



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

LATE AGENDA

Date: Thursday, March 20, 2025
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

[Zoom Link Registration](#)

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 36:

1. Indigenous peoples, in particular those divided by international borders, have the right to maintain and develop contacts, relations and cooperation, including activities for spiritual, cultural, political, economic and social purposes, with their own members as well as other peoples across borders.

2. States, in consultation and cooperation with indigenous peoples, shall take effective measures to facilitate the exercise and ensure the implementation of this right.

2. Call to Order

3. Adoption of Agenda

THAT: the Regular Board meeting agenda be adopted.

4. Meeting Minutes

4.1 Adoption of Minutes

THAT: the minutes attached to the Regular Board meeting agenda be adopted.

4.2 Business Arising from the Minutes

4.2.1 From the February 20, 2025 Regular Board Meeting

Item 10.4 Shuswap North Okanagan Rail Trail Governance Amendment Bylaw No. 5889, 2024 was deferred to the March 20, 2025 Regular Meeting. Directors requested staff prepare a redline version of the bylaw. See business item 10.3.

5. Announcements

5.1 New Staff

Zeyaad Omar, Planner I

6. Correspondence

6.1 For Information

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

6.1.1 District of Sicamous (February 28, 2025) 20

Letter to the Minister Randene Neill expressing support for the Okanagan Basin Water Boards call to action for the prevention of aquatic invasive species in BC waters.

6.1.2 City of Abbotsford (February 28, 2025) 24

Requesting support for a proposed UBCM resolution.

6.1.3 Response to CSRD from BC Wildfire Service on Behalf of Minister of Forests (March 7, 2025) 25

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*6.1.4 From February 20, 2025 Regular Board Meeting

*6.1.4.1 Union of BC Municipalities (March 18, 2025) 27

Letter from the CSRD Board to Union of BC Municipalities regarding changes to Community Works Fund eligibility.

*6.1.4.2 Short Term Rental Challenges and Concerns (March 18, 2025) 29

Letter from the CSRD Board to the Minister of Housing and Minister of State for Local Governments and Rural Communities regarding short term rentals challenges and concerns.

6.2 Action Requested

6.2.1 BC Farmers Market (February 7, 2025) 32

Letters regarding the BC Farmers' Market Nutrition Coupon Program in Celista and Sorrento.

THAT: the Board send letters of support for to the Minister of Health for the BC Farmer's Market nutrition coupon program initiatives in Areas F and G.

6.2.2 Emails from Brian Lecompte, Small Business Owner, Revelstoke (February 6 & 21, 2025) 34

Request to have the Revelstoke & Area included in the Rural Community Immigration Pilot Program (RCIP).

At the July 18, 2024 Regular Board Meeting, the Board approved using EOF funds for Revelstoke to take part in a joint application for the RCIP program. Community Futures East Kootenay (CFEK) applied on behalf of Cranbrook, Kimberley, Fernie, Creston, Revelstoke, Golden and the Columbia Valley.

December 2024 CFEK was told their application was unsuccessful and that 14 communities from across Canada were selected for the program.

THAT: the Board receive the correspondence for information.

7. Committee Reports and Updates

7.1 For Information

THAT: the Board receive the committee minutes attached to the Regular Board Meeting Agenda.

7.1.1 Okanagan-Kootenay Sterile Insect Release Program Board Report (January 31, 2025) 39

7.1.2 Thompson Regional Committee Meeting Summary (March 4, 2025) 40

7.1.3 Columbia River Treaty Local Governments Committee Update (March 12, 2025) 45

*7.1.4 Committee of the Whole (February 27, 2025) 51

7.2 Action Requested

***7.2.1 Electoral Area Directors Committee Meeting (February 25, 2025)**

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Committee recommendations to the Board.

Late Agenda - Committee minutes added.

THAT: the Board of Directors approve the use of Strategic Priorities and All Areas Community Works Funds, and Capacity Funding for Local Government Housing Initiatives grant funds and to seek Columbia Basin Trust grant funds for Electoral Area Parks and Recreation Master Plans;

AND THAT: Area B is removed from the recommendation.

THAT: the Board not opt-in to the Short Term Rental Principal Residence Requirement at this time except for Area B, who would like to opt in.

THAT: the Board direct staff to provide a report of recommended efficiencies with respect to due diligence in receiving and processing Temporary Use Permits for Short Term Rentals.

THAT: the Board direct staff to write a letter to the Province and copied to regional districts outlining the challenges regarding Short Term Rentals and addressing concerns that staff and directors feel appropriate as discussed at the EAD meeting.

8. Administration Bylaws**8.1 CSRD 2025-2029 Five Year Financial Plan Bylaw No. 5897, 2025**

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Report from Jodi Pierce, General Manager, Financial Services, dated March 5, 2025. Five Year Financial Plan to be adopted.

THAT: the 2025-2029 Five Year Financial Plan Bylaw No. 5897, 2025 be read a first, second and third time this 20th day of March, 2025.

Corporate Vote Weighted

THAT: the 2025-2029 Five Year Financial Plan Bylaw No. 5897, 2025 be adopted this 20th day of March, 2025.

Corporate Vote Weighted

8.2 Electoral Areas C, D, F, G: Road Rescue Service Establishment Process

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Report from Sean Coubrough, Manager, Protective Services (Regional Fire Chief), dated February 1, 2025. Service Area Establishment Bylaw, Assent by Alternative Approval Process for the provision of road rescue services in Area F, Area G/C, and Falkland.

THAT: "North Shuswap Sub-Regional Road Rescue Service Establishment Bylaw No. 5898, 2025", be read the first, second, and third time, this 20th day of March, 2025.

Corporate Vote Unweighted Majority

THAT: "South Shuswap Sub-Regional Road Rescue Service Establishment Bylaw No. 5899, 2025" be read the first, second, and third time, this 20th day of March, 2025.

Corporate Vote Unweighted Majority

THAT: "Falkland Road Rescue Service Establishment Bylaw No. 5900, 2025" be read the first, second, and third time, this 20th day of March, 2025.

Corporate Vote Unweighted Majority

THAT: in accordance with the Local Government Act, the Board endorse alternative approval process as a method to obtain the elector's approval on the establishment of road rescue services in all three proposed road rescue service areas.

Corporate Vote Unweighted Majority

8.3 Shuswap North Okanagan Rail Trail Governance Amendment Bylaw No. 5889, 2024

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Marked up version of bylaw amendments attached. Red text is what was proposed at the February 20, 2025 Regular Board meeting. Blue text is proposed edits provided by legal after the February 20, 2025 Regular Board meeting. [Click to view the Staff Report from the February 20, 2025 Regular Board meeting.](#)

THAT: the Rail Trail Governance Amendment Bylaw No. 5889, 2024, be given first, second, and third reading, this 20th day of March, 2025.

Corporate Vote Unweighted Majority

THAT: the Rail Trail Governance Amendment Bylaw No. 5889, 2024, be adopted, this 20th day of March, 2025.

Corporate Vote Unweighted Majority

9. Business General

9.1 Chief Administrative Officer's Report

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THAT: the Board receive the CAO report for information.

10. Business By Area

10.1 Electoral Areas D, F and G: March 2025 Grant in Aids

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Report from Jodi Pierce, General Manager, Financial Services, dated March 5, 2025. Funding requests for consideration.

THAT: the Board approve the following allocations from the 2025 electoral area Grant-in-Aids:

Area D

\$2,000 Falkland Curling Club (operating funds/insurance)

Area F

\$1,500 North Shuswap Minor Baseball Association (operating costs and equipment upgrades)

Area G

\$1,890 North & South Shuswap Community Resources Association (rental space)

\$2,000 Sorrento Drop In Society (operating costs)

Stakeholder Vote Weighted

11. 10:30 AM Delegations & Guest Speakers**11.1 Local Food Matters**

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Presentation by Chrystel Vultier

12. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

***13. CLOSED (In Camera)**

Added Section 90(i) to the Late Agenda.

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to the following:

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

14. Development Services Business General

None.

15. ALR Applications

None.

16. Development Services Business by Area

16.1 Electoral Area B: Development Permit No. 850-61

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Report from Christine LeFloch, Planner III, dated February 27, 2025.
20 Highway 31, Galena Bay

THAT: in accordance with Section 490 of the Local Government Act, Development Permit No. 850-61 for District Lot 7044, Kootenay District, Except That Part in Plan 9151 be authorized for issuance, this 20th day of March, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

16.2 Electoral Area G: Development Permit No. 725-568 251

Report from Christine LeFloch, Planner III, dated January 31, 2025.
Lot 7, Balmoral Road, Blind Bay

THAT: In accordance with Section 490 of the Local Government Act, Development Permit No. 725-568 for Lot 7, Section 8, Township 22, Range 10, W6M, KDYD, Plan EPP63121 be authorized for issuance this 20th day of March, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

***16.3 Electoral Area G: Temporary Use Permit No. 725-01 305**

Report from Laura Gibson, Planner II, dated February 24, 2025
2302 Eagle Bay Road, Blind Bay

Late Agenda - public submissions added.

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 725-01 for Lot 3 Section 19 Township 22 Range 10 West of the 6th Meridian Kamloops Division Yale District Plan 9025, be authorized for issuance this 20th day of March 2025, for the temporary use of the existing single detached dwelling as a short term rental, with issuance subject to the applicant fulfilling the following conditions:

- Submitting proof of adequate short-term rental and liability insurance, with a minimum \$3 million in coverage; and,
- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to issuance of the Temporary Use Permit.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17. Planning Bylaws

17.1 Electoral Area B: Electoral Area B Official Community Plan Amendment Bylaw No. 850-18 and Electoral Area B Zoning Bylaw No. 851-25 397

Report from Christine LeFloch, Planner III, dated February 27, 2025.
20 Highway 31, Galena Bay

THAT: “Electoral Area B Official Community Plan Amendment Bylaw No. 850-18” be adopted, this 20th day of March, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area B Zoning Amendment Bylaw No. 851-25” be adopted, this 20th day of March, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.2 Electoral Area D: Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-02 414

Report from Christine LeFloch, Planner III, dated February 21, 2025.
5530 Gardiner Lake Frontage Rd, Ranchero.

THAT: “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-02” be adopted, this 20th day of March, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.3 Electoral Area F: Lakes Zoning Amendment Bylaw No. 900-39F 420

Report from Christine LeFloch, Planner III, dated February 20, 2025.
1134 Pine Grove Road, Scotch Creek

THAT: “Lakes Zoning Amendment Bylaw No. 900-39F” be read a first time this 20th day of March, 2025;

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: the Board utilize the simple consultation process for “Lakes Zoning Amendment Bylaw No. 900-39F” and the bylaw be referred to the following agencies and First Nations:

- CSRD Community and Protective Services;
- Ministry of Transportation & Transit
- Ministry of Forests – Lands Branch;
- Ministry of Forests – Archaeology Branch;
- Transport Canada;
- BC Parks; and
- All applicable First Nations and Bands

- *17.4 Electoral Area F: Electoral Area F Official Community Plan Amendment Bylaw No. 830-27 and Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-53** 436

Report from Laura Gibson, Planner II, dated February 21, 2025.
3860, 3862, and 3868 Squilax-Anglemont Road, Scotch Creek

Late Agenda - staff presentation added.

THAT: "Electoral Area F Official Community Plan Amendment Bylaw No. 830-27" be denied this 20th day of March 2025.

THAT: "Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-53" be denied this 20th day of March 2025.

- *17.5 Electoral Area G: Electoral Area C Official Community Plan Amendment Bylaw No. 725-29 and South Shuswap Zoning Amendment Bylaw No. 701-113** 629

Report from Ken Gobeil, Senior Planner, dated February 28, 2025.
1063 Fredrickson Rd, Notch Hill

Late Agenda - staff presentation added.

THAT: Electoral Area C Official Community Plan Bylaw No. 725-29 be denied first reading, this 20th day of March 2025.

Stakeholder Vote Unweighted Majority

THAT: South Shuswap Zoning Amendment Bylaw No. 701-113 be denied first reading, this 20th day of March 2025.

Stakeholder Vote Unweighted Majority

18. Release of Closed Session Resolutions

Attached to minutes, if any.

19. Next Board Meeting

Thursday, April 17, 2025 at 9:30 AM.
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

20. Adjournment

THAT: the Regular Board meeting be adjourned.