



# COLUMBIA SHUSWAP REGIONAL DISTRICT

## Regular Board Meeting

### AGENDA

Date: Thursday, February 15, 2018  
Time: 9:30 AM  
Location: CSR D Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Board Meeting Minutes

2.1 Adoption of Minutes

1

**Motion**

THAT: the minutes of the January 18, 2018 regular Board meeting be adopted.

2.2 Business Arising from the Minutes

- Mike LoVecchio, Director, Government Affairs, CP Rail has accepted the invitation to attend a CSR D Board meeting re: Additional CP Re-Spray Facility east of Salmon Arm BC: Mr. LoVecchio has advised the best timing for this update is expected to be summer 2018.
- Mike McKay, Official Trustee, School District 83 has accepted the invitation to attend a CSR D Board meeting re: Recommendation for five person Board of Trustees/Presentation of Strategic Plan: Delegation is confirmed for April 19, 2018.

3. Delegations

3.1 10:00 AM: Kamloops Okanagan Dairymen's Association (KODA)

26

Mr. Henry Bremer, President, KODA, in attendance to extend an invitation to the Board to attend a farm tour and luncheon and to discuss agriculture contribution to the region.

**3.2 10:15 AM: District of Sicamous**

Evan Parliament, Chief Administrative Officer, Kelly Bennett and Joe McCulloch, District of Sicamous in attendance to present and showcase the new highway entrance and announcement signage and to expand on the special events coordination plan.

Related to the Sicamous/Area E Economic Opportunity Fund applications, Item 7.2.

**3.3 10:30 AM: Urban Systems Ltd.**

Mr. John Dumbrell in attendance to present a brief overview of the final report, findings and recommendations - South Revelstoke (Electoral Area B) Diagnostic Inventory of Planning, Service Delivery and Governance Final Report

- summary of presentation to be included on Late Agenda.

Related to The South Revelstoke (Electoral Area B) Diagnostic Inventory of Planning, Service Delivery and Governance Final Report , report from Jan Thingsted, Item 10.2 to immediately follow presentation.

**ADMINISTRATION****4. Correspondence****4.1 BC Flood and Wildfire Review (January 19, 2018) 29**

Email and letter from Co-Chairs, Chief Maureen Chapman and Mr. George Abbott regarding a strategic review of the Province's emergency management system.

**4.2 Greg Kylo, MLA (February 6, 2018) 36**

Letter from Greg Kylo, MLA, supporting Ms. Marijke Dake in her efforts to mitigate coal dust being emitted from rail cars travelling through the Shuswap. Ms. Dake presented at the January 18, 2018 regular Board meeting.

**4.3 Ministry of Mines, Energy and Petroleum Resources (February 7, 2018) 38**

Letter from the Honourable Michelle Mungall, Minister of Energy, Mines and Petroleum Resources, in response to Chair Martin's letter of December 5, 2017 regarding the BC Hydro Community Electrification Program in Seymour Arm.

Copy of Chair Martin's letter attached for reference.

**Motion**

THAT: the correspondence contained on the February 15, 2018 regular Board agenda be received for information.

**5. Reports**

- None.

**6. Business General****6.1 2018 Board on the Road 43**

Report from Jennifer Graham, Executive Asst./Asst. Deputy Corporate Officer, dated January 4, 2018.

**Motion**

THAT: the Board on the Road meeting be held on Thursday, May 17, 2018 in the District of Sicamous/Electoral Area E.

**6.2 Proposed SILGA Resolution – Active Transportation Corridors and Greenway Plans – Highway Projects 46**

- Brought forward from regular Board meeting, January 18, 2018 for adoption.
- Deadline to submit Resolutions to SILGA: February 23, 2018.

**Motion**

THAT: the Board endorse the following resolution:

*WHEREAS it is believed that adding active transportation corridor and greenway plans into all future highway projects would greatly benefit communities, residents and visitors as the corridors can be used for non-motorized forms of transportation or recreation such as cycling and walking;*

*AND WHEREAS pre-planning of highway and bridge designs that incorporate bike lanes and sufficient road rights-of-way for paved shoulders, sidewalks, or pathways to (1) allow for the safe movement of pedestrians and cyclists and improve public safety, (2) provide opportunities for more physical activity, and social and health benefits, and (3) be more cost effective than adding this type of infrastructure afterwards:*

*THEREFORE BE IT resolved that the Ministry of Transportation and Infrastructure incorporate active transportation corridors and greenway plans into all future highway planning projects.*

AND THAT: the preceding resolution be forwarded to the Southern Interior Local Government Association (SILGA) for consideration at its 2018 Annual General Meeting.

## 7. Business By Area

### 7.1 **Grant-in-Aid Requests**

47

Report from J. Pierce, Manager, Financial Services, dated February 1, 2018.

**Motion**

THAT: the Board approve the following allocations from the 2018 electoral grant-in-aids:

Area A

\$1,200 Donald Recreation (operational funding)

\$4,000 Local Food Matters Society (local food producers tour)

\$1,800 Golden Kicking Horse Alpine Team (special needs and low income assistance)

\$1,975 St. Andrews Bargain Basement Thrift Store (refuse disposal)

\$1,000 Tourism Golden (Freeride World Tour Ski Event)

\$2,000 Golden Interact Club (local community projects)

Area C

\$5,000 Blind Bay Community Society (business & recreational package)

\$15,750 Arts Council for the South Shuswap (operational funding)

\$11,000 South Shuswap Chamber of Commerce (educational workshop series & other educational opportunities)

#### Area D

\$1,900 Ranchero/Deep Creek Community Association (operational funding)

\$1,900 Falkland & District Community Association (100<sup>th</sup> Anniversary of the Falkland Stampede)

#### Area E

\$2,400 Swansea Point Community Association (life jacket kiosk)

\$10,000 Eagle Valley Community Support Society (operational funding)

\$4,245 Malakwa Community Centre Association (insurance & repeater compliance)

#### Area F

\$37,180 Lakeview Community Centre Society (technology upgrades and repairs)

\$3,300 Adams River Salmon Society (signage, computer & school programs)

\$3,250 Arts Council for the South Shuswap (Indigenoize Concert – a joint collaboration with Area C)

\$7,500 North Shuswap Lions Club (insurance & rent)

## **7.2 Electoral Area A – Nicholson Boat Launch**

50

Report from Ryan Nitchie, Team Leader, Community Services, dated February 2, 2018. Nicholson Boat Launch Community Works Funds and Columbia Basin Trust Recreation Infrastructure Grant Application.

**Motion**

THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Fund – Expenditure of Monies” access to the Electoral Area Community Works Fund be approved in the amount of \$270,000 plus applicable taxes from the Electoral Area A Community Works Fund allocation for construction of a boat launch at the Columbia River near Nicholson in Electoral Area A;

AND FURTHER THAT: the Board empower the authorized signatories to submit a grant application to the Columbia Basin Trust in the amount of \$216,889 for the construction of a boat launch at the Columbia River near Nicholson in Electoral Area A, and enter into any subsequent agreements respecting the receipt and use of the grant monies.

**7.3 Sicamous/Area E EOF Applications – Entrance Signs, Digital Reader Board, Special Events Coordinator**

53

Report from Jodi Pierce, Manager, Financial Services dated February 1, 2018.

**Motion**

THAT: with the concurrence of the District of Sicamous and the Electoral Area E Director, the Board approve funding from the Sicamous and Area E Economic Opportunity Fund to the District of Sicamous in the amount of \$60,000 toward the development and construction of three highway entrance signs.

**Motion**

THAT: with the concurrence of the District of Sicamous and the Electoral Area E Director, the Board approve funding from the Sicamous and Area E Economic Opportunity Fund to the District of Sicamous in the amount of \$55,000 toward the cost of a digital reader board embedded within the Main Street City Hall sign.

**Motion**

THAT: with the concurrence of the District of Sicamous and the Electoral Area E Director, the Board approve funding from the Sicamous and Area E Economic Opportunity Fund to the District of Sicamous in the amount of \$50,000 toward the cost of a contract position for special event coordination within the community.

**7.4 Bristow Road Boat Launch – Crown Foreshore Tenure Application**

72

Report from Ryan Nitchie, Team Leader, Community Services dated February 2, 2018.

**Motion**

THAT: the Board empower the authorized signatories to acquire a Crown Land Tenure from the Province of BC for 0.25 hectares of foreshore adjacent to Lot 2, Section 9, Township 23, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District Plan 4002 for the purposes of lake access including a boat launch and dock for community parks and recreation purposes.

**7.5 Area C Community Works Fund – Sunnybrae Community Association**

75

Report from Jodi Pierce, Manager, Financial Services, dated February 1, 2018.

**Motion**

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$30,000 from the Area C Community Works Fund for the Sunnybrae Community Association “Raise the Roof” project.

**8. Administration Bylaws**

**8.1 Cedar Heights Waterworks Service Area Amendment Bylaw and Lakeview Place Subdivision Water Upgrade Service Area Amendment**

106

Report from Terry Langlois, Team Leader, Utilities, dated February 2, 2018. Cedar Heights Waterworks Service Area Amendment and Lakeview Place Subdivision Water Upgrade Service Area Amendment.

**Motion**

THAT: Third Reading given to Cedar Heights Waterworks Service Area Amendment Bylaw No. 5769 on January 18<sup>th</sup> 2018, BE RESCINDED.

**Motion**

THAT: Cedar Heights Waterworks Service Area Amendment Bylaw No. 5769 be amended to include the addition of 2827 Hilltop Road into the service area, this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: Cedar Heights Waterworks Service Area Amendment Bylaw No. 5769 be read a third time as amended, this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: Third Reading given to Lakeview Place Subdivision Water Upgrade Service Area Amendment Bylaw No. 5770 on January 18th 2018, BE RESCINDED.

**Motion**

THAT: Lakeview Place Subdivision Water Upgrade Service Area Amendment Bylaw No. 5770 be amended to include the addition of 2827 Hilltop Road into the service area, this 15th day of February, 2018.

**Motion**

THAT: Lakeview Place Subdivision Water Upgrade Service Area Amendment Bylaw No. 5770 be read a Third Time as amended, this 15<sup>th</sup> day of February, 2018.

**9. IN CAMERA**

**Motion**

THAT: pursuant to Sections 90(1)(a)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

of the Community Charter, the Board move In Camera.



**DEVELOPMENT SERVICES****10. Business General****10.1 Proposed SILGA Resolution - Resourcing Collaborative Planning on Provincial Crown Land 119**

Report from Jan Thingsted, Planner, dated January 23, 2018.

Proposed Board Resolution for consideration at the 2018 SILGA Annual General Meeting.

**Motion**

THAT: the Board endorse the following resolution:

*WHEREAS cumulative development pressures and conflicts on provincial Crown land continue to escalate in a context of outdated land use management plans; most of which have not been updated for approximately 15 or more years;*

*AND WHEREAS the provincial government has recently stated its intent to modernize land-use planning and sustainable management of BC ecosystems in collaboration with stakeholders:*

*THEREFORE BE IT RESOLVED that the Ministry of Forests, Lands, Natural Resource Operations and Rural Development be urged to take a leadership role and immediately provide sufficient funding and resources to enable effective, community-based, collaborative land use planning for Crown land which includes First Nations, local governments, provincial government agencies, industry sectors, interest groups, and local residents.*

AND THAT: the preceding resolution be forwarded to the Southern Interior Local Government Association (SILGA) for consideration at its 2018 Annual General Meeting.

**10.2 The South Revelstoke (Electoral Area B) Diagnostic Inventory of Planning, Service Delivery and Governance Final Report 127**

Report from Jan Thingsted, Planner, dated February 2, 2018.

South Revelstoke

**Motion**

THAT: the Board review the South Revelstoke (Electoral Area B) Diagnostic Inventory recommendations;

AND THAT: the Board provide direction to staff regarding any follow-up action(s) required.

## 11. Development Services Bylaws

### 11.1 **Electoral Areas B, E and F: Building Bylaw No. 660 (CSRD)**

Report from Manager, Development Services, to be attached to the Late Agenda to reflect further amendments and for adoption of the building bylaw.

### 11.2 **Appointment of Scott Beck, Building Inspector**

#### **Motion**

WHEREAS the Board of the Columbia Shuswap Regional District (the "Regional District) wishes to appoint Scott Beck as a building official in order to administer and enforce the Regional District's bylaws and building regulations.

NOW THEREFORE BE IT RESOLVED:

1. THAT the Regional District appoints Scott Beck as a building official for the purposes of administering and enforcing the Regional District's bylaws and building regulations, effective this 15<sup>th</sup> day of February, 2018;
2. AND THAT, the appointment of Scott Beck as building official shall expire upon Scott Beck ceasing to be employed by the Regional District or upon rescission of this resolution by the Regional District, whichever occurs first in time.

### 11.3 **Introduction of Scott Beck, Building Inspector and Michelle Boag, Building Inspection Assistant**

## 12. ALR Applications

### 12.1 **Electoral Area C: Agricultural Land Commission (ALC) Application Section 30 (1) Exclusion from the ALR - LC2545 (Shuswap Lake Estates Ltd. & Shuswap West Development Ltd.)**

283

Report from Dan Passmore, Senior Planner, dated January 23, 2018.  
Balmoral Road, Blind Bay.

#### **Motion**

THAT: Application No. LC2545, Section 30 (1) Exclusion, for Part SW 1/4, Section 8, Township 22, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Except Plans 36962, H425, H944, KAP58710, KAP67184, and EPP3456, be forwarded to the Provincial Agricultural Land Commission with the recommendation of approval on this 15<sup>th</sup> day of February, 2018.

12.2      **Electoral Area E: Agricultural Land Commission (ALC) Application Section 21(2) - Subdivision LC2548E (Milliken)** 633

Report from Candice Benner, Development Services Assistant, dated January 23, 2018.

Johnson-Howard Road , Malakwa

**Motion**

THAT: Application No. LC2548E, Section 21(2) Subdivision in the ALR, for Block B, Section 4, Township 23, Range 6, W6M, KDYD, be forwarded to the Provincial Agricultural Land Commission recommending refusal on this 15<sup>th</sup> day of February, 2018.

13.      Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

***ELECTORAL AREA DIRECTORS***

14.      Business by Area

- None.

15.      Planning Bylaws

15.1      **Electoral Area C: Official Community Plan Amendment (Thompson) Bylaw No. 725-11 and South Shuswap Zoning Amendment (Thompson) Bylaw No. 701-85** 642

Report from Dan Passmore, Senior Planner, dated January 17, 2018.  
2009 Eagle Bay Road, Blind Bay.

**Motion**

THAT: "Electoral Area C Official Community Plan Amendment (Thompson) Bylaw No. 725-11" be read a first time this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: "South Shuswap Zoning Amendment (Thompson) Bylaw No. 701-85" be read a first time this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: the Board utilize the simple consultation process for Bylaw No. 725-11 and Bylaw No. 701-85, and the Bylaws be referred to the following agencies and First Nations:

- Area C Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Environment;
- Ministry of Finance;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Lands Branch;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Water Rights Branch;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services Department; and,
- All relevant First Nations.

**15.2 Electoral Area C: Electoral Area C Official Community Plan Amendment (Ron Lindblad) Bylaw No. 725-10 and South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89**

671

Report from Dan Passmore, Senior Planner, dated January 16, 2018.  
#1 to #6, 1541 Blind Bay Road, Blind Bay.

**Motion**

THAT: "Electoral Area C Official Community Plan Amendment (Ron Lindblad) Bylaw No. 725-10" be read a first time this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: "Electoral Area C Official Community Plan Amendment (Ron Lindblad) Bylaw No. 725-10" be read a second time this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: "South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89" be read a second time this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: a public hearing to hear representations on Electoral Area C Official Community Plan Amendment (Ron Lindblad) Bylaw No. 725-10 and South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89 be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director for Electoral Area 'C' being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**15.3 Electoral Area D: Ranchero / Deep Creek Official Community Plan Amendment (CSRD) Bylaw No. 750-02 & Ranchero / Deep Creek Zoning Bylaw No. 751**

762

Report from Jan Thingsted, Planner dated February 2, 2018.  
Ranchero / Deep Creek, Electoral Area D

**Motion**

THAT: "Ranchero / Deep Creek Official Community Plan Amendment (CSRD) Bylaw No. 750-02" be read a second time, as amended, this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: "Ranchero / Deep Creek Zoning Bylaw No. 751" be read a second time, as amended, this 15<sup>th</sup> day of February, 2018.

**Motion**

THAT: a public hearing to hear representations on "Ranchero / Deep Creek Official Community Plan Amendment (CSRD) Bylaw No. 750-02" and "Ranchero / Deep Creek Zoning Bylaw No. 751" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rene Talbot, as Director of Electoral Area D being that in which the land concerned is located, or Alternate Director Joy de Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**15.4 Electoral Area D: Ranchero/Deep Creek Land Use Amendment (Linda Parker) Bylaw No. 2133**

963

Report from Dan Passmore, Senior Planner, dated January 26, 2018.  
5192 Highway 97B, Ranchero

**Motion**

THAT: a public hearing to hear representations on "Ranchero/Deep Creek Land Use Amendment (Linda Parker) Bylaw No. 2133" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rene Talbot, as Director of Electoral Area D being that in which the land concerned is located, or Alternate Director Joy de Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**16. Release of In Camera Resolutions**

- If any.

## **MEETING CONCLUSION**

### **17. Upcoming Meetings/Events**

#### **17.1 Electoral Area Directors' Committee Meeting**

Tuesday, February 27, 2018 at 9:30 AM  
 CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

#### **17.2 Area A Local Advisory Committee Meeting**

Tuesday, February 27, 2018 6:00 - 8:00 PM  
 Golden & District Arena, 1410 9th Street S. Golden, BC

#### **17.3 Shuswap Watershed Council Meeting**

Wednesday, March 14, 2018, 10:00 AM - 2:30 PM  
 CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

#### **17.4 Committee of the Whole (Budget) Meeting**

Friday, March 16, 2018 at 9:30 AM  
 CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

#### **17.5 North Okanagan/Columbia Shuswap Regional Hospital District Meeting**

Tuesday, March 27, 2018 at 10:00 AM  
 CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

#### **17.6 Area A Local Advisory Committee Meeting**

Tuesday, March 27, 2018, 6:00 PM - 8:00 PM  
 Golden & District Arena, 1410 9th Street S., Golden, BC

### **18. Next Board Meeting**

\*Thursday, March 29, 2018 at 9:30 AM  
 CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

Note: Not the third Thursday

### **19. Adjournment**

#### **Motion**

THAT: the regular Board meeting of February 15, 2018 be adjourned.