

NORTH OKANAGAN/COLUMBIA SHUSWAP REGIONAL HOSPITAL DISTRICT Regular Board Meeting AGENDA

Date: Tuesday, June 24, 2025
Time: 10:00 AM
Location: Regional District of North Okanagan
9848 Aberdeen Road, Coldstream, BC

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the North Okanagan Columbia Shuswap Regional Hospital District on the traditional and unceded territories of the Syilx Okanagan people. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 3

Indigenous peoples have the right to self-determination. By virtue of that right they freely determine their political status and freely pursue their economic, social and cultural development.

2. Call to Order

3. Adoption of Agenda

Motion

THAT: the North Okanagan/Columbia Shuswap Regional Hospital District Board meeting agenda be adopted.

4. Minutes

4.1 Adoption of Minutes

1

Motion

THAT: the minutes attached to the North Okanagan/Columbia Shuswap Regional Hospital District Board agenda be adopted.

4.2 Business Arising from the Minutes

None.

5. Delegations

Interior Health Authority, Dan Goughnour, Corporate Director Business Operations
South and Chris Simms, Executive Director Clinical Operations, North Okanagan

Late agenda - presentation to be added.

6. Correspondence

Motion

THAT: the Board receive the correspondence attached to the North Okanagan/Columbia Shuswap Regional Hospital District Board meeting agenda.

6.1 Interior Health Authority (June 9, 2025)

7

2024-2025 Global Grant letter.

7. Reports

7.1 Interest Rate and Surplus Analysis

9

Report from Jodi Pierce, General Manager, Financial Services dated April 14, 2025. For information only.

Motion

THAT: the Board receive this report for information.

8. Bylaws

None.

9. Date of Next Meeting

Tuesday, November 25, 2025 at 10:00 AM.
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

10. Adjournment

Motion

THAT: the North Okanagan Columbia Shuswap Regional Hospital District Board meeting be adjourned.

NORTH OKANAGAN/COLUMBIA SHUSWAP REGIONAL HOSPITAL DISTRICT

Minutes of a Regular meeting of the North Okanagan/Columbia Shuswap Regional Hospital District Board.

**Note: The following minutes are subject to correction when endorsed by the Board at the
next Regular meeting.**

Date: March 25, 2025
Time: 10:00 AM
Location: CSRD Boardroom
555 Harbourfront Drive NE, Salmon Arm

Directors Present	D. Brooks-Hill^	Area B, CSRD
	M. Gibbons	Area C, CSRD
	N. Melnychuk	Area G, CSRD
	G. Sulz^	Revelstoke, CSRD
	K. Flynn	Salmon Arm, CSRD
	T. Lavery^	Salmon Arm, CSRD
	B. Fleming^	Area B, RDNO
	A. Shatzko^	Area C, RDNO
	R. Fairbairn^	Area D, RDNO
	A. Hopkins^	Area F, RDNO
	R. Hoyte^*	Coldstream, RDNO
	S. Fowler	Armstrong, RDNO
	B. Schreiner^	Enderby, RDNO
	K. Acton	Lumby, RDNO
	C. LeMaire	Alternate Director, Spallumcheen, RDNO
	V. Cumming^	Vernon, RDNO
	K. Fehr^	Vernon, RDNO
	K. Gares^	Vernon, RDNO
	A. Mund^	Vernon, RDNO
Staff In Attendance	J. MacLean	Chief Administrative Officer
	J. Sham	General Manager, Corporate Services (Corporate Officer)
	J. Pierce	General Manager, Financial Services (Chief Financial Officer)

^electronic participation

*attended a portion of the meeting

1. Land Acknowledgement

We acknowledge that we are meeting in service to the North Okanagan Columbia Shuswap Regional Hospital District on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 38: States, in consultation and cooperation with indigenous peoples, shall take the appropriate measures, including legislative measures, to achieve the ends of this Declaration.

2. Call to Order

The Chair called the meeting to order at 10:05 AM.

3. Adoption of Agenda

HD2025-0301

Moved By Director Fowler

Seconded By Alternate Director LeMaire

THAT: the North Okanagan/Columbia Shuswap Regional Hospital District Board meeting agenda be adopted.

CARRIED

4. Minutes

4.1 Adoption of Minutes

HD2025-0302

Moved By Director Mund

Seconded By Director Melnychuk

THAT: the minutes attached to the North Okanagan/Columbia Shuswap Regional Hospital District Board agenda be adopted.

CARRIED

4.2 Business Arising from the Minutes

None.

6. Correspondence

6.1 For Information

HD2025-0303

Moved By Director Mund
Seconded By Director Gibbons

THAT: the Board receive the correspondence attached to the North Okanagan/Columbia Shuswap Regional Hospital District Board meeting agenda.

CARRIED

6.1.1 NOCSRHD 2024 Final Report

6.1.2 From the January 21, 2025 Hospital District Board Meeting

6.1.2.1 Minister of Health (March 10, 2025)

Letter from the Board requesting the Ministry of Health respond to the Board's questions concerning urgent and primary care centre financial obligations.

Director Hoyte joins the meeting at 10:18 AM.

7. Reports

7.1 2024 NOCSRHD Year End Financial Statements

Report from Jodi Pierce, General Manager, Financial Services, dated February 27, 2025.

Presentation by Angie Spencer, BDO

HD2025-0304

Moved By Director Fowler
Seconded By Director Mund

THAT: in accordance with the Local Government Act, the 2024 NOCSRHD Year End Financial Statements be approved.

CARRIED

8. Bylaws

8.1 2025 NOCSRHD Five Year Financial Plan

Report from Jodi Pierce, General Manager, Financial Services, dated February 27, 2025. Bylaw for adoption.

HD2025-0305

Moved By Director Sulz
Seconded By Director Melnychuk

THAT: Bylaw No. 87, 2025, cited as “2025 North Okanagan/Columbia Shuswap Regional Hospital District Financial Plan Bylaw No. 87, 2025, be read a first, second and third time, this 25th day of March, 2025.

Discussion on the motion:

JP noted a typographical error in the Board report.

CARRIED

HD2025-0306

Moved By Director Flynn

Seconded By Director Mund

THAT: Bylaw No. 87, 2025, cited as “2025 North Okanagan/Columbia Shuswap Regional Hospital District Financial Plan Bylaw No. 87, 2025, be adopted, this 25th day of March, 2025.

Discussion on the motion:

Director Flynn would like improved communications.

Dan Goughnour said staff will report back.

CARRIED

8.2 2025 NOCSRHD Capital Expenditure Bylaw No. 88, 2025

Report from Jodi Pierce, General Manager, Financial Services dated February 27, 2025.

HD2025-0307

Moved By Director Fairbairn

Seconded By Alternate Director LeMaire

THAT: Bylaw No. 88, 2025, cited as “North Okanagan/Columbia Shuswap Regional Hospital District Capital Expenditure Bylaw No. 88, 2025”, be read a first, second, and third time, this 25th day of March, 2025.

CARRIED

HD2025-0308

Moved By Director Mund

Seconded By Director Lavery

THAT: Bylaw No. 88, 2025, cited as “North Okanagan/Columbia Shuswap Regional Hospital District Capital Expenditure Bylaw No. 88, 2025”, be adopted, this 25th day of March, 2025.

CARRIED

5. Closed

HD2025-0309

Moved By Alternate Director LeMaire

Seconded By Director Gibbons

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to the following:

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

AND THAT: the Board close this portion of the meeting to the public and move into the Closed Session of the meeting.

CARRIED

Resumed the open session at 11:20 AM.

9. Discussion

9.1 June Meeting Item Addition

HD2025-0310

Moved By Director Cumming

Seconded By Director Mund

THAT: the Board add Hospital Board Finances as an item to the June Board meeting and includes a discussion on reserves, interest, and function.

CARRIED

10. Date of Next Meeting

June 24, 2025 at 10:00 AM.

RDNO Boardroom, 9848 Aberdeen Rd, Coldstream, BC.

Correction from June 25 to June 24.

11. Adjournment

HD2025-0311

Moved By Alternate Director LeMaire

Seconded By Director Gibbons

THAT: the North Okanagan Columbia Shuswap Regional Hospital District Board meeting be adjourned.

CARRIED

11:22 AM

CORPORATE OFFICER

CHAIR



Health and well-being for all

Quality | Integrity | Compassion | Safety

June 9, 2025

Mr. John MacLean, CAO

North Okanagan/Columbia Shuswap Regional Hospital District

PO Box 978, 555 Harbourfront Drive NE

Salmon Arm, BC V1E 4P1

Sent via email:

Mr. MacLean:

RE: 2024-25 Global Grant

Attached is a listing of capital expenditures which were funded in part by the North Okanagan/Columbia Shuswap Regional Hospital District's global grant for capital equipment costing less than \$100,000.

There are commitments that Interior Health has entered into for which the expenditure had not yet occurred by fiscal year-end resulting in a timing difference on the report. The annual priority setting process considers all available funding to maximize the equipment that can be purchased. Interior Health will apply unused funds to capital purchases on a prioritized basis.

If you require further information, or if you have any questions or concerns, please contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Rephin'.

Cindy Rephin, BBA, CPA, CA

Executive Director Capital Finance & Controller

/at

Encl. NOCS RHD Global Grant Summary

cc: Jodi Pierce, Chief Financial Officer, NOCSRHD

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.



North Okanagan Columbia Shuswap Regional Hospital District Global Grant Summary

Balance March 31, 2024

\$ 345,832.19

2024/25 Global Grant Received

717,000.00

Total Funding Available**\$ 1,062,832.19****Expenditures April 1, 2024 - March 31, 2025**

Fixed Asset #	(2) Facility	Description	Total Cost	Funding Sources			(1)
				RHD Grant	Prior Years	Other Funding	
				2024/25			
I612129300	VJH	ECT Machine	40,409.25	49.84	16,113.86		24,245.55
I612404600	VJH	Bed, ICU (x3)	146,012.56	58,405.03	-		87,607.53
I612405000	VJH	Nerve Integrity Monitoring System	50,418.79	20,167.52	-		30,251.27
I612420700	VJH	Workstation, Echo (x2)	16,439.46	976.70	488.71		14,974.05
I612422800	POL	Dishwasher, Under Counter	8,474.60	246.73	3,143.11		5,084.76
I612423100	VJH	Bed (x16)	177,417.98	70,967.20	-		106,450.78
I612425100	VJH	Digital X-Ray Sensor, Dental	12,309.28	4,923.72	-		7,385.56
I612428000	VJH	Bed	10,794.70	4,317.88	-		6,476.82
I612428100	NHE	Oven, Combi	44,312.19	17,724.88	-		26,587.31
I612501200	VJH	Auto Scrubber	14,301.12	5,720.45	-		8,580.67
I612501400	VJH	Blanket Warmer	13,081.46	5,232.59	-		7,848.87
I612501700	VJH	Monitor, Fetal (x5)	83,808.35	33,523.34	-		50,285.01
I612501800	VJH	Cystoscopy, Flexible (x2)	36,647.43	14,658.98	-		21,988.45
I612501900	VJH	Cystoscopy, Flexible (x2)	36,647.43	14,658.98	-		21,988.45
I612502000	VJH	Gamma Detection System, Neoprobe	40,791.70	16,316.68	-		24,475.02
I612502100	VJH	Hemodynamic Monitoring System	64,710.00	25,884.00	-		38,826.00
I612502200	VJH	Infuser, Rapid Belmont	55,488.82	22,195.53	-		33,293.29
I612502300	VJH	Resectoscope 27/24	14,142.37	5,656.95	-		8,485.42
I612502400	VJH	Resectoscope 28/26	14,285.80	5,714.32	-		8,571.48
I612502500	VJH	Table, Operating (x2)	111,085.49	38,834.20	-		72,251.29
I612502600	VJH	Ureteroscopy, Flexible	21,516.07	8,606.43	-		12,909.64
I612502700	VJH	Ureteroscopy, Flexible	21,516.07	8,606.43	-		12,909.64
I612502800	VJH	Gastroscope	34,684.56	13,873.83	-		20,810.73
I612502900	VJH	Analyzer, Incubator with Agitator	21,395.93	8,558.38	-		12,837.55
I612503000	VJH	Cryostat	43,328.63	17,331.46	-		25,997.17
I612503100	VJH	Detector, DR	27,178.20	10,871.28	-		16,306.92
I612503200	VJH	Digital Imaging Plate	64,341.16	25,736.47	-		38,604.69
I612503400	VJH	Thyroid Uptake System	43,236.38	17,294.56	-		25,941.82
I612503500	VJH	Freezer, Laboratory	18,988.84	7,595.54	-		11,393.30
I612503600	PVM	Washer, Commercial	26,984.97	10,793.99	-		16,190.98
I612503700	VJH	Patient Simulator	21,534.40	8,613.76	-		12,920.64
I612503800	VJH	Tester, Analyzer, Electrosurgical	16,180.96	6,472.39	-		9,708.57
I612512600	VJH	Warmer, Panda	44,885.73	6,736.73	-		38,149.00
I612514700	VJH	Detector, Digital	47,454.00	18,981.60	-		28,472.40
I612514800	VJH	Ice/Water Dispenser	10,160.07	4,064.03	-		6,096.04
I612515200	NHE	Bed, Bariatric	17,401.42	713.42	-		16,688.00
I612515700	VJH	Disinfectant, Washer (x2)	151,864.61	60,745.85	-		91,118.76
I612518600	VJH	Probe, Gamma Detection, Neoprobe	16,222.09	6,488.84	-		9,733.25
I612518700	VJH	Gastroscope	34,684.56	13,873.83	-		20,810.73
I622206800	MCC	Food Cart (x3)	72,199.73	28,879.90	-		43,319.83
I622302900	SLH	Table, Surgical (x2)	138,519.90	(2,709.20)	58,117.16		83,111.94
I622407900	QVH	Dishwasher	69,940.72	6,079.21	21,897.08		41,964.43
I622408400	MCC	Ceiling Lift (x3)	10,363.31	4,145.33	-		6,217.98
I622409000	SLH	Autoscrubber	11,011.52	4,404.61	-		6,606.91
I622416000	QVH	Pump, Syringe	10,774.21	4,309.69	-		6,464.52
I622423500	QVH	Transducer, Ultrasound	12,379.67	4,951.87	-		7,427.80
I622423600	QVH	Fridge, Vaccine	12,933.65	376.55	4,796.91		7,760.19
I622423700	SLH	Transducer, Ultrasound	9,288.15	3,715.26	-		5,572.89
I622424200	SLH	Ice/Water Dispenser	9,092.61	(3,366.24)	3,546.85		8,912.00
I622424700	SLH	Monitor, Mammography	25,864.13	10,345.66	-		15,518.47
I622424800	SLH	Bed (x4)	44,354.50	17,741.80	-		26,612.70
I622506700	QVH	Colonoscopy with Scopeguide	43,464.63	17,385.86	-		26,078.77
I622506800	QVH	Mobile Supply Cabinet	14,033.99	5,613.60	-		8,420.39
I622507300	SLH	Colonoscopy	43,464.63	17,385.86	-		26,078.77
I622507400	SLH	Cystoscopy, Flexible	19,359.07	7,743.63	-		11,615.44
I622507500	SLH	Gastroscope	34,684.56	13,873.83	-		20,810.73
I622507800	SLH	Slide Stainer	29,658.75	11,863.50	-		17,795.25
I622507900	SLH	Carestream DR Tablet	15,099.00	6,039.60	-		9,059.40
I622508100	SLH	Probe, Ultrasound, Cardiac	39,000.72	15,600.29	-		23,400.43
I622509000	MCC	OBIE Projector with Cart	12,391.96	326.96	-		12,065.00
I622509100	SLH	Sink, Decontamination	1,031.96	412.79	-		619.17
I622509500	SLH	Stirrups	12,787.50	5,115.00	-		7,672.50
I622509700	SLH	Monitor, Qube	19,788.36	7,915.35	-		11,873.01
I622511200	SLH	Injection System	63,469.72	20,211.09	-		43,258.63
I622511600	SLH	Incubator, Platelet w/ Agitator	20,335.12	8,134.05	-		12,201.07
I622511700	QVH	Refrigerator, Blood Bank	18,960.94	7,584.38	-		11,376.56
I622512200	SLH	Light, Surgical, Dual	45,778.24	18,311.30	-		27,466.94
I622513200	SLH	Blanket Warmer	16,184.66	4,859.66	-		11,325.00
I622515600	SLH	Fridge	13,263.52	5,305.41	-		7,958.11
I622517000	VJH	Refrigerator, Pharmacy	17,842.88	7,137.16	-		10,705.72
I622517300	SLH	Stretcher, Prime	11,720.93	4,688.38	-		7,032.55
I622518100	QVH	Fridge, Laboratory	16,156.43	6,462.58	-		9,693.85
I622518500	SLH	Stretcher, Gynnie	10,655.58	1,401.58	-		9,254.00
I622518800	SLH	Care Station Omnibed, Infant Warmer	96,956.31	26,956.31	-		70,000.00
I622520200	SLH	Security Key for Holter Scanner	13,572.39	5,428.96	-		8,143.43
Total Expenditures			\$ 2,731,521.38	\$ 926,765.91	\$ 108,103.68	\$ 1,696,651.79	
Funding as Percent of Total Cost				38%		62%	

NOCS RHD Global Grant Balance March 31, 2025**\$ 136,066.28****Notes:**

(1) Other Funding includes Ministry of Health, Foundations, Auxiliaries, Other Donation, Insurance Recovery, Trade-in, Internally funded by Interior Health

(2) Legend:

MCC = Mount Carlier Court
NHE = Noric House
POL = Polson Residential
PVM = Pleasant Valley Manor
QVH = Queen Victoria Hospital
SLH = Shuswap Lake General Hospital
VJH = Vernon Jubilee Hospital

NOCSRHD BOARD REPORT

TO: Chair and Directors

SUBJECT: Interest Rate and Surplus Analysis

DESCRIPTION: Report from Jodi Pierce, General Manager, Financial Services dated April 14, 2025. For information only.

SHORT SUMMARY:

Staff were directed to look at the historical interest budgeted and earned since 2018 and report back to the Board.

BACKGROUND:

Staff have reviewed the financial statements from 2018 to current to compare actual interest versus budgeted interest and have prepared the following information.

		Budgeted Interest	Actual Interest	Prior IHA Projects Carried Forward
2018	1.65%	35,000	76,233	6,160,665
2019	1.86%	50,000	98,836	3,986,314
2020	0.85%	50,000	52,722	3,250,045
2021	0.15%	50,000	20,163	7,393,402
2022	1.93%	25,000	368,521	11,492,766
2023	5.07%	100,000	1,089,592	11,674,989
2024	4.83%	300,000	1,271,944	12,508,243

Staff have included both the annual rates of return earned in each of the years plus the projects carried forward by the Interior Health Authority (IHA) because if the projects carried forward were to have decreased in any given year, it could have had a significant effect on the annual interest earned. Also, since 2020 the interest rates have been very volatile and staff could not predict a decrease of 70 basis points in 2021 nor the significant increases from 2021 to 2022 or from 2022 to 2023. While budgeted increase for interest revenue did more than triple from \$100,000 to \$300,000 in 2024, there is no way of knowing when IHA will be submitting invoices for the significant outstanding projects which led to the large surplus in 2024. The large variances in budget versus actual interest can also be tied to the growth in prior projects carried forward.

Further staff also examined the annual surplus as it has been suggested that the budgets presented by staff and approved by Board may be overtaxing the residents due to the discrepancy between budgeted

and actual interest. It should be noted that the annual surplus on the financial statements does not include the principal debt payments nor any approved transfers to or from reserves.

	Annual Surplus per Income Statement	Debt Payments & Actuarial	Budgeted Transfer to Reserve	Cash surplus/deficit
2018	2,853,786	2,875,578	-	-\$ 21,792
2019	2,815,750	3,172,536	- 125,000	-\$ 231,786
2020	5,866,808	3,217,309	1,204,000	\$ 1,445,499
2021	5,586,248	3,520,040	800,000	\$ 1,266,208
2022	7,893,966	3,709,304	2,300,000	\$ 1,884,662
2023	6,145,015	3,723,693	750,000	\$ 1,671,322
2024	5,632,368	4,392,884	1,850,000	-\$ 610,516

As this table shows, there has been an annual surplus every year since 2018. While the large surpluses in 2020 through 2023 can be tied to the large increase in projects carried forward by IHA, there have been years when the annual surplus becomes a deficit after the principal debt payments and budgeted transfers to reserves have been taken into account.

Overall, staff have felt the need to budget interest conservatively due to the lack of cash flow management information from IHA. The surpluses generated from this conservative approach has been a tax-free way to increase the much-needed reserves for the major projects that may be on the horizon.

POLICY:

N/A

KEY ISSUES/CONCEPTS:

Analysis of interest and surplus at the request of the Board

IMPLEMENTATION:

N/A

COMMUNICATIONS:

N/A

Report Approval Details

Document Title:	2025-06-24_NOCSRHD_FIN Interest Rate and Surplus Analysis.docx
Attachments:	
Final Approval Date:	Jun 4, 2025

This report and all of its attachments were approved and signed as outlined below:



Jennifer Sham



John MacLean