



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, January 16, 2025
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

[Zoom Link Registration](#)

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 27: States shall establish and implement, in conjunction with indigenous peoples concerned, a fair, independent, impartial, open and transparent process, giving due recognition to indigenous peoples' laws, traditions, customs and land tenure systems, to recognize and adjudicate the rights of indigenous peoples pertaining to their lands, territories and resources, including those which were traditionally owned or otherwise occupied or used. Indigenous peoples shall have the right to participate in this process.

2. Call to Order

3. Adoption of Agenda

THAT: the Regular Board meeting agenda be adopted.

4. Meeting Minutes

4.1 Adoption of Minutes

THAT: the minutes attached to the Regular Board meeting agenda be adopted.

4.2 Business Arising from the Minutes

4.2.1 From the December 13, 2024 Regular Board Meeting

Item 9.1 Golden & Electoral Area A: Golden and District Arena – Community Works Funds request for Kitchen & Concession Upgrades, motion was deferred to January, 2025 pending budget discussions.

THAT: the Board consider the Golden and District Arena kitchen and concession upgrades request as a part of the annual budget deliberations.

5. Announcements

5.1 New Staff

Gordon MacDonald, Plan Checker

Jamie De Maid, Accounting Clerk II, Protective Services

Jennifer Babiuk, Accounting Clerk II

5.2 Staff Achievement

Jessica Plowman, Grants and Procurement Facilitator

Public Sector Procurement Program certificate.

6. Correspondence

6.1 For Information

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

6.1.1 Regional District of Kootenay Boundary (December 20, 2024) 15

Letter to the Minister of Forests concerning changes to the Cooperative Community Wildfire Response (CCWR) program.

6.1.2 BDO Audit Planning Report for Year Ending December 31, 2024 18

6.1.3 Independent Contractors and Businesses Association (January 7, 2025) 59

Letter to BC local governments regarding public sector procurement practices.

6.2 Action Requested

None.

7. Committee Reports and Updates

7.1 For Information

THAT: the Board receive the committee minutes attached to the Regular Board Meeting Agenda.

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|-------|---|----|
| 7.1.1 | Kootenay East Regional Hospital District Board Meeting Minutes (November 8, 2024) | 61 |
| 7.1.2 | Okanagan Kootenay Sterile Insect Release Board Report (November 22, 2024) | 63 |
| 7.1.3 | Shuswap Watershed Council Meeting Summary (December 11, 2024) | 64 |
| 7.1.4 | Thompson Regional Committee Meeting Minutes (January 7, 2025) | 75 |

7.2 Action Requested

None.

8. Business General

8.1 Chief Administrative Officer Report

Report attached to Late Agenda.

9. Business By Area

9.1 Electoral Area A/Golden: Golden and District Arena 79

Request for a two-week extended ice pad operational season and increased facility budget for 2025 only.

December 17, 2024 Town of Golden Special Meeting, Briefing Note

THAT: the participants support in principle to increase the 2025 annual operating budget for the Golden and District Arena by \$30,000 to allow for an extended ice pad operational season.

Stakeholder Vote Weighted - Town of Golden and Electoral Area A Director

10. Administration Bylaws

10.1 Electoral Area G: Sorrento Waterworks Local Service Area Amendment Bylaw No. 5888, 2024 80

Board gave first, second, and third reading to this bylaw at the November 21, 2024 Regular Board Meeting.

THAT: Sorrento Waterworks Local Service Area Amendment Bylaw No. 5888, 2024 be adopted, this 16th day of January, 2025.

Corporate Vote Unweighted Majority

10.2 Public Notice Bylaw No. 5893, 2025

83

Report from Crystal Robichaud, Deputy Corporate Officer, dated December 23, 2024. Bylaw to provide an alternative means of publishing a notice.

THAT: “Public Notice Bylaw No. 5893, 2025” be read a first, second and third time, this 16th day of January, 2025.

Corporate Vote Unweighted Majority

THAT: “Public Notice Bylaw No. 5893, 2025” be adopted, this 16th day of January 2025.

Corporate Vote Unweighted Majority

THAT: “Development Services Procedures Bylaw No. 4001-7” be read a first, second and third time, this 16th day of January 2025.

Corporate Vote Unweighted Majority

THAT: “Development Services Procedures Bylaw No. 4001-7” be adopted, this 16th day of January 2025.

Corporate Vote Unweighted Majority

THAT: “Electoral Area E Official Community Plan Bylaw No. 840-06” be read a first, second and third time, this 16th day of January 2025.

Corporate Vote Unweighted Majority

THAT: “Electoral Area E Official Community Plan Bylaw No. 840-06” be adopted, this 16th day of January 2025.

Corporate Vote Unweighted Majority

10.3 CSRD – Security Issuing Bylaw No. 9112, 2025

92

Report from Jodi Pierce, General Manager, Financial Services dated December 4, 2024. Long-term borrowing for Scotch Creek Water System.

THAT: "Security Issuing Bylaw No. 9112, 2025" be read a first, second, and third time, this 16th day of January, 2025.

Corporate Vote Unweighted Majority

THAT: "Security Issuing Bylaw No. 9112, 2025" be adopted, this 16th day of January, 2025.

Corporate Vote Unweighted Majority

11. Delegations & Guest Speakers

11.1 Interior Health Authority

Presentation by Chris Simms, Executive Director Clinical Operations and Alicia Ponich, Director Clinical Operations.

12. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

13. CLOSED (In Camera)

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(c) labour relations or other employee relations;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

14. Development Services Business General

None.

15. ALR Applications

15.1 Electoral Area F: ALR Exclusion Application No. LC2612F

100

Report from Laura Gibson, Planner II, dated December 17, 2024.
PIDs 008-596-051 and 008-596-042, Lee Creek

THAT: CSRD ALR Exclusion Application No. 2612F, for Block A of North East ¼ of Section 31 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District and Block A of North West ¼ of Section 31 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District proceed to Stage 3 of CSRD ALR Exclusion Policy P-24, by submitting the ALR Exclusion application to the Provincial Agricultural Land Commission with a recommendation of approval, this 16th day of January 2025.

Corporate Vote Unweighted Majority

16. Development Services Business by Area

16.1 Electoral Area G: Temporary Use Permit No. 725-02 191

Report from Laura Gibson, Planner II, dated December 18, 2024.
638 Caouette Road, Sorrento

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 725-02 for Lot 4 Section 19 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Plan 30746, be authorized for issuance this 16th day of January, 2025, for the temporary use of the existing secondary dwelling unit attached to the single detached dwelling (lower floor of single detached dwelling) as a short term rental, with issuance subject to the applicant fulfilling the following conditions:

- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act, protecting an area on the subject property for a backup septic field area for the secondary dwelling unit;
- Submitting proof of adequate short-term rental and liability insurance, with a minimum \$3 million in coverage; and,
- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to issuance of the Temporary Use Permit.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17. Planning Bylaws

17.1 Electoral Area E: Electoral Area E Official Community Plan Amendment Bylaw No. 840-05 and Electoral Area E Zoning Bylaw Amendment Bylaw No. 841-10. 261

Report from Jan Thingsted, Planner III, December 18, 2024.
1795 Cambie-Solsqua Road, Solsqua

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered “Electoral Area E Official Community Plan Amendment Bylaw No. 840-05” in conjunction with the Columbia Shuswap Regional District’s Financial Plan and Waste Management Plan.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area E Official Community Plan Amendment Bylaw No. 840-05” be read a second time this 16th day of January, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area E Zoning Amendment Bylaw No. 841-10” be read a second time this 16th day of January, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: a public hearing to hear representations regarding “Electoral Area E Official Community Plan Amendment Bylaw No. 840-05” and “Electoral Area E Zoning Amendment Bylaw No. 841-10” be held at a public venue in Electoral Area E being that in which the land concerned is located;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rhona Martin, as Director of Electoral Area E being that in which the land concerned is located, or Alternate Director Constance Ladell, if Director Martin is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.2 Electoral Area C: Electoral Area C Official Community Plan Amendment Bylaw No. 725-23 and South Shuswap Zoning Amendment Bylaw No. 701-105.

370

Report from Ken Gobeil, Senior Planner, dated December 20, 2024.
3650 Eagle Bay Rd, Eagle Bay

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered “Electoral Area C Official Community Plan Amendment Bylaw No. 725-23” in conjunction with the Columbia Shuswap Regional District’s Financial Plan and Waste Management Plan.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: Electoral Area C Official Community Plan Amendment Bylaw No. 725-23 be read a second time this 16th day of January, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “South Shuswap Zoning Amendment Bylaw No. 701-105” be read a second time, as amended, this 16th day of January, 2025.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: a public hearing to hear representations on “Electoral Area C Official Community Plan Amendment Bylaw No. 725-23 and South Shuswap Zoning Amendment Bylaw No. 701-105” be held in Electoral Area C being that in which the land concerned is located;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of a public hearing be delegated to Director Gibbons, Electoral Area C, being that in which the land concerned is located, or the Alternate Director McCormick if the Director is absent, and the Director or Alternate Director give a report of the public hearing to the Board.

Stakeholder Vote Unweighted (LGA Part 14) Majority

18. Release of Closed Session Resolutions

Attached to minutes, if any.

19. Next Board Meeting

Thursday, February 20, 2025 at 9:30 AM.
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

20. Adjournment

THAT: the Regular Board meeting be adjourned.