



# BOARD REPORT

**TO:** Chair and Directors

**File No:** BL 5782

**SUBJECT:** Proposed Amendments to Ticket Information Utilization Bylaw No. 5776

**DESCRIPTION:** Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated July 6, 2018.

**RECOMMENDATION #1:** THAT: "CSR D Ticket Information Utilization Amendment Bylaw No. 5782" be read a First, Second and Third time this 19<sup>th</sup> day of July, 2018.

**RECOMMENDATION #2:** THAT: "CSR D Ticket Information Utilization Amendment Bylaw No., 5782" be adopted this 19<sup>th</sup> day of July, 2018.

## SHORT SUMMARY:

A ticketing regime is one of the enforcement tools available to be utilized by Bylaw Enforcement Officers. On May 17<sup>th</sup>, 2018 the Board adopted a new Ticket Information Utilization Bylaw No. 5776 (replacing a former one). With the adoption of three new regulatory bylaws, there are amendments needed to the ticketing bylaw. The attached amendment Bylaw No. 5782 designates three additional bylaws for issuance of ticketing, and the fine amounts applicable to each offence. The regulatory bylaws being proposed to add to the ticketing regime are:

Building Service Regulation Bylaw No. 660;

Noise Service Regulation Bylaw No. 5754; and

Ranchero/Deep Creek Zoning Bylaw No. 751.

The CSR D Water Rates and Regulation Bylaw No. 5744 is being proposed to be replaced by CSR D Water Rates and Regulation Bylaw No. 5780 at the July Board meeting. Given this change, staff have incorporated the new Water Rates and Regulation Bylaw No. 5780 as part of the Ticketing Amendment Bylaw.

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## VOTING:

Unweighted  
Corporate



LGA Part 14  
(Unweighted)



Weighted  
Corporate



Stakeholder  
(Weighted)



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## BACKGROUND:

When regulatory bylaws are adopted there are typically corresponding amendments needed to the Ticket Information Utilization Bylaw to establish the authority to ticket for offences under the regulatory bylaw, as appropriate.

## POLICY:

The Local Government Act provides the Regional District the authority, by bylaw, to establish a ticket information bylaw. The Community Charter provides a local government the authority to designate bylaw enforcement officers, and to authorize the use of tickets for violation of bylaw offences.

**FINANCIAL:**

Any bylaw enforcement costs are marginally offset by monies collected through the payment of ticket(s) issued for offences identified in the bylaw. Bylaw Enforcement staffing costs are allocated to the Bylaw Enforcement budget function.

**KEY ISSUES/CONCEPTS:**

It is important to have the authority to ticket for bylaw offences when fines for offences are considered appropriate. The amending bylaw proposed sets out a list of ticketable offences under the newly established CSRD Building Service Regulation Bylaw, the Noise Regulation Bylaw, and the Ranchero/Deep Creek Zoning Bylaw. It also adds an update to reflect a potential change to CSRD Waterworks Rates and Regulations Bylaw number.

**IMPLEMENTATION:**

The designated Bylaw Enforcement Officers, Animal Control Officer, and the RCMP will be advised of the updated schedule of offences to utilize should a bylaw enforcement complaint result in enforcement action.

**COMMUNICATIONS:**

Copies of the consolidated version of the CSRD Ticket Information Utilization Bylaw will be distributed to those individuals designated as Bylaw Enforcement Officers, the Animal Control Officer, and to the RCMP detachments that serve the CSRD's electoral areas. The updated bylaw will also be published on the CSRD website.

**DESIRED OUTCOMES:**

That the Board endorse staff recommendations.

**BOARD'S OPTIONS:**

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:**

1. NA

**Report Approval Details**

|                      |  |
|----------------------|--|
| Document Title:      | Amendments to Ticket Information Utilization Bylaw No. 5776.docx |
| Attachments:         | - BL5782 Ticket Information Utilization Amendment.pdf            |
| Final Approval Date: | Jul 10, 2018   |

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "C. Hamilton", with a stylized flourish at the end.

**Charles Hamilton - Jul 10, 2018 - 4:14 PM**