



REGULAR BOARD MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: March 29, 2018
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Directors Present

R. Martin (Chair)	Electoral Area E
K. Cathcart	Electoral Area A
L. Parker	Electoral Area B
P. Demenok	Electoral Area C
R. Talbot	Electoral Area D
L. Morgan	Electoral Area F
C. Moss* (Teleconference)	Town of Golden
M. McKee*	City of Revelstoke
T. Rysz*	District of Sicamous
K. Flynn*	City of Salmon Arm
T. Lavery*	City of Salmon Arm Alternate

Directors Absent

C. Eliason	City of Salmon Arm
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Staff

C. Hamilton	Chief Administrative Officer
L. Shykora	Deputy Manager, Corporate Administration Services
J. Pierce*	Manager, Financial Services
D. Mooney*	Manager, Operations Management
G. Christie	Manager, Development Services
D. Sutherland*	Team Leader, Protective Services
T. Langlois*	Team Leader, Utilities
R. Nitchie*	Team Leader, Community Services
B. Van Nostrand*	Team Leader, Environmental Health Services
D. Passmore*	Senior Planner
J. Sham*	Planner
C. LeFloch*	Development Services Assistant

C. Benner*	Development Services Assistant
E. Hartling*	Development Services Assistant
J. Graham (Recorder)	Executive Assistant/Asst. Deputy Corporate Officer

*Attended part of meeting only.

1. Call to Order

The Chair called the meeting to order at 9:30 AM.

3. Introduction of CSRD Staff: Tom Hansen, Emergency Program Coordinator

Derek Sutherland, Team Leader, Protective Services introduced the new CSRD Emergency Program Coordinator, Tom Hansen, to the Board.

2. Fire Department of the Year Presentation - Eagle Bay Fire Department

Alan Rendell, Fire Chief, Eagle Bay Fire Department, was in attendance to accept the 2017 fire department of the year award. The CSRD has 13 fire departments and this year the Eagle Bay Fire Department was chosen because of strong leadership and a strong leadership team.

4. Board Meeting Minutes

4.1 Adoption of Minutes

2018-0301

Moved By Director Talbot

Seconded By Director Cathcart

THAT: the minutes of the February 15, 2018 regular Board meeting be adopted.

CARRIED

ADMINISTRATION

6. Correspondence

6.1 Gas Tax Strategic Priorities Fund Application (February 2, 2018)

Letter from the Union of BC Municipalities (UBCM) advising the CSRD funding request for the Saratoga Water System was approved.

Director Morgan noted this is great news and a great step forward for this community.

6.2 Ministry of Municipal Affairs & Housing (February 19, 2018)

Letter from the Honourable Selina Robinson, Minister of Municipal Affairs & Housing regarding the CSRD request for restructure study grant funding in Electoral Area C. The Ministry has approved \$15,000 in funding, the technical project is to establish potential boundaries for incorporation areas in Area C, as well as the option of a boundary to divide Area C into two (2).

Director Demenok noted this is a good continuation of the Area C governance process.

6.3 Ministry of Municipal Affairs & Housing (February 19, 2018)

Letter from the Honourable Selina Robinson, Minister of Municipal Affairs & Housing in response to the CSRD \$20,000 restructure planning grant request to support a community issues assessment in Electoral Area F.

The letter noted that the Ministry is aware of some members of Area F that would like to incorporate however they will consider a community issues assessment.

Director Morgan was surprised by the idea of incorporation, however was appreciative of the letter. Would like to start the process of drafting terms now but would like to see the assessment work begin after the election.

2018-0302

Moved By Director Morgan

Seconded By Director Rysz

That: the process of drafting the Terms of Reference for an Electoral Area F community issues assessment begin, however the actual assessment will commence after October 2018, post-election.

CARRIED

6.4 Union of BC Municipalities (UBCM) (March 9, 2018)

Letter from Wendy Booth, President, UBCM, attaching the Provincial response to CSRD 2017 resolutions and endorsed by the UBCM membership at the 2017 convention.

6.5 The Shuswap Trail Alliance (March 13, 2018)

Letter from Mr. Phil McIntyre-Paul on behalf of the Shuswap Trail Alliance providing a discussion summary from the February 19, 2018 Rail Corridor Inter-Jurisdictional Workshop.

Also included were key action items from each jurisdiction.

2018-0303

Moved By Director Talbot**Seconded By** Director Cathcart

THAT: the correspondence contained on the March 29, 2018 regular Board agenda be received for information.

CARRIED

7. Reports

7.1 Chair Martin - Verbal Report on Federation of Canadian Municipalities (FCM) Topic/Updates

Chair Martin reviewed an FCM report, including the role of FCM, its achievements and its extensive role in community engagement in issues of national interest. The Chair will circulate the document to Board members. Further, the Board was advised that FCM is proposing an additional levy, seeking additional funds based on population. This is a separate fee in addition to the regular membership rates. Chair Martin asked that the proposal be considered and evaluated.

7.2 Electoral Area A Local Advisory Committee Meeting Minutes - January 23, 2018

2018-0304

Moved By Director Cathcart**Seconded By** Director Talbot

THAT: the minutes of the January 23, 2018 Electoral Area A Local Advisory Committee meeting be received for information.

CARRIED

7.3 Committee of the Whole (Budget) Meeting Minutes - February 7, 2018

2018-0305

Moved By Director Cathcart**Seconded By** Director Talbot

THAT: the February 7, 2018 Committee of the Whole (Budget) meeting minutes be received for information.

CARRIED

7.4 Revelstoke & Area Economic Development Commission Meeting Minutes - February 7, 2018

2018-0306

Moved By Director Parker

Seconded By Director McKee

THAT: the minutes of the February 7, 2018 Revelstoke and Area Economic Development Commission be received for information.

CARRIED

7.5 Electoral Area Directors' Committee Meeting Minutes - February 27, 2018

2018-0307

Moved By Director Demenok

Seconded By Director Cathcart

THAT: the minutes of the February 27, 2018 Electoral Area Directors' Committee meeting be received for information.

CARRIED

7.6 Shuswap Watershed Council Meeting Summary - March 14, 2018

2018-0308

Moved By Director Demenok

Seconded By Director Cathcart

THAT: the minutes of the March 14, 2018 Shuswap Watershed Council meeting be received for information.

CARRIED

7.7 Committee of the Whole (Budget) Meeting Minutes - March 16, 2018

2018-0309

Moved By Director McKee

Seconded By Director Morgan

THAT: the minutes of the March 16, 2018 Committee of the Whole (Budget) meeting be received for information.

CARRIED

8. Business General

8.2 Purchase of Self-Contained Breathing Apparatus

Report from Derek Sutherland, Team Leader, Protective Services, dated March 14, 2018. Authorization for the sole source purchase of Self Contained Breathing Apparatus (SCBA).

2018-0310

Moved By Director Rysz

Seconded By Director Morgan

THAT: the Board empower the authorized signatories to acquire MSA G1 Self Contained Breathing Apparatus packs and cylinders for CSRD fire departments from Rocky Mountain Phoenix for a maximum cost of \$108,000 including applicable taxes, in accordance with the 2018 Five Year Financial Plan.

Discussion on motion:

D. Sutherland provided a verbal report and responded to questions by Directors. This is a budgeted expense however there is only one supplier so it is a sole source procurement. Director Talbot asked what the cost breakdown is between fire departments. Staff replied that each fire department is paying only for what their department is receiving.

CARRIED

5. Delegations

5.2 10:00 AM: Okanagan Kootenay Sterile Insect Release Program

Melissa Tesche, Acting General Manager, was in attendance to provide the Board with an overview of the organization and a 2018 update/summary of the OK SIR Program, as depicted on a PowerPoint presentation, including: 1. Program Results (2018) 2. Financial Highlights 3. Snapshot of the Program Today 4. Possible Future Directions.

Ms. Tesche responded to several questions and comments from Board members.

5.1 10:15 AM: Presentation of the 2017 Audited Financial Statements

BDO Representative, Ms. Angie Spencer, attended the meeting to present highlights of the draft 2017 Financial Statements, and she advised that the financial statements are subject to approval by the Board.

Ms. Spencer responded to several questions and comments from the Board related to the financial statements for 2017.

Ms. Spencer acknowledged and thanked the Manager, Financial Services, the Deputy Treasurer, Financial Services, and the Finance staff team for their hard work in relation to the audit.

5.3 10:30 AM: Howard and Linda Williamson - Expansion of Salmon Arm Landfill

Mr. and Mrs. Williamson presented to the Board their Outline of Topics in regards to expansion of the Salmon Arm Landfill.

Photocopied reports were handed out to Directors. Mr. Williamson attended the meeting to express the major reasons why he and his wife and neighbours, and others who have signed a petition, are strongly opposed to the proposal. Their reasons for opposition, as outlined in the Delegation Request, are:

- out of compliance Landfill siting criteria, buffer zones too close to residents.
- minimum separation from airport.
- landfill gas and toxic effects- possible explosions.
- Compost Facility Requirements Guidelines - residential area min. buffer zones 400-1000m.
- Compost Council of Canada 1km standard buffer zone.
- Land acquisition grossly overpaid- inappropriate 2014 appraisal.
- funds better spent on remedial repair to other districts landfills.
- toxic health studies on humans living near landfills.

Mr. Williamson went over quotes outlined in his report and expressed objections to the expansion. In conclusion, Mr. Williamson asked that the Board not endorse the 2018 Solid Waste Management Plan amendment.

Chair Martin thanked the Williamsons for attending the Board meeting and for bringing forward their concerns.

The Board recessed at 10:55 AM.

The Board reconvened at 11:05 AM.

8. Business General**8.1 2017 CSRD Year-End Financial Statements**

Report from Jodi Pierce, Manager, Financial Services, dated March 5, 2018.

Revised financial statements were attached to the Late Agenda for the Board's reference.

2018-0311

Moved By Director Cathcart

Seconded By Director Talbot

THAT: in accordance with the Local Government Act, the 2017 CSRD Year End Financial Statements be approved.

CARRIED

The Chair took a moment to pass on condolences to the family and friends of Elsie De Boer, wife of former Board Director Simon De Boer, adding that Elsie was a fun-loving person who enjoyed life and will be greatly missed.

8.3 CSRD Solid Waste Management Plan Amendment

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated March 5, 2018. Solid Waste Management Plan Amendment.

2018-0312

Moved By Director McKee

Seconded By Director Morgan

THAT: the Board endorse the 2018 Solid Waste Management Plan amendment;

AND THAT: the Board authorize staff to submit the amended Solid Waste Management Plan to the Ministry of Environment for approval.

Discussion on the Motion:

B. Van Nostrand provided a verbal report. He went through process to date, outlining the steps taken to amend the Solid Waste Management Plan (SWMP), including public meetings, and public survey results. In order to achieve proper approvals from the Ministry the SWMP needs to be amended to include property acquisition criteria for landfill expansion purposes including acquisition of subject property.

If the SWMP amendment is approved by the Board it will then be sent to the Ministry of Environment and if approved the rezoning application will continue with the City of Salmon Arm when a public hearing would be conducted.

The Board was informed that if the purchase and expansion of the landfill is completed, the expansion will be done in phases. The new site is not expected to be landfilled until approximately 2050.

There was much discussion on this motion by the Board and staff responded to questions by Directors:

Director Demenok asked for clarification on public engagement meetings being held only in municipalities but not electoral areas. Staff responded that in addition to meetings there was an online survey supplied.

Director Flynn noted that existing lifecycle for current landfill is 2050 but with recycling programs could that be extended? Staff responded that tonnage has not necessarily decreased with recycling. The plan includes using the new site to house organics and recycling materials as the current landfill area is housing these materials. Estimates by consultant value the new site as \$49 million value of airspace in 2050.

Director Flynn noted that long term Salmon Arm airport plans are not impacted by this landfill expansion.

The property acquisition strategy was questioned. Staff responded that they looked at the existing property and other options as well. It was noted that the Board has already authorized the land purchase and that today they are endorsing the SWMP amendment. The SWMP does not include a process to purchase land and that is addressed in the amendment to the plan.

Several Directors noted their support of the SWMP amendment from the regional district perspective.

CARRIED

8.4 Parkland Deferment Agreement - Shuswap Lake Estates, Electoral Area C

Report from Ryan Nitchie, Team Leader, Community Services, dated March 2, 2018. Request for an extension to the Parkland Deferral Agreement with changes and to amend the Section 219 Covenant (Land Title Act).

2018-0313

Moved By Director Demenok

Seconded By Director Cathcart

THAT: the Board approve an extension of a Parkland Deferment Agreement KX187727 over Lot 1 Plan KAP63720 except Plans KAP79982, KAP87392 and EPP5815, expiring on April 8, 2021;

AND THAT: the Chief Administrative Officer be authorized to execute all related documents to affect the extension of the Parkland Deferral Agreement.

Discussion on motion:

Director Demenok advised that he supports the request for an extension to the deferral agreement.

CARRIED

9. Business By Area

9.1 Grant-in-Aid Requests

Report from Jodi Pierce, Manager, Financial Services, dated March 15, 2018.

2018-0314

Moved By Director Cathcart

Seconded By Director Talbot

THAT: the Board approve the following allocations from the 2018 electoral grant-in-aids:

Area A

\$10,000 Town of Golden ("Summer Kicks" performance series)

\$1,500 Golden Figure Skating Club (operational funding)

\$8,000 Little Mittens Animal Rescue Association (operational funding)

\$5,000 Field Recreation Advisory Association (Health and Wellness Multi-Use Facility)

\$4,000 Wildsight Golden (Columbia Wetlands Waterbird Survey)

Area C

\$1,999 Notch Hill Cemetery Society (granite numbered square blocks)

Area D

\$2,000 Falkland Historical Society (building upkeep)

Area E

\$2,250 Sicamous Eagles Junior "B" Hockey Club (travel costs)

Area F

\$1,700 Anglemont Firefighters Association (open house/pancake breakfast).

CARRIED

9.2 Area A Community Works Fund – Golden Light Horse Club

Report from Jodi Pierce, Manager, Financial Services, dated March 16, 2018.

Director Cathcart spoke to this business item and asked the Board for their support.

2018-0315

Moved By Director Cathcart

Seconded By Director Talbot

THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$89,560 from the Area A Community Works Fund for washroom upgrades at the Golden Rodeo Grounds.

CARRIED

9.3 Area A Community Works Fund – Rotary Club of Golden

Report from Jodi Pierce, Manager, Financial Services dated March 14, 2018.

Director Cathcart noted her support of this use of the Area A Community Works Fund..

2018-0316

Moved By Director Cathcart

Seconded By Director Talbot

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$36,821 from the Area A Community Works Fund for the “Light up the Rotary Trails” project.

CARRIED

9.1 Request from Director Cathcart for Board Support - Letter to the Minister of Agriculture

Letters attached to the Board agenda from G & K Persson Farms of Golden, BC, addressed to Director Cathcart and the Honourable Lena Popham, Minister of Agriculture. G & K Persson Farms is requesting a letter of support from the Board to address the need for changes to the regulations for Class E Licenses.

2018-0317

Moved By Director Cathcart

Seconded By Director Parker

THAT: a letter be written to the Minister of Agriculture asking for a regulation change to support rural farmers to obtain their Class E licenses.

Discussion on motion:

Director Cathcart asked the Board for support to write a letter to the Ministry of Agriculture requesting changes to the regulations for Class E Licenses and requested that this letter to be sent to other Regional Districts.

Question: Is this proceeding as a resolution through SILGA or UBCM, perhaps as a late resolution? Comment that Director Moss could consider sending this through Golden Council.

CARRIED

9.5 Regional Feasibility Study Fund – Golden Aquatic Centre

Report from Jodi Pierce, Manager, Financial Services dated March 15, 2018. Access to the Regional Feasibility Study Funds.

2018-0318

Moved By Director Cathcart

Seconded By Director Talbot

THAT: access to the Regional Feasibility Study Fund be approved in the amount of \$80,000 subject to the concurrence of the Town of Golden for a feasibility study to determine the capital and operating costs of an indoor aquatic facility; and, to determine if sufficient community support for establishing a new service to own and operate a community aquatic centre exists.

Discussion on motion:

Director Cathcart asked for support of the Board to access this fund for a feasibility study associated with an indoor aquatic facility.

Director Moss comment from the perspective of Town of Golden Council, the Town will probably not support this, given that it is asset rich/cash poor; the City may not be able to support what comes out of the study.

Director Cathcart indicated the study is still important so the research will lead to outcomes and how to move forward.

Staff noted that the Town of Golden Council must concur in order to access the Study Funds.

CARRIED

9.6 Cedar Heights Water Conservation Plan Update

Report from Terry Langlois, Team Leader, Utilities, dated March 15, 2018. Update to the Water Conservation Plan for the Cedar Heights Water System.

2018-0319

Moved By Director Demenok

Seconded By Director Cathcart

THAT: in accordance with the terms of the Clean Water Wastewater Fund Grant criteria to connect the Lakeview Place Water System to the Cedar Heights Waterworks, the Board endorse the updated Water Conservation Plan for the Cedar Heights Water Waterworks.

CARRIED

9.7 Area C Community Works Fund - John Evdokimoff Park

Report from Ryan Nitchie, Community Services Team Leader, March 2, 2018. Access to Electoral Area C Community Works Fund for parks construction and infrastructure at John Evdokimoff Park.

2018-0320

Moved By Director Demenok

Seconded By Director Cathcart

THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Fund - Expenditure of Monies” access to the Electoral Area Community Works Fund be approved for up to \$80,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for park construction and infrastructure at John Evdokimoff Park.

CARRIED

10. Administration Bylaws**10.1 Falkland Waterworks Service Area Amendment Bylaw No. 5773**

Report from Terry Langlois, Team Leader, Utilities, dated March 9, 2018. Falkland Waterworks Service Area Amendment.

2018-0321

Moved By Director Talbot

Seconded By Director Cathcart

THAT: Falkland Waterworks Service Area Amendment Bylaw No. 5773 be read a first, second and third time this 29th day of March, 2018.

CARRIED

10.1 Cedar Heights Waterworks Service Area Amendment Bylaw No. 5769

2018-0322

Moved By Director Demenok

Seconded By Director Cathcart

THAT: Cedar Heights Waterworks Service Area Amendment Bylaw No. 5769 be adopted this 29th day of March, 2018.

CARRIED

10.2 Lakeview Place Subdivision Water Upgrade Service Area Amendment Bylaw No. 5770

2018-0323

Moved By Director Demenok

Seconded By Director Cathcart

THAT: Lakeview Place Subdivision Water Upgrade Service Area Amendment Bylaw No. 5770 be adopted this 29th day of March, 2018.

CARRIED

10.4 CSRD 2018 Five Year Financial Plan Bylaw No. 5772

Report from Jodi Pierce, Manager, Financial Services, dated March 21, 2018.

Director Flynn joined the meeting at 12:24 pm.

2018-0324

Moved By Alternate Director Lavery

Seconded By Director Rysz

THAT: "2018 Five Year Financial Plan Bylaw No. 5772" be read a first, second and third time this 29th day of March, 2018.

CARRIED

2018-0325

Moved By Alternate Director Lavery

Seconded By Director Rysz

THAT: "2018 Five Year Financial Plan Bylaw No. 5772" be adopted this 29th day of March, 2018.

CARRIED

11. IN CAMERA

2018-0326

Moved By Director Morgan

Seconded By Director Cathcart

THAT: pursuant to Sections 90(1)(a) and (e) of the Community Charter:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district;

the Board move In Camera.

CARRIED

The regular Board meeting reconvened at this time.

DEVELOPMENT SERVICES

12. Business General

12.1 Electoral Area B: South Revelstoke Diagnostic Inventory of Planning, Service Delivery and Governance

Report from Jan Thingsted, Planner, dated March 12, 2018.

South Revelstoke.

Deferred to the March 29, 2018 Regular Board meeting, by Resolution 2018-0210 from the February 15, 2018 Board Report seeking direction from the Board.

2018-0327

Moved By Director McKee

Seconded By Director Morgan

THAT: the Board direct CSRD staff to work in collaboration with City of Revelstoke staff to develop a communications protocol regarding future boundary extension proposals.

Discussion on the motion:

Directors McKee and Parker expressed support for the recommendation.

CARRIED

13. ALR Applications

13.1 Electoral Area A: Agricultural Land Commission (ALC) Application Section 21(2) – Subdivision LC2551A (Moss)

Report from Erica Hartling, Development Services Assistant, dated March 15, 2018.
3950 Thomas Road, Parson

Director Moss declared a conflict due to applicant being his father, and he left the meeting at this time. The Board discontinued the use of microphones in order to negate Director Moss's electronic participation access to the meeting proceedings on the ALC (Moss) application.

The applicant was not in attendance.

2018-0328

Moved By Director Cathcart

Seconded By Director Talbot

THAT: Application No. LC2551A, Section 21(2) Subdivision in the ALR, for Parcel A (See 155378I) of the Southwest Quarter of Section 25, Township 24, Range 20, West of the 5th Meridian, Kootenay District, Except Plan NEP68082, be forwarded to the Provincial Agricultural Land Commission recommending approval this 29th day of March, 2018.

CARRIED

Director Moss was advised that the Board had concluded its discussion on the ALC Application LC1551A, and he returned to participate in the meeting at this time.

**13.2 Electoral Area D: Agricultural Land Commission (ALC) Application Section 17(3)
– Inclusion into the Agricultural Land Reserve (ALR) LC2574D (Lance Reimer)**

Report from Christine LeFloch, Development Services Assistant, dated February 28, 2018.

174 and 180 Deep Creek Road, Deep Creek

2018-0329

Moved By Director Talbot

Seconded By Director Cathcart

THAT: Application No. LC2547D, Section 17(3) Inclusion into the ALR, for the West ½ of the North East ¼, Section 20, Township 19, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Except Plan A11384, and the South West ¼ of the South East ¼, Section 29, Township 19, Range 9, West of the 6th Meridian, Kamloops Division Yale District, be forwarded to the Agricultural Land Commission recommending approval this 29th day of March, 2018.

CARRIED

**13.3 Electoral Area D: Agricultural Land Commission (ALC) Application Section 20(3)
– Non-Farm Use LC2550D (Brownell)**

Report from Candice Benner, Development Services Assistant, dated March 8, 2018.
5347 Highway 97, Falkland

The property owners attended the meeting.

2018-0330

Moved By Director Talbot

Seconded By Director Cathcart

THAT: Application LC2550D, The North 80 Acres of the South West ¼ of Section 36, Township 17, Range 12, W6M KDYD, Except that Part Colored Pink on Plan A319 and Plan KAP55591, be forwarded to the Agricultural Land Commission recommending approval this 29th day of March, 2018.

CARRIED

**13.4 Electoral Area E: Agricultural Land Commission (ALC) Application Section 21(2)
– Subdivision LC2548E (Milliken)**

Report from Candice Benner, Development Services Assistant, dated January 23, 2018.
Johnson-Howard Road, Malakwa

The agent was in attendance.

Staff is recommending refusal.

Director Martin is asking that the Board not support the Staff recommendation, commenting that she believes the road to be a delineator and the owner is supportive of agriculture. The owner has advised he is planning on selling smaller residential portion and larger lot will be used as pasture. Director Martin asked the Board to defeat the motion as presented and to adopt a subsequent motion of support.

2018-0331

Moved By Director Morgan

Seconded By Director Rysz

THAT: Application No. LC2548E, Section 21(2) Subdivision in the ALR, for Block B, Section 4, Township 23, Range 6, W6M, KDYD, be forwarded to the Provincial Agricultural Land Commission recommending refusal on this 29th day of March, 2018.

**MOTION DEFEATED
DIRECTOR MORGAN OPPOSED**

2018-0332

Moved By Director Rysz

Seconded By Director McKee

THAT: Application No. LC2548E, Section 21(2) Subdivision in the ALR, for Block B, Section 4, Township 23, Range 6, W6M, KDYD, be forwarded to the Provincial Agricultural Land Commission recommending approval on this 29th day of March, 2018.

CARRIED

14. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

8. Business General - Other

The BC Speculation Tax proposed by the Ministry of Finance was introduced for discussion at this time. The Board agreed that they are very much opposed to the speculation tax being expanded into this area in the future.

After much discussion the Board indicated they would like to seek clarity from the Ministry of Finance and further they would recommend strongly that there is no expansion.

2018-0333

Moved By Director Demenok

Seconded By Director Rysz

THAT: a letter be written to Ministry of Finance stating that the Board is very much opposed to the expansion of the BC Speculation Tax into the area of the CSRD due to the implications of this tax on the economy, such as in tourism and recreation based communities and the resulting impact on the local construction industry.

Moved By Director McKee

Seconded By Director Parker

THAT: the above motion be amended to reflect that the letter be written to the Ministry of Finance stating that the Board is very much opposed to the expansion of the BC Speculation Tax.

VOTE ON AMENDMENT – CARRIED

VOTE ON MOTION AS AMENDED - CARRIED

Alt. Director Lavery and Directors McKee, Rysz and Moss left meeting at 2:10 PM.

ELECTORAL AREA DIRECTORS

15. Business by Area

15.1 Electoral Area E: Development Variance Permit 641-31

Report from Christine LeFloch, Development Services Assistant, dated March 5, 2018.
5597 Avoca Road, Perry River

The applicant was not in attendance.

2018-0334

Moved By Director Morgan

Seconded By Director Talbot

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 641-31 for Lot 1, Section 31, Township 23, Range 5, West of the 6th Meridian, Kamloops Division Yale District, Plan 7220, Except Plan NEP62093 and EPP37414, varying Subdivision Servicing Bylaw No. 641 as follows:

1. Varying Section 8.3(a) for the Proposed Remainder Lot by waiving the requirement that a surface water source proposed for an Independent On-site Water System must be surface water from an intake that has unrecorded water and is on the List of Eligible Sources, shown in Schedule D of Bylaw No. 641, only for the proposed Remainder as shown on the proposed plan of subdivision; and
2. Varying Section 8.5 for the Proposed Remainder Lot by waiving the requirement that all components, including the intake, for an Independent On-Site Water System must be located on the same parcel as the residential dwelling unit in respect of which they are required or located within easements or rights of way meeting the requirements of Section 9.11 of Subdivision Servicing Bylaw No. 641;

for a proposed subdivision under application No. 2016-03274E;

be approved this 29th day of March, 2018;

AND THAT: issuance of the permit be subject to the following conditions:

1. Registration of an easement over the Proposed Remainder in favour of Lot 3, Plan NEP62093 to allow access for maintenance of the water line servicing the proponents' residence property; and
2. Registration of a suitably worded Section 219 covenant on the title of the Proposed Remainder to advise future property owners regarding the shared responsibility for maintenance of the intake and water line.

CARRIED

15.2 Electoral Area B: Temporary Use Permit No. 850-07 (Revell)

Report from Jennifer Sham, Planner, dated February 21, 2018.
3401 Catherwood Road, South Revelstoke

The Agent was in attendance.

There was one public submission stating that no further vacation rentals should be allowed.

2018-0335

Moved By Director Parker

Seconded By Director Demenok

THAT: In accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-07 for Lot 1, Section 11, Township 23, Range 2, W6M, KD, Plan 7126, except part included in Plan 7169, be issued this 29th day of March, 2018, for a vacation rental subject to the applicant fulfilling the following conditions:

1. Proof of adequate vacation rental and liability insurance with a minimum of \$5 million dollars in coverage for the vacation rental house, and naming the CSRD as an additional insured; and,
2. Registration of a suitably worded Section 219 Covenant on the title of the subject property agreeing to obtain the acceptable insurance and agreeing to a release and indemnification to the CSRD for any damage that occurs as a result of the temporary use/vacation rental.

CARRIED

16. Planning Bylaws

16.1 Electoral Area A: Highway Planning Area No. 1 Amendment (Donald Development Corporation) Bylaw No. 649-1

Report from Dan Passmore, Senior Planner, dated February 16, 2018.
2780 Trans-Canada Highway and 2750 Big Bend Highway, Donald.

The applicant was not in attendance.

2018-0336

Moved By Director Cathcart

Seconded By Director Talbot

THAT: "Highway Planning Area No. 1 Amendment (Donald Development Corporation) Bylaw No. 649-1", be read a second time, as amended, this 29th day of March, 2018.

Discussion on motion:

Staff commented there may be future amendments to the bylaw, such as for parking.

Area A Director supports the proposal noting she is concerned with the proponent's lack of community engagement with area residents. Staff responded about two information meetings held by the applicant.

Comment to proceed with Public Hearing to hear public input.

CARRIED

2018-0337

Moved By Director Cathcart

Seconded By Director Talbot

THAT: a public hearing to hear representations on "Highway Planning Area No. 1 Amendment (Donald Development Corporation) Bylaw No. 649-1" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Karen Cathcart, as Director of Electoral Area A being that in which the land concerned is located, or Alternate Director Stephanie Knaak, if Director Cathcart is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

16.2 Electoral Area C: Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12

Report from Dan Passmore, Senior Planner, dated February 2, 2018.
1885 Tappen Notch Hill Road, Carlin.

A supplementary information letter was attached to the Late Agenda.

The applicants were not in attendance.

2018-0338

Moved By Director Demenok

Seconded By Director Cathcart

THAT: "Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12" be given first reading this 29th day of March, 2018.

Discussion on motion:

- Director Demenok is asking for support on this proposal noting this development will provide needed low cost housing for seniors.

CARRIED

2018-0339

Moved By Director Demenok**Seconded By** Director Cathcart

THAT: the Board utilize the simple consultation process for Bylaw No. 725-12, and the Bylaw be referred to the following agencies and First Nations:

- Area C Advisory Planning Commission;
- Interior Health Authority;
- Agricultural Land Commission;
- Ministry of Agriculture;
- Ministry of Transportation and Infrastructure;
- Ministry of Environment;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Water Rights Branch;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services Department; and,
- All relevant First Nations.

CARRIED**16.3 Electoral Area D: Ranchero / Deep Creek Official Community Plan Amendment (CSRD) Bylaw No. 750-02 & Ranchero / Deep Creek Zoning Bylaw No. 751**

Report from Jan Thingsted, Planner dated March 12, 2018.

Ranchero / Deep Creek, Electoral Area D

2018-0340

Moved By Director Talbot**Seconded By** Director Cathcart

THAT: "Ranchero / Deep Creek Official Community Plan Amendment (CSRD) Bylaw No. 750-02" be read a third time this 29th day of March, 2018.

CARRIED

2018-0341

Moved By Director Talbot

Seconded By Director Cathcart

THAT: "Ranchero / Deep Creek Zoning Bylaw No. 751" be read a third time this 29th day of March, 2018;

AND THAT: "Ranchero / Deep Creek Zoning Bylaw No. 751" be forwarded to the Ministry of Transportation and Infrastructure with a request for Statutory Approval.

CARRIED

16.5 Electoral Area F: Electoral Area F Official Community Plan Amendment (CSRD) Bylaw No. 830-19 and Lakes Zoning Amendment (CSRD) Bylaw No. 900-24

Report from Christine LeFloch, Development Services Assistant, dated March 8, 2018.
1946 Bristow Road, Celista

2018-0342

Moved By Director Demenok

Seconded By Director Cathcart

THAT: "Electoral Area F Official Community Plan Amendment (CSRD) Bylaw No. 830-19" be read a first time this 29th day of March, 2018.

CARRIED

2018-0343

Moved By Director Morgan

Seconded By Director Talbot

THAT: "Lakes Zoning Amendment (CSRD) Bylaw No. 900-24" be read a first time this 29th day of March, 2018.

CARRIED

2018-0344

Moved By Director Morgan

Seconded By Director Talbot

THAT: the Board utilize the simple consultation process for Bylaw No. 830-19 and Bylaw No. 900-24, and the Bylaws be referred to the following agencies and First Nations:

- Ministry of Transportation and Infrastructure;

- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Lands Branch;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services Department;
- Transport Canada;
- All relevant First Nations.

CARRIED

RELEASE OF IN CAMERA RESOLUTION

Resignations from Electoral Area D Advisory Planning Commission:

The following resolution was authorized for release from the March 29, 2018 Closed (In-Camera) Meeting:

“THAT: the Board accept the resignations of Kerry Orchard and Kurstin Barta from the Electoral Area D Advisory Planning Commission, this 29th day of March, 2018;

AND FURTHER THAT: the resolution be authorized for release from the closed (In-Camera) portion of the meeting.”

20. Adjournment

2018-0345

Moved By Director Parker

Seconded By Director Demenok

THAT: the regular Board meeting of March 29, 2018 be adjourned.

CARRIED

CHAIR

CHIEF ADMINISTRATIVE OFFICER