



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, June 21, 2018
Time: 9:00 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

Note: Start time is earlier than usual: 9:00 AM.

Motion

THAT: the Board convene as the Committee of the Whole, this 21st day of June, 2018.

2. Committee of the Whole: Policy Session

2.1 Policy Session Update June 2018

1

Report from Charles Hamilton, Chief Administrative Officer, dated June 8, 2018.

For information.

Motion

THAT: it be recommended to the Board that the Policy Session Update June 2018 Report, be received for information this 21st day of June, 2018.

Motion

THAT: the Committee of the Whole now Rise and Report.

3. Introduction of New Staff Member: Marty Herbert, Team Leader, Building & Bylaw Services

4. Board Meeting Minutes

4.1 Adoption of Minutes

5

Motion

THAT: the minutes of the May 17, 2018 regular Board meeting be adopted.

4.2 Business Arising from the Minutes

- None.

5. Delegations

5.1 10:00 AM: Voice of the Shuswap Broadcast Society 30

Dr. Warren Bell, President of the Voice of the Shuswap Community Radio, in attendance to provide the Board with information on the programming and how community radio serves the Shuswap.

A Powerpoint presentation will be made at the meeting.

ADMINISTRATION

6. Correspondence

6.1 Town of Golden (May 7, 2018) 32

Letter from Jon Wilsgard, CAO, Town of Golden regarding commissioning an oversight committee associated with the management of the Golden Landfill.

CSRD CAO response letter dated May 23 2018 is also attached for information.

6.2 Town of Golden (May 25, 2018) 34

Letter from Jon Wilsgard, CAO, Town of Golden, response regarding the Regional Feasibility Study, Golden Aquatic Centre.

6.3 Town of Golden (May 25, 2018) 35

Letter from Jon Wilsgard, CAO, Town of Golden in regard to the proposed Area A Core Facilities Contribution Agreement Establishment Bylaw No. 5777

6.4 Office of the Premier (June 11, 2018) 37

Letter from Premier John Horgan advising Mayors and Regional District Chairs that meeting requests with Cabinet Ministers at the 2018 UBCM Convention are now being accepted.

Motion

THAT: the correspondence contained on the June 21, 2018 Board agenda be received for information.

7. Reports

7.1 Report on Federation of Canadian Municipalities (FCM) 2018 Conference

Request of Chair Martin - Verbal report from attendees at the 2018 FCM Conference.

7.2 Revelstoke and Area Economic Development Commission Meeting Minutes

38

Motion

THAT: the minutes of the May 2, 2018 Revelstoke and Area Economic Development Commission be received for information.

8. Business General

8.1 2018 UBCM Resolution: Change to Class E Regulations to Allow Farm Gate Sales

41

Brought forward from April 19, 2018 Board meeting.

Motion

THAT: the Board submit the following resolution to UBCM 2018 Convention:

WHEREAS for the benefit of producers and consumers and in the promotion of a prosperous agricultural industry, it is vital for farmers in British Columbia to be able to operate their farms to establish a living income and for citizens of British Columbia to have the ability to purchase heritage meats through farm gate sales;

AND WHEREAS current licensing regulations require that rural farmers living within 2 hours of an abattoir must take their livestock to a facility for slaughter, where the existing abattoirs do not have capacity to meet the service demands;

NOW THEREFORE BE IT RESOLVED that the Minister of Agriculture be requested to make an immediate change to the Class E licensing requirements to give farmers the ability to slaughter their livestock on farm premises and to offer and promote farm gate sales.

8.2 2018 UBCM Resolution: Recycle BC Stewardship Plan Update

42

Brought forward from the May 17, 2018 Board meeting.

Resolution to address the CSRD's concerns regarding the proposed changes to the Recycle BC Stewardship Plan.

Motion

THAT: the Board submit the following resolution to UBCM 2018 Convention:

WHEREAS Recycle BC is currently conducting a review of its stewardship program, and appears that the following section from the Recycle BC's March 2018 Packaging and Paper Product Extended Producer Responsibility Plan (Plan) will have serious impacts on many local governments in establishing new curbside collection recycling programs:

"4.3.2 New Curbside Programs:

Local governments in communities that did not have PPP curbside collection programs by May 2014, when the program was launched, are eligible to join the Recycle BC program as contractors collectors if the employment a PPP curbside collection program, provided each of the following criteria is met:

Packaging and Paper Product Extended Producer Responsibility Plan:

- 1) A curbside garbage collection program was in place by May 2014;
- 2) The community represents an incorporated municipality; and
- 3) The community has a minimum population of 5000 residents.”;

AND WHEREAS the impact of the proposed changes to the above section will leave numerous communities and electoral areas within British Columbia ineligible to receive any Recycle BC incentives to administer new curbside collection programs in the future, leaving new curbside collection programs initiated to increase diversion of packaging and printed paper to be funded solely by the taxpayer;

NOW THEREFORE BE IT RESOLVED that the Province of BC immediately act to improve legislation in order to hold the stewardship agencies accountable for the total cost associated with the delivery of the depot program and, specifically, the Minister of Environment address the proposed changes in the Plan and acknowledge the tax funded subsidies in the Plan to ensure that all British Columbians have access to Recycle BC services through a fully funded producer responsibility stewardship model.

8.3 UBCM 2018 Ministerial Meeting Request

Brought forward from the May 17, 2018 Board meeting - Resolution 2018-0514.

Request to meet with the Minister of Environment during the UBCM Conference, 2018 - CSRD's concerns with Recycle BC's proposed stewardship plan updates.

8.4 2017 Statement of Financial Information (SOFI) Report

Report from Jodi Pierce, Manager, Financial Services, dated April 26, 2018.

Motion

THAT: The Board approve the 2017 Statement of Financial Information Report as required by the Financial Information Regulation, Schedule 1, subsection 9(2) and section 376 subsection (1) of the Local Government Act.

8.5 Asset Management Data Migration Project Sole Source

55

Report from Darcy Mooney, Manager, Operations Management, dated June 11, 2018. Board authorization to retain WSP|Opus International Consultants to conduct an Asset Management Data Migration Project.

Motion

THAT: the Board empower the authorized signatories to enter into an agreement with WSP|Opus International Consultants to conduct an Asset Inventory Migration project for a total cost not to exceed \$50,000 plus applicable taxes.

8.6 Carbon Neutral Local Government

58

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated June 4, 2018. Corporate carbon neutrality update.

For information only.

9. Business By Area**9.1 Grant-in-Aid Requests**

Note: Grant in Aid requests for June will be on the Late Agenda.

9.2 Grant-in-Aid Request - Electoral Areas C, D, E and F

73

Report from Derek Sutherland, Team Leader, Protective Services, dated May 25, 2018.

Electoral Areas C, E, D, and F discretionary grant in aid funds to cover landfill tipping fees associated with the clean-up of beach debris and sand bags resulting from the high-water flooding in the Shuswap and Mara Lake system.

Motion

THAT: in accordance with Policy No. F-30 "Electoral Area Grants in Aid" the Board authorize the expenditure of a maximum of \$1,500 from the Electoral Area C Grant-in-Aid to cover the costs of landfill user fees associated with the disposal of flood and high water debris.

Motion

THAT: in accordance with Policy No. F-30 "Electoral Area Grants in Aid" the Board authorize the expenditure of a maximum of \$1,500 from the Electoral Area D Grant-in-Aid to cover the costs of landfill user fees associated with the disposal of flood and high water debris.

Motion

THAT: in accordance with Policy No. F-30 "Electoral Area Grants in Aid" the Board authorize the expenditure of a maximum of \$1,500 from the Electoral Area E Grant-in-Aid to cover the costs of landfill user fees associated with the disposal of flood and high water debris.

Motion

THAT: in accordance with Policy No. F-30 "Electoral Area Grants in Aid" the Board authorize the expenditure of a maximum of \$1,500 from the Electoral Area F Grant-in-Aid to cover the costs of landfill user fees associated with the disposal of flood and high water debris.

9.3 Grant in Aid – exception from Policy

77

Report from Jodi Pierce, Manager, Financial Services, dated June 12, 2018.

Motion

THAT: the Board waive policy with respect to the Post-application documentation required for the Seymour Arm Community Association grant in aid to allow this organization to make an additional 2018 application for a grant in aid while the post-application documentation for the grant approved in April 2018 remains outstanding;

AND THAT: the Board approve the following allocation from the 2018 electoral grant-in-aids:

Area F

\$7,000 Seymour Arm Community Association (Maintain water pumper truck, purchase lake pump, construct Kids Don't Float Kiosk)

9.4 Area C Community Works Fund – Sorrento Memorial Hall

83

Report from Jodi Pierce, Manager Financial Services, dated June 4, 2018.

Motion

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$10,709 plus applicable taxes from the Area C Community Works Fund for installing lighting at the Sorrento Memorial Hall.

9.5 Area D Community Works Fund – Silver Creek Community Association

87

Report from Jodi Pierce, Manager, Financial Services, dated June 8, 2018.

Motion

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$17,792 plus applicable taxes from the Area D Community Works Fund for energy efficient upgrades at the Silver Creek Community Hall.

9.6 Request for Support: Area A Labour Shortages

91

Requested by Director Cathcart.

Requesting Board support for a letter to be sent to the Minister of Immigration, Tourism, Community and Development asking for a review of the Temporary Foreign Worker Program to better support our hospitality and tourism trades.

10. Administration Bylaws**10.1 CSRD Noise Regulation Service Bylaw No. 5771**

94

First, Second and Third Readings given January 18, 2018.
Inspector of Municipalities approval received May 18, 2018.

For adoption.

Motion

THAT: the 'CSRD Noise Regulation Service Bylaw No. 5771' be adopted, this 21st day of June, 2018.

10.2 CSRD Noise Bylaw No. 5754

99

Third Reading January 2018

For adoption.

Motion

THAT: CSRD Noise Bylaw No. 5754 be adopted this 21st day of June, 2018.

10.3 Sorrento Waterworks Service Area Amendment Bylaw No. 5778

104

First, Second and Third Readings given on May 17, 2018.

For adoption.

Motion

THAT: the Sorrento Waterworks Service Area Amendment Bylaw No. 5778 be adopted this 21st day of June, 2018.

11. IN CAMERA**Motion**

THAT: pursuant to Sections 90(1)(a)(g) and (i)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(g) litigation or potential litigation affecting the regional district;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

of the Community Charter, the Board move In Camera.

DEVELOPMENT SERVICES**12. Business General****12.1 Amendment to Bylaw Enforcement Policy A-69 to address Proposed Noise Bylaw No. 5754**

108

Report from Corey Paiement, Team Leader Development Services, dated June 6, 2018.

Amendment to Bylaw Enforcement Policy A-69 to address Proposed Noise Bylaw No. 5754.

Motion

THAT: Bylaw Enforcement Policy A-69 be amended to include a new Section 5.6 as follows:

"5.6 The CSRD has adopted Noise Bylaw No. 5754 to provide the RCMP with an additional enforcement tool to address noise-related concerns. The enforcement of Bylaw No. 5754 is at the sole discretion of the RCMP; the RCMP is authorized in MTI Bylaw No. 5776 to issue a municipal ticket for noise-related offences. CSRD staff will not be enforcing this bylaw.

Upon receipt of a noise complaint, CSRD staff will explain the purpose and content of Bylaw No. 5754 to residents and direct them to their local RCMP detachment for follow-up."

12.2 Consideration of Cannabis Production, Distribution and Retail Policy A-71

Report from Jan Thingsted, Planner, will be on the Late Agenda.

13. ALR Applications

13.1 Electoral Area A: Agricultural Land Commission (ALC) Application Section 20(3) – Non-Farm Use LC2543A 128

Report from Candice Benner, Development Services Assistant, dated May 24, 2018.

2581 Highway 95, Nicholson

Motion

THAT: Application No. LC2543A, Section 20(3) Non-farm use in the ALR, for the north half of the southwest quarter, Section 16, Township 25, Range 20, W5M, Kootenay District, Except (1) Part outlined pink on RW Plan 1155 and (2) Part included in Plan 6772 be forwarded to the Provincial Agricultural Land Commission recommending approval, on this 21st day of June, 2018.

13.2 Electoral Area A: Agricultural Land Commission (ALC) Application Section 20(3) – Non-Farm Use LC2544A 152

Report from Candice Benner, Development Services Assistant, dated May 25, 2018.

2625 Highway 95, Nicholson

Motion

THAT: Application No. LC2544A, Section 20(3) Non-farm use in the ALR, for Parcel A (see W3242) of the south ½ of the southwest ¼ of Section 16, Township 25, Range 20, W5M, Kootenay District, Except Part included in Plan 17383 be forwarded to the Provincial Agricultural Land Commission recommending approval, on this 21st day of June, 2018.

14. Directors' Report on Community Events

Brief Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS

15. Business by Area

15.1 Electoral Area C: Development Variance Permit No. 701-80 (Miles) 178

Report from Erica Hartling, Development Services Assistant, dated May 30, 2018.

3401 Roncastle Road, MacArthur Heights.

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-80 for Lot 3, Section 30, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan KAP92908, varying South Shuswap Zoning Bylaw No. 701 as follows:

Section 7.2.4 Maximum height for principal buildings and structures from 10 m to 10.6 m only for a single family dwelling and attached garage.

be considered for issuance this 21st day of June, 2018.

15.2 Electoral Area F: Development Variance Permit No. 650-39 (Lakeview Community Centre Society)

205

Report from Dan Passmore, Senior Planner, dated June 4, 2018.
7703 Squilax-Anglemont Road, Anglemont

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. DVP650-39 for Lot 31, Section 15, Township 23, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Plan 12806, varying Anglemont Zoning Bylaw No. 650 as follows:

Section 5.10(e) minimum setback from a side parcel boundary from 7.5 m to 1.21 m for the east side of the existing Lakeview Community Centre building to allow for the construction of a new covered staircase,

be approved for issuance this 21st day of June, 2018.

16. Planning Bylaws

16.1 Electoral Area C: Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12

228

Report from Dan Passmore, Senior Planner, dated May 30, 2018.
1885 Tappen Notch Hill Road, Carlin.

Motion

THAT: "Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12" be given second reading this 21st day of June, 2018

Motion

THAT: a public hearing to hear representations on " Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12 " be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director of Electoral Area C being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

- 16.2 **Electoral Area C: Electoral Area C Official Community Plan Amendment (Withdraw) Bylaw No. 725-13 and South Shuswap Zoning Amendment (Withdraw) Bylaw No. 701-92**

297

Report from Dan Passmore, Senior Planner, dated May 14, 2018.
2066 Eagle Bay Road, Blind Bay.

Motion

THAT: Electoral Area C Official Community Plan Amendment (Withdraw) Bylaw No. 725-13, be given first reading this 21st day of June, 2018.

Motion

THAT: South Shuswap Zoning Amendment (Withdraw) Bylaw No. 701-92, be given first reading this 21st day of June, 2018.

Motion

THAT: the Board utilize the simple consultation process for Electoral Area C Official Community Plan Amendment (Withdraw) Bylaw No. 725-13 and South Shuswap Zoning Amendment (Withdraw) Bylaw No. 701-92 and that the Bylaws be referred to the following agencies and First Nations:

Area C Advisory Planning Commission;

Interior Health Authority;

Ministry of Transportation and Infrastructure;

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;

CSRD Operations Management;

CSRD Financial Services Department; and,

All relevant First Nations.

16.3 Electoral Area C: South Shuswap Zoning Amendment (PK Chahal Holdings Ltd.) Bylaw No. 701-91.

325

Report from Dan Passmore, Senior Planner dated May 31, 2018.
1299 Trans Canada Highway, Sorrento.

Motion

THAT: "South Shuswap Zoning Amendment (PK Chahal Holdings Ltd.) Bylaw No. 701-91" be given second reading this 21st day of June, 2018.

Motion

THAT: a public hearing to hear representations on "South Shuswap Zoning Amendment (PK Chahal Holdings Ltd.) Bylaw No. 701-91" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director of Electoral Area C being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board)

16.4 Electoral Area F: Electoral Area F Official Community Plan Amendment (CSRD) Bylaw No. 830-19 and Lakes Zoning Amendment (CSRD) Bylaw No. 900-24

365

Report from Christine LeFloch, Development Services Assistant, dated May 23, 2018.

1946 Bristow Road, Celista

Motion

THAT: "Electoral Area F Official Community Plan Amendment (CSRD) Bylaw No. 830-19" be read a second time this 21st day of June, 2018.

Motion

THAT: "Lakes Zoning Amendment (CSRD) Bylaw No. 900-24" be read a second time this 21st day of June, 2018.

Motion

THAT: a public hearing to hear representations on "Electoral Area F Official Community Plan Amendment (CSRD) Bylaw No. 830-19" and "Lakes Zoning Amendment (CSRD) Bylaw No. 900-24" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Larry Morgan, as Director for Electoral Area F being that in which the land concerned is located, or Alternate Director Bob Misseghers, if Director Morgan is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

17. **Release of In Camera Resolutions**

If Any.

MEETING CONCLUSION

18. **Upcoming Meetings/Events**

18.1 **Area A Local Advisory Committee Meeting**

Tuesday, June 26, 2018 - 6:00 PM to 8:00 PM
Golden Civic Centre, 806 10th Avenue South, Golden BC

18.2 **Revelstoke and Area Economic Development Commission Meeting**

Wednesday, July 4, 2018 at 4:00 PM
301 Victoria Road, Revelstoke, BC

19. **Next Board Meeting**

Thursday, July 19, 2018 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

20. **Adjournment**

Motion

THAT: the regular Board meeting of June 21, 2018 be adjourned.

NOTATION

The publication of the Columbia Shuswap Regional District Board (CSRD) agenda on its website results in the availability of agenda content outside of Canada. In accordance with Freedom of Information and Protection of Privacy Act legislation, the reader will note that personal information (ie telephone number, email address, etc.) are redacted from this document where required, to protect the privacy of personal information belonging to an individual(s) in the case where an individual(s) has not provided direct consent to the CSRD to publish such personal information on the CSRD website.