



## **ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES**

**Note: The following minutes are subject to correction when endorsed by the Board at the next regular Board meeting.**

**Date:** June 7, 2018  
**Time:** 9:30 AM  
**Location:** CSR D Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Directors Present:	P. Demenok (Chair)	Electoral Area C
	K. Cathcart	Electoral Area A (Via teleconference)
	L. Parker	Electoral Area B
	R. Talbot	Electoral Area D
	R. Misseghers	Alternate Director, Electoral Area F
	R. Martin	Electoral Area E

Absent:	L. Morgan	Electoral Area F
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Staff Present	G. Christie	Manager, Development Services
	C. Paiement	Team Leader, Development Services
	B. Payne	Manager, Information Systems
	L. Shykora	Manager of Corporate Administration
	J. Thingsted	Planner
	J. Sham	Planner
	C. LeFloch	Development Services Assistant
	L. Schumi	Administrative Clerk (Recording Secretary)

### **1. Call to Order**

The Chair called the meeting to order at 9:31 AM

### **2. Adoption of Agenda**

**Moved By** Director Talbot

**Seconded By** Alt. Director Misseghers

THAT: the agenda of June 7, 2018 Electoral Area Directors' Committee meeting be approved.

### **3. Meeting Minutes**

#### **3.1 Adoption of Minutes**

**Moved By** Director Parker

**Seconded By** Director Talbot

THAT: the minutes of the February 27, 2018 Electoral Area Directors' Committee meeting be adopted.

**CARRIED**

### **6. Reports by Electoral Area Directors**

#### **6.1 CSRD Board Meetings - Scheduling of Electoral Area Directors Land Use Matters**

- Requested by Director Demenok

Comment from Corporate Administration:

- Administration is not supportive of the proposed recommendation at this time because the topic is one that warrants consideration from the entire Board; is most relevant to the upcoming new Board if there is interest in considering and discussing such a change to the Board Procedures Bylaw.
- Pre-consideration by Board - Suggest opportunity for senior managers to discuss this matter and for any further consideration to be accompanied by a Board Report that investigates the practicalities, impacts on staffing, travel costs, etc. Such a report is best suited to timing of the transition to the new Board.

#### Discussion:

Chair addressed some of Corporate Administration's comments above. Explained that the intent was to bring it to the entire Board all along and no exact timeframe in place given a new Board of Directors potentially coming in.

Discussion around wait times for applicants on land use matters; if the planning/land use matters are heard the day before it may be easier for both the applicants and the Directors. Directors who travel farther to attend Board meetings usually come the day before anyway. With the election in the fall, it would make sense to implement this new process with the new Board, would ease the transition as some new Directors may not have much experience with local government.

Suggestion made to get input from other regional districts who have this process and see how it works for them. Comment made regarding why everything has to be put on hold just because there is an election coming up.

**Moved By** Director Talbot

**Seconded By** Alt. Director Missegheers

THAT: this agenda item be deferred to the September 25, 2018 Electoral Directors' Committee Meeting.

**CARRIED**

#### **4. Delegations**

##### **4.1 10:00AM: Royal Canadian Mounted Police**

RCMP invited to meeting - Share activities report for 2017 for electoral areas.

- S/Sgt. Scott West, NCO i/c Salmon Arm Detachment
- Murray McNeil, Sicamous RCMP Detachment Commander

S/Sgt. Kurt Grabinsky, Revelstoke Detachment, sends his regrets as he is unable to attend. He has provided the Committee with the 2017 Community Policing Report for the Revelstoke area for information.

Salmon Arm Detachment report attached for information.

CSRD invitation letter to RCMP also attached for reference.

##### Discussion:

The Chair introduced Sgt. Murray McNeil (Sicamous Detachment), S/Sgt. Scott West (Salmon Arm Detachment), Sgt. Barry Kennedy (Chase Detachment) and Sgt. Glen Casin (North Okanagan Detachment – Falkland). The Area Directors introduced themselves to the officers.

Each officer spoke to the areas they police.

Rural Sicamous:

Sgt. McNeil explained the issues the detachment is facing and the workload of the six officers working out of the Sicamous detachment, which is approximately 700 active files, citing most of the calls they receive are traffic related. Main focus for the summer months is ensuring safety on the water and crime deduction, with emphasis on education. Presented the Committee with a graph of the active files.

Sicamous is having to deal with a lack of manpower and they do not have reserve of ready to go officers, although they would be able to get extra help for special events and long weekends. Have received special training from the West Coast Marine Section to better improve their presence on the lake and promote water safety.

Salmon Arm:

Sgt. West provided the Committee with some statistics from the presentation pre-circulated and included with the Agenda. Due to new school board policy all employees must get a criminal records check, which has significantly increased staff time and administrative work.

Large amount of calls come from Blind Bay, Eagle Bay and the Tappen areas mostly due to the denser population, especially in the summer months. Violent acts up slightly in the Blind Bay area, more focus on that patrols in that area.

Sgt. West informed that traffic safety is a big priority for his detachment. Higher traffic congestion in tourist season, main focus will be on distracted driving and excessive speeding. The extra time and investment on distracted driving education and policing has seem to have paid off, injuries and fatal collisions are down.

With regard to manpower, Sgt. West has applied for two additional officers from the Province however the request was denied stating the Province is not prepared to spend any more money, so when necessary Salmon Arm officers will frequently go out to rural areas to assist with calls. The Board has also repeatedly asked for more policing money from the Province for years.

In response to a question from the Chair, Sgt. West confirmed that fentanyl has made it to the local area. Dial a Dope operations is quite prevalent in Salmon Arm and surrounding areas. It is difficult because you really don't know what you're buying on the street, drug dealers are becoming a one stop shop, selling all different drugs. Director question regarding roadside test to detect cannabis while driving, Sgt. West said there is no legal limit set yet, enforcement is on the Province.

Falkland/Silver Creek:

Sgt. Glen Casin spoke to statistics in the Falkland and Silver Creek areas. Director commented that there is a big improvement in policing in the last five years, especially in regards to excessive speeders in rural areas.

Chase:

Sgt. Barry Kennedy presented a PowerPoint presentation circulated previously with the Agenda. Explained about 1/3 of Chase RCMP time is spent in the CSRD, mostly property offences. Top priorities is youth education (such as the D.A.R.E program for grade five students), road safety and crime reduction. Aside from routine policing budget, they also have a budget of \$8000 for major events.

The Chair thanked the officers for coming.

**Moved By** Director Martin

**Seconded by** Alt. Director Missegheers

The Electoral Area Directors' Committee send a letter to RCMP officers who attended the meeting to thank them for coming.

**CARRIED**

## **5. Reports by Staff**

### **5.1 Electoral Areas C, E & F: Lakes Zoning Amendment (CSRD) Bylaw No. 900-25**

Report from Jennifer Sham, Planner, dated May 9, 2018.

Electoral Areas C, E & F

Jennifer Sham, Planner, presented her report to the Committee on the proposed amendments to the Lakes Zoning Bylaw No. 900.

Ms. Sham explained staff are recommending an increase in dock size and width, and walkway width for residential docks. Ms. Sham presented a PowerPoint presentation and provided a visual of the current 24 m<sup>2</sup> dock size, the 30 m<sup>2</sup> proposed dock size, and a 40 m<sup>2</sup> size by using coloured tape on the floor of the Boardroom to outline these dock sizes .

A list was provided to show the numerous referral agencies to send referrals on bylaw amendment to after first reading. Ms. Sham asked if there were any additional stakeholders who should receive a referral. The Electoral Area E Director suggested to add the Swansea Point Community Association to referral list, and the Electoral Area C Director suggested the South Shuswap Chamber of Commerce.

Ms. Sham answered questions from the Area Directors, clarifying that these amendments only pertain to residential docks and that public comments will be welcome after first reading and before the close of the public hearing. Staff will post notices on social media requesting comments and a comment form will be available on the CSRD website after first reading.

Chair Demenok questioned pedestrian access on the foreshore and suggested that if amendments are being made to the Lakes Zoning Bylaw that something could be added to include a space between the high water and waterfront properties for pedestrian access.

Corey Paiement, Team Leader, Development Services, addressed questions pertaining to the siting of private docks blocking access along the foreshore on Crown land and public property, and comments made regarding Bylaw No. 900 not being consistent with Provincial regulations. Mr. Paiement responded that Provincial regulation supersedes Bylaw No. 900 and it is the responsibility of the province to enforce its regulations.

Gerald Christie, Manager, Development Services, stated the need to be cautious when it comes to amending our bylaws. Amending the bylaw to maintain consistency with Provincial regulations could hold us accountable to enforce, which is a tremendous undertaking for staff.

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: the Electoral Area Directors direct Development Services staff to bring forward, to a regular Board meeting, a report and amendment to the Lakes Zoning Bylaw No. 900 to:

1. Increase the total upward facing surface area of a dock to 30 m<sup>2</sup>;
2. Increase the maximum width of any portion of a floating or fixed dock surface to 3.05 m; and,
3. Increase the maximum width of any portion of a permanent or removable walkway surface to 1.52 m.

**CARRIED**

**Amendment:**

**Moved By** Director Demenok

**Seconded By** Alt. Director Missegheers

THAT: in addition to the above, Development Services staff also examine the issue of public access of the foreshore and formulate a recommendation to the Board.

**CARRIED**

## **5.2 Cannabis Production, Distribution and Retail Policy**

Proposed CSRD Policy to address Cannabis Legalization in CSRD Electoral Areas

Report from Jan Thingsted, dated May 25<sup>th</sup>, 2018.

Mr. Thingsted presented his report and gave an update on the estimated timeline for when the proposed Cannabis Act could become legal. He then provided a summary of public comments received and presented the draft policy.

It was explained that staff will expect to receive a referral package from the Province on most applications for cannabis retail sales - providing an opportunity to provide comments and also solicit public feedback. Regarding cannabis production facilities, he explained that proponents will be required to submit a notification letter to the CSRD indicating the location and details of any such facility. Mr. Thingsted noted that some details on Local Government consultation process for cannabis related businesses still haven't been finalized so there could be changes required to the policy in the future.

Following the presentation, Mr. Thingsted responded to multiple questions from the Committee, including a question on how the CSRD would respond to referrals and conduct public consultation. Mr. Thingsted explained that when the CSRD provides a recommendation on a licence application that, at the minimum, public views would be collected via an on-line comment form. Any additional consultation would be upon request of the Board.

Mr. Thingsted also reiterated that the CSRD is simply a referral agency, and would not be issuing any licences. In responding to a question regarding time limits on response to applications, Mr. Thingsted stated that he predicts at least a 30 day turnaround but nothing definite has been stated by the Province. As with the CSRD liquor policy, we would provide comments regarding land use regulations.

There was then some further discussion regarding cannabis production on ALR land, setbacks for retail sales, and proximity to schools, daycares, etc. Mr. Thingsted also addressed concerns about consumption in public spaces such as parks.

All the Electoral Area Director's agreed with the draft policy and recommended that it be considered for adoption at the June 21, 2018 regular Board meeting.

**Moved By** Director Martin

**Seconded By** Director Talbot

THAT: the Electoral Area Directors review the proposed Cannabis Production, Distribution and Retail Policy (A-71) and advise staff of any required changes.

**CARRIED**

**Moved By** Director Martin

**Seconded By** Director Talbot

THAT: the Electoral Area Directors direct staff to bring forward a report and final version of the Policy to be considered for adoption at the June 21, 2018 regular Board meeting.

**CARRIED**

## **7. Adjournment**

**Moved By** Director Talbot

Seconded By: Alt. Director Misseghers

THAT: the June 7, 2018 Electoral Area Directors' Committee meeting be adjourned.

**CARRIED**

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER