



COLUMBIA SHUSWAP REGIONAL DISTRICT

Committee of the Whole Meeting

LATE AGENDA

Date: Wednesday, October 16, 2024
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

[Zoom Registration Link](#)

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 17:

1. Indigenous individuals and peoples have the right to enjoy fully all rights established under applicable international and domestic labour law.
2. States shall in consultation and cooperation with indigenous peoples take specific measures to protect indigenous children from economic exploitation and from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development, taking into account their special vulnerability and the importance of education for their empowerment.
3. Indigenous individuals have the right not to be subjected to any discriminatory conditions of labour and, inter alia, employment or salary.

2. Call to Order

3. Adoption of Agenda

Motion

THAT: the Committee of the Whole meeting agenda be adopted.

4. Meeting Minutes

4.1 Adoption of Minutes

Motion

THAT: the minutes attached to the Committee of the Whole meeting agenda be adopted.

4.2 Business Arising from Minutes

None.

***5. Closed (In Camera)**

Late Agenda - order of business change.

Motion

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND THAT: the Committee close this portion of the meeting to the public and move to into the Closed Session of the meeting.

6. Business General

***6.1 Policy Review**

Report from Jennifer Sham, General Manager, Corporate Services (Corporate Officer), dated October 10, 2024.

Late Agenda - report added.

Motion

THAT: the Committee support the staff direction to bring forward “No Update” and “Rescind” policies to the November Regular Board Meeting, as attached to the October 16, 2024 Committee of the Whole Agenda.

***6.2 Electoral Areas B, C, D, E, F, G: Short-Term Rental (STR) Temporary Use Permit Policy (P-28)**

Report from Jan Thingsted, Planner III, dated October 3, 2024. Presentation of draft Short-Term Rental (STR) Temporary Use Permit (TUP) Policy, and update on CSRD STR communication.

Late Agenda - PowerPoint presentation added.

Motion

THAT: the Committee of the Whole support in principle the draft Short-Term Rental (STR) Temporary Use Permit (TUP) Policy P-28 for consideration and endorsement at the November 21, 2024 Board Meeting.

***6.3 Water Utility Financial Health Update and User Fee Recommendations for 2025-29**

Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, dated October 4, 2024. An overview of the financial health of water systems to support a utility rate review and update.

Guest Speaker - John Weninger, JW Infrastructure Planning.

Late Agenda - report added.

Motion

THAT: the Committee of the Whole recommend to the Board of Directors to direct staff to base the 2025-2029 Annual Water User Fees, under the CSRD Waterworks Rates and Regulation Bylaw No. 5819, on Scenario 2 as outlined in this report;

AND THAT: a board report be presented at the November 21, 2024, Regular Board meeting.

***6.4 2025-2029 Pre-Budget Discussion**

Late Agenda - presentation added.

***6.5 Laserfiche Cloud Migration and Introduction of Process Automations**

Report from Jennifer Sham, General Manager, Corporate Services, dated October 3, 2024.

Late Agenda - report added.

Motion

THAT: the Committee of the Whole receive the information regarding the potential partnership with Government Frameworks.

7. Rise and Report

Motion

THAT: the Committee of the Whole meeting Rise and Report.