



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, July 17, 2025
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

[Zoom Link Registration](#)

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 5:

Indigenous peoples have the right to maintain and strengthen their distinct political, legal, economic, social and cultural institutions, while retaining their right to participate fully, if they so choose, in the political, economic, social and cultural life of the State.

2. Call to Order

3. Adoption of Agenda

THAT: the Regular Board meeting agenda be adopted.

Corporate Vote Unweighted Majority

4. Meeting Minutes

4.1 Adoption of Minutes

The minutes from the June 19 Regular Board meeting will be attached to the Late Agenda.

THAT: the minutes attached to the Regular Board meeting agenda be adopted.

Corporate Vote Unweighted Majority

4.2 Business Arising from the Minutes

None.

5. Announcements

None.

6. Correspondence

6.1 For Information

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

Corporate Vote Unweighted Majority

6.1.1	Members of the Legislative Assembly (June 24, 2025)	1
	Letter to Premier Eby requesting urgent action regarding the Kamloops Cancer Care Centre design.	
6.1.2	Ministry of Health (June 25, 2025)	42
	Response from the Minister of Health announcing continued funding for the Farmers' Market Nutrition Coupon Program.	
	<u>Click here to view the letter of support from Chair Melnychuk dated April 4, 2025.</u>	
6.1.3	Union of BC Municipalities (June 23, 2025)	43
	Confirmation of receipt of 2025 resolution.	
6.1.4	From the June 19, 2025 Regular Board Meeting	
	6.1.4.1 Letter to Union of BC Municipalities (July 10, 2025)	45
	Letter support in principle from the CSRD Board for the initiatives in the legislative reform process.	
6.2	Action Requested	
	6.2.1 From the May 15, 2025 Regular Board Meeting	
	6.2.1.1 Letter to Union of BC Municipalities	47
	Draft letter supporting the intent of Bill 15 and encouraging strong support for local government and First Nations Consultation.	

THAT: the Board approve the draft letter supporting the intent of Bill 15 with consultation with local governments and First Nations.

Corporate Vote Unweighted Majority

6.2.2 Okanagan Regional Library (June 17, 2025) 48

Request for a letter of support for UBCM Ministerial Meetings.

THAT: the Board approve the draft letter supporting the UBCM Ministerial meeting requests being submitted by Okanagan Regional Library.

Corporate Vote Unweighted Majority

7. Committee Reports and Updates

7.1 For Information

None.

7.2 Action Requested

None.

8. Delegations & Guest Speakers

8.1 MLA David Williams

8.2 UBCM 52

Toby Simpson, Program Officer - Canada Community-Building Fund, and Brant Felker, CCBF Program Manager, Union of BC Municipalities, to electronically present on CCBF/Community Works Funding.

8.3 Government Spending and Taxes 75

Lawren Richards sharing thoughts on government spending and taxes.

9. Business General

9.1 Chief Administrative Officer Report 78

THAT: the Board receive the Chief Administrative Officer report for information.

Corporate Vote Unweighted Majority

9.2 Water Utility Acquisition Policy W-4 Update

80

Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, dated July 3, 2025. A report to finalize the updates to the Water Utility Acquisition Policy W-4.

THAT: the Board approve the updated Water Utility Acquisition Policy W-4;

AND THAT: Policy W-4 be included in the Policy Manual, this 17th day of July, 2025.

Corporate Vote Unweighted Majority

10. Business By Area**10.1 Golden/Area A and Revelstoke/Area B: Mosquito Control Programs – 2025 Budget Amendments**

98

Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, dated June 27, 2025. A report to request budget amendments to support the 2025 mosquito control season.

THAT: the Board authorize an amendment to the 2025 Five Year Financial Plan for the Golden/Area A Mosquito Control Program to reallocate \$100,000 from the existing Operating Reserve Fund to the Operating Budget for 2025, as a contingency for additional treatments as necessary.

Corporate Vote Weighted

THAT: the Board authorize an amendment to the 2025 Five Year Financial Plan for the Revelstoke/Area B Mosquito Control Program to reallocate \$50,000 from the existing Operating Reserve Fund to the Operating Budget for 2025, as a contingency for additional treatments as necessary.

Corporate Vote Weighted

10.2 Electoral Areas A, C, D, E, F, G, District of Sicamous, City of Salmon Arm: Contribution Agreements

101

Report from Jodi Pierce, General Manager, Financial Services, dated June 25, 2025. Formalization of annual funding contributions.

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the BC SPCA – Shuswap Branch for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Falkland Historical Society for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Falkland & District Community Association for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Gardom Lake Community Park for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Golden & District Historical Society for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the North Shuswap First Responders for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Salmon Valley Senior Citizens Branch 107 Society for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Shuswap Volunteer Search & Rescue Society for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Silver Creek Community Association for a five-year agreement commencing August 1, 2025.

Corporate Vote Weighted

10.3 Electoral Areas A, E, F and G: July 2025 Grant-in-Aids

158

Report from Jessica Plowman, Grants and Procurement Facilitator, dated July 3, 2025. Funding requests for consideration.

THAT: the Board approve the following allocations from the 2025 electoral area Grant-in-Aids:

Area A

\$5,000 Golden Cooperative Radio (Purchase & install equipment, training, develop emergency policies)

Area E

\$500 Shuswap Association of Writers (Word on the Lake Writers' Festival)

Area F

\$1,950 Anglemont Firefighters Association (50th Anniversary Celebration)

Area G

\$12,000 Arts Council for the South Shuswap (Music on the Bay & FACES Program)

\$10,000 South Shuswap Chamber of Commerce (Operating costs)

Stakeholder Vote Weighted – Electoral Area Directors

10.4 Electoral Area G: Community Hall Assent Voting 161

Report from Jennifer Sham, General Manager, Corporate Services (Corporate Officer) dated July 10, 2025.

THAT: the Board approve the Assent Voting question for the Electoral Area G Community Halls Financial Contribution Service Establishment Bylaw No. 5902, 2025, as follows:

"Are you in favour of the Columbia Shuswap Regional District adopting the Electoral Area G Community Halls Financial Contribution Service Establishment Bylaw No. 5902, 2025 to establish a service for the purpose of providing a financial contribution to community halls in Electoral Area G, and to authorize a maximum annual taxation of \$61,000 or \$0.0225/\$1,000 of net taxable value of land and improvements, whichever is greater?"

Corporate Vote Unweighted Majority

11. Administration Bylaws

11.1 City of Salmon Arm: Security Issuing Bylaw No. 9113, 2025 172

Report from Jodi Pierce, General Manager, Financial Services dated June 30, 2025. Legislative requirement for borrowing.

THAT: "Security Issuing Bylaw No. 9113, 2025" be read a first, second, and third time, this 17th day of July, 2025.

Corporate Vote Unweighted Majority

THAT: "Security Issuing Bylaw No. 9113, 2025" be adopted, this 17th day of July, 2025.

Corporate Vote Unweighted Majority

11.2 **Electoral Areas C, D, F, and G: Road Rescue Service Establishment Alternative Approval Process Results and Bylaws**

183

Report from Jennifer Sham, General Manager, Corporate Services (Corporate Officer), dated July 4, 2025.

THAT: the results of the Alternative Approval Process for the North Shuswap Sub-Regional Road Rescue Service Establishment Bylaw No. 5898, 2025, South Shuswap Sub-Regional Road Rescue Service Establishment Bylaw No. 5899, 2025, and Falkland Road Rescue Service Establishment Bylaw No. 5900, 2025, be received this 17th day of July, 2025.

Corporate Vote Unweighted Majority

THAT: North Shuswap Sub-Regional Road Rescue Service Establishment Bylaw No. 5898, 2025, be adopted this 17th day of July, 2025.

Corporate Vote Unweighted Majority

THAT: South Shuswap Sub-Regional Road Rescue Service Establishment Bylaw No. 5899, 2025, be adopted this 17th day of July, 2025.

Corporate Vote Unweighted Majority

12. **Public Question & Answer Period**

Click to view the [Public Question Period Guidelines](#).

13. CLOSED (In Camera)

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(g) litigation or potential litigation affecting the municipality;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

Corporate Vote Unweighted Majority

14. Development Services Business General

None.

15. ALR Applications

None.

16. Development Services Business by Area

16.1 Electoral Area G: Temporary Use Permit No. 725-13

195

Report from Laura Gibson, Planner III, dated June 25, 2025.
2560 Eagle Bay Rd, Blind Bay

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 725-13 for Lot 1 Section 30 Township 22 Range 10 West of the 6th Meridian Kamloops Division Yale District Plan KAP57413, be authorized for issuance this 17th day of July, 2025 for the temporary use of the existing 4-bedroom single detached dwelling as a short-term rental, with issuance subject to the applicant fulfilling the following conditions:

- Submitting proof of adequate short-term rental and liability insurance, with a minimum \$3 million in coverage;
- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to issuance of the Temporary Use Permit,
- Issuance of a Lakes 100 m Development Permit for the new septic system; and,
- Receipt of a Letter of Certification confirming installation of a new septic system designed to support at least 10 guests seasonally in the single detached dwelling for the short-term rental.

Stakeholder Vote Unweighted (LGA Part 14) Majority

16.2 Electoral Area F: Temporary Use Permit No. 830-24

241

Report from Laura Gibson, Planner III, dated June 25, 2025.
7655 Squilax-Anglemont Rd, Anglemont

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 830-24 Parcel A (DD F15382F) of Lot 1, Section 15, Township 23, Range 9, West of the 6th Meridian, Kamloops Division Yale District Plan 12755 be authorized for issuance this 17th of July 2025, for the temporary use of the existing 3-bedroom single detached dwelling as a short-term rental, with issuance subject to the applicant fulfilling the following conditions:

- Submitting proof of adequate short-term rental and liability insurance, with a minimum \$3 million in coverage; and,
- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to issuance of the Temporary Use Permit.

Stakeholder Vote Unweighted (LGA Part 14) Majority

16.3 Electoral Area F: Development Variance Permit No. 825-48

280

Report from Laura Gibson, Planner III, dated June 24, 2025.
4516 Squilax-Anglemont Road, Celista

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 825-48 for Lot A Section 1 Township 23 Range 11 West of the 6th Meridian Kamloops Division Yale District Plan 14636, varying Scotch Creek/Lee Creek Zoning Bylaw No. 825 as follows:

1. Section 5.7(3)(g) Maximum floor area, gross, of an accessory building from 150 m² to 205.15 m².

Stakeholder Vote Unweighted (LGA Part 14) Majority

16.4 Electoral Area A: Development Variance Permit No. 680-10A

293

Report from Ken Gobeil, Senior Planner, dated June 27, 2025.
2461 Seward Rd, Blaeberry. Varying the Subdivision Servicing Bylaw No. 680, as amended (Subdivision Servicing Bylaw)

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 680-10A for Lot 2 Section 3 Township 29 Range 22 West of the 5th Meridian Kootenay District Plan EPP25462 (PID: 029-197-546) to vary Section 9 of the Subdivision Servicing Bylaw No. 680, as amended, a two-lot subdivision, of which, Lot 1 is served by an off-site ground water source located on the Remainder Lot for Ministry of Transportation and Infrastructure Subdivision File No. 2024-00092, be approved this 17th day of July, 2025, subject to:

1. Confirmation of compliance with all other provisions of Part 9 of the Subdivision Servicing Bylaw, including the reporting requirements for the Professional Development Approach requirements as noted in Table 1 of Subdivision Servicing Bylaw No. 680, as amended.
2. Registration of easement over the Remainder Lot in favour of Lot 1 to establish a minimum 6 m wide easement area over all components of the water system located on the Remainder Lot.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17. Planning Bylaws

17.1 Electoral Area F: Electoral Area F Official Community Plan Amendment Bylaw No. 830-27 and Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-53

325

Report from Laura Gibson, Planner III, dated June 27, 2025.
3860, 3862, and 3868 Squilax-Anglemont Road, Scotch Creek

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered “Electoral Area F Official Community Plan Amendment Bylaw No. 830-27” in conjunction with the Columbia Shuswap Regional District’s Financial Plan and Waste Management Plan.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area F Official Community Plan Amendment Bylaw No. 830-27” be denied second reading, this 17th day of July 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-53” be denied second reading, this 17th day of July 2025.

Stakeholder Vote Unweighted (LGA Part 14) / Majority

17.2	Electoral Area F: Electoral Area F Official Community Plan Amendment Bylaw No. 830-26 and Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-52	422
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Report from Laura Gibson, Planner III, dated July 2, 2025.
3856 Squilax-Anglemont Road, Scotch Creek

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered “Electoral Area F Official Community Plan Amendment Bylaw No. 830-26” in conjunction with the Columbia Shuswap Regional District’s Financial Plan and Waste Management Plan.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area F Official Community Plan Amendment Bylaw No. 830-26” be read a second time, as amended, this 17th day of July, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-52” be read a second time, as amended, this 17th day of July, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: a public hearing to hear representations regarding “Electoral Area F Official Community Plan Amendment Bylaw No. 830-26” and “Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-52” be held in the Board Room at the CSRD Office;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Jay Simpson, as Director of Electoral Area F being that in which the land concerned is located, or Alternate Director Charlotte Hall if Director Simpson is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.3 Electoral Area B: Electoral Area B Zoning Amendment Bylaw No. 851-35

526

Report from Laura Gibson, Planner III, dated June 24, 2025.
1959 Mychulac Road, Rural Revelstoke

THAT: “Electoral Area B Zoning Amendment Bylaw No. 851-35” be read a first time, this 17th day of July 2025.

Stakeholder Vote Unweighted (Part 14) Majority

THAT: The Board utilize the simple consultation process for Bylaw No. 851-35, and it be referred to the following agencies and First Nations:

- Electoral Area B Advisory Planning Commission,
- CSRD Community and Protective Services,
- CSRD Environmental and Utility Services,
- Interior Health Authority,
- Ministry of Transportation, and,
- All applicable First Nations Bands and Councils.

Stakeholder Vote Unweighted (Part 14) Majority

17.4 Electoral Area A: Highway Planning Area No. 1 Amendment Bylaw No. 168-01 549

Report from Ken Gobeil, Senior Planner, dated June 26, 2025.
2760 Trans-Canada Hwy, Donald

THAT: “Highway Planning Area Amendment Bylaw No. 168-01” be given third reading, this 17th day of July 2025

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.5 Electoral Area C: Electoral Area C Official Community Plan Amendment Bylaw No. 725-25 and South Shuswap Zoning Amendment Bylaw No. 701-107 606

Report from Christine LeFloch, Planner III, dated June 18, 2025.
6169 Armstrong Road, Wild Rose Bay

THAT: “Electoral Area C Official Community Plan Amendment Bylaw No. 725-25” be read a third time, this 17th day of July, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “South Shuswap Zoning Amendment Bylaw No. 701-107” be read a third time, this 17th day of July, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.6 Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-54 653

Report from Christine LeFloch, Planner III, dated June 23, 2025.
1497 Lee Creek Drive/2982 Hopwood Road

THAT: "Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-54" be read a second time, as amended, this 17th day of July, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.7 Electoral Area F: Lakes Zoning Amendment Bylaw No. 900-39F

672

Report from Christine LeFloch, Planner III, dated June 19, 2025.
1134 Pine Grove Road, Scotch Creek

THAT: "Lakes Zoning Amendment Bylaw No. 900-39F" be read a second time, this 17th day of July, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

18. Release of Closed Session Resolutions

Attached to minutes, if any.

19. Next Board Meeting

Thursday, August 21, 2025 at 9:30 AM.
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

20. Adjournment

THAT: the Regular Board meeting be adjourned.

Corporate Vote Unweighted Majority