense.

OUTDOOR WATER USE RESTRICTIONS

- 15. The Regional District may, at its discretion and whenever the public interest so requires, suspend or limit the consumption of water from the water systems or regulate the hours of days of use or may further prescribe the manner in which such water may be used.
- 16. Sprinkling restrictions will be in place from the 15th day of May to the 15th day September annually.
- 17. Properties equipped with automated time clock sprinkler systems may only sprinkle between the hours of 12 AM and 6 AM on the days permitted by sprinkling restrictions.
- 18. Properties without automated time clock sprinkler systems may only sprinkle from 6 AM to 10 AM and 6 PM to 10 PM on the days permitted by sprinkling restrictions.
- 19. Between the 15th day of May and the 15th day of September, even numbered addresses will be permitted to sprinkle on even calendar days and odd numbered addresses will be permitted to sprinkle on old calendar days.
- 20. New trees and shrubs may be watered during installation and for the following 24 hours. After the 24 hour period has expired, compliance with outdoor water use restrictions must resume.
- 21. Applications for a sprinkling restriction exemption for watering new lawns and sod must be made to the Regional District on the Special Use Permit Exemption from Sprinkling Restrictions form document similar to that contained in Schedule G of this bylaw and must be accompanied by the fee specified.

PRESSURE, SUPPLY AND QUALITY

22. The Regional District may, at its discretion, and whenever the public interest so requires, suspend or limit the consumption of water from the water system of a Regional District Waterworks Service Area, or may regulate the hours of use, or may further prescribe the manner in which such water may be used.

- 23. The Regional District does not guarantee a constant pressure nor a continuous supply of water and it reserves the right at any and all times, without notice, to change operating conditions for the purposes of making repairs, extensions, alterations or improvements or for any other reason.
- 24. The Regional District will not incur any liability by reason of the water containing sediments, deposits or other foreign matter.

INSTALLATION OF WATER METERS

- 25. All new and upgraded water connections must include installation of an approved water meter.
- 26. Water meter installation must be inspected by the Regional District or a contractor as authorized by the Regional District.

INSTALLATION OF BACKFLOW PREVENTION DEVICES

27. All commercial, industrial and institutional premises must include installation of an approved backflow prevention device as outlined in CSRD Cross Connection Control Bylaw No. 5726 and amendments.

FEES AND CHARGES

- 28. The rates and charges as defined in Schedule A of this bylaw are hereby imposed and levied for all water services supplied by the Regional District and all rates and charges will be billed annually on or before the 15th day of March and will be due and payable on or before the 31st day of May in each year. A 10% discount will be applied to the User Fee if full payment is received by the Regional District on or before the 30th day of April in each year.
- 29. In the event that applicable rates or charges for water service commence after the 1st day of April, the billing will be issued within 60 days and will be due and payable within 60 days of issue. Water rates will be prorated for the initial year only; thereafter the annual rate will apply.
- 30. Pursuant the Local Government Act, any unpaid balance owing at the fiscal year end will be deemed to be property taxes in arrears.

LIMITATION OF LIABILITY

31. Nothing contained in this bylaw will be construed to impose any liability on the Regional District to give a continuous supply of water to any person or premises and the Regional District hereby reserves the right at any time to disconnect the water to any premises without giving notice.

RIGHT OF ENTRY

32. Every person to whom water is supplied under this bylaw will at all reasonable times allow any authorized person to enter into and upon the premises in respect of which such water is supplied for the purpose of inspecting the water pipes, fixtures and fittings used in connection with such water supply.

VIOLATION AND PENALTIES

- 33. A person who:
 - a) violates any provision of this bylaw;
 - b) permits any act or thing to be done in contravention of this bylaw; or
 - c) neglects to or refrains from doing anything required to be done by any provision of this bylaw

will be deemed to have committed an offence against this bylaw and each day that a violation continues to exist is deemed to be a separate offence against this bylaw and:

- i. will be liable to a fine as set out in the CSRD Ticket Information Utilization Bylaw; and
- ii. will be liable, upon summary conviction, to penalties prescribed by the Offence Act (British Columbia) and amendments.

CITATION

34. This bylaw may be cited as "C	CSRD Waterworks Rates and Regulati	on Bylaw No. 5780."
READ a first time this	day of	, 2018.
READ a second time this	day of	, 2018.
READ a third time this	day of	, 2018.
ADOPTED this	day of	, 2018.
MANAGER OF CORPORATE ADMINISTRATION SERVICES (SE		
CERTIFIED a true copy of Bylaw No. 5780, as adopted.		
Manager of Corporate Administration Services (Secretary)		

ANGLEMONT WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$700	\$700	\$700	\$700	\$700
Institution/Care Home (per room)	\$500	\$500	\$500	\$500	\$500
					_
Motel/Hotel/Resort (per room or unit)	\$150	\$150	\$150	\$150	\$150
Commercial	\$700	\$700	\$700	\$700	\$700
Public House/Restaurant	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
Heavy Commercial Water Use	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Golf Course Irrigation*					
May 15 to September 15 only	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000

^{*}Subject to irrigation restrictions and water availability

Connection Fees

Residential ¾" (19mm) diameter	
Commercial and/or over 3/4" diameter	
	Water Meter &
	Backflow Prevention Device (if applicable)

- Cost of Materials plus 25%
- Serviceman \$80 per hour (minimum charge two (2) hours)
- Trades or Expertise Rate plus 25%

CEDAR HEIGHTS WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$230	\$234	\$239	\$244	\$248
Community Hall	\$230	\$234	\$239	\$244	\$248
Golf Course Irrigation* May 15 to September 15 only	\$280	\$286	\$291	\$297	\$303
*Subject to irrigation restrictions and water availability					

Connection Fees

Residential ¾" (19mm) diameter	\$2,000 +
	Water Meter
Commercial and/or over 3/4" diameter	
	Backflow Prevention Device (if applicable)

<u>Note:</u> Connection Fees that were pre-paid prior to the Regional District's takeover of the water system in 1988 will be valued at \$320 and that amount will be deducted from the current connection charge.

- Cost of Materials plus 25%
- ► Serviceman \$80 per hour (minimum charge two (2) hours)
- ▶ Trades or Expertise Rate plus 25%

COTTONWOOD WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$150	\$153	\$156	\$159	\$162
Motel/Hotel/Resort (per room or unit)	\$75	\$77	\$78	\$80	\$81
Commercial	\$150	\$153	\$156	\$159	\$162
Public House/Restaurant	\$250	\$255	\$260	\$265	\$271
Heavy Commercial Water Use	\$400	\$408	\$416	\$424	\$433

*Subject to irrigation restrictions and water availability

Connection Fees

Residential 3/4" (19mm) diameter	\$2,000 +
	Water Meter
Commercial and/or over ¾" diameter	
	Water Meter &

- ► Cost of Materials plus 25%
- Serviceman \$80 per hour (minimum charge two (2) hours)
- ► Trades or Expertise Rate plus 25%

EAGLE BAY WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$255	\$260	\$265	\$271	\$276
Community Hall	\$275	\$281	\$287	\$292	\$298

Connection Fees

Residential ¾" (19mm) diameter	\$2,000
+	Water Meter
Commercial and/or over 3/4" diameter	
	Water Meter &
Bac	

- Cost of Materials plus 25%
- Serviceman \$80 per hour (minimum charge two (2) hours) Trades or Expertise Rate plus 25%

FALKLAND WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$168	\$172	\$175	\$179	\$182
Residential Suites (under 70 m²)	\$128	\$130	\$133	\$135	\$138
Schools (per classroom)	\$168	\$172	\$175	\$179	\$182
Condominiums (per unit)	\$168	\$172	\$175	\$179	\$182
Motel/Hotel (per unit)	\$87	\$88	\$90	\$92	\$94
Business	\$168	\$172	\$175	\$179	\$182
Public House/Restaurant	\$255	\$260	\$265	\$271	\$276
Community Hall	\$168	\$172	\$179	\$179	\$182

Connection Fees

Residential 3/4" (19mm) diameter	\$5.000 +
	Water Meter
Commercial and/or over 3/4" diameter	
	Backflow Prevention Device (if applicable)

- Cost of Materials plus 25%
- Serviceman \$80 per hour (minimum charge two (2) hours)
- ▶ Trades or Expertise Rate plus 25%

GALENA SHORES WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$200	\$200	\$200	\$200	\$200

Connection Fees Residential ¾" (19mm) diameter \$2,000 + Water Meter

- Cost of Materials plus 25%
- ▶ Serviceman \$80 per hour (minimum charge two (2) hours)
- ▶ Trades or Expertise Rate plus 25%

MACARTHUR REEDMAN WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$510	\$520	\$531	\$541	\$552

Connection Fees	
Residential ¾" (19mm) diameter	\$2,000 +
Commercial and/or over 3/4" diameter	\$5,000 +

<u>Note:</u> Connection Fees that were pre-paid prior to the Regional District's takeover of the water system in 2008 will be valued at the amount paid (proof of payment required) and that amount will be deducted from the current connection charge.

- Cost of Materials plus 25%
- ▶ Serviceman \$80 per hour (minimum charge two (2) hours)
- ► Trades or Expertise Rate plus 25%

SARATOGA WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$185	\$185	\$521	\$531	\$542
Self-contained Rental Unit	\$185	\$185	\$521	\$531	\$542
0 1	# 405	0405	# 504	# 504	#5.40
Condominiums (per unit)	\$185	\$185	\$521	\$531	\$542
Pub/Bar/Restaurant (up to 20 seats)	\$203	\$203	\$539	\$550	\$561
Pub/Bar/Restaurant (per seat over 20)	\$8	\$8	\$8	\$8	\$8
· ·					
Pub/Motel Rooms	\$65	\$65	\$65	\$66	\$68
Restaurant Separate Banquet Room	\$203	\$203	\$539	\$550	\$561
Watering Vacant Neighbouring Property	\$90	\$90	\$250	\$255	\$260

Connection Fees

Residential ¾" (19mm) diameter	\$2,000 +
	Water Meter
Commercial and/or over 3/4" diameter	\$5,000 +
	Backflow Prevention Device (if applicable)

- Cost of Materials plus 25%
- Serviceman \$80 per hour (minimum charge two (2) hours)
- ▶ Trades or Expertise Rate plus 25%

SORRENTO WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
			^	.	^
Single Family Residential	\$357	\$364	\$371	\$379	\$386
Schools (per classroom)	\$255	\$260	\$265	\$271	\$276
Institution/Care Home (per room)	\$255	\$260	\$265	\$271	\$276
Motel/Hotel/Resort (per room or unit)	\$102	\$104	\$106	\$108	\$110
Commercial	\$357	\$364	\$371	\$379	\$386
Public House/Restaurant	\$612	\$624	\$637	\$649	\$662
Heavy Commercial Water Use	\$816	\$832	\$849	\$866	\$883
Spray Park (up to 5,000 m ³)	\$0.61	\$0.62	\$0.64	\$0.65	\$0.66
Spray Park (over 5,000 m³)	\$0.97	\$0.99	\$1.01	\$1.03	\$1.05

Connection Fees

Residential 3/4" (19mm) diameter	\$2,000 +
	Water Meter
	\$5,000 +
	Water Meter &
	Backflow Prevention Device (if applicable)

- Cost of Materials plus 25%
- Serviceman \$80 per hour (minimum charge two (2) hours) Trades or Expertise Rate plus 25%

SUNNYBRAE WATERWORKS

Annual Water User Fee	2017	2018	2019	2020	2021
Single Family Residential	\$486	\$486	\$496	\$506	\$516
Community Hall	\$486	\$486	\$496	\$506	\$516

Connection Fees

Residential 3/4" (19mm) diameter	\$2,000 +
	Water Meter
Commercial and/or over 3/4" diameter	. ,
	Water Meter &
Backf	low Prevention Device (if applicable)

Chargeable Rates for Miscellaneous Works

- Cost of Materials plus 25%
- Serviceman \$80 per hour (minimum charge two (2) hours)
- ▶ Trades or Expertise Rate plus 25%

Any other land use classification will require an amendment to this bylaw.

COLUMBIA SHUSWAP REGIONAL DISTRICT WATER CONNECTION APPLICATION FOR SERVICES AND AGREEMENT

APPLICATION FOR SERVICES AND AGREEMENT		
Water System		
Water System		
I,		
ofbeing the owner		
Physical/Civic address (or duly authorized agent of the owner) of the lands and premises described as follows:		
Legal description		
Mailing address		
hereby apply to the Columbia Shuswap Regional District for a supply of water through a standard connection to the said premises and, in the event of this application being granted, covenant and agree to be bound by all the regulations, charges, terms and conditions set out and imposed by the Columbia Shuswap Regional District from time to time and further agree that the said Columbia Shuswap Regional District will in no case be liable for shortage or failure of water supply.		
It is declared that this Agreement will be binding upon my heirs, executors, and administrators, and that all charges payable in respect of the above premises will constitute a charge against such premises, pursuant to the applicable provisions contained in the Local Government Act.		
Dated this, 2		
Owner Signature		
Tax Assessment Folio No.		

Page 1 Bylaw No. 5780 Schedule C

CSRD WATERWORKS RATES AND REGULATION BYLAW NO. 5780 SCHEDULE C

APPLICATION FOR EXTENSION TO WATER SYSTEM

Name of Applicants/Owners:	
Contact Information:	
Legal Description of Property	
Physical Address of Property	
Name of Water System	
PLEASE INCLUDE THE FOLLOWIN i) Property Title or Notice	NG WITH YOUR APPLICATION: ce of Assessment for the property(s)
	cation of the property(s) in relation to the existing service area
District Waterworks Rates and Regubest of my knowledge, factual and co	sion to the Water System pursuant to Columbia Shuswap Regional lation Bylaw and declare the information contained herein is to the orrect. It is understood that the information collected above will be plication and that this application may not be considered if the existing service area boundary.
will not be approved until a formal as	s subject to approval by the Regional District and that connection seent process has been completed to allow for the inclusion of the formal assent process is concluded only when a bylaw amendment Board of the Regional District.
	on is approved, I will be responsible for all fees payable to the nnection to the water system including a contribution to reserves, es.
property to the CSRD water system	qualified engineer to design infrastructure required to connect my, have the design reviewed and approved by CSRD engineers at cture constructed by qualified contractors under the supervision of se.
I agree to comply with the provisi application is approved.	ions of CSRD Waterworks Rates and Regulation Bylaw if my
Date:	Signature:

CONTRIBUTION TO CAPITAL RESERVE ACCOUNT

- 1. In addition to the required connection fee, owners of existing properties located outside the boundary of an established service area applying to connect to a Regional District water system will pay a contribution to that water system's Capital Reserve Fund for future capital infrastructure at a rate of ten (10) times the current year parcel tax of that water system for each residence and business on the property.
- 2. At the Regional District Board's discretion, the contribution to a capital reserve account may be calculated using other factors.

CSRD WATERWORKS RATES AND REGULATION BYLAW NO. 5780

SCHEDULE E

APPLICATION FOR USE OF ON-SITE WELL OR SURFACE WATER FOR IRRIGATION PURPOSES

Name of Applicants/Owners:	
Contact Information:	
Legal Description of Property	
Physical Address of Property	
Name of Water System	
PLEASE INCLUDE THE FOLLOWIN i) Map showing the locat	G WITH YOUR APPLICATION: tion of the property(s) and location of well or surface water
site well or surface water pursuant	nd described above, I hereby make Application for Use of an on- to Columbia Shuswap Regional District Waterworks Rates and formation contained herein is to the best of my knowledge, factual
	cation being approved, I will require an inspection of the property the Columbia Shuswap Regional District.
I agree to comply with the provision application is approved.	ons of CSRD Waterworks Rates and Regulation Bylaw if my
Date:	Signature:

APPLICATION FOR USE OF BOOSTER DEVICE

Name of Applicants/Owners:	
Contact Information:	
Type of Device	
Physical Address of Property	
Name of Water System	
booster device pursuant to Columbia	pressure to my premise, I hereby make Application for Use of a Shuswap Regional District Waterworks Rates and Regulations intained herein is to the best of my knowledge, factual and correct.
I acknowledge that prior to my appli booster device by the Columbia Shus	cation being approved, I will require an on-site inspection of the swap Regional District.
I agree to comply with the provision application is approved.	ons of CSRD Waterworks Rates and Regulation Bylaw if my
Date:	Signature:

SPECIAL USE PERMIT - EXEMPTION FROM SPRINKLING RESTRICTIONS

Name of Applicants/Owners:				
Contact Information:				
Physical Address of Property				
Name of Water System				
Reason/Fee for Special Use Permit:				
\$20 Special Use Permit Fee	□ New Sod		☐ Newly Seeded Lawn	
The application fee for this Special L	Jse Permit is n	on-refundable.		
This permit must be displayed at the premises for which it was issued.				
The Columbia Shuswap Regional District reserves the right to suspend this permit for conservation purposes and without notice.				
New sod may be sprinkled for a period of 21 days after installation provided a permit has been issued.				
Newly seeded lawn may be sprinkle is less, provided a permit has been is	•	of 49 days or until gro	wth is established, whichever	
The length of the permit will be deter	rmined when th	ne permit is issued.		
This permit allows the holder to sprinkle on a daily basis between the hours of 6 AM to 11 AM and 6 PM and 11 PM ONLY for the period specified below (DATE OF ISSUE TO DATE OF EXPIRY):				
DATE OF ISSUE		DATE OF EXPIRY:		
I agree to comply with the provisi application is approved.	ions of CSRD	Waterworks Rates	and Regulation Bylaw if my	
Date:	_ Signat	Signature:		