



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, April 19, 2018
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Board Meeting Minutes

2.1 Adoption of Minutes

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Motion

THAT: the minutes of the March 29, 2018 regular Board meeting be adopted.

2.2 Business Arising from the Minutes

- None.

3. Delegations

3.1 10:00 AM: School District No. 83

25

Official Trustee Mike MacKay and Superintendent/CEO Peter Jory invited as Delegation to discuss School District No. 83's Strategic Plan and the letter from Minister of Education approving the new Board of Trustees composition.

- Brought Forward from January 2018 Board meeting.

Letter to Minister Fleming is attached for reference.

Minister of Education Rob Fleming notified School District 83 on Thursday, March 1, he had signed a ministerial order changing the composition of the Board, as recommended by Trustee McKay.

Note for Board: School District No. 83, being the Board's Invitee, has been advised of 10 - 15 minutes for presentation and another 10 - 15 minutes for questions/comments from the Board. (Total delegation time approximately 30 minutes).

ADMINISTRATION**4. Correspondence****4.1 Minister of Transportation & Infrastructure (March 23, 2018)**

48

Letter from the Honourable Claire Trevena, Minister of Transportation and Infrastructure, in response to CSRD letter regarding active transportation and the placement of "Share the Road" signage.

Motion

THAT: the correspondence contained on the April 19, 2018 regular Board agenda be received for information.

5. Reports**5.1 Revelstoke and Area Economic Development Commission Meeting Minutes - March 7, 2018****Motion**

THAT: the minutes of the March 7, 2018 Revelstoke and Area Economic Development Commission meeting be received for information.

6. Business General**6.1 SILGA 2018 Late Resolution - Minister of Transportation - Need for Improved Snow Removal for Rural Areas**

50

- Brought Forward from February 15, 2018 Board Meeting
- Deadline for Submission of Late Resolutions to SILGA Convention – Friday, April 20, 2018.

Motion

THAT: the Board endorse the following resolution for submission to the Southern Interior Local Government Association (SILGA) for consideration as a Late Resolution at its 2018 Annual General Meeting:

"WHEREAS there are increased issues in terms of timeliness and quality of snow and ice removal in rural areas, particularly during the past 2017/2018 winter snow season;

AND WHEREAS the deteriorating level of winter maintenance in rural areas is creating a public safety issue in regards to emergency response vehicles (fire, police, ambulance) having the ability to access streets and roadways in the event of emergency, and affecting school bus routes, leading to unsafe situations for drivers, passengers and pedestrians;

THEREFORE BE IT resolved that the Ministry of Transportation and Infrastructure be requested to immediately undertake a review of their contractor obligations, and agreement specifications for snow and ice control in the rural areas, including a review of minimum equipment standards and staffing requirements.

6.2 Appointment of Chief Election Officer and Deputy Chief Election Officer

51

Report from Charles Hamilton, Chief Administrative Officer, dated April 9, 2018.

Motion

THAT: pursuant to Section 58(1) and (2) of the *Local Government Act* Lynda Shykora be appointed Chief Election Officer for conducting the 2018 general local election and assent voting with power to appoint other election officials as required for the administration and conduct of the 2018 general local election and assent voting;

AND THAT: Jennifer Graham be appointed Deputy Chief Election Officer for the 2018 general local election.

6.3 Shuswap Draft Communications Protocol

57

Report from Robyn Cyr, Economic Development Officer, dated April 10, 2018.

Motion

THAT: the CSRD Board approve the Shuswap Local and Secwepemc Governments Draft Communications Protocol this 19th day of April, 2018.

Motion

THAT: the CSRD Board consider funding support for a protocol signing ceremony event.

7. Business By Area

7.1 **Grant-in-Aid Request** 70

Report from Jodi Pierce, Manager, Financial Services, dated April 4, 2018.

Motion

THAT: the Board approve the following allocations from the 2018 electoral grant-in-aids:

Area A

\$1,500 Golden & District Historical Society (2018 Fall Faire)

\$2,500 Golden Community Resources Society (Legal & co-op developer expenses)

Area C

\$4,000 Eagle Bay Hall Society (kitchen appliance upgrades)

Area F

\$1,950 Anglebay Entertainers (full size piano keyboard)

\$10,000 Lee Creek Arts & Sports Society (Friday Nights Live)

\$5,000 Seymour Arm Community Association (wharf insurance and repairs).

7.2 **Electoral Area D Community Works Fund - Falkland Fire Hall Mechanical Upgrades** 73

Report from Derek Sutherland, Team Leader, Protective Services, dated April 5, 2018.

Authorization to access the Community Works Fund monies from the Electoral Area D allocation for the Falkland Fire hall.

Motion

THAT: in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for up to \$18,500 plus applicable taxes from the Electoral Area D Community Works Fund allocation for energy efficient upgrades at the Falkland Fire Hall building.

7.3 **Revelstoke/Area B EOF Application – Revelstoke Fabrication Laboratory** 76

Report from Jodi Pierce, Manager, Financial Services dated April 9, 2018.

Motion

THAT: with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve funding from the Revelstoke and Area B Economic Opportunity Fund to the City of Revelstoke in the amount of \$120,000 toward the development of the Revelstoke Fabrication Laboratory Project.

7.4 Grant in Aid – Exception from Policy F-30 91

Report from Jodi Pierce, Manager, Financial Services, dated April 6, 2018.

Motion

THAT: the Board waive policy with respect to the Post-application documentation required for the 2017 North Shuswap Chamber of Commerce grant in aid to allow the Chamber to make a 2018 application for grant in aids while the post-application documentation for the 2017 grant remains outstanding;

AND THAT: The Board approve an allocation from the 2018 Area F grant in aid funds to the North Shuswap Chamber of Commerce for a community revitalization project in the amount of \$29,500.

7.5 Area F Community Works Fund – Tourism Kiosks 98

Report from Jodi Pierce, Manager, Financial Services, dated April 6, 2018.

Motion

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$42,900 plus applicable taxes from the Area F Community Works Fund for three tourism kiosks.

7.6 Proposed Changes to the Municipal & Regional District Tax 101

Two letters attached from the Tourism Golden and Moberly Lodge expressing concerns over the proposed changes to the allocation of Municipal & Regional District Tax (MRDT) funds.

Requested by Director Cathcart,- asking for Board support for letter to Minister of Finance.

8. Administration Bylaws

8.1 CSRD – Security Issuing Bylaw No. 9106 105

Report from Jodi Pierce, Manager, Financial Services, dated April 6, 2018.

Motion

THAT: "Columbia Shuswap Regional District Security Issuing Bylaw No. 9106" be read a first, second, and third time this 19th day of April, 2018.

Motion

THAT: "Columbia Shuswap Regional District Security Issuing Bylaw No. 9106" be adopted this 19th day of April, 2018.

8.2 Falkland Waterworks Amendment Bylaw No. 5773

113

Read a First, Second and Third time on March 29, 2018

Motion

THAT: the "Falkland Waterworks Service Bylaw No. 5773" be adopted this 19th day of April, 2018.

9. IN CAMERA

- None.

DEVELOPMENT SERVICES**10. Business General**

- None.

11. ALR Applications

- None.

12. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS**13. Business by Area****13.1 Electoral Areas: Cannabis Legalization Framework for the CSRD**

117

Report from Jan Thingsted, Planner, April 6, 2018.

Regulatory and Non-Regulatory Options to address Cannabis Legalization in CSRD Electoral Areas.

For Board information: Financial Services has also reviewed and approved this report.

Motion

THAT: the Board direct staff to proceed with preparing a Cannabis Policy for consideration at a future Board meeting.

Motion

THAT: the Board direct staff to develop a public consultation plan which corresponds with the Board's chosen approach on a Cannabis Legalization Framework for the CSRD.

13.2 Electoral Area C: Development Permit No. 725-137 (Shepherd) 156

Report from Erica Hartling, Development Services Assistant, dated March 28, 2018.

4162 Galligan Road, Eagle Bay

Motion

THAT: in accordance with Section 490 of the Local Government Act Development Permit No. 725-137 (Shepherd), on Lot 1, Section 4, Township 23, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Plan 43738, be approved for issuance this 19th day of April 2018.

13.3 Electoral Area C: Development Permit No. DP725-139 and Development Variance Permit No. DVP701-79 (1133071 BC Ltd) 179

Report from Dan Passmore, Senior Planner, dated March 14, 2018.
3107 Trans Canada Highway, Blind Bay.

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. DVP701-79 for Parcel A (Plan B6049) of the SE 1/4, Section 8, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, varying South Shuswap Zoning Bylaw No. 701 as follows:

Section 19.2.3: Minimum front parcel line setback from 5 m to 0.0 m for the new gas bar canopy structure only.

Section 19.2.3: Minimum exterior side parcel line setback from 4.5 m to 0.0 m for the new canopy structure only.

be approved for issuance this 19th day of April, 2018.

Motion

THAT: in accordance with Section 490 of the Local Government Act Development Permit No. DP725-139 for proposed construction of a replacement gas bar canopy structure on Parcel A (Plan B6049) of the SE 1/4, Section 8, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, be approved for issuance this 19th day of April, 2018.

13.4 Electoral Area E: Development Variance Permit No. 2000-73 (Landers) 212

Report from Dan Passmore, Senior Planner, dated March 19, 2018.
#19 1249 Bernie Road, Annis Bay.

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 2000-73 for Share 19 of Covenant Plan 41330 of Those Parts of Legal Subdivision 13 of Section 17, and Legal Subdivision 16 of Section 18 Lying to the South of the South Bank of the Salmon Arm of Shuswap Lake, Township 21, Range 8, West of the 6th Meridian, Kamloops Division Yale District, varying Rural Sicamous Land Use Bylaw No. 2000 as follows:

1. Section 2.14(2)(b) Minimum interior side parcel line setback from the Present Natural Boundary of Shuswap Lake from 2.0 m to 0.02 m; and,
2. Section 2.14(2)(b) Minimum interior side parcel boundary setback from the Canadian Pacific Railway Right-of-Way from 2.0 m to 1.62 m, for the re-constructed single family dwelling be approved for issuance this 19th day of April, 2018.

13.5 Electoral Area F: Development Permit No. 830-228 (Home Hardware Stores Limited) 232

Report from Candice Benner, Development Services Assistant, dated April 6, 2018.
3906 Squilax-Anglemont Road, Scotch Creek

Motion

THAT: in accordance with Section 490 of the Local Government Act, Development Permit No. 830-228 for proposed construction of a new shed on Lot 1, Section 27, Township 22, Range 11, W6M, KDYD, Plan KAP79122, be issued this 19th day of April, 2018.

14. Planning Bylaws

14.1 Electoral Area B: Electoral Area B Zoning Amendment (Eagle Pass Heli-Skiing) Bylaw No. 851-12 250

Report from Christine LeFloch, Development Services Assistant, dated March 27, 2018.
3451 Trans-Canada Highway, West Revelstoke

Motion

THAT: "Electoral Area B Zoning Amendment (Eagle Pass Heliskiing) Bylaw No. 851-12" be given second reading as amended.

Motion

THAT: a public hearing to hear representations on "Electoral Area B Zoning Amendment (Eagle Pass Heliskiing) Bylaw No. 851-12" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Loni Parker, as Director for Electoral Area B being that in which the land concerned is located, or Alternate Director Doug Stuart, if Director Parker is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

14.2 Electoral Area C: South Shuswap Zoning Amendment (PK Chahal Holdings Ltd.) Bylaw No. 701-91

276

Report from Dan Passmore, Senior Planner dated March 15, 2018.
1299 Trans Canada Highway, Sorrento.

Motion

THAT: "South Shuswap Zoning Amendment (PK Chahal Holdings Ltd.) Bylaw No. 701-91" be given first reading this 19th day of April, 2018.

Motion

THAT: the Board utilize the simple consultation process for Bylaw No. 701-91, and the Bylaw be referred to the following agencies and First Nations:

Area C Advisory Planning Commission;

Interior Health Authority;

Ministry of Transportation and Infrastructure;

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;

CSRD Operations Management;

CSRD Financial Services Department; and,

All relevant First Nations.

14.3 Electoral Area C: Lakes Zoning Amendment (Eagle Bay Estates Society) Bylaw No. 900-07 and South Shuswap Zoning Bylaw No. 701 Amendment (Eagle Bay Estates Society) Bylaw No. 701-90

308

Report from Christine LeFloch, Development Services Assistant, dated March 12, 2018.

4079 Reid Rd, Eagle Bay

Motion

THAT: "Lakes Zoning Amendment (Eagle Bay Estates Society) Bylaw No. 900-07" be given first reading and referrals be sent to the following agencies:

- Area C Advisory Planning Commission
- CSRD Operations Management
- Transport Canada
- Ministry of Transportation and Infrastructure
- Ministry of Environment
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Lands Branch
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch
- Interior Health Authority
- All relevant First Nations Bands and Councils.

Motion

THAT: "South Shuswap Zoning Amendment (Eagle Bay Estates Society) Bylaw No. 701-90" be given first reading and referrals be sent to the following agencies:

- Area C Advisory Planning Commission
- CSRD Operations Management
- Ministry of Transportation and Infrastructure
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Lands Branch
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch

All relevant First Nations Bands and Councils.

- 14.4 Electoral Area C: Electoral Area C Official Community Plan Amendment (Ron Lindblad) Bylaw No. 725-10 and South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89 352**

Report from Dan Passmore, Senior Planner, dated March 29, 2018.
#1 to #6, 1541 Blind Bay Road, Blind Bay.

Motion

THAT: "Electoral Area C Official Community Plan Amendment (Ron Lindblad) Bylaw No. 725-10" be read a third time this 19th day of April, 2018.

Motion

THAT: "Electoral Area C Official Community Plan Amendment (Ron Lindblad) Bylaw No. 725-10" be adopted this 19th day of April, 2018

Motion

THAT: "South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89" be read a third time this 19th day of April, 2018.

- 14.5 Electoral Area C: Lakes Zoning Amendment (Gray-Ulry) Bylaw No. 900-22 455**

Report from Jennifer Sham, Planner, dated April 4, 2018.

3965, 3967, 3970 & 3972 Sunnybrae-Canoe Point Road, Sunnybrae

Motion

THAT: "Lakes Zoning Amendment (Gray-Ulry) Bylaw No. 900-22" be read a second time this 19th day of April, 2018.

Motion

THAT: a public hearing to hear representations on "Lakes Zoning Amendment (Gray-Ulry) Bylaw No. 900-22" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director of Electoral Area C being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director of Alternate Director, as the case may be, give a report of the public hearing to the Board.

- 14.6 Electoral Area D: Rancho / Deep Creek Bylaw No. 751 & Bylaw No. 750-02 506**

Report from Jan Thingsted, Planner dated April 6, 2018.

Rancho / Deep Creek, Electoral Area D

Motion

THAT: "Ranchero / Deep Creek Official Community Plan Amendment (CSRD) Bylaw No. 750-02" be adopted this 19th day of April, 2018.

Motion

THAT: "Ranchero / Deep Creek Zoning Bylaw No. 751" be adopted this 19th day of April, 2018.

14.7 Electoral Area E: Lakes Zoning Amendment (Coleman) Bylaw No. 900-23

696

Report from Christine LeFloch, Development Services Assistant, dated March 6, 2018.

709 Swanbeach Road, Swansea Point

Motion

THAT: "Lakes Zoning Amendment (Coleman) Bylaw No. 900-23" be read a first time this 19th day of April, 2018.

Motion

THAT: The Board utilize the simple consultation process for Bylaw No. 900-23 and it be referred to the following agencies and First Nations:

- Department of Fisheries and Oceans;
- Navigation Canada;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Lands Branch;
- CSRD Operations Management; and
- All relevant First Nations bands and councils.

15. Release of In Camera Resolutions

- If any

MEETING CONCLUSION

16. Upcoming Meetings/Events

16.1 Area A Local Advisory Committee Meeting

Tuesday, April 24, 2018 6:00 - 8:00PM.

Golden Civic Centre, 806 10th Avenue S., Golden BC

16.2 Revelstoke and Area Economic Development Commission Meeting

Wednesday, May 2, 2018 at 4:00PM.

301 Victoria Road, Revelstoke, BC

16.3 Shuswap Tourism Committee Meeting

Wednesday, May 3, 2018 at 9:30AM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

17. Next Board Meeting

Thursday, May 17, 2018 at 9:30AM.

NOTE: May Board on the Road meeting. The meeting will take place at District of Sicamous Municipal Office, 446 Main Street, Sicamous, BC

18. Adjournment

Motion

THAT: the regular Board meeting of April 19, 2018 be adjourned.

NOTATION

The publication of the Columbia Shuswap Regional District Board (CSRD) agenda on its website results in the availability of agenda content outside of Canada. In accordance with Freedom of Information and Protection of Privacy Act legislation, the reader will note that personal information (ie telephone number, email address, etc.) are redacted from this document where required, to protect the privacy of personal information belonging to an individual(s) in the case where an individual(s) has not provided direct consent to the CSRD to publish such personal information on the CSRD website.