



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, January 18, 2018
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order
2. 9:30 AM: Presentation of Certificate to Cathy Semchuk, SEP Assistant/ESS Director, Community Services, CSR D 1
 - Certificate in Recognition of 'The Above and Beyond Award'.
3. 9:40 AM: Presentation by David Sewell, Chief Administrative Officer, Regional District of North Okanagan 3
 - In recognition of the acquisition of the CP rail trail property.
 - Media Release attached.
4. Board Meeting Minutes
 - 4.1 **Adoption of Minutes** 4
 - Motion**
 - THAT: the minutes of the December 1, 2017 regular Board meeting be adopted.
 - 4.2 **Business Arising from the Minutes** 24
 - Electoral Area B and the City of Revelstoke Fire Suppression Service Area.
 - Motion**
 - THAT: the CSR D Chair and Chief Administrative Officer be authorized to sign the Memorandum of Understanding - Term Sheet between the City of Revelstoke and the CSR D, for the negotiation of a fire services protection agreement for the Area B Fire Suppression Service Area.

5. Delegations

- | | | |
|------------|--|-----------|
| 5.1 | 10:00 AM: Okanagan Nation Alliance (ONA) | 41 |
| | <p>Micheal Zimmer, Columbia Region Fisheries Biologist, in attendance requesting Board support of the ONA's Salmon Reintroduction Workplan.</p> <p>Workplan attached to agenda.</p> | |
| 5.2 | 10:15 AM: Fraser Basin Council | 56 |
| | <p>Mike Simpson, Senior Regional Manager - Fraser Basin Council - Thompson, in attendance with Invitation to a Community to Community Forum on February 14, 2018 to initiate a Thompson Watershed Flood and Debris Flow Disaster Mitigation Risk Assessment process.</p> | |
| 5.3 | 10:30 AM: CP Coal Trains and Proposed Re-spray Facility East of Salmon Arm | 63 |
| | <p>Marijke Dake in attendance requesting support from the Board for a CP re-spray facility to be built east of Salmon Arm to mitigate coal dusting from westbound CP coal trains.</p> | |

ADMINISTRATION

6. Correspondence

- | | | |
|------------|--|-----------|
| 6.1 | BDO Planning Report (November 6, 2017) | 65 |
| | <p>Audit plan for the audit of the consolidated financial statements of Columbia Shuswap Regional District for the year ending December 31, 2017.</p> <p>For information.</p> | |
| 6.2 | District of Sicamous (November 29, 2017) | 92 |
| | <p>Letter from the District of Sicamous to the Minister of Environment requesting support of a resolution regarding the prevention of Quagga and Zebra Mussels.</p> <p>- Also attached for reference, copy of letter from the Municipality of Harrison Hot Springs in support of the District of Sicamous request to Minister.</p> | |
| 6.3 | Minister of Public Safety and Solicitor General (December 12, 2017) | 95 |
| | <p>Letter from the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General in response to concerns expressed by the CSRD Delegation at the 2017 UBCM Convention regarding emergency preparedness.</p> | |

- 6.4 City of Revelstoke (December 18, 2017) 96**
- Letter from the City of Revelstoke opting out of the Revelstoke and Area Emergency Management program and notice to vacate the portion of space at the Revelstoke Airport housing the Emergency Operations Centre, effective December 31, 2018.
- 6.5 School District No. 83 (North Okanagan-Shuswap) (December 19, 2017) 98**
- Letter from Mike McKay, Official Trustee, School District No. 83, to the Honourable Rob Fleming, Minister of Education, recommending that the Minister establish a five member Board of Education for School District No. 83 commencing October 2018.
- 6.6 Southern Interior Local Government Association (SILGA) (November 2017) 111**
- Community Excellence Awards nomination request.
- 6.7 Southern Interior Local Government Association (SILGA) (December 14, 2017) 113**
- Call for nominations for the 2018-2019 SILGA Board of Directors.
- 6.8 Southern Interior Local Government Association (SILGA) (December 14, 2017) 115**
- Call for Resolutions for the 2018 SILGA Annual General Meeting - Deadline Friday, February 23, 2018.
- 6.9 Province of BC Press Release (January 4, 2018) 117**
- Review of the Agricultural Land Reserve/Agricultural Land Commission.
- Motion**
 THAT: the correspondence contained on the January 18, 2018 regular Board agenda be received for information.

7. Reports

- 7.1 Area A Local Advisory Committee Meeting Minutes - October 24, 2017 123**
- Motion**
 THAT: the minutes of the October 24, 2017 Area A Local Advisory Committee meeting be received for information.
- 7.2 Revelstoke and Area Economic Development Commission Meeting Minutes - November 1, 2017 130**
- Motion**
 THAT: the minutes of the November 1, 2017 Revelstoke and Area Economic Development Commission meeting be received for information.

7.3 Area A Local Advisory Committee Meeting Minutes - November 28, 2017 132

Motion

THAT: the minutes of the November 28, 2017 Area A Local Advisory Committee meeting be received for information.

7.4 LP Building Products Information Session - December 6, 2017 136

Verbal report from Chair Martin on the Louisiana-Pacific Canada Ltd. - Malakwa Division information session that took place on December 6, 2017.

Presentations from information session attached.

7.5 Shuswap Economic Development Committee Meeting Minutes - December 7, 2017 172

Motion

THAT: the minutes of the December 7, 2017 Shuswap Economic Development Committee meeting be received for information.

7.5.1 Business Arising from the Minutes

Action Item for Board approval:

District of Sicamous withdrawal from Shuswap Economic Development:

THAT: in considering the withdrawal of the District of Sicamous from the Economic Development Extended Service, the Committee recognizes that there are operational and contractual obligations for the 2018 budget / operating year that cannot be changed at this late timeframe;

AND THAT: the Shuswap Economic Development Committee recommend to the Board that December 31, 2018 be the withdrawal date for the District of Sicamous to no longer be a participant in the Economic Development Extended Service established by Bylaw No. 5268.

Motion

THAT: in considering the withdrawal of the District of Sicamous from the Economic Development Extended Service, the Committee recognizes that there are operational and contractual obligations for the 2018 budget / operating year that cannot be changed at this late timeframe;

AND THAT: the Shuswap Economic Development Committee recommend to the Board that December 31, 2018 be the withdrawal date for the District of Sicamous to no longer be a participant in the Economic Development Extended Service established by Bylaw No. 5268.

7.6 Shuswap Tourism Committee Meeting Minutes - December 7, 2017

180

Motion

THAT: the minutes of the December 7, 2017 Shuswap Tourism Committee meeting be received for information.

7.6.1 Business Arising from the Minutes

Highways general discussion:

Recommendation to the Columbia Shuswap Regional District Board:

THAT: the Columbia Shuswap Regional District (CSRD) Board make a resolution to send to the Southern Interior Local Government Association a request that the Ministry of Transportation and Infrastructure incorporate active transportation corridors into all current and future highway projects;

AND THAT: the Chair of the CSRD Board write a letter to the Ministry of Transportation and Infrastructure to request that the said Ministry consider the incorporation of active transportation corridors into all current and future highway projects.

Trails and Cycling Routes Discussion:

Recommendation to the Columbia Shuswap Regional District Board:

THAT: the Columbia Shuswap Regional District (CSRD) Board support a letter from the Chair of the CSRD Board to the Minister of Transportation and Infrastructure requesting “share the road signage” on all cycling routes.

Motion

THAT: the Columbia Shuswap Regional District (CSRD) Board prepare a resolution to send to the Southern Interior Local Government Association with a request that the Ministry of Transportation and Infrastructure incorporate active transportation corridors into all current and future highway projects;

AND THAT: the Chair of the CSRD Board write a letter to the Ministry of Transportation and Infrastructure to request that the said Ministry consider the incorporation of active transportation corridors into all current and future highway projects.

Motion

THAT: as recommended by the Shuswap Tourism Committee, the Columbia Shuswap Regional District (CSRD) Board write a letter from the Chair of the CSRD Board to the Minister of Transportation and Infrastructure requesting “share the road signage” on all cycling routes.

7.7 Shuswap Watershed Council Meeting Minutes - December 13, 2017

189

2018 Shuswap Watershed Council Meeting Schedule also attached for reference.

Motion

THAT: the minutes of the December 13, 2017 Shuswap Watershed Council meeting be received for information.

8. Business General

8.1 Rescheduling of 2018 Committee of the Whole (Budget) Meetings

New dates proposed:

Committee of the Whole (Budget) Meeting 1: Wednesday February 7, 2018 at 9:30 AM (replacing the cancelled January 17 2018 meeting).

Committee of the Whole (Budget) Meeting 2: Wednesday, March 14, 2018 at 9:30 AM (proposed to replace the Friday, February 16, 2018 meeting). (Date subject to input from Board Directors).

8.2 2018 Appointments to Committees and other External Boards/Agencies

199

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated January 4, 2018.

Motion

THAT: the Board endorse the listing of appointments to Committees, external Boards and Agencies for the year 2018.

8.3 Asset Management Policy A-70 206

Report from Darcy Mooney, Manager, Operations Management, dated January 4, 2018. Asset Management Policy No. A-70.

The attached Board Report has been signed off by all relevant management staff and the CAO.

Motion

THAT: the Board endorse Policy No. A-70 "Asset Management" and approve its inclusion into the CSRD Policy Manual this 18th day of January.

8.4 RDI and BC Rural Dividend Partnership Proposal Opportunity 210

Chair Martin/Director Cathcart: RDI and BC Rural Dividend Partnership Proposal Opportunity: Building Regional Resilience through Informed Decision-making, Collaborative Action and Capacity Building.

9. Business By Area

9.1 Economic Opportunity Funding Request from City of Revelstoke for Tourism Planning 215

Brought Forward from December 1, 2017 Board Meeting:

Economic Opportunity Funding Request from City of Revelstoke for Tourism Planning - the following motion was Deferred to the January 2018 Regular Board Meeting:

2017-1213

THAT: the Board waive the double concurrence for approval of participating members in Policy F-29 Section 1(c) – BC Hydro Grants-in-Lieu for Power-Generating Facilities;

AND THAT: the Board authorize funding be allocated from the Economic Opportunity Fund (EOF) to the City of Revelstoke towards a tourism planning project in the amount of \$30,000.

Policy F-29 and PR-21 attached for reference.

Motion

THAT: the Board waive the double concurrence for approval of participating members in Policy F-29 Section 1(c) – BC Hydro Grants-in-Lieu for Power-Generating Facilities;

AND THAT: the Board authorize funding be allocated from the Economic Opportunity Fund (EOF) to the City of Revelstoke towards a tourism planning project in the amount of \$30,000.

9.2 Electoral Area D – Salmon River Road Parallel Trail BikeBC Grant Application 224

Report from Ryan Nitchie, Team Leader, Community Services, dated January 5, 2018. Salmon River Road Parallel Trail BikeBC grant application.

Motion

THAT: the Board rescind the resolution of March 23, 2017 for an application to the Ministry of Transportation and Infrastructure Bike BC Grant in the amount of \$370,000;

AND FURTHER THAT: the Board empower the authorized signatories to endorse an application to the Ministry of Transportation and Infrastructure BikeBC Grant for a maximum amount of \$785,000 for the construction of parallel trails along Salmon River Road in Electoral Area D.

9.3 Licence of Occupation - Magna Bay and Ross Creek Community Parks 227

Report from Ryan Nitchie, Team Leader, Community Services, dated December 21, 2017. Crown Land Tenure licence for 2.01 hectares of property at Magna Bay Boat Launch and Ross Creek Park in Electoral Area F.

The attached Board Report has been signed off by all relevant management staff and the CAO.

Motion

THAT: the Board empower the authorized signatories to acquire a Crown Land Tenure licence for the term of ten years from the Province of BC over the land described as, all that unsurveyed Crown foreshore being part of the bed of Shuswap Lake and fronting on Ross Road and Block A, Section 18, Township 23, Range 9 West of the Sixth Meridian, Kamloops Division Yale District, containing 0.61 hectares, more or less and that part of Section 13, Township 23, Range 10, West of the Sixth Meridian and those parts of District Lots 4873, 86 and 1082 together with all that unsurveyed Crown foreshore being part of the bed of Shuswap Lake and fronting on Squilax-Anglemont Road fronting on Section 13, Township 23, Range 10, West of the Sixth Meridian, Kamloops Division Yale District, containing 1.40 hectares, more or less for community park, dock and boat launch purposes.

10. Administration Bylaws

- 10.1 Electoral Areas B, C, D, E, and F: Proposed Amendments to CSRD Ticket Information Utilization Bylaw No. 5296** 229
- Report from Dan Passmore, Senior Planner, dated January 3, 2018.
- Consideration of First, Second and Third Readings and Adoption.
- Motion**
 THAT: "CSRD Ticket Information Utilization Amendment (CSRD) Bylaw No. 5757", be given first, second and third readings, this 18th day of January, 2018.
- Motion**
 THAT: "CSRD Ticket Information Utilization Amendment (CSRD) Bylaw No. 5757", be adopted, this 18th day of January, 2018.
- 10.2 Cedar Heights Waterworks Service Area Amendment** 294
- Terry Langlois, Team Leader, Utilities, January 5, 2018. Cedar Heights Waterworks Service Area Amendment.
- Consideration of First, Second and Third Readings of Cedar Heights Waterworks Service Area Amendment Bylaw No. 5769.
- Consideration of First, Second and Third Readings of Lakeview Place Subdivision Water Upgrade Service Amendment Bylaw No. 5770.
- Motion**
 THAT: Cedar Heights Waterworks Service Area Amendment Bylaw No. 5769 be read a first, second and third time this 18th day of January, 2018.
- Motion**
 THAT: Lakeview Place Subdivision Water Upgrade Service Area Bylaw No. 5770 be read a first, second and third time this 18th day of January, 2018.
- 10.3 Falkland Waterworks Service Bylaw No. 5765** 307
- Amendment to Falkland Waterworks Bylaw to increase maximum requisition.
 - Inspector of Municipalities approval December 29, 2017.
- Consideration of Adoption.
- Motion**
 THAT: the Falkland Waterworks Service Bylaw No. 5765 be adopted this 18th day of January, 2018.

10.4 CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw 308

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated January 4, 2018. Solid Waste Disposal Tipping Fee Bylaw Update.

The attached Board Report has been signed off by all relevant management staff and the CAO.

Consideration of First, Second and Third Readings and Adoption.

Motion

THAT: Bylaw No. 5759, cited as “CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5759” be read a first, second and third time this 18th day of January, 2018.

Motion

THAT: Bylaw No. 5759, cited as “CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5759” be adopted this 18th day of January, 2018.

10.5 Noise Bylaw No. 5754 Second Reading Amendments 327

Report from Gerald Christie, Manager Development Services, dated January 8, 2018.

Proposed amendments to Noise Bylaw No. 5754.

Consideration of Amendments, Second Reading as Amended and Third Reading.

Motion

THAT: CSRD Noise Bylaw No. 5754 be amended as presented, this 18th day of January, 2018.

Motion

THAT: CSRD Noise Bylaw No. 5754 be given second reading as amended, this 18th day of January, 2018.

Motion

THAT: CSRD Noise Bylaw No. 5754 be read a third time this 18th day of January, 2018.

11. IN CAMERA

Motion

THAT: pursuant to Sections 90(1)(g) and (i) of the Community Charter:

- (g) litigation or potential litigation affecting the regional district;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

the Board move In Camera.

DEVELOPMENT SERVICES**12. Business General**

- None.

13. ALR Applications

13.1 Electoral Area D: Agricultural Land Commission (ALC) Application Section 20 (3) - Non-farm Use 0764577 BC Ltd.) 344

Report from Jennifer Sham, Planner, dated January 2, 2018.
1225 Salmon River Road, Silver Creek

Motion

THAT: Application LC2542D, Section 20(3) for Non-Farm Use, for Lot 2, Section 5, Township 19, Range 10, W6M, KDYD, Plan KAP55207, be forwarded to the Agricultural Land Commission recommending refusal this 18th day of January, 2018.

13.2 Electoral Area F: Agricultural Land Commission (ALC) Application Section 20(3) – Non-Farm Use LC2546F (Isley). 374

Report from Dan Passmore, Senior Planner, dated December 3, 2017.
6929 Squilax-Anglemont Road, Magna Bay.

Motion

THAT: Application No. LC2546, Section 20(3) Non-Farm Use in the Agricultural Land Reserve (ALR), for the West ½ of the Northwest ¼, Section 17, Township 23, Range 9, West of the 6th Meridian, Kamloops Division, Yale District, Except Part of the Southerly 350' of Legal Subdivision 12, as shown on Plan B7633 (PID: 014-009-552), be forwarded to the Provincial Agricultural Land Commission recommending approval on this 18th day of January, 2018.

14. Development Services Bylaws

14.1 Electoral Areas B, E and F: Building Bylaw No. 660 (CSRD) 419

Report from Gerald Christie, Manager Development Services, dated January 8, 2018.

A bylaw to regulate building construction in Electoral Areas B, E and F and to replace existing Building Regulation Bylaw No. 630.

Consideration of First, Second and Third Readings.

Motion

THAT: Building Bylaw No. 660 be read a first, second and third time this 18th day of January, 2018.

14.2 Soil Removal and Deposit Bylaw No. 646

475

Rescind First and Second readings of Bylaw No. 646, per the recommendation of the November 2, 2017 Electoral Area Directors' Committee.

Motion

THAT: First reading given to "Soil Removal and Deposit Bylaw No. 646", on the 18th day of August, 2011, hereby be rescinded, this 18th day of January, 2018.

Motion

THAT: Second reading given to "Soil Removal and Deposit Bylaw No. 646", on the 19th day of July, 2012, hereby be rescinded, this 18th day of January, 2018.

15. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS**16. Business by Area****16.1 Electoral Area B: Development Variance Permit 851-02 (Dickinson)**

484

Report from Christine LeFloch, Development Services Assistant, dated December 18, 2017.

1617 Ferguson Road, Ferguson

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 851-02 for Lot A, District Lot 1145, Kootenay District, Plan EPP56626, varying Electoral Area B Zoning Bylaw No. 851 as follows:

1. Section 5.5(3)(i): Minimum front parcel boundary setback from 5 m to 4.04 m for the existing single family dwelling only;

be approved for issuance this 18th day of January, 2018.

17. Planning Bylaws

17.1 **Electoral Area C: South Shuswap Zoning Amendment (CSRD) Bylaw No. 701-86** 505

Report from Candice Benner, Development Services Assistant, dated December 27, 2017. An amendment to address third party advertising signs for Cedar Heights Community Association and Sorrento Memorial Hall.

Motion

THAT: "South Shuswap Zoning Amendment (CSRD) Bylaw No. 701-86", be adopted, this 18th day of January, 2018.

17.2 **Electoral Area B: Electoral Area B Zoning Bylaw Amendment (Siewwright) Bylaw No. 851-11** 520

Report from Candice Benner, Development Services Assistant, dated December 27, 2017.

4785 Airport Way, South Revelstoke

Motion

THAT: first reading given to "Electoral Area B Zoning Amendment (Siewwright) Bylaw No. 851-11", on November 16th, 2017 be rescinded this 18th day of January, 2018.

18. Release of In Camera Resolutions

- If any.

MEETING CONCLUSION

19. Upcoming Meetings/Events

19.1 **Area A Local Advisory Committee**

Tuesday, January 23, 2018 6:00 - 8:00PM

Golden & District Centennial Arena

1410 9th Street South, Golden, BC

19.2 **Committee of the Whole (Budget)**

Wednesday, February 7, 2018 9:30AM **(To be confirmed)**

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

20. Next Board Meeting

Thursday, February 15, 2018 9:30AM

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

21. Adjournment

Motion

THAT: the regular Board meeting of January 18, 2018 be adjourned.