REGULAR BOARD MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date:	November 16, 2017
Time:	9:30 AM
Location:	CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

Directors Present

R. Martin (Chair)	Electoral Area E
K. Cathcart	Electoral Area A
P. Demenok	Electoral Area C
R. Talbot	Electoral Area D
L. Morgan	Electoral Area F
C. Moss* (by teleconference)	Town of Golden
M. McKee*	City of Revelstoke
T. Rysz*	District of Sicamous
K. Flynn*	City of Salmon Arm
D. Stuart	Electoral Area B Alternate
T. Lavery*	City of Salmon Arm Alternate

Staff

C. Hamilton	Chief Administrative Officer
L. Shykora	Deputy Manager, Corporate Administration Services
J. Pierce*	Manager, Financial Services
D. Mooney*	Manager, Operations Management
D. Sutherland*	Team Leader, Protective Services
R. Nitchie*	Team Leader, Community Services
G. Christie	Manager, Development Services
C. Paiement*	Team Leader, Development Services
D. Passmore*	Senior Planner
J. Thingsted*	Planner
J. Sham*	Planner
Christine LeFloch*	Development Services Assistant
Candice Benner*	Development Services Assistant
J. Graham (Recorder)	Executive Assistant/Asst. Deputy Corporate Officer

*Attended part of meeting only.

1. Call to Order by Chief Administrative Officer

The Chief Administrative Officer (CAO) called the meeting to order at 9:30 AM.

At this time, the CAO conducted the Inaugural proceedings by presiding over the election of the Chair and Vice-Chair. The CAO welcomed the two Alternate Directors.

2. Inaugural Proceedings

2.1 Election of Chair Conducted by Chief Administrative Officer

The Chief Administrative Officer called three times for nominations for the position of Chair for 2018.

Director Cathcart nominated Director Martin. Director Martin consented to the nomination.

The Chief Administrative Officer declared Director Martin as Chair for 2018 by acclamation.

2.2 Election of Vice-Chair Conducted by Chief Administrative Officer

The Chief Administrative Officer called three times for nominations for the position of Vice Chair for 2018.

Director Cathcart nominated Director Moss. Director Moss consented to the nomination.

Director Talbot nominated Director Flynn. Director Flynn did not consent to the nomination.

The Chief Administrative Officer declared Director Moss as Vice Chair for 2018 by acclamation.

2.3 Chair's Remarks

Director Martin assumed the Chair at this time.

Chair Martin thanked the Board for the vote of confidence and expressed her desire to work hard and improve.

Director Flynn commented on his appreciation of Salmon Arm Observer reporter Barb Brouwer who is retiring on December 1, 2017.

Chair Martin also thanked Barb and wished her the best and spoke to her fairness and dedication in reporting over the years.

3. Board Meeting Minutes

3.1 Adoption of Minutes

Adoption of the October 19, 2017 regular Board meeting minutes.

2017-1101
Moved By Director Cathcart
Seconded By Director Talbot

THAT: the minutes of the October 19, 2017 regular Board meeting be adopted.

CARRIED

3.2 Business Arising from the Minutes

Update on scheduling of Building Regulation Bylaw – Scheduling of bylaw for readings at December 2017 or January 2018 Board meeting, pending further legal and Municipal Insurance Association of BC review.

Gerald Christie, Manager of Development Services provided a verbal update on the draft Building Regulation Bylaw.

- The draft bylaw is currently being reviewed by the Municipal Insurance Association (MIA) and Provincial staff. Both MIA and the Province have requested more time to conduct their reviews as this is the first bylaw written since the legislative changes came into effect.

- Building inspection is still on schedule to commence on March 5, 2018.

ADMINISTRATION

5. Correspondence

5.1 Citizens for Safe Technology (October 26, 2017)

Letter from Citizens for Safe Technology Request for Action - Microcell Resolution and Notice of Wireless Harm

Director Morgan request to include on November Board agenda.

The Board discussed this letter and the corresponding UBCM resolution and whether it is appropriate to take action on this issue.

CSRD staff responded to questions:

- The bylaw is connected to federal regulations and changes are not possible at the local government level until regulations change.

- The CAO suggested a wait and see approach as the Federation of Canadian Municipalities (FCM) will be reviewing the UBCM resolution. The Board could take additional action however it may not be effective at this time.

Alternate Director Lavery spoke to discussions at the municipal level and the City of Salmon Arm's decision to wait for FCM to review the issue.

5.2 City of Revelstoke (October 27, 2017)

Letter from Allan Chabot, Chief Administrative Officer of the City of Revelstoke regarding the Area B Rural Fire Protection Services.

The CAO provided a verbal report. Since receiving the letter there have been several discussions with the Director McKee and Director Parker.

Subsequent to this letter, the City has made the following concessions. They have reduced the annual contribution from 12.5% to 10% and noted that $15,000 of the annual contributions would be towards capital.

The Agreement as presented is not acceptable to the Area B Director or Operations staff, however the deadline is looming. Choices are (1) accept or (2) defeat with arbitration process and no termination.

5.2.1 CSRD Draft Letter to the City of Revelstoke, November 16, 2017 - For Board Consideration

Draft response letter to the City of Revelstoke Council as included in the agenda.

2017-1102
Moved By Alternate Director Stuart
Seconded By Director Flynn

THAT: the Board endorse the Draft Letter to Mayor Mark McKee and Members of Council, City of Revelstoke, dated November 16, 2017 re: CSRD Electoral Area B Rural Fire Protection Services, and that CSRD Administration be directed to immediately communicate the letter following the November 16, 2017 Regular Board meeting.

Discussion on the Motion:

Director McKee does not support this motion. Stated that arbitration will not acceptable to the City of Revelstoke Council.

There was considerable discussion on the motion. The motion was amended to change the words binding arbitration to mediation. It was generally thought that the importance of this issue is finding a way to continue fire suppression services in Area B.

Amendment

Moved By Alternate Director Stuart
Seconded By Director Flynn

THAT: the Draft Letter to Mayor Mark McKee and Members of Council, City of Revelstoke, dated November 16, 2017 re: CSRD Electoral Area B Rural Fire Protection Services be amended to replace the words "binding arbitration" with the word "mediation".

VOTE ON AMENDMENT – CARRIED

OPPOSED (2): DIRECTOR McKEE
DIRECTOR RYSZ

VOTE ON MOTION AS AMENDED – CARRIED

OPPOSED (2): DIRECTOR McKEE
DIRECTOR RYSZ

5.3 2018 SILGA Convention, Revelstoke BC - Corporate Sponsorship (November 1, 2017)

Letter from the Southern Interior Local Government Association (SILGA) requesting sponsorship for the 11th Annual General Meeting and Convention.

Chair Martin request to include on November Board agenda.

2017-1103
Moved By Director Cathcart
Seconded By Director Demenok

THAT: the Board authorize Corporate Sponsorship of the 2018 SILGA Convention in Revelstoke at the Gold level in the amount of $6,000.

CARRIED

5.4 Ministry of Municipal Affairs & Housing (November 8, 2017)

Letter from Selina Robinson, Minister of Municipal Affairs and Housing, acknowledging the efforts by the Area C Governance Study Committee for Area C and providing an update on the request for restructure study funding for Electoral Area C and for Electoral Area F.

Director Morgan is encouraged and looking forward to a community needs analysis if the funding is approved.

5.5 District of Sicamous - Notice to Withdraw from the Economic Development Extended Service

Copy of Certified Resolution from the District of Sicamous, dated November 9, 2017 regarding District of Sicamous Notice of Service withdrawal from the Economic Development (Electoral Areas C, D, E and F) Extended Service Bylaw No. 5268, effective January 1, 2018.

For information:

- The Local Government Act applies to the withdrawal of participants from a service if withdrawal provisions are not included in the Service Establishment Bylaw including:
  An establishing bylaw may be amended or repealed, at the option of the Board:
  (a) in accordance with the requirements applicable to the adoption of the bylaw that it amends or repeals, or
  (b) with the consent of at least 2/3 of the participants.
- Formal notification is needed to the remaining Economic Development Service participants;
- Consent, in writing, of at least 2/3 of the Service participants is needed to a bylaw amendment that would exclude the District of Sicamous from the Service;
- Any amendment bylaw requires approval from the Inspector of Municipalities;
- Staff recommends the Notice of Service Withdrawal from the District of Sicamous be referred to the Economic Development Committee for consideration and to discuss withdrawal terms that would be suited to the remaining participants for the 2018 Tax Requisition.

This requires a 2/3 vote - recommend amicable and expeditious withdrawal.

Director Rysz provided a verbal report on the process and decision of the District of Sicamous (District) to withdraw from the Economic Development (Electoral Areas C, D, E and F). He stated he is in support of the motion. The District is planning on continuing to be a part of Shuswap Tourism.

After much discussion by the Directors, Director Rysz stated that the District will continue to contribute through 2018 if necessary.

Staff responded to unrelated questions regarding the process to withdraw from service (s).

2017-1104
Moved By Director Morgan
Seconded By Director Talbot

THAT: the Certified Resolution from the District of Sicamous, dated November 9, 2017 indicating that the District of Sicamous Council is serving notice of its withdrawal from the Economic Development Extended Service Bylaw No. 5268, effective January 1, 2018, be received,

THAT: the notice of service withdrawal be referred to the December 2017 Economic Development Commission meeting for discussion and consideration of the implications of the Service Withdrawal on the remaining service participants (Electoral Areas C, D, E, and F);

AND FURTHER that the District of Sicamous be advised that it should make budget provisions for 2018 in relation to the Electoral Areas C, D, E and F Economic Development Service while the CSRD is going through the service withdrawal process.

CARRIED

2017-1105

Moved By Alternate Director Lavery
Seconded By Director McKee

THAT: the correspondence contained on the November 16, 2017 regular Board agenda be received for information.

CARRIED

Shuswap MLA, Greg Kyllo was introduced by Chair Martin at this time. He spoke briefly and responded to questions from the Directors.

6. Reports

6.1 Revelstoke and Area Economic Development Commission Meeting Minutes - October 4, 2017

2017-1106
Moved By Director McKee
Seconded By Director Rysz

THAT: the minutes of the October 4, 2017 Revelstoke and Area Economic Development Commission meeting be received for information.

CARRIED

6.2 Shuswap Watershed Council Meeting Minutes - October 25, 2017

2017-1107
Moved By Director Demenok
Seconded By Director Flynn

THAT: the minutes of the October 25, 2017 Shuswap Watershed Council meeting be received for information.

CARRIED

7. Business General

7.1 CSRD Fire Dispatch Radio Compliance Project Sole Source Request

Report from Derek Sutherland, Team Leader, Protective Services, dated November 6, 2017. Authorization for the sole source of the CSRD fire dispatch radio compliance project.

Staff summarized the work needed to ensure compliance with fire dispatch radios and responded to questions from Directors.

2017-1108
Moved By Director Talbot
Seconded By Director Morgan

THAT: the Board empower the authorized signatories to enter into an agreement with Vella Radiolinks Ltd. to complete a fire dispatch radio compliance project for a total cost of $24,279 plus applicable taxes.

CARRIED

7.2 Community Emergency Preparedness Fund Grant Applications

Report from Derek Sutherland, Team Leader, Protective Services, dated October 5, 2017. UBCM Community Emergency Preparedness Fund Grant Applications.

Staff responded to questions from the Directors.

- noted that Electoral Area F is also identified as a high priority as well as Salmon Arm and Sicamous.
- the information obtained from these assessments will be used as planning tools.
- with this information the Official Community Plan can be updated for these changes as well as Development Permit guidelines.

2017-1109
Moved By Director Demenok
Seconded By Alternate Director Stuart

THAT: the Board empower the authorized signatories to apply for a Community Emergency Preparedness Fund Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning grant in the amount of $149,686 to complete a flood mapping project of Bastion Mountain in Electoral Area C. The CSRD will provide in-house contributions to support the project and overall grant management.

AND THAT: the Board empower the authorized signatories to enter into agreements with Kerr Wood Leidal and Westrek Geotechnical Services Ltd in an amount not to collectively exceed $149,686 plus applicable taxes subject to the receipt of a CEPF Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning grant for $149,686.

CARRIED

2017-1110
Moved By Director Flynn
Seconded By Alternate Director Stuart

THAT: the Board empower the authorized signatories to apply for a Community Emergency Preparedness Fund Emergency Social Services grant in the amount of $25,000 to support capacity and resiliency building within the Emergency Support/Social Services throughout the region. The CSRD will provide in-house contributions to support the project and overall grant management.

CARRIED

2017-1111
Moved By Director Flynn
Seconded By Alternate Director Stuart

THAT: the Board empower the authorized signatories to apply for a Community Emergency Preparedness Fund Emergency Operations Centres & Training grant in the amount of $25,000 to support capacity and resiliency building and strengthen operational efficiencies within the region. The CSRD will provide in-house contributions to support the project and overall grant management.

CARRIED

8. Business by Area

8.1 Grant-in-Aids

Report from Jodi Pierce, Manager, Financial Services, dated November 6, 2017.

2017-1112
Moved By Director Talbot
Seconded By Director Morgan

THAT: the Board approve the following allocations from the 2017 electoral grant-in-aids:

Area A

$1,000 Columbia Basin Environmental Education Network (Wild

Voices for Kids Program)

Area B

$500 Columbia Basin Environmental Education Network (Wild

Voices for Kids Program)

Area E

$1,000 Ladies Aid – Malakwa Thrift Store (Dangerous tree removal)

Area F

$1,500 Seymour Arm Snowmobile Club (Trail maintenance).

CARRIED

8.1 Town of Golden/Electoral Area 'A' Shared Services Discussion Paper dated November 2017 from CSRD Chief Administrative Officer

Resolution to receive Discussion Paper and to authorize CSRD CAO to further negotiate with the Town of Golden for a Shared Services Agreement between the Town and the rural tax payers of Electoral Area A.

The CAO responded to questions from Directors:

- noted that once an agreement is reached, elector assent is required.

2017-1113
Moved By Director Cathcart
Seconded By Director Talbot

THAT: the Discussion Paper dated November, 2017 entitled “CSRD - An approach to sharing the cost of services provided by the Town of Golden that benefit the population extending beyond its boundaries in Electoral Area A”, be received for information;

AND FURTHER THAT: the Board authorize the CSRD Chief Administrative Officer to negotiate on behalf of the Regional District with the representatives of the Town of Golden for a shared services agreement between the Town and the rural taxpayers of Electoral Area A in order to establish a service bylaw, subject to Board approval.

CARRIED

8.3 Revelstoke and Area B Emergency Management Agreement

Report from Darcy Mooney, Manager of Operations Management, dated November 6, 2017. Agreement extension provisions for Emergency Management Services from the City of Revelstoke to Electoral Area B.

Staff gave a verbal report on new information received. The agreement has not been signed, however payment to date has been received. Staff suggested that motion be amended to reflect this information.

2017-1114
Moved By Alternate Director Stuart
Seconded By Director Flynn

THAT: the City of Revelstoke be provided notice that Electoral Area B is amenable to receive emergency management services until December 31, 2018 at the same terms and conditions as outlined in the

Revelstoke/Electoral Area B Emergency Management Agreement, set to expire on December 31, 2017;

AND THAT: upon expiration of the Revelstoke/Electoral Area B Emergency Management Agreement on December 31, 2018, the Board is amenable to a one year extension of services, based on the mutual agreement by the Columbia Shuswap Regional District and the City of Revelstoke on or before June 30, 2018.

CARRIED

2017-1115
Moved By Alternate Director Stuart
Seconded By Director Flynn

THAT: the Emergency Response Centre Lease Agreement between the Columbia Shuswap Regional District and the City of Revelstoke, which expired on May 31, 2016, be renewed for the term commencing March 1, 2017 until December 31, 2018 with provisions for a one year extension, based on mutual agreement by the Columbia Shuswap Regional District and the City of Revelstoke on or before June 30, 2018;

AND THAT: the City of Revelstoke be directed to pay all outstanding lease fees for the leased space at the Revelstoke Airport owed to the Columbia Shuswap Regional District by December 31, 2017.

Amendment

Moved By Alternate Director Stuart
Seconded By Director Flynn

THAT: the words “AND THAT: the City of Revelstoke be directed to pay all outstanding lease fees for the leased space at the Revelstoke Airport owed to the Columbia Shuswap Regional District by December 31, 2017” be removed from Motion 2017-1115.

VOTE ON AMENDMENT – CARRIED

VOTE ON MOTION AS AMENDED - CARRIED

8.4 Electoral Area C Community Works Fund – Energy Efficient Upgrades for the Tappen/Sunnybrae Fire Hall.

Report from Derek Sutherland, Team Leader, Protective Services, dated November 6, 2017. Authorization to access the Community Works Fund monies from the Electoral Area C allocation for the Tappen/Sunnybrae Fire Hall.

2017-1116
Moved By Director Demenok
Seconded By Alternate Director Stuart

THAT: in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for up to $12,500 plus applicable taxes from the Electoral Area C Community Works Fund allocation for energy efficient upgrades at the Tappen/Sunnybrae Fire Hall.

CARRIED

8.5 Swanson Road Park Development

Report from Ryan Nitchie, Team Leader Community Services, dated November 6, 2017.

Letter to the Minister of Transportation and Infrastructure seeking a review and support for CSRD development plans for a community park at Swanson Road in Electoral Area E.

R. Nitchie gave a verbal report on new information received. He outlined the ongoing challenge to establish this park and informed the Board that Steve Sirett, District Program Manager, Ministry of Transportation and Infrastructure has contacted the CSRD and requested to review this application personally.

Staff is suggesting the letter and motion be amended to address Steve Sirett at the Ministry of Transportation and Infrastructure.

2017-1117
Moved By Director Talbot
Seconded By Director Morgan

THAT: the Board request the Minister of Transportation and Infrastructure review and make a decision on the CSRD's comprehensive park concept plan submitted application to develop a portion of Swanson Road in Electoral Area E for a community park under the CSRD's current Licence of Occupation issued by the Ministry of Transportation and Infrastructure.

Amendment

Moved By Director Morgan
Seconded By Director Demenok

THAT: the letter be addressed to Steve Sirett, District Program Manager, Ministry of Transportation and Infrastructure.

VOTE ON AMENDMENT – CARRIED

VOTE ON MOTION AS AMENDED - CARRIED

8.6 South Revelstoke (Electoral Area B) Diagnostic Inventory of Planning, Service Delivery and Governance - Final Report dated November 2017

Brief Verbal Report from Jan Thingsted, Planner:

- October 4, 2017 Open House;
- Joint review of draft report by City/CSRD/Province of BC;
- Brief summary of Conclusions and Recommendations; and
- Urban Systems will present the Final Report and provide a more detailed presentation at the January 2018 Regular Board meeting.

J. Thingsted provided a verbal report to review the process to date. There were approximately 130 attendees at the open house. Many in attendance had assumed that a boundary extension was already under way. It was explained clearly at the meeting that this was a diagnostic inventory for data collection purposes only.

2017-1118
Moved By Alternate Director Stuart
Seconded By Director Flynn

THAT: the Final Report for the South Revelstoke (Electoral Area B) Diagnostic Inventory of Planning, Service Delivery and Governance dated November 2017 be received;

AND FURTHER THAT: the Final Report be made available to the public through the CSRD website/social media.

CARRIED

9. Administration Bylaws

9.1 Director Remuneration Bylaw No. 5730

Report from Jodi Pierce, Manager, Financial Services, dated November 6, 2017.

J. Pierce provided a verbal report on the process to date and noted that this was brought forward from the Policy of the Whole committee meeting held on October 19, 2017. She noted that the remuneration amounts were updated and based on 2016 figures.

After considerable discussion by the Board of Directors this motion was defeated as a weighted vote.

2017-1119
Moved By Director McKee
Seconded By Director Rysz

THAT: "Director Remuneration Bylaw No. 5730" be read a first, second and third time this 16th day of November, 2017.

DEFEATED

9.2 Cedar Heights Waterworks Service Bylaw No. 5764

Report from Jodi Pierce, Manager, Financial Services dated November 2, 2017. Proposed amendment to Cedar Heights Waterworks Service Bylaw No. 5362 to increase the maximum tax requisition.

2017-1120
Moved By Director Demenok
Seconded By Alternate Director Stuart

THAT: "Cedar Heights Waterworks Service Amendment Bylaw No. 5764" be read a first, second and third time this 16th day of November, 2017.

CARRIED

9.1 Nicholson Fire Suppression Service Amendment Bylaw No. 5763

Three Readings given to Bylaw No. 5763 on October 19, 2017

- For consideration of adoption.

2017-1121
Moved By Director Cathcart
Seconded By Director Talbot

THAT: the Nicholson Fire Suppression Service Amendment Bylaw No. 5763 be adopted this 16th day of November, 2017.

CARRIED

13. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

Other Business

2017-1122
Moved By Director Flynn
Seconded By Director McKee

THAT: a letter be written to the Ministry of Transportation and Infrastructure from the CSRD Board of Directors indicating that repairs to the Heywood-Armstrong Road bridge on the border of Electoral Area D be made a priority.

Discussion on the Motion:

This bridge is a necessity for residents in the area. The required repairs have not been completed since the washout of the bridge in the spring 2017.

CARRIED

10. IN CAMERA

2017-1123
Moved By Director Rysz
Seconded By Director Morgan

THAT: pursuant to Sections 90(1)(a) (g) and (i):

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
(g) litigation or potential litigation affecting the regional district;
(i) the receipt of legal advice that is subject to solicitor-client privilege, including communications necessary for that purpose,

of the Community Charter, the Board move In Camera.

CARRIED

The meeting adjourned to a closed session at 12:10 PM

The meeting reconvened to an open session at 12:35 PM

Director Moss, Director McKee, Director Rysz, Director Flynn, and Alternate Director Lavery left the meeting at 12:35 PM.

15. Planning Bylaws

15.1 Electoral Area B: Electoral Area B Zoning Bylaw Amendment (Sievwright) Bylaw No. 851-11

Report from Candice Benner, Development Services Assistant, dated October 31, 2017.
4785 Airport Way, South Revelstoke

The applicant was not in attendance.

C. Benner displayed a PowerPoint presentation summarizing Bylaw No. 851-11 and gave a verbal report on new information received.

The property has recently been sold to new owners. It is believed the new owners will continue to operate the property as a vacation rental.

The vacation property has been operating for many years with no complaints, however because of new ownership a Temporary Use Permit (TUP) may be suggested at second reading.

Staff recommends that 1st reading be approved in order to receive comments on vacation rental use through the referral process. The Board can then provide further direction at second reading.

2017-1124
Moved By Alternate Director Stuart
Seconded By Director Demenok

THAT: "Electoral Area B Zoning Bylaw Amendment (Sievwright) Bylaw No. 851-11" be read a first time this 16th day of November, 2017.

CARRIED

2017-1125
Moved By Alternate Director Stuart
Seconded By Director Demenok

THAT: the Board utilize the simple consultation process for Bylaw No. 851-11, and it be referred to the following agencies and First Nations:
•Area 'B' Advisory Planning Commission;
•Interior Health Authority;
•Ministry of Transportation and Infrastructure;
•Ministry of Environment;
•Ministry of Forests, Lands and Natural Resource Operations;
•Ministry of Forests, Lands and Natural Resource Operations – Water Rights Branch;
•Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
•CSRD Operations Management;
•CSRD Financial Services;
•City of Revelstoke;
•All relevant First Nations Bands and Councils.

CARRIED

15.2 Electoral Area C: South Shuswap Zoning Amendment (CSRD) Bylaw No. 701-86

Report from Candice Benner, Development Services Assistant, dated October 31, 2017.
An amendment to address third party advertising signs for Cedar Heights Community Association and Sorrento Memorial Hall.

C. Benner displayed a PowerPoint presentation summarizing Bylaw No. 701-86.

2017-1126
Moved By Director Demenok
Seconded By Alternate Director Stuart

THAT: third reading as amended given to "South Shuswap Zoning Amendment (CSRD) Bylaw No. 701-86", on July 20, 2017 be rescinded this 16th day of November, 2017.

CARRIED

2017-1127
Moved By Director Demenok
Seconded By Alternate Director Stuart

THAT: "South Shuswap Zoning Amendment (CSRD) Bylaw No. 701-86", be amended this 16th day of November, 2017:

1. To include a Changeable Copy Sign definition; and

2. To include hours of operation in the General Regulations.

CARRIED

2017-1128
Moved By Director Demenok
Seconded By Alternate Director Stuart

THAT: "South Shuswap Zoning Amendment (CSRD) Bylaw No. 701-86", be read a Third Time as amended, this 16th day of November, 2017.

CARRIED

15.3 Electoral Area C: South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89

Report from Dan Passmore, Senior Planner, dated October 11, 2017. #1 to #6, 1541 Blind Bay Road, Blind Bay.

Two owners of the Strata were in attendance.

D. Passmore displayed a PowerPoint presentation summarizing Bylaw No. 701-89 and staff responded to questions from the Board.

Director Demenok inquired that if building inspection had been in place when these buildings were constructed, would these amendments have been necessary.

- Staff responded that these issues would not have arose.

2017-1129
Moved By Director Demenok
Seconded By Alternate Director Stuart
THAT: "South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89" be read a first time this 16th day of November, 2017,

AND THAT: the Board utilize the simple consultation process for Bylaw No. 701-89, and it be referred to the following agencies and First Nations:

- Area C Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Environment;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- CSRD Operations Management; and
- All relevant First Nations.

CARRIED

15.4 Electoral Area C: Lakes Zoning Amendment (Gray-Ulry) Bylaw No. 900-22

Report from Jennifer Sham, Planner, dated October 24, 2017.
3965, 3967, 3970 & 3972 Sunnybrae-Canoe Point Road, Sunnybrae

The applicant was not in attendance.

J. Sham displayed a PowerPoint presentation summarizing Bylaw No. 900-22 and responded to questions from the Board.

Director Demenok is in support of this amendment, however questioned why there are currently 8 buoys and not 4 as allowed in the Lakes Zoning Bylaw.

- Staff responded that the existing buoys are legal non-conforming as they precede the Bylaw.

2017-1130
Moved By Director Morgan
Seconded By Director Talbot

THAT: "Lakes Zoning Amendment (Gray-Ulry) Bylaw No. 900-22" be read a first time this 16th day of November, 2017;

AND THAT: The Board utilize the simple consultation process for Bylaw No. 900-22 and it be referred to the following agencies and First Nations:

- Advisory Planning Commission C;
- Interior Health Authority;
- Ministry of Environment;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;

- Department of Fisheries and Oceans;
- FrontCounterBC;
- Transport Canada;
- CSRD Operations Management;
- CSRD Financial Services; and,
- All relevant First Nations Bands and Councils.

CARRIED

15.5 Electoral Area D: Salmon Valley Land Use Amendment (674816 BC LTD.) Bylaw No. 2558

Report from Jennifer Sham, Planner, dated October 25, 2017.
Highway 97, Falkland

The agent was not in attendance.

J. Sham displayed a PowerPoint presentation summarizing Bylaw No. 2558.

2017-1131
Moved By Director Morgan
Seconded By Director Talbot

THAT: "Salmon Valley Land Use Amendment (674816 BC LTD.) Bylaw No. 2558" be read a second time this 16th day of November, 2017.

CARRIED

2017-1132
Moved By Director Talbot
Seconded By Director Morgan

THAT: a public hearing to hear representations on "Salmon Valley Land Use Amendment (674816 BC LTD.) Bylaw No. 2558" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rene Talbot, as Director of Electoral Area D being that in which the land concerned is located, or Alternate Director Joy de Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

15.6 Electoral Area D: Ranchero / Deep Creek Official Community Plan Bylaw Amendment (CSRD) No. 750-02 & Ranchero / Deep Creek Zoning Bylaw No. 751

Report from Jan Thingsted, Planner, dated November 2, 2017.
Ranchero/Deep Creek

J. Thingsted gave a PowerPoint presentation summarizing OCP Bylaw Amendment No. 750-02 and Bylaw No. 751 and summarized the process to date as well as the amendments since first reading.

2017-1133
Moved By Director Talbot
Seconded By Director Morgan

THAT: "Ranchero / Deep Creek Official Community Plan Amendment (CSRD) Bylaw No. 750-02" be read a second time, as amended, this 16th day of November, 2017.

CARRIED

2017-1134
Moved By Director Talbot
Seconded By Director Morgan

THAT: "Ranchero / Deep Creek Zoning Bylaw No. 751" be read a second time, as amended, this 16th day of November, 2017.

CARRIED

2017-1135
Moved By Director Talbot
Seconded By Director Morgan

THAT: the Board direct staff to hold an open house to present Bylaw No. 750-02 and Bylaw No. 751.

CARRIED

15.7 Electoral Area D: Ranchero/Deep Creek Land Use Amendment (Linda Parker) Bylaw No. 2133

Report from Dan Passmore, Senior Planner, dated October 26, 2017.
5192 Highway 97B, Ranchero

*Letter dated October 23, 2017 from Owner/Applicant Linda Parker/Bill Wood attached to the Late Agenda.

The applicant was not in attendance.

Mr. Passmore noted that new information has been received in the attached letter. The Applicant has had difficulty securing a hydrogeologist to provide the assessment required to move forward.

The applicant will not be able to meet the deadline of December 20, 2017 and staff is suggesting January 25, 2018 as a new deadline date.

2017-1136
Moved By Director Talbot
Seconded By Director Morgan

THAT: the Board receive this report regarding proposed Bylaw No. 2133, for information and consider new information from the applicant in relation to the July 20, 2017 resolution.

CARRIED

2017-1137
Moved By Director Talbot
Seconded By Director Morgan

THAT: the Board set a new deadline of December 20, 2017 for submission of the required hydrogeological assessment in order to consider delegation of a Public Hearing for proposed Bylaw No. 2133.

Amendment

Moved By Director Talbot
Seconded By Alternate Director Stuart

THAT: the deadline date of December 20, 2017 be changed to January 25, 2018 for submission of the required hydrogeological assessment in order to consider delegation of a Public Hearing for proposed Bylaw No. 2133.

VOTE ON AMENDMENT – CARRIED

VOTE ON MOTION AS AMENDED - CARRIED

15.8 Electoral Area E: Lakes Zoning Amendment (Layden) Bylaw No. 900-19

Report from Christine LeFloch, Development Services Assistant, dated October 17, 2017.
655 Swanbeach Road, Swansea Point

The applicant was not in attendance.

C. LeFloch summarized the process to date and reported on the public hearing held in Swansea Point. There were eight people in attendance at the meeting and staff have received four letters in support and three letters in opposition.

Staff noted that floating docks are preferred, however this area has many fixed docks due to ice and wind in the area and the narrow lake frontages.

General discussion on motion by Directors included:

- There were mixed feelings and although this is not perfect it seems to make sense in this one case. These will have to be dealt with on a case by case basis.
- Director Demenok felt this could be precedent setting and is opposed.

2017-1138
Moved By Director Cathcart
Seconded By Director Demenok

THAT: "Lakes Zoning Amendment (Layden) Bylaw No. 900-19" be considered for third reading this 16th day of November, 2017.

CARRIED

OPPOSED (1): DIRECTOR DEMENOK

2017-1139
Moved By Director Cathcart
Seconded By Director Demenok

THAT: "Lakes Zoning Amendment (Layden) Bylaw No. 900-19" be considered for adoption this 16th day of November, 2017.

CARRIED

OPPOSED (1): DIRECTOR DEMENOK

15.9 Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment (Ted & Lucille Tash) Bylaw No. 825-37

Report from Dan Passmore, Senior Planner, dated October 25, 2017.
1 – 1022 Scotch Creek Wharf Road, Scotch Creek.

The Applicant was not in attendance.

D. Passmore displayed a PowerPoint presentation summarizing Bylaw No. 825-37.

2017-1140
Moved By Director Morgan
Seconded By Director Talbot

THAT: Scotch Creek/Lee Creek Zoning Amendment (Ted & Lucille Tash) Bylaw No. 825-37, be read a third time this 16th day of November, 2017.

CARRIED

2017-1141
Moved By Director Morgan
Seconded By Director Talbot

THAT: Scotch Creek/Lee Creek Zoning Amendment (Ted & Lucille Tash) Bylaw No. 825-37, be adopted this 16th day of November, 2017.

CARRIED

15.10 Electoral Area F: Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9

Report from Dan Passmore, Senior Planner, dated September 12, 2017.
5140 Squilax-Anglemont Road, Magna Bay.

The President of the Meadow Creek Properties Park Association (MCPPA) was in attendance.

D. Passmore displayed a PowerPoint presentation summarizing the Lakes Zoning Amendment and staff responded to questions from the Board.

The MCPPA has been doing work in respect of the docks issues and they would support 3 floating docks with removal of the 12 existing docks.

President Cathy Woycik spoke to the Board. Explained the MCPPA is trying to be compliant with Bylaw 900-9. The park area, docks and buoys are now

owned by the MCPPA. They are now working closely with the CSRD and need time to be compliant. They will be applying for a Development Permit.

No further discussion as the Motion was deferred to allow applicants time to bring forward new information.

2017-1142
Moved By Director Morgan
Seconded By Director Talbot

THAT: "Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9", be given no further readings this 16th day of November, 2017.

2017-1143
Moved By Director Morgan
Seconded By Director Talbot

THAT: motion 2017-1142 be DEFERRED to be brought forward to the Board when new information is received by CSRD staff.

CARRIED

16. Release of In Camera Resolutions

Property Purchase – Bristow Road:

THAT: the following resolution adopted at the September 21, 2017 In Camera meeting of the CSRD Board be authorized for release from In Camera, after the closing date of the property purchase agreement:

"THAT: the Board empower the authorized signatories to enter into a Purchase Agreement with Gordon and Patricia Robertson for two properties totaling 1.08 acres in size, legally described as Lot 2 and Lot 3, Section 9, Township 23, Range 10, W6M, KDYD, Plan 4002, located at 1946 Bristow Road in Celista, BC for a total cost of $1,125,000, plus applicable taxes and associated fees, in order to develop a waterfront park and boat launch. The acquisition will take place on November 1, 2017."

19. Adjournment

2017-1144
Moved By Director Morgan
Seconded By Director Talbot

THAT: the regular Board meeting of November 16, 2017 be adjourned.

CARRIED

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CHAIR CHIEF ADMINISTRATIVE OFFICER