



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, September 12, 2024
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

[Zoom Link Registration](#)

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 14:

1. Indigenous peoples have the right to establish and control their educational systems and institutions providing education in their own languages, in a manner appropriate to their cultural methods of teaching and learning.
2. Indigenous individuals, particularly children, have the right to all levels and forms of education of the State without discrimination.
3. States shall, in conjunction with indigenous peoples, take effective measures, in order for indigenous individuals, particularly children, including those living outside their communities, to have access, when possible, to an education in their own culture and provided in their own language.

2. Call to Order

3. Adoption of Agenda

THAT: the Regular Board meeting agenda be adopted.

4. Meeting Minutes

4.1 Adoption of Minutes

1

THAT: the minutes attached to the Regular Board meeting agenda be adopted.

4.2 Business Arising from the Minutes

None.

5. Announcements

None.

6. Delegations & Guest Speakers**6.1 First Nation Engagement Report**

Rob Hutton, Clearview Consulting to present report.

Report attached to Late Agenda.

7. CLOSED (In Camera)

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

8. Correspondence**8.1 For Information**

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

8.1.1 From August 15, 2024 Regular Board Meeting**8.1.1.1 BC Wildfire Services (August 29, 2024)**

17

Thank you letter from the CSRD Board of Directors to BC Wildfire Services recognizing their wildfire response efforts in the CSRD region.

8.1.1.2	TELUS Communications (August 29, 2024)	18
	Letter from the CSRD Board in support of solid communications infrastructure during emergency situations.	
8.1.2	City of Duncan UBCM Resolution (August 21, 2024)	19
	UBCM resolution and backgrounder recommending removing fail to appear charges from policing statistics.	
8.1.3	City of Campbell River (August 26, 2024)	22
	Letter to Premier Eby requesting provincial support in addressing homelessness in Campbell River.	
8.1.4	City of Mission (August 29, 2024)	24
	Letter to Premier Eby regarding infrastructure investment for complete communities.	
8.2	Action Requested	
8.2.1	Letter of Support Request from the Columbia River Salmon Reintroduction Initiative (August 13, 2024)	28
9.	<u>Committee Reports and Updates</u>	
9.1	For Information	
	THAT: the Board receive the committee minutes attached to the Regular Board Meeting Agenda.	
9.1.1	Thompson Regional Committee Meeting Summary (March 12, 2024)	31
9.1.2	Committee of the Whole Meeting (August 14, 2024)	36
9.1.3	Electoral Area Directors' Committee Meeting (August 20, 2024)	42
9.1.4	Shuswap Tourism Advisory (Stakeholders) Committee Minutes (August 20, 2024)	45
9.1.5	Rail Trail Project Update (September 2024)	48
9.2	Action Requested	
	None.	
10.	<u>Business General</u>	

- 10.1 Chief Administrative Officer's Quarterly Report**
- Staff report attached to Late Agenda.
- 10.2 Tourism Select Committee**
- Staff report attached to Late Agenda.
- 10.3 Delegation of Authority to an Additional Person to Issue Land Use Permits** 52
- Report from Jennifer Sham, General Manager, Corporate Services (Corporate Officer), dated August 30, 2024. A proposed short-term solution to allow for the Corporate Officer to issue land use permits in the absence of the General Manager of Development Services.
- THAT: the Board designate the Corporate Officer to act in the capacity of the General Manager of Development Services in their absence regarding issuance of delegated land use permits, this 12th day of September, 2024.
- Corporate Vote Unweighted Majority*
- 10.4 Regional Accessibility Advisory Committee Funding Amended Agreement** 55
- The Board approved entering into a funding agreement with the regional participants at the September 11, 2023 Regular Board meeting for the administration of the Regional Accessibility Advisory Committee. Section 4 of the funding agreement was amended to narrow what administrative costs include. Staff have also attached a Terms of Reference for this Committee.
- All other regional participants have agreed to sign the amended funding agreement.
- THAT: the Board empower the authorized signatories to enter into the Regional Accessibility Advisory Committee funding agreement, as amended, this 12th day of September, 2024.
- Corporate Vote Weighted*
- 10.5 Public Question Period Guidelines Update** 62
- Staff are proposing an update to the Public Question Period Guidelines at CSRD Regular Board Meetings created in 2020. The new guidelines better reflect what the current practice is and has been shortened to make it easier to understand.
- THAT: the Board endorse updating the Public Question Period Guidelines and replace the 2020 version with the 2024 version, as attached to the Board agenda, this 12th day of September, 2024.

10.6 Milfoil Control Asset Disposal

64

Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, August 27, 2024. A request to dispose an aquatic plant harvester as per the Asset Disposal Policy.

THAT: the Board empower staff to dispose of an aquatic plant harvester as per Policy-24 Asset Disposal.

Corporate Vote Unweighted Majority

10.7 UBCM Community Emergency Preparedness Fund (CEPF) Grant Application Approval

Staff report attached to Late Agenda.

11. Business By Area**11.1 Electoral Areas A, B, C, E and G: Grant-in-Aids**

67

Report from Jodi Pierce, General Manager, Financial Services, dated August 29, 2024. Funding requests for consideration.

THAT: the Board approve the following allocations from the 2024 Electoral Area Grant-in-Aids:

Area A

\$8,000 Columbia Woodlot Association (Community Wildfire Preparedness)

\$15,000 Golden Community Economic Development (Age Friendly strategy)

Area B

\$1,000 Revelstoke Local Food Initiative (Food Culture Celebration)

Area C

\$5,000 White Lake Community Hall (operating expenses)

Area E

\$2,000 Salmon Arm Skating Club – Sicamous Branch (fee subsidy)

Area G

\$4,730 Sorrento Village Farmers Market (Vault toilet maintenance)

Stakeholder Vote Weighted – Electoral Area Directors

12. Administration Bylaws

None.

13. **Public Question & Answer Period**

Click to view the [Public Question Period Guidelines](#).

14. **Development Services Business General**

None.

15. **ALR Applications**

None.

16. **Development Services Business by Area**

None.

17. **Planning Bylaws**

17.1 **Electoral Area B: Electoral Area B Official Community Plan Amendment Bylaw No. 850-21 and Electoral Area B Zoning Amendment Bylaw No. 851-32**

70

Report from Christine LeFloch, Planner III, dated August 29, 2024.
Fish River Road, Beaton

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered “Electoral Area B Official Community Plan Amendment Bylaw No. 850-21” in conjunction with the Columbia Shuswap Regional District’s Financial Plan and Waste Management Plan.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area B Official Community Plan Amendment Bylaw No. 850-21” be read a second time, this 12th day of September, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area B Zoning Amendment Bylaw No. 851-32” be read a second time, this 12th day of September, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: a public hearing to hear representations regarding “Electoral Area B Official Community Plan Amendment Bylaw No. 850-21” and “Electoral Area B Zoning Amendment Bylaw No. 851-32” be held in the Board Room at the CSRD Office;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director David Brooks-Hill, as Director of Electoral Area B being that in which the land concerned is located, or Alternate Director Michael Brooks-Hill, if Director Brooks-Hill is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.2 Electoral Area D: Rancho/Deep Creek Zoning Amendment Bylaw No. 751-02

Staff report attached to Late Agenda.

18. Release of Closed Session Resolutions

Attached to minutes, if any.

19. Next Board Meeting

Thursday, October 17, 2024 at 9:30 AM.
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

20. Adjournment

THAT: the Regular Board meeting be adjourned.



REGULAR BOARD MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: August 15, 2024
 Time: 9:30 AM - 4:00 PM
 Location: Prestige Harbourfront Resort
 251 Harbourfront Drive NE
 Salmon Arm, BC V1E 2W7

Directors Present	K. Cathcart D. Brooks-Hill M. Gibbons D. Trumbley R. Martin* J. Simpson N. Melnychuk (Vice Chair) R. Oszust* G. Sulz^* D. Cannon* T. Lavery^* C. Anderson*	Electoral Area A Director Electoral Area B Director Electoral Area C Director Electoral Area D Director Electoral Area E Director Electoral Area F Director Electoral Area G Director Town of Golden Director City of Revelstoke Director City of Salmon Arm Alternate Director City of Salmon Arm Director 2 District of Sicamous Director
-------------------	---	--

Directors Absent	K. Flynn (Chair)	City of Salmon Arm Director
------------------	------------------	-----------------------------

Staff In Attendance	J. MacLean J. Sham C. Robichaud J. Pierce* B. Van Nostrand* D. Sutherland* M. Herbert* C. Paiement* K. Gobeil* C. LeFloch*	Chief Administrative Officer General Manager, Corporate Services (Corporate Officer) Deputy Corporate Officer General Manager, Financial Services (Chief Financial Officer) General Manager, Environmental and Utility Services General Manager, Community and Protective Services Manager, Building and Bylaw Services Manager, Planning Services Senior Planner Planner III
------------------------	---	--

*attended a portion of the meeting only

^electronic participation

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 11:

1. Indigenous peoples have the right to practise and revitalize their cultural traditions and customs. This includes the right to maintain, protect and develop the past, present and future manifestations of their cultures, such as archaeological and historical sites, artefacts, designs, ceremonies, technologies and visual and performing arts and literature.

2. States shall provide redress through effective mechanisms, which may include restitution, developed in conjunction with indigenous peoples, with respect to their cultural, intellectual, religious and spiritual property taken without their free, prior and informed consent or in violation of their laws, traditions and customs.

2. Call to Order

The Vice Chair called the meeting to order at 9:31 AM.

3. Adoption of Agenda

CAO and Chair regular updates to the Board topic requested by Director Gibbons was added as item 9.2.

2024-0801

Moved By Director Simpson

Seconded By Director Cathcart

THAT: the Regular Board meeting agenda be adopted as amended.

CARRIED

4. Meeting Minutes

4.1 Adoption of Minutes

2024-0802

Moved By Director Martin

Seconded By Alternate Director Cannon

THAT: the minutes attached to the Regular Board meeting agenda be adopted.

CARRIED

4.2 Business Arising from the Minutes

None.

5. Announcements

5.1 New Staff

David Dewar, Machine Operator

5.2 New Alternate Director

Constance Ladell, Electoral Area E Alternate Director

Director Anderson entered the meeting at 9:38 AM.

6. Delegations & Guest Speakers

6.1 Bush Creek East Fire: Post-Wildfire Geohazard Assessment

Presenters: Kris Holm, M.Sc., P.Geo. Principal Geoscientist and Carie-Ann Lau, M.Sc., P.Geo. Senior Geoscientist.

Late Agenda - presentation added.

7. Correspondence

7.1 For Information

2024-0803

Moved By Director Sulz

Seconded By Alternate Director Cannon

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

CARRIED

7.1.1 BC Hydro (July 12, 2024)

Revelstoke Unit 6 project update.

7.1.2 Peace River Regional District (July 26, 2024)

Letter to the Minister of Health requesting an audit of Northern Health.

7.1.3 City of Vernon (July 30, 2024)

UBCM Resolution recommending SILGA and UBCM no longer accept funding from the fossil-fuel industry and lobby groups.

7.2 Action Requested

7.2.1 Thank you Letter Request to BC Wildfire Service

Requested by Director Cathcart that the Board write a thank you letter to BC Wildfire Service for their work and effort on the Dog Tooth Fire in Electoral Area A.

Discussion:

Directors asked to have the letter acknowledging BC Wildfire for their work in fighting wildfires in all areas of the CSRD.

2024-0804

Moved By Director Cathcart

Seconded By Director Oszust

THAT: the Board write a thank you letter to BC Wildfire Service for their work and efforts on the wildfires in the CSRD region.

CARRIED

8. Committee Reports and Updates

8.1 For Information

2024-0805

Moved By Director Martin

Seconded By Director Gibbons

THAT: the Board receive the committee minutes attached to the Regular Board Meeting Agenda.

CARRIED

8.1.1 Shuswap Watershed Council Water Quality Report (2023/2024)

8.1.2 Okanagan Kootenay Sterile Insect Release Board Report (July 19, 2024)

8.2 Action Requested

None.

9. Business General

9.1 Communications During Emergency Situations in Rural BC Discussion

Requested by Director Cathcart.

Communication is critical when a community is faced with fire/flood or any other disaster. In Rural BC, where cell service is not adequate and the population base does not warrant ISPs to invest, landlines are critically important to support residents' safety and security. When the power is down, which often happens in emergency situations in rural BC, landlines remain active and Information and Alertable can be activated to inform our residents.

Discussion:

Director Cathcart discussed the importance of landlines as a reliable communication tool in rural areas faced with extreme emergencies such as wildfires. Although landlines may be old the technology was dependable and relevant in areas that do not have adequate cellular coverage and requested the Board support writing a letter to Telus indicating the continued need for landline technology.

2024-0806

Moved By Director Cathcart

Seconded By Director Martin

THAT: the Board write a letter to Telus supporting solid communications infrastructure in both urban and rural communities including the importance for continued access to landlines in the CSRD.

Main motion as amended: CARRIED

Amendment:

2024-0807

Moved By Director Trumbley

Seconded By Director Anderson

THAT: the letter include support for solid communications infrastructure in both urban and rural communities including continued access to landlines.

Amendment to the main motion: CARRIED

9.2 Chair and CAO Board Updates

Requested by Director Gibbons.

Discussion:

Director Gibbons commented that the Board previously been received update reports from the CAO. He asked to have formal reporting from the CAO, Board Chair, Vice Chair and any Committee Chair regularly on CSRD Board agendas.

The CAO and Vice Chair both committed to providing regular report updates to the Board and stated they could not speak for the Board Chair in his absence.

10. Business By Area

10.1 Electoral Area G: Upper Sorrento Water Servicing Report Update

Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, dated August 1, 2024. Request for funding from the Electoral Area Feasibility Study fund to update engineering costs for an upper Sorrento water supply initiative.

2024-0808

Moved By Director Simpson**Seconded By** Director Cathcart

THAT: the Board authorize accessing the Electoral Area Feasibility Study fund, for the amount of \$5,000, to update financial aspects of the 2019 Upper Sorrento Water Servicing preliminary engineering work.

CARRIED**10.2 Electoral Areas A, D and E: Grant in Aids**

Report from Jodi Pierce, General Manager, Financial Services, dated August 6, 2024. Funding requests for consideration line.

2024-0809

Moved By Director Cathcart**Seconded By** Director Martin

THAT: the Board approve the following allocations from the 2024 Electoral Area Grant-in-Aids:

Area A

\$3,000 Swiss Edelweiss Village Foundation (125 year anniversary celebration)

Area D

\$2,000 Falkland & District Community Church and Fellowship Society (indoor seating)

Area E

\$4,817 Malakwa Community Centre Association (water pump replacement)

CARRIED**10.3 Electoral Area A: Economic Opportunity Fund (EOF) Application – Golden/Area A, Community Economic Development**

Report from Jodi Pierce, General Manager, Financial Services dated July 17, 2024. Funding request for Board consideration.

2024-0810

Moved By Director Cathcart**Seconded By** Director Oszust

THAT: the Town of Golden Director and the Electoral Area A Director support the use of funds from the Golden and Area A Economic Opportunity Fund to the Golden Community Economic Development (CED) Society.

CARRIED

2024-0811

Moved By Director Cathcart**Seconded By** Director Oszust

THAT: the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Golden Community Economic Development (CED) Society in the amount of \$285,000 for social and CED services, this 15th day of August, 2024.

CARRIED

11. Administration Bylaws

11.1 Security Issuing Revision Bylaw No. 5885, 2024

In accordance with the [Regional District Special Voting Regulation](#), Chair Flynn and Director Cathcart deemed the following matter urgent and agreed that calling a regular or special meeting would be impractical. The purpose of this bylaw amendment is to correct a typographical error in the chart in the original Security Issuing Bylaw No. 9111, 2024. The Certificate of Approval application process includes a 10-day quashing period and must be submitted no later than August 2; therefore the August 15 Board meeting would have been too late to correct the bylaw.

The Board of Directors were given the opportunity to vote via email or by phone and the following motions were passed with the majority of the Board in favour:

1. THAT: Bylaw No. 5885, 2024 cited as “Security Issuing Revision Bylaw No. 5885, 2024” be read a first, second, and third time this 19th day of July, 2024.
2. THAT: “Security Issuing Revision Bylaw No. 5885, 2024” be adopted, this 19th day of July, 2024.

Director Martin left the meeting at 10:54 AM.

11.2 Electoral Area F: Scotch Creek Water Parcel, Temporary Borrowing, Capital Reserve Fund Bylaws

Report from Tim Perepolkin, Manager Utility Services, dated July 30, 2024.

2024-0812

Moved By Director Simpson**Seconded By** Director Cathcart

THAT: Bylaw No. 5882, cited as “Scotch Creek Water Service Parcel Tax Bylaw No. 5882, 2024” be read a first, second and third time this 15th day of August, 2024.

CARRIED

2024-0813

Moved By Director Simpson

Seconded By Director Cathcart

THAT: Bylaw No. 5882, cited as “Scotch Creek Water Service Parcel Tax Bylaw No. 5882, 2024” be adopted this 15th day of August, 2024.

CARRIED

Director Martin returned at 10:57 PM.

2024-0814

Moved By Director Simpson

Seconded By Director Cathcart

THAT: Bylaw No. 5883, cited as “Scotch Creek Temporary Borrowing Bylaw No. 5883, 2024” be read a first, second and third time this 15th day of August, 2024.

CARRIED

2024-0815

Moved By Director Simpson

Seconded By Director Cathcart

THAT: Bylaw No. 5883, cited as “Scotch Creek Temporary Borrowing Bylaw No. 5883, 2024” be adopted this 15th day of August, 2024.

CARRIED

Alternate Director Cannon left the meeting at 10:58 AM.

2024-0816

Moved By Director Simpson

Seconded By Director Cathcart

THAT: Bylaw No. 5884, cited as “Scotch Creek Water Capital Reserve Fund Bylaw No. 5884, 2024” be read a first, second and third time this 15th day of August, 2024.

CARRIED

2024-0817

Moved By Director Simpson

Seconded By Director Cathcart

THAT: Bylaw No. 5884, cited as “Scotch Creek Water Capital Reserve Fund Bylaw No. 5884, 2024” be adopted this 15th day of August, 2024.

CARRIED

12. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

There were no questions from the public.

Alternate Director Cannon returned to the meeting at 11:00 AM.

13. CLOSED (In Camera)

2024-0818

Moved By Director Brooks-Hill

Seconded By Director Anderson

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

CARRIED

The Board convened to the Closed session at 11:01 AM and returned to the Regular meeting at 12:31 PM.

Municipal Directors Sulz, Lavery, Anderson, Oszust and Alternate Director Cannon left the meeting at this time.

Director Martin acknowledged the passing of former CSR Director Ray Decker.

14. ALR Applications

None.

15. Development Services Business General

15.1 BGC Post-Wildfire Geohazard Report, June 11, 2024 - Bush Creek East

Report from Marty Herbert, Manager, Building and Bylaw Services, dated July 26, 2024. Development Services Utilization of BGC Report.

2024-0819

Moved By Director Simpson

Seconded By Director Gibbons

THAT: the Board receive this report for information.

Discussion on the motion:

Director Simpson inquired about the potential of provincial or CSRD funding to support a study to review geohazard mitigation options property owners. CAO noted that reserve funds for mitigation projects may be available through the Shuswap Emergency Program (SEP) and that a discussion regarding taxation and funding be brought forward to the next SEP Executive Committee meeting.

CARRIED**16. Development Services Business by Area****16.1 Electoral Area F: Development Variance Permit No. 650-50**

Report from Laura Gibson, Planner II, dated July 25, 2024. 7246 Squilax-Anglemont Road, Anglemont

2024-0820

Moved By Director Simpson**Seconded By** Director Martin

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 650-50 for Lot 12 Section 16 Township 23 Range 9 West of the 6th Meridian Kamloops Division Yale District Plan KAP44140, varying Anglemont Zoning Bylaw No. 650 as follows:

1. Section 5.5.2(j) Maximum floor area, gross of an accessory building from 150 m² to 167 m², only for the proposed accessory building, which has a footprint of 140 m² and an interior mezzanine (intermediate floor with open walls) with an area of 27 m²,

be approved for issuance this 15th day of August, 2024.

CARRIED**16.2 Electoral Area B: Temporary Use Permit No. 850-18**

Report from Laura Gibson, Planner II, dated July 16, 2024. 3491 Catherwood Road, Rural Revelstoke

2024-0821

Moved By Director Brooks-Hill**Seconded By** Director Cathcart

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-18 for Lot D Section 11 Township 23 Range 2 West of the 6th Meridian Kootenay District Plan 7169, be authorized for issuance this 15th day of August 2024, for the temporary use of the secondary dwelling unit as a vacation rental, with issuance subject to the applicant fulfilling the following conditions:

- Proof of adequate vacation rental and liability insurance, with a minimum \$3 million in coverage; and,

- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to issuance of the Temporary Use Permit.

CARRIED**16.3 Electoral Area D: Temporary Use Permit No. 750-05**

Report from Laura Gibson, Planner II, dated July 15, 2024. 2003 Deep Creek Road, Deep Creek

Late Agenda - public submission added.

2024-0822

Moved By Director Trumbley

Seconded By Director Martin

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 750-05 for Lot 1 Section 19 Township 18 Range 9 West of the 6th Meridian Kamloops Division Yale District Plan KAP54943, be authorized for issuance this 15th day of August, 2024 for the temporary use of a portion of the property for activities related to a biochar plant, which includes processing and storing feedstock (wood chips, hog fuel) for one mobile pyrolysis unit, operating the pyrolysis unit to produce biochar, and processing (milling, bagging) the biochar in preparation for distribution, with issuance subject to:

- a. Approval from the Agricultural Land Commission for the Non-Farm Use Application for the proposed biochar plant.

CARRIED**17. Planning Bylaws****17.1 Electoral Area E: Electoral Area E Official Community Plan Amendment Bylaw No. 840-05 Electoral Area E Zoning Bylaw Amendment Bylaw No. 841-10.**

Report from Jan Thingsted, Planner III, July 29, 2024.
1795 Cambie-Solsqua Road, Solsqua

Late Agenda - presentation added.

2024-0823

Moved By Director Martin

Seconded By Director Gibbons

THAT: "Electoral Area E Official Community Plan Amendment Bylaw No. 840-05" be read a first time this 15th day of August, 2024.

CARRIED

2024-0824

Moved By Director Martin

Seconded By Director Gibbons

THAT: "Electoral Area E Zoning Bylaw Amendment Bylaw No. 841-10" be read a first time this 15th day of August, 2024.

CARRIED

2024-0825

Moved By Director Martin

Seconded By Director Gibbons

THAT: The Board utilize the complex consultation process for Bylaw No. 840-05 and Bylaw No. 841-10, and they be referred to the following agencies and First Nations:

- CSRD Community and Protective Services;
- CSRD Environmental and Utility Services;
- Agricultural Land Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests: Archaeology Branch;
- All applicable First Nations Bands and Councils.

CARRIED

17.2 Electoral Area B: Electoral Area B Official Community Plan Amendment Bylaw No. 850-23 and Electoral Area B Zoning Amendment Bylaw No. 851-33

Report from Ken Gobeil, Senior Planner, dated July 26, 2024.
2636 Hwy 23 N, Lake Revelstoke

Late Agenda - presentation added.

2024-0826

Moved By Director Brooks-Hill

Seconded By Director Simpson

THAT: Electoral Area B Official Community Plan Amendment Bylaw No. 850-23 be read a first time this 15th day of August 2024.

CARRIED

2024-0827

Moved By Director Brooks-Hill

Seconded By Director Simpson

THAT: Electoral Area B Zoning Amendment Bylaw No. 851-33 be read a first time this 15th day of August 2024.

CARRIED

2024-0828

Moved By Director Brooks-Hill

Seconded By Director Simpson

THAT: the Board utilize the complex consultation process for Bylaw Nos. 850-23 and 851-33.

AND THAT: the bylaws be referred to the following agencies:

- CSRD Environmental and Utility Services
- CSRD Financial Services
- CSRD Community and Protective Services
- Ministry of Transportation and Infrastructure
- BC Hydro
- Ministry of Forests: Archaeology Branch
- Ministry of Water, Land and Resource Stewardship: Lands Branch
- Interior Health Authority
- Electoral Area B Advisory Planning Commission
- All applicable First Nations Bands and Councils.

CARRIED

17.3 Electoral Area B: Electoral Area B Official Community Plan Amendment Bylaw No. 850-20 and Electoral Area B Zoning Amendment Bylaw No. 851-30

Report from Christine LeFloch, Planner III, dated July 22, 2024.
4762 Airport Way, South Revelstoke

Late Agenda - corrected "BL851-30_Third_amended.pdf" attached.

2024-0829

Moved By Director Brooks-Hill

Seconded By Director Cathcart

THAT: "Electoral Area B Official Community Plan Amendment Bylaw No. 850-20" be read a third time, this 15th day of August, 2024.

Discussion on the motion:

Director Brooks-Hill was opposed to the zoning amendment to permit a commercial resort hotel located in a residential area as he thought it would change the character and landscape of the neighbourhood.

DEFEATED (6-1)

Opposed: Directors Brooks-Hill, Trumbley, Melnychuk, Gibbons, Cathcart, and Martin

In Favour: Director Simpson

2024-0830

Moved By Director Brooks-Hill

Seconded By Director Cathcart

THAT: "Electoral Area B Zoning Amendment Bylaw No. 851-30" be read a third time as amended, this 15th day of August, 2024.

DEFEATED(6-1)

Opposed: Directors Brooks-Hill, Trumbley, Melnychuk, Gibbons, Cathcart, and Martin

In Favour: Director Simpson

17.4 Electoral Areas C and G: Temporary Use Permits - Electoral Area C Official Community Plan Amendment

Report from Jan Thingsted, Planner III, July 31, 2024.

2024-0831

Moved By Director Gibbons

Seconded By Director Brooks-Hill

THAT: "Electoral Area C Official Community Plan Amendment Bylaw No. 725-30" be read a third time, this 15th day of August, 2024.

CARRIED

2024-0832

Moved By Director Gibbons

Seconded By Director Brooks-Hill

THAT: "Electoral Area C Official Community Plan Amendment Bylaw No. 725-30" be adopted, this 15th day of August, 2024.

CARRIED

17.5 Electoral Area G: South Shuswap Zoning Bylaw No. 701-101 and Lakes Zoning Amendment Bylaw No. 900-37G

Report from Christine LeFloch, Planner III, dated July 24, 2024.
2022 Eagle Bay Road, Blind Bay

2024-0833

Moved By Director Gibbons

Seconded By Director Trumbley

THAT: "South Shuswap Zoning Amendment Bylaw No. 701-101" be read a second time as amended, this 15th day of August, 2024.

CARRIED

2024-0834

Moved By Director Gibbons

Seconded By Director Trumbley

THAT: "Lakes Zoning Amendment Bylaw No. 900-37G" be read a second time as amended, this 15th day of August, 2024.

CARRIED

17.6 Electoral Area G: South Shuswap Zoning Amendment Bylaw No. 701-109

Report from Laura Gibson, Planner II, dated July 23, 2024. 1249 Trans Canada Highway, Sorrento

2024-0835

Moved By Director Gibbons

Seconded By Director Simpson

THAT: "South Shuswap Zoning Amendment Bylaw No. 701-109" be read a third time, this 15th day of August, 2024.

CARRIED

17.7 Electoral Area C: South Shuswap Zoning Amendment Bylaw No. 701-112

Report from Laura Gibson, Planner II, dated July 23, 2024. 4956 Ivy Road, Eagle Bay

2024-0836

Moved By Director Gibbons

Seconded By Director Simpson

THAT: "South Shuswap Zoning Amendment Bylaw No. 701-112" be read a third time, this 15th day of August 2024.

CARRIED

2024-0837

Moved By Director Gibbons

Seconded By Director Simpson

THAT: "South Shuswap Zoning Amendment Bylaw No. 701-112" be adopted, this 15th day of August 2024.

CARRIED

18. Release of Closed Session Resolutions

Shuswap Economic Development Society Transfer

THAT: the Board approve the transfer documents in substantially the same form as attached;

AND THAT: staff be authorized to execute and deliver the transfer documents in substantially the same form as attached.

THAT: the Board direct staff and Lidstone and Company to cause any necessary documents to be filed with the registrar including an application to alter the bylaws under s.17 of the *Societies Act*.

THAT: the Board provide \$13,292 in funding to the Shuswap Economic Development Society from the operating reserve to fulfil the financial obligations of the contracted service agreement amount of \$260,000 and that the 2024-2028 Five Year Financial Plan be amended to include this reallocation.

19. Next Board Meeting

Thursday, September 12, 2024 at 9:30 AM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

20. Adjournment

2024-0838

Moved By Director Martin

Seconded By Director Simpson

THAT: the Regular Board meeting be adjourned.

CARRIED

1:29 PM

CORPORATE OFFICER

CHAIR



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
 T: 250-832-8194 | F: 250-832-3375 | TF: 1-888-248-2773 | www.csr-d.bc.ca

August 29, 2024

Sent by email: BC Wildfire Service Executive Director, Rob Schweitzer Rob.Schweitzer@gov.bc.ca
 Director, Wildfire Operations, Cliff Chapman Cliff.Chapman@gov.bc.ca
 Kamloops Fire Centre Manager, Kaitlin Baskerville Kaitlin.Baskerville@gov.bc.ca
 Southeast Fire Centre Manager, Brent Martin Brent.Martin@gov.bc.ca

Dear Sirs and Madam:

Re: Thank You

The Columbia Shuswap Regional District (CSRD) Board of Directors would like to express our sincere gratitude to BC Wildfire Service for your hard work and efforts during the recent wildfires in all areas of the CSRD region. Your tireless efforts to protect our communities and natural landscapes have not gone unnoticed.

The challenges presented by these wildfires were significant, yet your team responded with professionalism and provided an abundance of resources, including hundreds of wildfire personnel, a para-attack crew, helicopters, heavy equipment, structural protection personnel, night vision resources, and wildfire crews from all over BC and across the world.

The quick response and strategic planning have undoubtedly protected communities and minimized damage to property. Your leadership in a coordinated effort was crucial in the wildfire response efforts.

Thank you once again for your unwavering commitment and hard work.

Yours truly,

COLUMBIA SHUSWAP REGIONAL DISTRICT

Per:

Kevin Flynn
 Board Chair

ELECTORAL AREAS

A GOLDEN-COLUMBIA
 B REVELSTOKE-COLUMBIA

C EAGLE BAY-WHITE LAKE-TAPPEN
 D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
 F NORTH SHUSWAP-SEYMOUR ARM
 G BLIND BAY-SORRENTO-NOTCH HILL

MUNICIPALITIES

GOLDEN
 REVELSTOKE

SALMON ARM
 SICAMOUS



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
 T: 250-832-8194 | F: 250-832-3375 | TF: 1-888-248-2773 | www.csrld.bc.ca

August 29, 2024

Sent by email: board@telus.com; ceo@telus.com

TELUS Communications
 510 West Georgia Street
 Vancouver, BC V6B 0M3

To Whom it May Concern:

Re: Communications During Emergency Situations in BC

At the Columbia Shuswap Regional District (CSRD) Regular Board Meeting on August 15, 2024, the Board of Directors passed the following motion:

THAT: the Board write a letter to Telus supporting solid communications infrastructure in both urban and rural communities including the importance for continued access to landlines in the CSRD.

Landlines play a vital role in ensuring reliable communication in rural British Columbia, especially during extreme emergencies such as wildfires or floods. Unlike cellular networks, which may have limited coverage in rural areas, landlines provide a stable connection that residents can depend on for safety.

In emergencies, particularly in rural regions, power outages are common. Despite these outages, landline phones offer consistent functionality, allowing emergency communication systems like Alertable to reach residents with crucial information, which proves invaluable in rural and urban settings during events when cellular networks may be inoperable or overloaded.

The discontinuation of landline services by TELUS in rural areas has raised significant concerns, particularly for residents in regions with limited cellular coverage. Maintaining landline infrastructure ensures solid communication when other systems fail or are not available, enhancing emergency response efforts and potentially saving lives. Despite the rise of cellular technology, landlines continue to play a fundamental role in areas with inadequate cellular coverage, underscoring the importance of preserving this traditional communication method.

The Board is confident that you recognize the importance of ongoing access to landlines in the CSRD region and will continue to support dependable communication infrastructure.

Yours truly,

COLUMBIA SHUSWAP REGIONAL DISTRICT

Per:

Kevin Flynn
 Board Chair

ELECTORAL AREAS

A GOLDEN-COLUMBIA
 B REVELSTOKE-COLUMBIA

C EAGLE BAY-WHITE LAKE-TAPPEN
 D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
 F NORTH SHUSWAP-SEYMOUR ARM
 G BLIND BAY-SORRENTO-NOTCH HILL

MUNICIPALITIES

GOLDEN
 REVELSTOKE
 SALMON ARM
 SICAMOUS



August 21, 2024

Councils and Boards

UBCM Member Organizations

Dear Councils and Boards:

RE: 2024 UBCM Resolution - Fail to Appear Charges in Policing Statistics

I am writing to bring to your attention a resolution that will be considered at the 2024 Union of BC Municipalities Convention, and to respectfully request your support when the resolution is presented.

As described in the attached backgrounder, Fail to Appear is a *Criminal Code* charge brought against an individual who fails to attend a scheduled court appearance. These charges do not impact police resources because they are simply an additional charge against the individual.

Despite having extremely minimal impact on police workload, these charges are counted alongside all other *Criminal Code* charges attributed to municipalities with courthouses, regardless of where the original offence occurred. Particularly in smaller jurisdictions, this practice significantly inflates the policing statistics for communities with courthouses. In the case of the City of Duncan, 80% of the Fail to Appear charges attributed to our community originated from outside of our jurisdiction, and causes a 23% increase in the City's total 2023 *Criminal Code* cases. This inflated number has a significant and corresponding impact on the requests for the number of officers, particularly when a community is transitioning past the 5,000 and 15,000 population thresholds.

The City of Duncan recognizes that the impact of the Fail to Appear charges is felt differently across BC communities. We appreciate your consideration of the disproportionate impact of including Fail to Appear charges in policing statistics for jurisdictions in which courthouses are located, and respectfully request your support for our resolution to remove these charges from policing statistics, similar to traffic related *Criminal Code* offences.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michelle Staples".

Michelle Staples
Mayor

Encl. Backgrounder: Fail to Appear Charges

cc: Duncan City Council



BACKGROUND

Fail to Appear Charges

REQUEST

The City of Duncan respectfully requests delegates' support for our resolution that was endorsed at the Association of Vancouver Island and Coastal Communities Annual General Meeting and Convention requesting that the Province of British Columbia exclude Fail to Appear charges from the workload data of municipalities where courthouses are located:

WHEREAS 100% of Fail to Appear charges at provincial courthouses are assigned to the policing statistics of the municipality in which the courthouse is located, having a disproportionate impact on the policing costs assigned to small municipalities with courthouses that serve a much broader area outside their jurisdiction;

AND WHEREAS this inflates the Criminal Code case load for all municipalities with courthouses within their jurisdiction and results in an unfair burden to the taxpayers of those local governments, especially considering that Fail to Appear cases have no effect on the workload of the local detachment;

THEREFORE BE IT RESOLVED THAT UBCM urge the Province of British Columbia to direct that *Criminal Code* Section 145(2)-(5) and 732.1(2b) and 3(a) be excluded from the policing statistics of local governments with courthouses.

BACKGROUND

The City of Duncan recognizes that the impact of the Fail to Appear charges is felt differently across BC communities. BC local governments with a courthouse in their jurisdiction with populations over 5,000 will likely be aware of the impacts of these calculations on their policing costs.

Duncan is a small urban municipality (population 5,047) that serves a much larger population outside of its jurisdiction. The population surpassed 5,000 in the 2021 census, and is now required to pay 70 percent of RCMP policing costs, with the federal government paying the remaining 30 percent, in accordance with the *Policing Act*. Duncan has negotiated with the province to determine how many police officers will be included in a policing agreement, which was based on the number of Criminal Code offences within each jurisdiction's boundaries in their policing statistics as part of ensuring "adequate and effective" levels of policing and law enforcement. The Province was very inflexible with this methodology.

Through these negotiations, Duncan learned that Fail to Appear charges, a Criminal Code charge brought against an individual who fails to attend a scheduled court appearance, for the Duncan Courthouse (Provincial Court) are attributed to the City's policing statistics, regardless of where the original offence occurred. However, prior to 2022, Fail to Appear charges were simply added to the originating Criminal Code offence, as only the most serious offence was counted for statistical purposes. Now these Fail to Appear charges are added as a new charge because they were created on a different date.

The inclusion of Fail to Appear charges has inflated the policing statistics and consequently the number of officers required for not only Duncan, but likely for other jurisdictions where courthouses are located; particularly when transitioning past the 5,000 and 15,000 population levels. Furthermore, these charges do not impact police resources because they are simply an additional charge against the individual.

DISCUSSION

In the City of Duncan context, the inclusion of the Fail to Appear charges equates to two additional officers to address these charges. In 2023, the City is allocated 100% of the 325 Fail to Appear charges, whereas only approximately 65 of these cases (20%) originated from within the City of Duncan, versus 260 of these cases (80%) originated from other jurisdictions. These Criminal Code cases originating from other jurisdictions inflated the City's 2023 Criminal Code cases from 1,152 to 1,412; this was an increase of 23%. This inflated number has a significant and corresponding impact on the number of required officers.

Our secondary concern, confirmed by multiple senior RCMP officials, is that Fail to Appear cases have no effect on the workload of the local detachment; they are simply an additional charge against the individual.

If Fail to Appear charges are not excluded from the policing statistics of municipalities with courthouses, they should at least be tracked separately like Criminal Code traffic offences, so that their impacts on local policing can be appropriately considered.

KEY BENEFIT

Our hope is that delegates will recognize the disproportionate impact of including Fail to Appear charges in policing statistics for jurisdictions in which courthouses are located, particularly on small municipalities that serve a much larger population outside of their boundaries. If these charges are eliminated from the policing statistics used to calculate the number of officers, the jurisdiction in which courthouses are located could see dramatic impact on the cost of policing. By supporting this resolution, delegates can ask Province to remove Fail to Appear charges from the policing workload calculations of jurisdictions with courthouses for a fairer distribution of costs.

Contact: Mayor Michelle Staples | Phone: 250-466-9412 | Email: mayorstaples@duncan.ca



City of Campbell River
From the Office of the Mayor

August 26, 2024

The Honourable David Eby
Premier of the Province of British Columbia
Via email: Premier@gov.bc.ca

Dear Premier Eby,

Re: Urgent Request for Provincial Support in Addressing Homelessness in Campbell River

I am writing to you on behalf of the City of Campbell River to express our deep concern regarding the challenges our community is facing in providing adequate temporary shelter for individuals experiencing homelessness. Provincial case law establishes the obligation of local governments to provide an adequate location for overnight camping (temporary shelter) for unhoused persons. However, the sites currently available on City land are limited and do not fully meet the needs of the community or the individuals who require these services.

For a location for overnight temporary shelter to be adequate, it must be relatively close to services and supports typically accessed by individual experiencing mental health, substance use and other health conditions who are also homeless. The location of these services in Campbell River is primarily in the downtown core. The provincial decision to place these services in proximity of residential, commercial, cultural and recreational assets means the City has very limited options in terms of land availability outside of parking lots, and high value Parks and green spaces enjoyed by our residents and visitors.

Considering these challenges, we respectfully request that the Province of British Columbia take immediate action by making provincially regulated land available for temporary overnight camping in Campbell River. We understand the provincial position on use of sites such as off season use of the Quinsam campground given that the aim is to have such assets available for the recreating public and not set precedent for their use as alternative housing. However, the City would respond that these camp sites are not used during the off season and are typically closed; moreover, the City faces the very same challenge when it comes to use of our Parks and green spaces but is nonetheless forced to move forward with this under the circumstances. The availability of provincial land would greatly enhance our ability to provide safe and appropriate spaces for those in need. In that instance, the City would agree to provide all necessary services including fencing, portable washrooms, garbage bins and removal, contract security, bylaw enforcement and ongoing monitoring.

Furthermore, we ask that the province provide additional funding to expand our winter shelter program. By doing so, we can reduce the demand for temporary overnight shelter, especially during colder

months, and ensure that those without permanent housing have access to safe, warm, and secure environments. We would also like to explore funding availability to establish a Homeless Encampment Action Response Team (HEART) to better integrate the response of the City, RCMP and service providers to homelessness and complement our partnership on the HEARTH rapid housing initiative.

The City of Campbell River is committed to working collaboratively with the provincial government to address the pressing issue of homelessness in our community. We believe that with the province's support, we can make significant progress in providing the necessary resources and spaces to meet the needs of our most vulnerable residents.

We appreciate your attention to this matter and look forward to your prompt response.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K. Dahl', with a large, stylized flourish at the end.

Kermit Dahl
Mayor

**OFFICE OF THE MAYOR**

FILE: 01-0410-02

August 29, 2024

The Honourable David Eby
Premier and President of Executive Council
Via Email: premier@gov.bc.ca

Dear Premier Eby:

Re: Infrastructure Investment for Complete Communities

During the City of Mission's Regular Council meeting of August 19, 2024, our Council unanimously carried the following resolution:

1. *That the City of Mission write to the Premier to express:*
 - o *Mission's continued support for the creation of affordable and supportive housing;*
 - o *The need for simultaneous provincial investment in schools, healthcare, safety and infrastructure to sustainably accommodate growth; and*
 - o *Mission's intention to review our housing bylaws after one year to ensure that sustainable growth is occurring; and*
2. *That the letter be copied to all UBCM members.*

The City of Mission acknowledges the significant need for affordable housing in our community and across the entire country. We have witnessed the dramatic increase in people living in unsafe and unstable conditions and are acutely aware of the need to accelerate housing production in the marketplace. Further, we are alert to the visible growth in unhoused persons in our midst, demonstrating the need for more supportive housing options in our community.

Because we share the Province's concerns about housing, we have been hard at work at the local level, finding ways to incentivize the development of affordable housing, accessible medical spaces and supportive housing. In the last four years, we have:

CITY OF MISSION | OFFICE OF THE MAYOR

- Created a density bonusing program for builders who create below market housing and medical spaces.
- Authorized Mission's first 11-storey building because it offered 100% affordable housing, as well as community kitchen and laundry space.
- Created our *Neighbourhood Engagement Policy* to improve and expedite community engagement.
- Planned the *Stave Heights Neighbourhood* to add multi-family housing for 3800 people (with many units already under construction).
- Added to our Planning and Building Department staffing and made affordable housing applications a top priority.
- Invested in new software and technology to expedite development and building applications.
- Hosted educational Builders' Forums, in partnership with the Fraser Valley Homebuilders Association, to help builders avoid delays.
- Contributed park space to BC Housing for supportive housing and offered more public land to BC Housing and local agencies.
- Approved and implemented an innovative *Community Wellness Plan* in conjunction with every social and healthcare agency in our City.
- Hosted two housing forums to encourage partnership in developing more below-market housing.
- Dedicated approximately 100 acres (1/3) of land in our Waterfront Revitalization Strategy to multi-family housing.
- Adopted a suite of new policies to ensure affordable housing, including an amnesty program to allow registration of unauthorized secondary suites and a bylaw to protect residents of Mobile Home Parks.

We are doing all we can, with even more work in our pipeline, and it is showing in Mission's dramatic growth numbers. I am absolutely confident that other communities across BC are working with the same earnestness and creativity.

The policy and legislation changes brought forward by your government are sure to have a profound effect on our housing supply, but I hope you will agree with Mission when we say that there is much more that needs to be done to ensure that we are creating not just houses, but homes.

In consultations with our advisory committees, local organizations, and community engagement, we continuously hear a series of challenges that we believe will undermine our

shared housing efforts if not addressed. Three solutions have emerged from this work:

1. **Ensure that the Province funds investments in social and physical infrastructure to facilitate growth.** We cannot continue with the existing and long-standing practice of only adding to schools, healthcare, transit, highways, and policing once demand has reached crisis levels. The development community has expressed these same concerns. People need housing in areas where their children can access schools and medical services. Without simultaneous investments in provincial infrastructure, we will create significant inequities at the community level and will force local governments to accept further downloading.
2. **Address parking concerns in communities that have traditional downtowns that are not-yet-fully transit ready.** Across BC, there are many communities like Mission with constrained downtowns. While the obvious solution to the parking issues of these areas is enhanced transit, it must be acknowledged that working residents and parents simply cannot rely on transit as a substitute for cars at this time. While our community has invested in major transit improvements (with more on the way) we cannot anticipate that residents, workers and consumers in that neighbourhood will be able to entirely rely on transit for their daily mobility. Mission strongly supports Transit-Oriented Development. Indeed, it is fundamental to our Downtown and Waterfront Revitalization initiatives, but we have already been told to expect that multiple in-stream applications will now be altered to remove resident parking. Mission has created a parking plan for the area - grounded in a costly analysis - but the government's policy leaves no room for that evidence to come into our planning.
3. **Restore the dexterity that comes with developer-municipality partnerships in master developments.** As you have recently heard from Coquitlam and Burnaby, many master developments rely on place-making to benefit both existing residents and newcomers. Building around shared public spaces is desirable to the private and public sector, facilitating investment and financing, and allowing for a vision that the public can embrace. Density-bonusing, phased development agreements and other negotiated approaches are needed in our toolkit if we are to realize our Waterfront Revitalization. In short, true density and transit-oriented development will be hampered or halted if we are left with the tool of ACCs. As an example, the expected addition of more than 10,000 home in our master-planned Silverdale area would simply not have been possible were it not for our ability to share staffing costs, arrange for future public lands and establish mechanisms for front-ending underground servicing with Polygon. When it comes to large scale projects, we believe the Province needs to create exceptions wherein win-win negotiations are possible.

CITY OF MISSION | OFFICE OF THE MAYOR

The City of Mission may not be the largest municipality in the Province, but we pride ourselves on being progressive and resourceful. We have engaged in master planning for our housing future as far back as 1966. While we support the Province's view that affordable housing must be a priority, we believe it will be much more constructive to work in a collaborative fashion, and to see concomitant development by the province of the physical and social infrastructure that defines healthy communities.

Mission has recently adopted our versions of SSMUH and TOA bylaws, and we will adopt revised DCC and ACC legislation soon. In each case, those new bylaws include a one-year review clause. We will be looking to the Provincial government to ensure that there is room for learning, revision and, most importantly, considerable investment in community-level infrastructure.

Allow me to close by saying, Mission is keen to participate in dialogue. If our City can play a role in providing feedback, data or other insights, please do not hesitate to reach us.

Sincerely,



PAUL HORN
MAYOR

- Cc. The Honourable Ravi Kahlon, Minister of Housing HOUS.minister@gov.bc.ca
The Honourable Rob Flemming, Minister of Transportation and Infrastructure Minister.MOTI@gov.bc.ca
The Honourable Pam Alexis, Minister of Agriculture and Food and MLA, Abbotsford-Mission
Pam.Alexis.MLA@leg.bc.ca
Bob D'Eith, MLA, Maple Ridge-Mission D'Eith.MLA, Bob Bob.Deith.MLA@leg.bc.ca
City of Mission Council
City of Mission Regular Council Agenda – Correspondence
UBCM Member Municipalities



The Columbia River Salmon Reintroduction Initiative

c/o #101, 3535 Old Okanagan Hwy, Westbank, BC V4T 3L7

BRINGING *the* SALMON HOME

kł cpəlk stím i? ntytyix

?atł su?kinił swaqmu

Tspelq'entém re Sqlélten

ColumbiaRiverSalmon.ca

August 13, 2024

Urgent request for letters of support from Columbia Basin Regional District members, CRT-LGC, CBRAC

Greetings,

We've been making strong progress in the collaborative Bringing the Salmon Home Initiative led by the Syilx Okanagan, Secwépemc, and Ktunaxa Nations, with Canada and BC at the table, established by Letter of Agreement in 2019.

After over 85-years of absence, salmon are swimming again in the upper Columbia through our efforts.

In the three-year extension agreement made in July 2022, the governments made a signed commitment to: "Developing an approach and initiating implementation of a plan as soon as possible and within the term of this renewal to establish an enduring and sustainably funded Indigenous-led initiative to continue this vital work."

However, the governments of British Columbia and Canada have yet to take action to provide the long-term core funding this work requires, before the current agreement runs out March 31, 2025.

On behalf of the three Indigenous Nation members of the Executive Working Group, we ask that your organization send letters now to the BC and federal governments calling on them to take immediate action and follow through on their commitment to providing the **sustaining core funding** needed to support our Bringing the Salmon Home Initiative for generations to come.

Thank you for your support.

Mark Thomas, Chair
Executive Working Group
Bringing the Salmon Home: The Columbia River Salmon Reintroduction Initiative

**See next page for text to adapt for letter to each government decision-maker listed below with their email address*

**Suggested text for letter to each government decision-maker listed below with their email address:*

Greetings [insert title/name],

The [insert name of organization] calls on your government to fulfill its commitment to provide sustaining core funding for Bringing the Salmon Home: The Columbia River Salmon Reintroduction Initiative before the current agreement runs out March 31, 2025.

Since 2019, this Initiative led by the Syilx Okanagan, Secwépemc, and Ktunaxa Nations has made significant progress towards returning salmon to the upper Columbia River. This collaboration is a model of success for Indigenous-led ecosystem stewardship and reconciliation.

The Columbia River, with nearly 40% of its length in Canada, is crucial for transboundary salmon reintroduction success, especially in this time of climate change. The US government recently committed \$1.2 Billion USD over 20 years to Tribal-led salmon reintroduction on its end of the river. It's time for Canada and BC to contribute their share here.

We call on BC and Canada to provide the Bringing the Salmon Home Initiative with the sustaining core funding for the necessary Indigenous-led reintroduction work that will ensure adequate salmon stocks return to the Canadian portion of the Columbia River system. This will further ensure the Bringing the Salmon Home Initiative's mandate for ongoing Indigenous-led salmon reintroduction is reinforced under modernized Columbia River Treaty commitments, and will ensure work in parallel with US Tribal-led salmon reintroduction programs.

A phased core funding model is proposed, starting with a transitional three-year minimum commitment of \$1-Million/year each from Canada and BC to enable the Initiative to continue to evolve and build capacity as a sustaining fully Indigenous-led organization.

This is linked to the three Nations' proposal made to the BC and federal governments to negotiate a minimum 20-year agreement with a target of \$50-Million in annual core funding for the first ten years.

Supporting the Bringing the Salmon Home Initiative aligns with Canada's UNDRIP commitments and 2030 Nature Strategy, and BC's Declaration on the Rights of Indigenous Peoples Act and Watershed Security Strategy.

Your government's investment in this Initiative will provide improved food security, social, cultural, and economic benefits, benefiting the entire Pacific salmon ecosystem and communities.

We look forward to receiving your immediate response and specific commitment to providing the sustaining core funding the Bringing the Salmon Home Initiative requires for long-term success.

Thank you,

[Signed]

***Please send letters of support to the following decision-makers.**

Please CC all letters to admin@columbiariversalmon.ca

GOVERNMENT OF BRITISH COLUMBIA

Premier David Eby
premier@gov.bc.ca

Minister of Water, Land, and Resource Stewardship and Minister Responsible for Fisheries Nathan Cullen
WLRs.Minister@gov.bc.ca

Minister of Finance and Minister Responsible for the Columbia River Treaty Katrine Conroy
FIN.Minister@gov.bc.ca

Minister of Indigenous Relations and Reconciliation Murray Rankin
IRR.Minister@gov.bc.ca

GOVERNMENT OF CANADA

Prime Minister Justin Trudeau
justin.trudeau@parl.gc.ca

Minister of Fisheries, Oceans and the Canadian Coast Guard Diane Lebovillier
DFO.Minister-Ministre.MPO@dfo-mpo.gc.ca

Minister of Environment and Climate Change Steven Guilbeault
Steven.Guilbeault@parl.gc.ca

Minister of Indigenous Services Patty Hajdu
patty.hajdu@parl.gc.ca

Crown-Indigenous Relations Minister Gary Anandasangaree
gary.anand@parl.gc.ca

**Please CC all letters to admin@columbiariversalmon.ca*



**Thompson Regional Committee Meeting (Zoom meeting)
Draft summary for March 12th 2024**

In attendance:

Rhona Martin	Columbia Shuswap RD	Board member
Jamison Squakin	Okanagan Nation Alliance	Board member
Nancy Gale	Civil Representative	Board member
Percy Folkard	Civil Representative	Board member
Dennis Lapierre	FBC Alumnus	Committee member
Allysa Hopkins	North Okanagan RD	Committee member
James Gordon	Thompson Rivers University	Committee member
Vivian Birch-Jones	Squamish-Lillooet RD	Committee member
Alex de Chantal	Fraser Basin Council	Staff
Terry Robert	Fraser Basin Council	Staff
Erin Vieira	Fraser Basin Council	Staff

Meeting commenced at 10:00 AM

1. Welcome and introductions

Alex welcomed all present and acknowledged Secwepemc territory. A round of introductions took place. The January 9th 2024 draft meeting summary was approved.

2. Staff reports

Shuswap Watershed Council (SWC)

Background	The FBC is the program manager for the Shuswap Watershed Council, a collaborative partnership of local governments, First Nations, and Provincial agencies to enhance water quality and safe recreation in the Shuswap for the long term. See www.shuswapwater.ca for more information.
Update	Erin reported that the CSRD held a referendum on February 3 rd within Areas C, D, E, F, G and the District of Sicamous regarding taxation to support the Shuswap Watershed Council. The referendum was defeated, consequently the CSRD will no longer provide funding via taxation to the SWC. Staff have been working on the work plan and budget for 2024-25. As a result of the referendum, staff have prepared a few different work plans reflecting different revenue scenarios. The SWC is meeting tomorrow (March 13 th) and the meeting will include a presentation on the work plans and budgets. The meeting will also include the election of Chair and Vice Chair of the SWC for 2024.



	<p>Erin attended the inaugural meeting of the ‘Okanagan-Interior Invasive Mussel Working Group’ hosted by the Okanagan Basin Water Board in Kelowna on Friday March 8th. The meeting was well attended (80-90 attendees). The morning featured informative presentations on invasive mussels, and the afternoon was a facilitated workshop with discussions on invasive mussel prevention, containment, and management.</p> <p>The SWC Water Quality Grant Program was open for applications from December 1st to January 31st. Staff received eight applications by the deadline. Up to \$65,000 is available to be distributed in 2024 for projects on farms and other properties to protect water quality, build soil health and prevent the movement of nutrients into water.</p> <p>The SWC’s Water Protection Advisory Committee met on February 28th to review the water quality grant applications and make recommendations for funding. The SWC will consider these recommendations and approve projects for funding at their meeting tomorrow (March 13th).</p>
--	--

Thompson Shuswap Salmon Collaborative (TSSC)

Background	<p>FBC has been retained to facilitate and provide planning support for a Thompson-Shuswap Salmon Collaborative. It is a government-to-government-to-government initiative involving the Secwepemc Fisheries Commission, the Province of BC, and the Department of Fisheries and Oceans (DFO). See https://www.fraserbasin.bc.ca/tssc.html for more information.</p>
Update	<p>Staff recently facilitated a Tier 3 workshop. It well attended and featured excellent presentations on drought response last fall and drought projections for the upcoming season. The Terms of Reference have been updated and the Province has added two new representatives to the membership.</p>

Community Wildfire Roundtables

Background	<p>FBC is facilitating roundtables for wildfire preparedness in the communities of Clearwater, Williams Lake, Clinton, Lillooet, Quesnel, Simlkameen, Prince George and Salmon Arm. See www.wildfireroundtables.ca</p>
Update	<p>The recently established Salmon Arm Community Wildfire Roundtable kicked off with a meeting on February 29th with approx. 45 people in attendance; it will meet again in late April or May. There are now 8 roundtables in place.</p> <p>The Clinton roundtable met on March 11th with 30 people in attendance; had great discussion. There has already been a grassfire in Clinton this year and fire bans are being discussed for that area.</p> <p>The Prince George roundtable will have their second meeting soon, it needs to adopt their Terms of Reference and determine their geographic area.</p>



Cooperative Community Wildfire Response

Background	FBC staff have been retained to work on a Cooperative Community Wildfire Response project. BC Wildfire Service wants to determine the interest and capacity of rural communities in the BC Interior in developing wildfire fighting capabilities in areas outside of structural fire protection boundaries. This is an engagement project to identify training and equipment requirements of rural communities.
Update	Over 450 people have expressed interest in training (S100, S185, Incident Command System, and the FireSmart Wildfire Risk Reduction Course) via the Justice Institute of BC. BC Wildfire Service is working on a FAQ document and finalizing the contribution agreement.

Kamloops Air Quality Roundtable

Background	FBC facilitates a technical roundtable including City of Kamloops, BC government, T'kemplups te Secwepemc, health authorities, industry, Thompson Rivers University and community groups. The Roundtable meets to discuss air quality issues and how to work together. See www.kamloopsairquality.ca .
Update	No new report. Refer to the November 2023 ThRC meeting summary for the latest.

3. Report from Director of Interior Regions

Terry Robert reported on FBC initiatives:

- Reminder that the next FBC Board meeting will be held in June in Prince George
- Fraser Landslide project completed an analysis of slide risk and impact on salmon through the Fraser Canyon. Two-year review process has been wrapped up. Next steps and funding options are under development through meetings with Finn Donnelly, Parliamentary Secretary for Watershed Restoration. Seeking funding to establish a monitoring network and hold community meetings to share information.
- New program at FBC: Conservation Fiscal Incentive Program, \$325,000 to work with local governments, the Province, First Nations and Non-government organizations to identify recommendations for actions on biodiversity and carbon sequestration. Looking to accelerate progress on private lands.
- FBC is working with the Local Government Management Association (LGMA) and the First Nations Public Service Secretariat to advance of a series of First Nations – Local Government land use planning regional workshops. The workshops will explore initial stages of shared authority on land use planning. An advisory committee is established to help guide the work. Workshops will begin on Vancouver Island and move into the BC Interior and Thompson-Okanagan, the latter likely taking place Fall 2024. The LGMA is the association that works at the staff level within local government.

Comment from Jamison: opportunity to interact with Treaty 8 when the board meets in Prince George in June. Also suggested the Distinctions Paper from the Province as a discussion topic for the board meeting.

4. Committee member reports

James Gordon

- The Province has published and distributed a ‘take-aways’ document on the Climate Leadership Symposium, October 18th – 19th held at TRU
 - If anyone would like the ‘take-aways’ document, please contact James
- University hosting a bike festival on April 27th in partnership with “Adventures for Life”
- Just wrapped up SDG (Sustainable Development Goals) week on campus
- ‘Films for Change’ – university offers the theatre for free to community groups to play thought-provoking sustainability-themed films.

Dennis Lapierre

- BC Hydro is replacing a bridge over the Salmon River downstream of Falkland at Dennis’ property.

Allysa Hopkins

- Commented on challenge of referendums, accurate information and the impacts of misinformation and social media
- Some areas within RDNO don’t have fire protection. Looking at establishing S100 training for people in parts of RDNO.
- Very interested to see outcome of Shuswap Watershed Council meeting on March 13th.

Nancy Gale

- Looking into services for seniors in Salmon Arm, non-profit services in Salmon Arm. There are issues with volunteer capacity. Looking at ways to address this.

Percy Folkard

- New life on the farm: dairy calf, piglets
- Comment on division within politics, systemic problems, Land Act as an example
- Developing an 8-week Agro-ecology curriculum for delivery by colleges and universities.

Rhona Martin

- Attended ground-breaking ceremony for new healing centre in Sicamous
- Attended District of Sicamous Council and Committee-Of-The-Whole meetings on February 28th
- Will attend Shuswap Watershed Council meeting tomorrow
- Attended Zebra/Quagga Mussel meeting in Kelowna on Friday.

Jamison Squakin

- Planning for drought conditions in the Okanagan. Snowpacks currently at approx. 80% of normal. Weather in May and June could have a big impact on conditions this summer.
- OBWB Environmental Flows Conference in Kelowna starting tomorrow (more info: <https://obwb.ca/join-us-for-the-2024-environmental-flows-conference/>)



- Many arts and theatre events with Indigenous performances coming up
 - Pow Wow at the Thompson Rivers University campus
 - ‘Wreckonciliation’ Opera Kelowna
(https://www.operakelowna.com/production/wreckonciliation_2024/)
 - ‘Inner Elder’ Kamloops Live Box Office
(<https://tickets.kamloopslive.com/TheatreManager/1/tmEvent/tmEvent2818.html>)
 - Jeremy Dutcher and the Kamloops Symphony Orchestra
(<https://www.kamloopssymphony.com/concerts/jeremy-dutcher-kso.htm>)
- ONA river restoration workshop has some space available – April 16th – 18th at Enowkin Centre in Penticton
- Annual salmon fry release happening on May 2nd at the Okanagan river channel in Penticton, everyone is welcome to attend
- ‘Elements of Truth’ workshops starting in April.

Vivian Birch-Jones

- SLRD library in Lillooet is offering educational workshops and lunch-and-learn sessions
- High school students seeking funding to address the plastic problem
- Comment on grass-roots effort to re-establish a newspaper in Kamloops
- Fraser River very low in Lillooet, snowpack around 70% of normal. Concern about drought and fires. Seeing lots of fire-smart action in the community.
- Attended the Fraser Landslide meeting and is very happy to hear the work is continuing
- ‘Community Connect Hub’ downtown Lillooet is active and has received some funding to provide home support services for elders and seniors
- Lillooet Invasive Species Society looking at how invasive species are responding post wildfire (McKay fire)
- Session on soil health and regenerative agriculture was held in the Yalakom Valley, was very well attended.

5. Adjournment

The meeting adjourned at 11:35 AM.

Next Thompson Region Committee (ThRC) meeting:

May 14th, 10:00 – 11:30 AM.

Hybrid meeting – in-person and Zoom available – your choice how to participate.



COMMITTEE OF THE WHOLE MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Committee at the next Committee of the Whole meeting.

Date: August 14, 2024
 Time: 9:30 AM
 Location: Prestige Harbourfront Resort
 251 Harbourfront Drive NE
 Salmon Arm, BC V1E 2W7

Directors Present	K. Cathcart	Electoral Area A Director
	D. Brooks-Hill [^]	Electoral Area B Director
	M. Gibbons	Electoral Area C Director
	D. Trumbley [^]	Electoral Area D Director
	R. Martin	Electoral Area E Director
	J. Simpson	Electoral Area F Director
	N. Melnychuk (Vice Chair)	Electoral Area G Director
	R. Oszust	Town of Golden Director
	G. Sulz [^]	City of Revelstoke Director
	D. Cannon ^{^*}	City of Salmon Arm Alternate Director
	T. Lavery [^]	City of Salmon Arm Director 2

Directors Absent	C. Anderson	District of Sicamous Director
	K. Flynn (Chair)	City of Salmon Arm Director

Staff In Attendance	J. MacLean	Chief Administrative Officer
	J. Sham	General Manager, Corporate Services (Corporate Officer)
	C. Robichaud	Deputy Corporate Officer
	J. Pierce [*]	General Manager, Financial Services (Chief Financial Officer)
	B. Van Nostrand [*]	General Manager, Environmental and Utility Services
	D. Sutherland [*]	General Manager, Community and Protective Services

*attended a portion of the meeting only

[^]electronic participation

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 10: Indigenous peoples shall not be forcibly removed from their lands or territories. No relocation shall take place without the free, prior and informed consent of the indigenous peoples concerned and after agreement on just and fair compensation and, where possible, with the option of return.

2. Call to Order

The Chair called the meeting to order at 9:32 AM.

3. Adoption of Agenda

Director Martin asked to explain her request for a special meeting. Discussion included under item 5.6.

Moved By Director Oszust

Seconded By Director Cathcart

THAT: the Committee of the Whole meeting agenda be adopted as amended.

CARRIED

4. Meeting Minutes

4.1 Adoption of Minutes

Moved By Director Brooks-Hill

Seconded By Director Lavery

THAT: the minutes attached to the Committee of the Whole meeting agenda be adopted.

CARRIED

4.2 Business Arising from Minutes

None.

Alternate Director Cannon entered the meeting at 9:36 AM.

5. Business General

5.1 Short Term Rental Update and Discussion

Post Agenda - updated presentation added.

Moved By Director Cathcart

Seconded By Director Martin

THAT: the Committee receive the report for information.

Discussion:

The Committee acknowledged that many questions remain unanswered as staff were still waiting for information/confirmation from the province. The Committee was seeking additional information about financial costs, compliance and additional short term rental rules for accommodators and potential licencing options.

CARRIED

The meeting recessed at 11:00 AM and resumed at 11:07 AM.

5.2 Road Rescue Feasibility Study

Recommendation from the May 7, 2024 EAD Committee Meeting deferred to the August Committee of the Whole meeting from the June Board meeting.

Discussion:

Many Directors expressed a preference of combining options 2 and 4 together and felt the road rescue as a necessary essential service. Some felt the provincial government should be accountable for providing the road rescue and that the local government should not be assuming provincial responsibilities.

The Committee asked if the CSRD had sufficient support from the Volunteer Fire Departments to successfully operate a road rescue service and questioned the additional financial costs (i.e. equipment, personnel) of implementing a new service.

General Manager, Community and Protective Services commented that he had been in communications with volunteer fire fighters they are in favour and were willing to support and undertake a road rescue service.

Director Oszust was opposed to the motion and offered a word of caution for escalating costs year over year to operate a road rescue service.

Director Gibbons asked if Community Works funds could be used to purchase rescue equipment.

General Manager, Financial Services confirmed road rescue equipment was not eligible through Community Works Funds and the Local Government Act does not allow for reserved from another service be transferred to a new service establishment.

Director Martin proposed meeting with provincial staff and ICBC at the UBCM Convention to pressure the province to provide adequate funding for road rescue in BC.

Moved By Director Simpson

Seconded By Director Gibbons

THAT: the Committee of the Whole recommends to the Board of Directors, Option 2 as outlined in the staff report dated April 29, 2024 regarding options for service delivery of road rescue.

CARRIED

Opposed: Director Oszust

5.6 Emergency Preparedness and Social Service Agencies Discussion

Requested by Director Cathcart

Discussion:

Director Cathcart said there was lots to learn from the Dogtooth wildfire in Electoral Area A. Good communication and protocol existed between the Town of Golden and Emergency Support Services but communication gaps exist. She felt that more information should have been shared with residents quicker and that geography likely played a key role. Director Cathcart noted the importance of building Neighbourhood Emergency Plans to help coordinate the community groups.

Director Cathcart touched on the need for free or reduced rates at landfills for residents FireSmarting their properties and asked for a discussion at the September Board meeting.

With the Hullcar wildfire, Director Trumbley spoke to the CAO and EOC to have a fire information center established in the Electoral Area to provide factual up to date information to residents.

Director Martin took this opportunity to clarify a request she submitted for a special meeting. Her intent was to ensure the Columbia areas (Electoral Areas A, B, Town of Golden and City of Revelstoke) of the CSRD received the same support as the Shuswap region. She recognized that there were three emergency programs operating in the CSRD and wanted to ensure

that all three had equal support and information was shared between the three programs and communications by the CSRD.

Director Gibbons stated that the Shuswap Emergency Program should have a Terms of Reference outlining information surrounding roles and responsibilities for each of the emergency programs.

The Committee took a lunch break at 12:09 PM and the meeting resumed at 12:25 PM.

Alternate Director Cannon left the meeting at 12:09 PM.

5.3 Septage and Sewer Waste Management

Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, dated July 30, 2024. A summary of options for septage and sewer waste management in the CSRD.

Discussion:

Director Cathcart and Brooks-Hill supported a combination of options 2 and 3.

Director Gibbons voiced concerns regarding provincial and federal environmental regulations and the potential risks and liabilities of operating septage and sewer waste facilities.

Municipal Directors Oszust, Sulz and Lavery were open to exploring option 3 and suggested that staff begin dialogue with municipal partners.

Moved By Director Martin

Seconded By Director Cathcart

THAT: the Committee of the Whole recommend to the Board of Directors to direct staff to further explore Option 3 as outlined in the Septage and Sewer Waste Management staff report dated July 30, 2024;

AND THAT: a Board report be presented at a future Board meeting.

CARRIED

5.4 Canada Community Building Fund (Community Works Funds)

Report from Jodi Pierce, General Manager, Financial Services dated August 2, 2024.

Moved By Director Cathcart

Seconded By Director Simpson

THAT: the Committee receive the report for information.

Discussion on the motion:

The Committee discussed the changes to eligible funding options and expressed disappointment the new constraints to third party agreements.

CARRIED

5.5 Permissive Tax Exemption Discussion

Staff report attached to Late Agenda.

Report from Jennifer Sham, General Manager, Corporate Services, dated August 12, 2024.

Discussion:

The Committee commented that because there had not been an eligible request in over fifteen years, it would not be the best use of staff time to prepare a policy and bylaw at this time.

Moved By Director Martin

Seconded By Director Cathcart

THAT: the Committee of the Whole recommend Option 3 of the staff report dated August 12, 2024, to the Board of Directors regarding Permissive Tax Exemptions, this 14th day of August, 2024.

CARRIED

6. Rise and Report

Moved By Director Gibbons

Seconded By Director Cathcart

THAT: the Committee of the Whole meeting Rise and Report.

CARRIED

1:23 PM

CORPORATE OFFICER

CHAIR



ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Committee at the next Electoral Area Directors' Committee meeting.

Date: August 20, 2024
Time: 9:30 AM
Location: CSRD Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart^ D. Brooks-Hill^ M. Gibbons R. Martin J. Simpson N. Melnychuk M. Otting	Electoral Area A Director Electoral Area B Director Electoral Area C Director Electoral Area E Director Electoral Area F Director Electoral Area G Director Alternate Electoral Area D Director
Directors Absent	D. Trumbley	Electoral Area D Director
Staff in Attendance	J. MacLean J. Sham J. Freund	Chief Administrative Officer General Manager, Corporate Services (Corporate Officer) Legislative Clerk/Executive Assistant

^ electronic participation

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
 Article 12:

1. Indigenous peoples have the right to manifest, practise, develop and teach their spiritual and religious traditions, customs and ceremonies; the right to maintain, protect, and have access in privacy to their religious and cultural sites; the right to the use and control of their ceremonial objects; and the right to the repatriation of their human remains.

2. States shall seek to enable the access and/or repatriation of ceremonial objects and human remains in their possession through fair, transparent and effective mechanisms developed in conjunction with indigenous peoples concerned.

2. Call to Order

The Chair called the meeting to order at 9:30 AM.

3. Adoption of Agenda

Moved By Director Gibbons

Seconded By Director Simpson

THAT: the Electoral Area Directors' Committee meeting agenda be adopted.

CARRIED

4. Meeting Minutes

4.1 Adoption of Minutes

Moved By Director Melnychuk

Seconded By Alternate Director Otting

THAT: the minutes attached to the Electoral Area Directors' Committee meeting agenda be adopted.

CARRIED

5. Reports by Staff

None.

6. Reports by Electoral Area Directors

6.1 Noise Bylaw and RCMP Enforcement

Requested by Director Melnychuk.

Late Agenda - Report from Marty Herbert, Manager, Building and Bylaw Services, dated August 15, 2024.

Moved By Director Gibbons
Seconded By Alternate Director Otting

THAT: the RCMP be invited to attend a future Electoral Area Directors Committee Meeting for communication and statistics.

CARRIED

6.2 Neighbourhood Emergency Programs

Request by Director Martin and Cathcart.

Discussion on role of FireSmart and Neighbourhood Emergency Programs.

7. Adjournment

Moved By Director Melnychuk
Seconded By Director Gibbons

THAT: the Electoral Area Directors' Committee meeting be adjourned.

CARRIED

10:22 AM

CORPORATE OFFICER

CHAIR



SHUSWAP TOURISM ADVISORY COMMITTEE MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Committee at its next meeting.

Date: August 20, 2024
Time: 10:00 AM
Location: CSRD Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Committee Members Present	M. Gibbons	Electoral Area C Director
	R. Martin	Electoral Area E Director
	J. Simpson	Electoral Area F Director
	N. Melnychuk	Electoral Area G Director
	M. Otting	Alternate Director Electoral Area E

Committee Members Absent	D. Trumbley	Electoral Area D Director
	T. Lavery	City of Salmon Arm Director
	C. Anderson	District of Sicamous Director

Staff in Attendance	J. MacLean	Chief Administrative Officer
	J. Sham	General Manager, Corporate Services (Corporate Officer)
	J. Freund	Legislative Clerk

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
 Article 13:

1. Indigenous peoples have the right to revitalize, use, develop and transmit to future generations their histories, languages, oral traditions, philosophies, writing

systems and literatures, and to designate and retain their own names for communities, places and persons.

2. States shall take effective measures to ensure that this right is protected and also to ensure that indigenous peoples can understand and be understood in political, legal and administrative proceedings, where necessary through the provision of interpretation or by other appropriate means.

2. Call to Order

The Chair called the meeting of the Shuswap Tourism Advisory Committee (Stakeholders) to order at 10:33 AM.

3. Adoption of Agenda

Moved By Director Martin

Seconded By Director Simpson

THAT: the Shuswap Tourism Advisory Committee (Stakeholders) meeting agenda be adopted.

CARRIED

4. Closed

Moved By Director Simpson

Seconded By Director Martin

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

AND THAT: the Shuswap Tourism Advisory Committee (Stakeholders) close this portion of the meeting to the public and move to into the Closed Session of the meeting.

CARRIED

Moved By Director Gibbons

Seconded By Alternate Director Otting

THAT: the Committee allow Margaret McCormick to attend the Closed portion of the meeting.

CARRIED

5. Next Meeting

September 26, 2024

6. Adjournment

Moved By Alternate Director Otting

Seconded By Director Martin

THAT: the Shuswap Tourism Advisory Committee (Stakeholders) meeting be adjourned.

CARRIED

1:04 PM

CORPORATE OFFICER

CHAIR

NO TRAIL ACCESS DURING CONSTRUCTION • OBEY ALL SIGNS

Trail Construction Continues

SEPT. 2024: Construction nears completion on the Rail Trail between km 0.5 - 4.5 (CSRD) and km 49 - 50 (Lansdowne Rd-Armstrong) and starts this fall on sections between km 4.5 and km 42.6 (Stepney X Rd). Sections south of km 15 are awaiting final Agricultural Land Commission approval before proceeding. The Enderby pilot section (km 35.8 to km 37.8) was completed in 2023. The Splatsin Development Corporation’s Yucwmenlúcwu (Caretakers of the Land) are acting as primary construction contractor.

Developing the Trail: The Shuswap-North Okanagan Rail Trail Development Plan was completed in 2021, the long-term maintenance plan in 2023, and funding is in place to complete 43 km of trail construction.

A joint *Governance Advisory Committee* is overseeing the project, and a *Technical Operational Committee* is conducting the day-to-day project management.

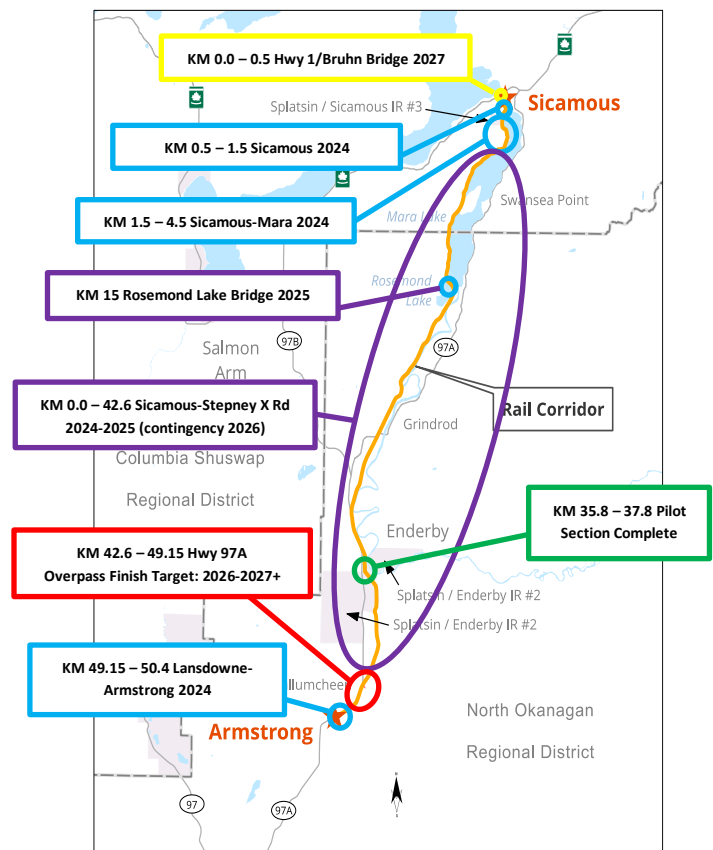
The Rail Trail Owners are working to raise final funding for the project including a pedestrian overpass at Hwy 97 and trail construction from Stepney X Road to Lansdowne Road.

Background: The Shuswap-North Okanagan Rail Trail is a joint project of the Splatsin te Secwépemc, Regional District North Okanagan (RDNO) and the Columbia Shuswap Regional District (CSRD) with funding assistance from the Province of BC and Government of Canada.

The Vision: to protect environmental, agricultural, and Secwépemc cultural values, and create tourism and transportation benefits for the region, through the development of the entire abandoned Sicamous-to-Armstrong rail corridor as a continuous non-motorized greenway for walking & cycling.

About the Trail: The trail will be just over 50 km in length and mostly flat. It traverses lakefront shoreline, forested hillside, rivers, streams, farmland, and rural towns.

The finished surface will consist of crushed and compacted aggregate, suitable for pedestrian and bicycle use, as well as universal mobility access (i.e. wheelchairs, electric scooters). E-bikes will be allowed. Dogs on leash will be allowed. No motorized vehicles or equestrian use.



NO TRAIL ACCESS DURING CONSTRUCTION • OBEY ALL SIGNS

CURRENT PROGRESS UPDATE: SEPTEMBER 2024

- The rail trail partners have been focused on building two sections of trail between km 0.5 - 4.5 and km 49.15 - 50.4 through the summer. The northern section is close to completion but has several sections identified for additional surface elevation to improve flood erosion protection. Some sections will be raised up an additional 2.5 feet. Trucks and equipment will be back on site through September to complete this work. Construction staging continues from Folland Road.
- The southern section is a one-kilometre pathway next to the active CN/CP railway spur and highway 97A from Lansdowne Road into the City of Armstrong adjacent to Pleasant Valley Road. This section is located on CPR owned land next to an active railway spur requiring construction of a completely new trail subsurface and the movement of a hydro pole. Once complete, the City of Armstrong will construct an extension of this path to connect into town.
- Watch for vehicles and equipment along roads and crossings at both locations. Both trails are currently closed to public access.
- Funding for these two project sections is from the BC Active Transportation grant program, with contributions from CSR D and RDNO rail trail reserves, and contributions from the District of Sicamous and CSR D Electoral Area E Economic Opportunities Fund.
- As these two sections come close to completion (September 2024) the next phases of work south of km 4.5 to 42.6 are getting prepared for construction through into 2025. The project work will include flood erosion repairs along Mara Lake and the Shuswap River, aggregate surfacing of the trail, pedestrian-friendly modifications to rail bridges, road crossings, signage installation, and improved trailhead access.
- Final approvals from the Agricultural Land Commission (ALC) are pending after the rail trail partner owners agreed this spring to offer crossing easements for agricultural landowners who prefer them. Construction on sections within the Agricultural Land Reserve will commence once the ALC issues a response.
- All other sections will proceed as soon as detailed designs, road crossing approvals, archaeological assessments, and environmental management plans are approved over the next months into 2025.
- The targeted completion date for the 42.6 km section is fall 2025, with a contingency plan extending into 2026 for delays and final finishes. The Splat sin Development Corporation's Yucwmenlúcwu (Caretakers of the Land) are acting as primary construction contractor. Funding for this section will come from the Federal Active Transportation funding agreement with the Splat sin te Secwépemc on behalf of the three rail trail partner owners. A formal announcement on this funding will be coming shortly.

NO TRAIL ACCESS DURING CONSTRUCTION • OBEY ALL SIGNS

- The Rail Trail partners aim to open portions to the public as soon as trailhead access is completed and deemed safe for use. For now, except for the pilot section in Enderby between km 35 and 37 which opened in 2023, the rest of the trail remains closed until safe trailhead access is finalized. Construction delays on Bruhn Bridge mean the northern access may be delayed as long as three years. The Rail Trail partner owners are working on finding alternate interim access, however, and hope to open that new section of trail as soon as possible.
 - Once the 42.6 km section is completed, the final step for the Rail Trail partners will be securing funding for the design and construction of a pedestrian and bicycle overpass across Highway 97A, as well as the adjacent trail north of Armstrong (km 42.6 to km 49.15). The partners aim to finish this final segment within the next three years. The Rail Trail Partners continue to welcome donations, as further funding will be required to complete the final portion of the project.
 - Additional funding is being sought to implement revegetation plans for disturbed portions of the rail trail including sections through Enderby and Sicamous. These plans target reestablishment of indigenous native species along the entire rail trail corridor.
 - Maintenance of the corridor is being jointly managed by the rail trail owners (Splatsin te Secwépemc, RDNO, CSR D) with day-to-day maintenance conducted by the Splatsin Development Corporation’s Yucwmenlúcwu (Caretakers of the Land).
 - Invasive plant management is being conducted by the Columbia Shuswap Invasive Species Society on contract to the rail trail owners.
 - Also - the first volunteer work bee for the rail trail is scheduled for September 21, 9:00 am to Noon at Belvidere Park in Enderby to help with invasive plant removal.
- Correspondence has been sent to all adjacent property owners near construction zones reminding them encroaching structures that could compromise the integrity of the rail trail, or interfere with the construction, maintenance, and repair of the rail trail or with future erosion mitigation works, must be removed, or modified prior to construction of the rail trail.
 - Where feasible, encroaching infrastructure will be moved by construction crews. If it is not feasible to move the encroaching infrastructure, it may be damaged. To avoid damage to infrastructure, adjacent property owners are asked to please take steps to remove personal property from the Rail Trail.
 - Additionally adjacent property owners and the public are being reminded that no construction of structures, including steps, stairs and retaining walls, or removal or disturbance of vegetation or soils is permitted within the rail trail lands without prior approval of the Rail Trail Owner.
 - Adjacent properties should contact their respective regional district for information regarding the relocation of encroachments away from rail trail construction works. (For the CSR D . .

NO TRAIL ACCESS DURING CONSTRUCTION • OBEY ALL SIGNS

...email info@csrd.bc.ca or telephone 250-832-8194, and for the RDNO including Agricultural Land Reserve properties email CommunityServices@rdno.ca or telephone 250-550-3712.)

- Kukstsámč (thank you) to all the jurisdictional and funding partners, donors, technical staff, contractors, and political and community leadership who are continuing to bring the rail trail into reality!

Following is an updated summary of progress and projected timelines for construction of the rail trail:

- July 2023 – rock scaling completed along Mara Lake.
- November 2023 - rail trail Pilot Section completed between km 35 – 37 in Enderby.
- Fall 2024 – complete trail surfacing between km 0.5 – 4.5 (Sicamous and North Mara Lake)
- Fall 2024 – complete trail construction of km 49 – 50 (Lansdowne Road to Armstrong).
- Fall 2024 – submit erosion mitigation plans for environmental review and archaeology.
- Fall 2024-2025 – continue trail surfacing between km 4.5 – 42.6 (Sicamous and Stepney X Road).
- Fall 2024-2025 –repair and decking on the Rosemond Lake and Fortune Creek Bridges.
- 2025-2026 – finish erosion repairs, trailhead areas, and signage; fundraising for overpass.
- 2026 and beyond – secure funds for Hwy 97A pedestrian overpass and final trail construction.



For more information visit: shuswapnorthokanaganrailtrail.ca

CSR T: 250-832-8194 • Splitsin te Secwépemc • T: 250-838-6496 • RDNO T: 250-550-3700

The Shuswap North Okanagan Rail-Trail is in the unceded Splitsin territory of the Secwépemc Nation. We gratefully acknowledge the financial support of the Province of British Columbia, the Government of Canada, and the many individuals and businesses who have made this project possible.



BOARD REPORT

- TO:** Chair and Directors
- SUBJECT:** Delegation of Authority to an Additional Person to Issue Land Use Permits
- DESCRIPTION:** Report from Jennifer Sham, General Manager, Corporate Services (Corporate Officer), dated August 30, 2024. A proposed short-term solution to allow for the Corporate Officer to issue land use permits in the absence of the General Manager of Development Services.
- RECOMMENDATION:** THAT: the Board designate the Corporate Officer to act in the capacity of the General Manager of Development Services in their absence regarding issuance of delegated land use permits, this 12th day of September, 2024.
- Corporate Vote Unweighted Majority*

SUMMARY:

The [CSR Delegation Bylaw No. 5877, 2024](#) delegates the authority to issue land use permits to the General Manager of Development Services. In his absence, the deputy or designate (in this case being the Manager, Planning Services) acts in the capacity of the delegate in the delegate's absence. If the designate is also away, no one has the authority to issue land use permits, essentially placing all permit issuance on hold until a person with authority returns. Staff are proposing to allow for the Corporate Officer to issue land use permits.

BACKGROUND:

Historically, whenever the General Manager, Development Services (GMDS) was away, the Manager, Planning Services (MPS) would issue land use permits such as Delegated Development Permits, Development Variance Permits, Flood Plain Exemptions, and Temporary Use Permits in accordance with the Development Services Procedure Bylaw No. 4001-02, as amended.

Recently, staff were made aware that when both the GMDS and MPS were away, no one else had the authority to issue any delegated land use permits; therefore, no permits could be issued.

To remedy this situation in the short-term, staff are proposing the Board authorize an additional person be delegated the authority to issue delegated land use permits.

POLICY:

[Local Government Act](#) (LGA)

References to regional district officers

189 Words in an enactment referring to a regional district officer, by name of office or otherwise, also apply to

- (a) the officer's deputy, and
- (b) any person designated by the board to act in the officer's place.

FINANCIAL:

There are no financial implications associated with this action.

KEY ISSUES/CONCEPTS:

Any [changes to delegations must be made by bylaw](#) (LGA s. 230) and adopted by at least 2/3 of the votes cast. A future bylaw amendment to the Delegation Bylaw is required if there are any changes to the delegation authority.

IMPLEMENTATION:

If the Board endorses the staff recommendation, the Corporate Officer, in the absence of both the GMDS and MPS, may issue delegated land use permits.

COMMUNICATIONS:

Development Services staff will be informed of the new process for delegated land use permits.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2024-09-12_Board_CS_Short-Term_Signing_Authority.docx
Attachments:	
Final Approval Date:	Sep 3, 2024

This report and all of its attachments were approved and signed as outlined below:



John MacLean

**REGIONAL ACCESSIBILITY ADVISORY COMMITTEE
FUNDING AGREEMENT**

THIS AGREEMENT dated for reference this ____ day of _____, 2024.

BETWEEN:

Town of Golden
810 9 Ave S
Golden BC V0A 1H0

(hereinafter called "Golden")

AND:
City of Revelstoke
216 Mackenzie Ave
Revelstoke BC V0E 2S0

(hereinafter called "Revelstoke")

AND:
District of Sicamous
446 Main Street
Sicamous BC V0E 2V0

(hereinafter called "Sicamous")

AND:
City of Salmon Arm
500 2 Ave NE
Salmon Arm BC V1E 4N2

(hereinafter called "Salmon Arm")

AND:
COLUMBIA SHUSWAP REGIONAL DISTRICT
555 Harbourfront Drive NE
Salmon Arm BC V1E 4P1

(hereinafter called the "Regional District")


The purpose of this agreement is to formally create the Regional Accessibility Advisory Committee (the "Committee") and to establish cost-sharing measures for the administration of the Committee. The parties agree to the following:

1. To create the Regional Accessibility Advisory Committee, the purpose of which is to assist Golden, Revelstoke, Sicamous, Salmon Arm, and Regional District to identify, remove and prevent barriers experienced by persons with disabilities as per the legislated requirements for prescribed organizations under the *Accessible British Columbia Act* and Regulation.
2. The purpose, scope, membership, procedures, and reporting mechanism will be set out in the Committee's Terms of Reference.
3. The Regional District will act as the financial administrator for the Committee.
4. All administrative costs of the Committee will be shared equally amongst the parties. Administrative costs include general administration, honorariums, and eligible reimbursements to Committee members.
5. Any funding contributions granted to the Committee will be shared equally amongst the parties.

6. Costs associated with implementing any measure to improve accessibility will be borne by the party implementing the accessibility measure.
7. The Regional District will provide an annual invoice to the parties for the prior calendar year's administrative costs associated with the Committee by January 31 of each year. The invoice will include detailed support of the total costs including the number of hours, wage rate, and wage overhead incurred as well as a listing of other expense items.
8. Payment to the Regional District for the annual invoice will be received annually on or before March 1.
9. The Term of this Agreement is from the date of signing to December 31, 2026, unless terminated sooner in accordance with this Agreement.
10. This Agreement may be extended at the end of the term upon mutual agreement of all parties in writing on or before October 1, 2026.
11. A party may provide six months written notice of termination at any time throughout Term of this Agreement.
 - a. In the event that one party provides written notice of termination, this notice will only affect the terminating party's involvement while all other parties remain bound by the terms and obligations in this agreement.
12. This Agreement represents the entire agreement between the parties and supersedes all previous negotiations, representations and agreements concerning the subject matter of this Agreement.
13. This Agreement may be amended at any time with the written consent of all parties.
14. No waiver or amendment of this agreement will be effective unless in writing and executed by all parties.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first written above.

TOWN OF GOLDEN



Jon Wilsgård, Chief Administrative Officer

CITY OF REVELSTOKE



Evan Parliament, Chief Administrative Officer

DISTRICT OF SICAMOUS



Colleen Anderson, Mayor
Sarah Kylo, Corporate Officer

CITY OF SALMON ARM



Erin Jackson, Chief Administrative Officer

COLUMBIA SHUSWAP REGIONAL DISTRICT

John M. MacLean, Chief Administrative Officer



REGIONAL ACCESSIBILITY ADVISORY COMMITTEE TERMS OF REFERENCE

(Columbia Shuswap Regional District, Golden, Revelstoke, Sicamous & Salmon Arm)

1. Vision Statement

To assist and advise the regional participants (Town of Golden, City of Revelstoke, District of Sicamous, City of Salmon Arm, and surrounding rural areas of the Columbia Shuswap Regional District) to identify, remove, and prevent barriers to individuals in or interacting with the regional participants in accordance with the Accessible British Columbia Act.

2. Statement of Commitment

The participants are committed to inclusion, diversity, equity, and accessibility and acknowledge the importance of the disability community's lived experience.

3. Purpose of the Committee

- a. To provide input and direction to the regional participants on the development of a combined regional accessibility plan and in creating a mechanism for public feedback on accessibility in accordance with the *Accessible British Columbia Act*.
- b. To achieve this objective, the Regional Accessibility Advisory Committee will undertake the following activities:
 - i. Advise in the development of and updates to its Accessibility Plan;
 - ii. Advise Council/Board as it establishes priorities, develops policies and plans, and implements programs related to accessibility;
 - iii. Assist the municipalities/regional district with identifying barriers related to civic infrastructure including local government services and online resources;
 - iv. Advise the municipalities/regional district on a process for receiving comments from the public on the accessibility plan(s) and barriers to individuals in or interacting with the organization; and
 - v. Other matters as referred by Council/Board.

4. Scope and Composition

Membership

- a. The Committee will, to the extent possible, consist of a maximum of 6 members that:
 - Are persons with disabilities or individuals who support or represent organizations that support persons with disabilities and reflect the diversity of persons with disabilities in British Columbia (minimum of 3);
 - Is an Indigenous community representative (1).
- b. All members of the Committee should reflect the diversity of persons in BC.

Support Staff

- a. Staff from the CSRD Corporate Services Department will provide support to the Committee including meeting coordination, agenda management, minute taking, and minute distribution.
- b. Members may request information, in the form of reports and/or advice, from staff but only when requested within the limits of the available resources and in accordance with the vision statement and purpose of the Committee, as approved by the regional participants.

Appointment

- a. Members will be recommended to the CSRD Board (includes representatives from all of the regional participants) based on eligibility and regional representation, for appointment.

5. Role and Responsibilities

Committee and Member Expectations

- a. The Committee does not have the authority to indebted the regional participants to any financial commitments.
- b. The Committee makes recommendations to the regional participant Councils/Board.
- c. The Committee will recognize that the Committee's comments and recommendations represent one of a series of decision-making processes that enable members of the municipal Councils and Regional District Board to fully understand the issues under review, including their policy and budget consequences and potential impact on the general public.
- d. All members are expected to review distributed material before the meeting.
- e. Members are expected to attend all meeting and participate fully in order to bring the full range of skills, experiences and diversity to each issue and provide input to the Committee, as needed.
- f. Members will attend the meetings with regularity and punctuality.

Code of Conduct

- a. The Committee will lead an accountable, participatory process, providing an opportunity for a all members to participate equally.
- b. The Committee will act with integrity and honesty and will interact with others in a respectful and inclusive manner.

Conflict of Interest

- a. A Committee member who has a conflict of interest regarding a matter that is being reviewed and considered by the Committee must:
 - i. declare their conflict and not take part in the discussion of the topic or vote on any question in respect of the topic;
 - ii. leave the meeting for the period of time during which the topic is under consideration; and

- iii. not attempt in any way, whether before, during, or after the meeting, to influence the voting on any question in relation to the topic.

Role of the Chair and Vice Chair

- a. The Chair and Vice Chair will be selected from the members of the Committee, annually.
- b. The Chair is responsible for calling meetings, setting agendas, providing leadership, and ensuring meetings are conducted properly.
- c. A Chair will serve no more than 5 consecutive one year terms.
- d. In the absence of the Chair, the Vice Chair will preside over the meeting.
- e. In the absence of the Vice Chair, the remaining members of the Committee will select an Acting Chair to preside over the meeting.

Attendance Requirements

- a. Members will advise the Corporate Officer or designate of their intent to attend or to be absent from a meeting and whether or not their attendance will be electronically or in-person at least one week (7 days) before a scheduled meeting.
- b. Any member who is absent from three consecutive meetings of the Committee without leave of absence from the Committee, or a reason satisfactory to the Committee, shall by Committee resolution, cease to be a member of the Committee.
- c. Any member who wishes to resign from the Committee will provide a letter of resignation to the CSRD Corporate Officer.

Term

- a. Members will be appointed for a three-year term except in the first year where two appointments will serve a 2-year term to allow for staggered expiration terms.
- b. No member will serve more than two consecutive terms (i.e. 6 years).

6. Procedures

Frequency of meetings

- a. The Committee will meet a minimum of four times a year.
- b. All meetings will be open to the public unless properly closed under Section 90 of the Community Charter.
- c. Additional meetings may be scheduled by the Chair in consultation with the members and support staff.
- d. Meetings may be cancelled by the Chair in consultation with support staff. A minimum of 48 hours notice will be provided to the CSRD Corporate Officer or designate. Notice of cancellation will be posted in accordance with the current CSRD Procedure Bylaw.

Location

- a. Default location of the meetings will be the CSRD office in Salmon Arm.

- b. Depending on the composition of the Committee members and availability of the meeting space at the CSRD office, the location of the meeting may be elsewhere and must be posted in accordance with public notification requirements.

Electronic Participation

- a. A member is permitted to participate electronically provided they can fully participate without any financial requests for additional equipment or technology upgrades.
- b. Any member attending electronically will remain on camera for the duration of the meeting except during break periods.

Quorum

- a. A quorum will be the majority (50% +1) of Committee members.
- b. If quorum is not present, the attendees' names will be recorded and the meeting will be adjourned.

Voting rules

- a. The Committee will operate on a consensus or majority vote decision-making model agreed upon by the current members.
- b. All matters of order, privilege, and procedure not provided for in this Terms of Reference are governed by the current CSRD Procedure Bylaw.

Remuneration

- a. All Committee members will serve without financial remuneration.
- b. Mileage to and from meetings will be reimbursed at the rate listed on the current CSRD expense form.

Budget

- a. The budget for this committee includes administration of the Committee meetings. Each of the regional participants will approve an equal amount of annual funding for the Committee to cover administrative costs and general affairs of the Committee during the coming year.
- b. Every member must be able to fully participate in the Committee, which may include reasonable reimbursement for transportation, interpreters for the hearing impaired, etc., required for participation.
- c. Any initiative proposed by the Committee, not already allocated for in the approved budget, must be forwarded to the Regional District Board for approval prior to proceeding.
- d. Any funding required to support removal of barriers, public feedback events, interpreters, assistive technology, and technical services/software may be considered by individual participants at their Councils or Board.

Communication and Reporting Procedures

- a. Agenda and minutes of all committee meetings will be posted to the CSRD website.

- b. Minutes will be shared with regional participants for inclusion on their agendas and Councils/Board will make separate decisions on the recommendations in their jurisdictions.
- c. Committee members do not have the authority to speak publicly (e.g. to the media) on behalf of the Committee unless directed by the CSRD Board.

Review Schedule

- a. The Committee will review the Accessibility Plan and any policies every three years.

Terms of Reference

- a. These Terms of Reference will be endorsed by the Councils/Board of each of the regional participants and any changes will be by mutual agreement.

July 2024



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
 T: 250.832.8194 | F: 250.832.3375 | TF: 1.888.248.2773 | www.csr.bc.ca

GUIDELINES

Public Question Period, at CSRD Regular Board meeting:

- Will be scheduled on the Regular Board agenda at a designated time;
- 15 minutes maximum;
- Maximum of 2 questions per individual, per meeting. Each question and its associated response consist of a 3 minute maximum. All questions must include first and last name, address, and city/community.

Questions from public are posed through Chair to answer. The Chair may seek assistance from other Directors in answering questions.

Questions (on-line participants) will be accepted upon convening of the Board meeting. No pre-submission of questions prior to Board meeting.

Questions must pertain to business item(s) on that day's Board meeting agenda, excluding land use/development applications such as zoning/official community plan, variance or permits which will not be permitted based upon the Local Government Act and the CSRD's Development Services Procedures Bylaw. The Chair may refer such an enquiry, for example, to speak to Development Services staff at a future time.

Questions from In-person attendees will be recognized initially, followed by questions from Zoom meeting public attendees*.

*Questions submitted from Zoom meeting public attendees will be monitored by the Recording Secretary/Zoom meeting moderator, on a first come, first serve basis. The recognized question will be relayed to the Chair by reading the question out loud. In monitoring the submission of questions, if a question posed does not relate to an agenda item, the question will be not be relayed to the Chair. The question may be relayed to appropriate staff for response post-meeting.

Public Question Period will not be held for the three (3) regular Board Meetings prior to a local government election and/or a bi-election.

Note: Email submission of questions for the Public Question Period will not be accepted prior to convening of the Board meeting.

Members of the public have the opportunity to submit questions outside of the Board meeting via email, correspondence or by telephone directly to CSRD staff to provide information and to answer any questions.

CSRD Directors are available to the public and to the media, via email or by phone, for follow-up questions in regards to the meeting.

Contact information for Directors and Departmental staff is available at www.csr.bc.ca

October, 2020

ELECTORAL AREAS

A GOLDEN-COLUMBIA
 B REVELSTOKE-COLUMBIA

C SOUTH SHUSWAP
 D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
 F NORTH SHUSWAP-SEYMOUR ARM

MUNICIPALITIES

GOLDEN
 REVELSTOKE

SALMON ARM
 SICAMOUS



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
 T: 250-832-8194 | F: 250-832-3375 | TF: 1-888-248-2773 | www.csr.d.bc.ca

Public Question Period Guidelines at CSR D Regular Board Meetings

- Questions from the public are posed through the Board Chair to answer.
- Questions must be in the form of a question and does not include a statement, opinion, or story.
- Individuals must provide their first and last name, address, and city or community for the record.
- An individual can ask a maximum of two (2) questions.
- Questions must be related to business items on the current Board meeting agenda, excluding Planning topics.
 - These topics (i.e. land use, zoning/official community plan, permits, etc.) are not permitted based on the Local Government Act and the CSR D Development Services Procedures Bylaw.
- Questions from in-person attendees will be recognized first, followed by questions from electronic attendees.
- The total time for Public Question Period is fifteen (15) minutes.

Public Question Periods will not be held for the three (3) Regular Board Meetings prior to a local government election and/or by-election.

Members of the public have the opportunity to submit questions or information directly to CSR D Directors or staff outside of the Board meeting via email, written correspondence, or by phone.

Contact information for CSR D Directors and Departmental staff is available at www.csr.d.bc.ca.

August 2024

ELECTORAL AREAS

A GOLDEN-COLUMBIA
 B REVELSTOKE-COLUMBIA

C EAGLE BAY-WHITE LAKE-TAPPEN
 D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
 F NORTH SHUSWAP-SEYMOUR ARM
 G BLIND BAY-SORRENTO-NOTCH HILL

MUNICIPALITIES

GOLDEN
 REVELSTOKE

SALMON ARM
 SICAMOUS



BOARD REPORT

TO: Chair and Directors

SUBJECT: Asset Disposal

DESCRIPTION: Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, August 27, 2024. A request to dispose an aquatic plant harvester as per the Asset Disposal Policy.

RECOMMENDATION: THAT: the Board empower staff to dispose of an aquatic plant harvester as per Policy-24 Asset Disposal.

Corporate Vote Unweighted Majority

SUMMARY:

In 2024, the CSR D's Milfoil Control program replaced an aquatic plant harvester, resulting in a surplus asset. As a result, staff are seeking Board approval to dispose of the surplus equipment, through a public process, and revenues from the sale will be put towards the cost of replacement.

BACKGROUND:

The United Marine International aquatic plant harvester (C13861BC) was purchased in 2001 to replace a 1976 Aquamarine harvester at a cost of \$76,660.00 USD. Since 2001, there has been an expansion of milfoil infestations throughout the Shuswap/ Mara lakes systems and in 2023, plans to replace with a larger capacity harvester were incorporated into the 2024 Milfoil Program budget.

In May 2024, the CSR D posted a Request for Expression of Interest (RFEI) on BC Bid and three US companies submitted expressions of interest. In June 2024, the CSR D contacted the three companies that expressed interest to ensure construction of the new harvester would meet Canadian specifications. Only one company, Aquarius systems (D&D Products), submitted a quote of \$383,683.86 plus GST Canadian dollars including delivery from Wisconsin and the purchase was completed. The new harvester is currently being constructed and delivery is expected in July 2025.

In an effort to recoup costs for the purchase of the new harvester staff will explore options to sell the surplus harvester. It is anticipated the sale of the 2001 UMI harvester will amount to \$45,000.00 in revenue.

POLICY:

As per [Policy A-24 Disposal of Assets](#), the Board needs to be informed of the intent to dispose of assets that have a historical cost in excess of \$100,000 and approve the disposal of the asset.

FINANCIAL:

It is estimated that the sale of the 2001 UMI harvester will amount to \$45,000.00 Canadian dollars in revenue. Proceeds from the sale will be directed to the Milfoil Control capital budget to offset the cost of the new harvester.

KEY ISSUES/CONCEPTS:

N/A

IMPLEMENTATION:

Upon Board approval to dispose of the 2001 UMI harvester staff will explore all options to maximize the revenues from the sale of the harvester.

COMMUNICATIONS:

Staff will reach out through a number of different means, including contacting counterparts throughout North America and posting to public sale platforms, to maximize the financial return on the sale of the retired harvester.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2024-09-12_Board_EUS_Asset_Disposal.docx
Attachments:	
Final Approval Date:	Aug 28, 2024

This report and all of its attachments were approved and signed as outlined below:



Jodi Pierce



Jennifer Sham



John MacLean



BOARD REPORT

TO: Chair and Directors

SUBJECT: Electoral Areas A, B, C, E and G: Grant-in-Aids

DESCRIPTION: Report from Jodi Pierce, General Manager, Financial Services, dated August 29, 2024. Funding requests for consideration.

RECOMMENDATION: THAT: the Board approve the following allocations from the 2024 Electoral Area Grant-in-Aids:

Area A

\$8,000 Columbia Woodlot Association (Community Wildfire Preparedness)

\$15,000 Golden Community Economic Development (Age Friendly strategy)

Area B

\$1,000 Revelstoke Local Food Initiative (Food Culture Celebration)

Area C

\$5,000 White Lake Community Hall (operating expenses)

Area E

\$2,000 Salmon Arm Skating Club – Sicamous Branch (fee subsidy)

Area G

\$4,730 Sorrento Village Farmers Market (Vault toilet maintenance)

Stakeholder Vote Weighted – Electoral Area Directors

BACKGROUND:

N/A

POLICY:

These requests meet the requirements of [Policy F-30](#) Electoral Area Grant-in-Aid Funding, and have been supported by the respective Area Directors. The required source documentation for the applications have been received.

FINANCIAL:

These requests are within the Electoral Area's Grant-in-Aid budget from the [2024-2028 Five Year Financial Plan](#).

KEY ISSUES/CONCEPTS:

N/A

IMPLEMENTATION:

The respective Electoral Director will advise each organization of the Board's decision. The successful organization will be sent a cheque accompanied by a congratulatory letter.

COMMUNICATIONS:

Information on Grant-in-Aid is included within the [CSRD Annual Report](#).

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2024-09-12_Board_FIN Grant in Aids.docx
Attachments:	
Final Approval Date:	Sep 5, 2024

This report and all of its attachments were approved and signed as outlined below:



Jennifer Sham



John MacLean



BOARD REPORT

- TO:** Chair and Directors
- SUBJECT:** Electoral Area B: Electoral Area B Official Community Plan Amendment Bylaw No. 850-21 and Electoral Area B Zoning Amendment Bylaw No. 851-32
- DESCRIPTION:** Report from Christine LeFloch, Planner III, dated August 29, 2024. Fish River Road, Beaton
- RECOMMENDATION #1:** THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered "Electoral Area B Official Community Plan Amendment Bylaw No. 850-21" in conjunction with the Columbia Shuswap Regional District's Financial Plan and Waste Management Plan.
Stakeholder Vote Unweighted (LGA Part 14) Majority
- RECOMMENDATION #2:** THAT: "Electoral Area B Official Community Plan Amendment Bylaw No. 850-21" be read a second time, this 12th day of September, 2024.
Stakeholder Vote Unweighted (LGA Part 14) Majority
- RECOMMENDATION #3:** THAT: "Electoral Area B Zoning Amendment Bylaw No. 851-32" be read a second time, this 12th day of September, 2024.
Stakeholder Vote Unweighted (LGA Part 14) Majority
- RECOMMENDATION #4:** THAT: a public hearing to hear representations regarding "Electoral Area B Official Community Plan Amendment Bylaw No. 850-21" and "Electoral Area B Zoning Amendment Bylaw No. 851-32" be held in the Board Room at the CSRD Office;
AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;
AND FURTHER THAT: the holding of the public hearing be delegated to Director David Brooks-Hill, as Director of Electoral Area B being that in which the land concerned is located, or Alternate Director Michael Brooks-Hill, if Director Brooks-Hill is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.
Stakeholder Vote Unweighted (LGA Part 14) Majority

SUMMARY:

The applicant is proposing to change the Official Community Plan land use designation and the zoning designation for a portion of the subject property from RSC Rural and Resource to SH Small Holdings. The applicant has applied for subdivision of the subject property to create three new lots of 4.5, 4.1, and 23.7 ha each, leaving a remainder of 71.36 ha. The area comprised of the remainder is proposed to remain designated and zoned RSC Rural and Resource. The Board read the amending bylaws a first

time at their meeting held April 18, 2024 and directed staff to initiate the referral process. Referral comments from the Electoral Area B Advisory Planning Commission, agencies and First Nations are attached to this Board report. It is now appropriate for the Board to consider the amending bylaws for second reading and delegate a public hearing to receive public comments with regard to the proposed bylaw amendments.

BACKGROUND:

Please see [Item 17.2 on the April 18, 2024 Board Agenda](#) for the staff report recommending First Reading. The report provides the full background and supporting documents for this application.

POLICY:

Please see "[BL850-21 BL851-32 Excerpts BL850 BL851.pdf](#)" for all applicable policies and regulations.

[Electoral Area B Official Community Plan Bylaw No. 850](#)

- 2.1 – Growth Patterns (Upper Arrow Lake – Galena Bay, Beaton, Shelter Bay, Halcyon North & Arrowhead)
- 3.0 Rural Resource
- 4.3 Land Use & Density Policies (4.3.20, 4.3.24, 4.3.26)
- 4.4 Community Specific Policies (Upper Arrow Lake – Galena Bay, Beaton, Shelter Bay, Halcyon North & Arrowhead)
- 12.6 Riparian Areas Regulation Development Permit Area

[Electoral Area B Zoning Bylaw No. 851](#)

- 1.0 Definitions
- 3.0 Uses and Buildings Permitted in Each Zone
- 3.8 Establishment of Floodplains
- 3.10 Application of Floodplains
- 5.3 Rural and Resource Zone
- 5.5 Small Holdings Zone

FINANCIAL:

In accordance with Section 477 of the Local Government Act, the Financial Services and Environmental and Utility Services Departments have reviewed the proposed OCP amendment and confirmed that it is consistent with the CSRD's Financial Plan and Waste Management Plan.

KEY ISSUES/CONCEPTS:

The amending bylaws for this application were read a first time at the April 18, 2024 Board Meeting and referred to applicable agencies and First Nations. The simple consultation process was recommended and approved for this application because of the remote location of the property in an area with very low population, and due to the low intensity of the proposed development. The simple consultation process includes agency/First Nations referrals and a public hearing.

Referrals

This application was referred to the Electoral Area B Advisory Planning Commission (APC), agencies and First Nations. Comments from the APC, agencies and First Nations who responded are attached to the Board agenda as "[BL850-21_BL851-32_Agency_First_Nations_Referral_Responses.pdf](#)" and a brief summary is provided in the Communications section below.

A number of First Nations took an interest in this application, providing comments that identified concerns around cultural, habitat and environmental values such as priority old growth polygons identified by the Old Growth Technical Advisory Panel (TAP) overlapping the proposed development. Okanagan Indian Band and Splotsin First Nation requested that a Cultural Heritage Assessment be undertaken due to the values identified. The Archaeology Branch indicated that while there are no known archaeology sites, the area has high potential for unidentified sites to exist and highly recommended that an eligible consulting archaeologist be engaged to undertake an assessment prior to land development. The Ktunaxa Nation also indicated they would like to ensure that an archaeological assessment is completed prior to any land alteration.

Analysis

The Area B Advisory Planning Commission noted the high environmental values on the subject property and that there are setbacks applicable for development related to these values. Staff noted in the report prepared for first reading, that a Riparian Areas Regulation (RAR) Development Permit will be required if there are any land clearing activities or construction proposed for lands within 30 m of the Incomappleux River, Arrow Lake or Thompson Creek. The RAR Development Permit is also a condition of subdivision approval. This development permit will establish the streamside protection and enhancement area (SPEA) for each of the watercourses on or within 30 m of this property. It was also noted that a Lakes 100 m Development Permit will be required if development of larger buildings or installation of a septic system is proposed within 100 m of Upper Arrow Lake. The applicant has applied for subdivision and the development permit requirements have been included as a condition of subdivision approval.

First Nations referral comments were provided to the applicant and staff suggested they contact the bands to discuss their project. The applicant contacted the Okanagan Indian Band and Splotsin First Nation regarding their concerns. In their response to Okanagan Indian Band, it was noted by the applicant that through their work they had learned the TAP Old Growth polygons are not meant to be applicable to private land, but only to Crown land at this time, and if there are any areas indicated within the privately held subject property, they are mapping errors made by the Province. It was further indicated by the applicant that they had spoken to Provincial staff who advised this is a known issue, and the Province is working on fixing the problem. They also indicated to these First Nations that the water demand for the proposed four lot subdivision will be minimal and that water licenses will be obtained to ensure water usage requirements for the area are met. In their response to Splotsin they noted that there are no known archaeological sites on the subject property per Provincial mapping, but they are aware of the potential for archaeological sites. They indicated that there are no land altering activities planned for the proposed 4 lot rural subdivision and that any future building that occurs as a result of the subdivision will need to be assessed at that time for an Archaeological Impact Assessment/Cultural Heritage Assessment. Splotsin and OIB did not provide any further direction to the applicant. Shuswap Indian Band and Ktunaxa First Nation were not contacted by the applicant.

The owner has been advised of their responsibilities under the Heritage Conservation Act and are aware that future development activities may require archaeology assessment and/or permitting; and, if heritage objects are found during land development all activities must cease and they will need to contact the Archaeology Branch for direction.

Staff continue to support the proposed OCP amendment and rezoning.

Rationale for Recommendation

The applicant is proposing to change the OCP land use designation for a portion of the subject property from RSC to SH and rezone the same portion of the subject property from RSC to RR4 to allow for

subdivision of 3 new lots plus a Remainder. Staff are recommending that the proposed amending bylaws be read a second time and that a public hearing be delegated to hear representations from the public regarding the proposed amendments for the following reasons:

- The proposal meets the OCP policies regarding Small Holdings and the proposed subdivision meets the minimum parcel size for the Small Holdings designation and zone;
- Hazardous conditions present on the property are being addressed by the Ministry of Transportation and Infrastructure through their requirements for subdivision approval;
- Issues raised in the referral comments from Electoral Area B Advisory Planning Commission, agencies and First Nations have been addressed by the applicant; and
- Holding a public hearing will provide the opportunity to hear feedback from members of the public with regard to the proposed amending bylaws.

IMPLEMENTATION:

If the Board endorses the staff recommendations, staff will arrange for a public hearing to be held and undertake the communications related to advertising a public hearing as outlined below. [Policy P-25 Public Hearings](#) indicates that public hearings will be organized to provide for in person attendance and remote participation by way of electronic attendance via Zoom or telephone. Public hearings are to be held in the Board Room of the CSRD Office in Salmon Arm unless there are unique circumstances that necessitate holding the public hearing at an alternative location. In this case, there has not been much interest expressed through inquiries from the local community regarding the proposed development. As such, it is recommended that the public hearing be held at the CSRD office to save time for Planning and IT staff arranging and attending a public hearing in the community, with the closest venue located in Revelstoke. Interested parties will be able to participate remotely if they are unable to attend in person. The public hearing chair can also attend remotely.

COMMUNICATIONS:

Notice of Development Sign

Two Notice of Development Signs were placed on the subject property on the frontages along Fish River Road and Gunterman Road following first reading and photos of the signs on the property were provided to staff.

Public Hearing

If the Board reads both Bylaw Nos. 850-21 and 851-32 a second time, and delegates a public hearing, staff will make arrangements for the public hearing, including: placing ads in local newspapers, posting the ad to the CSRD website and social media, and sending notices to all property owners of land located within 100 m of the subject property. The public hearing package will be made available on the CSRD website at least 10 days in advance of the public hearing.

Referrals

Bylaw Nos. 850-21 and 851-32 were referred to the following agencies and First Nations. Responses are briefly noted. Full referral comments are attached to the Board agenda as "BL850-21_BL851-32_Agency_First_Nations_Referral_Responses.pdf".

AGENCY/FIRST NATION	RESPONSE
Area B Advisory Planning Commission	APC members want the area of the shoreline managed for its high environmental values and noted that the Incomappleux River is a known high value fish bearing stream with many species

	using the river for spawning. It was also noted that there are setbacks specified in the zoning bylaw and OCP related to environmental values.
CSRD Financial Services	The proposed bylaw has been reviewed as per S. 477 of the Local Government Act and is consistent with the CSRD's current financial plan.
CSRD Environmental and Utility Services	The proposed bylaw has been reviewed as per S. 477 of the Local Government Act and is consistent with the CSRD's current Solid Waste Management Plan.
CSRD Community & Protective Services	No response.
Ministry of Forests – Archaeology Branch	There are no known archaeological sites recorded on the subject property. However, given the property's proximity to the river and estuary there is high potential for previously unidentified archaeological sites to exist on the property. Archaeology Branch strongly recommends engaging an eligible consulting archaeologist prior to any land altering activities.
Ministry of Transportation & Infrastructure	No objections. Noted that the owners of the affected properties will need to apply for and hold appropriate access permits and build their highway access to Ministry standards.
Interior Health Authority	No response.
Ministry of Land, Water and Resource Stewardship – Lands Branch	No response.
Adams Lake Indian Band	No response.
Akisqnuq First Nation	No response.
Ktunaxa First Nation	Would like to ensure that an arch assessment is completed prior to any ground disturbance.
Lower Kootenay Band	No response.
Neskonlith Indian Band	No response.
Okanagan Indian Band	Raised concerns related to caribou matrix, old growth TAP (Technical Advisory Panel) priority and nearby RAAD (archaeology) sites and indicated that they would authorize the proposed activity only if a Cultural Heritage Field Reconnaissance is conducted by OIB prior to development.
Okanagan Nation Alliance	No response.

Penticton Indian Band	Indicated that the proposed activity is within Syilx (Okanagan) territory and deferred further consultation to the Okanagan Indian Band.
Shuswap Indian Band	Identified concerns including traditional use sites, riparian areas that are crucial to sustenance and cultural practices of the Shuswap Band, old growth trees, critical habitat for federal listed species (Woodland Caribou), and the potential or archaeological sites. Recommends reuse of existing infrastructure wherever possible to avoid unnecessary ground disturbance and additional impacts to the region. The Band's expectation is that all disturbed areas will be reclaimed as soon as possible and treated for invasive plants.
Simpcw First Nation	No response.
Skw'lax te Secwepemcúłecw	Skw'lax supports Splatsin as leads on any decisions with this referral. Noted that if CSRD does not hear from any other Secwepemc community to reach out to them again.
Splatsin First Nation	Requested a Cultural Heritage Assessment be completed and for the client to reach out to a registered professional archaeologist to determine the level of work required.
Upper Nicola	No response.

DESIRED OUTCOMES:

That the Board endorse the staff recommendations.

BOARD'S OPTIONS:

1. *Endorse the Recommendations.*
2. *Deny the Recommendations.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2024-09-12_Board_DS_BL850-21_BL851-32_Second.docx
Attachments:	<ul style="list-style-type: none"> - BL850-21_Second.pdf - BL851-32_Second.pdf - BL850-21_BL851-32_Agency_First_Nation_Referral_Responses.pdf - BL850-21_BL851-32_Maps_Plans_Photos.pdf
Final Approval Date:	Aug 29, 2024

This report and all of its attachments were approved and signed as outlined below:



Corey Paiement

No Signature - Task assigned to Gerald Christie was completed by assistant Jennifer Sham

Gerald Christie



Jennifer Sham



John MacLean

COLUMBIA SHUSWAP REGIONAL DISTRICT

ELECTORAL AREA B OFFICIAL COMMUNITY PLAN BYLAW NO. 850-21

A bylaw to amend the "Electoral Area B Official Community Plan Bylaw No. 850"

WHEREAS the Board of the Columbia Shuswap Regional District adopted Bylaw No. 850;

AND WHEREAS the Board deems it appropriate to amend Bylaw No. 850;

NOW THEREFORE the Board of the Columbia Shuswap Regional District, in open meeting assembled, hereby enacts as follows:

1. "Electoral Area B Official Community Plan Bylaw No. 850" is hereby amended as follows:

A. MAP AMENDMENT

1. Schedule B (Overview Maps B1-B5), which forms part of the "Electoral Area B Official Community Plan Bylaw No. 850" is hereby amended as follows:

i) Redesignating the portion of District Lot 7959, Kootenay District, Except: (1) Parcel 1 (Reference Plan 5828l) (2) Plan 1321, located north of Fish River Road; which is more particularly shown outlined in bold on Schedule 1 attached hereto and forming part of this bylaw, from RSC Rural and Resource to SH Small Holdings.

2. Schedule D (Land Use Designation Maps) which forms part of the "Electoral Area B Official Community Plan Bylaw No. 850" is hereby amended by:

i) Redesignating the portion of District Lot 7959, Kootenay District, Except: (1) Parcel 1 (Reference Plan 5828l) (2) Plan 1321, located north of Fish River Road; which is more particularly shown outlined in bold on Schedule 2 attached hereto and forming part of this bylaw, from RSC Rural and Resource to SH Small Holdings.

2. This bylaw may be cited as "Electoral Area B Official Community Plan Amendment Bylaw No. 850-21"

READ a first time this 18th day of April, 2024.

READ a second time this _____ day of _____, 2024.

PUBLIC HEARING held this _____ day of _____, 2024.

READ a third time this _____ day of _____, 2024.

ADOPTED this _____ day of _____, 2024.

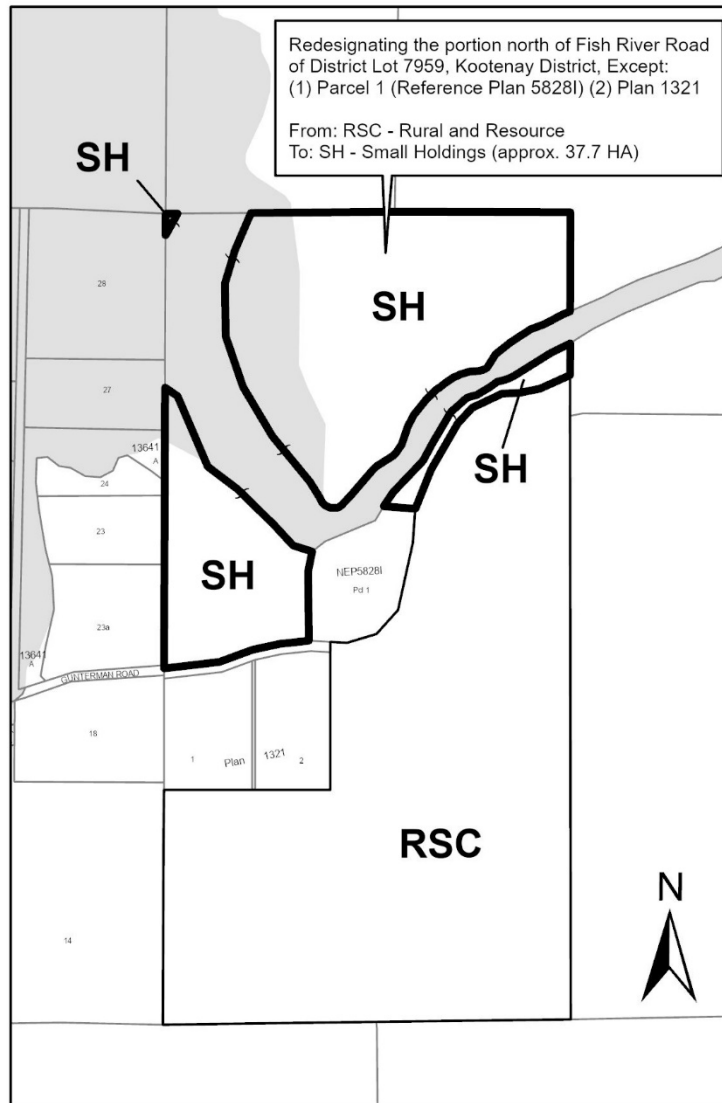
CORPORATE OFFICER

CHAIR

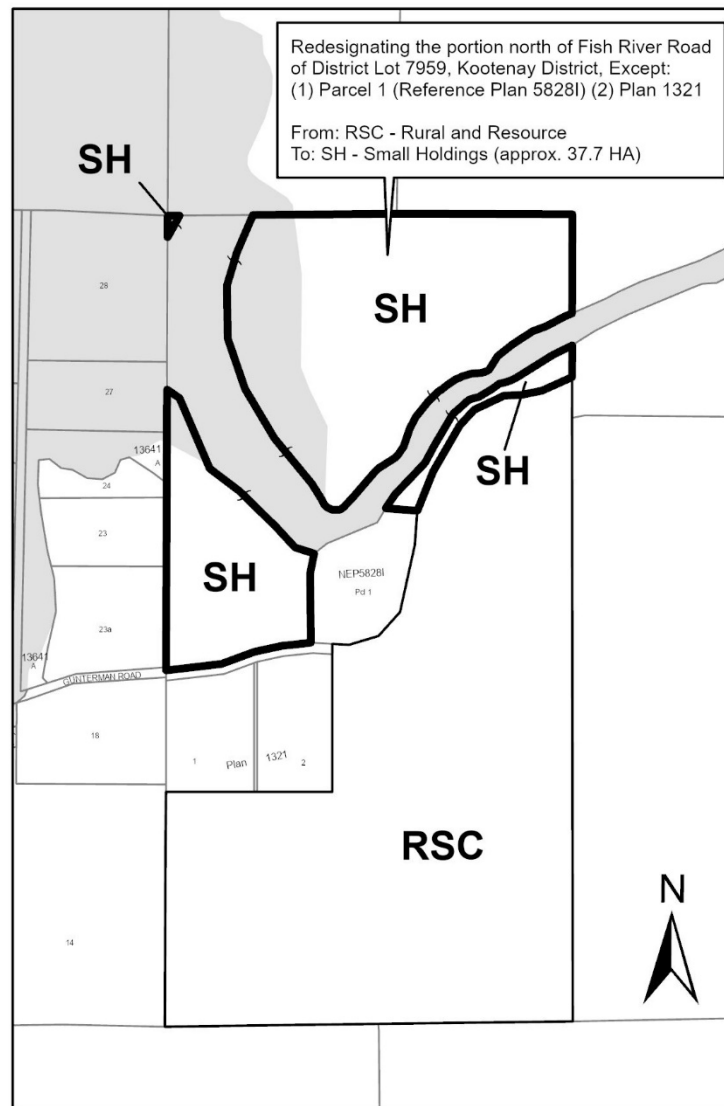
CERTIFIED a true copy of Bylaw No. 850-21 as adopted.

CORPORATE OFFICER

Schedule 1
Electoral Area B Official Community Plan Amendment Bylaw No. 850-21



Schedule 2 Electoral Area B Official Community Plan Amendment Bylaw No. 850-21



COLUMBIA SHUSWAP REGIONAL DISTRICT

ELECTORAL AREA B ZONING AMENDMENT BYLAW NO. 851-32

A bylaw to amend the "Electoral Area B Zoning Bylaw No. 851"

WHEREAS the Board of the Columbia Shuswap Regional District adopted bylaw No. 851,

AND WHEREAS the Board deems it appropriate to amend Bylaw No. 851;

NOW THEREFORE the Board of the Columbia Shuswap Regional District, in open meeting assembled, hereby enacts as follows:

- 1. "Electoral Area B Zoning Bylaw No.851" is hereby amended as follows:

A. MAP AMENDMENT

- 1. Schedule B, Zoning Maps, which forms part of the "Electoral Area B Zoning Bylaw No. 851" is hereby amended as follows:

- i) Rezoning the portion of District Lot 7959, Kootenay District, Except: (1) Parcel 1 (Reference Plan 5828I) (2) Plan 1321, located north of Fish River Road;

which is more particularly shown outlined in bold on Schedule 1 attached hereto and forming part of this bylaw, from RSC Rural and Resource to SH Small Holdings.

- 2. This bylaw may be cited as "Electoral Area B Zoning Bylaw No.851-32".

READ a first time this _____ 18th _____ day of _____ April _____, 2024.

READ a second time this _____ day of _____, 2024.

PUBLIC HEARING held this _____ day of _____, 2024.

READ a third time this _____ day of _____, 2024.

ADOPTED this _____ day of _____, 2024.

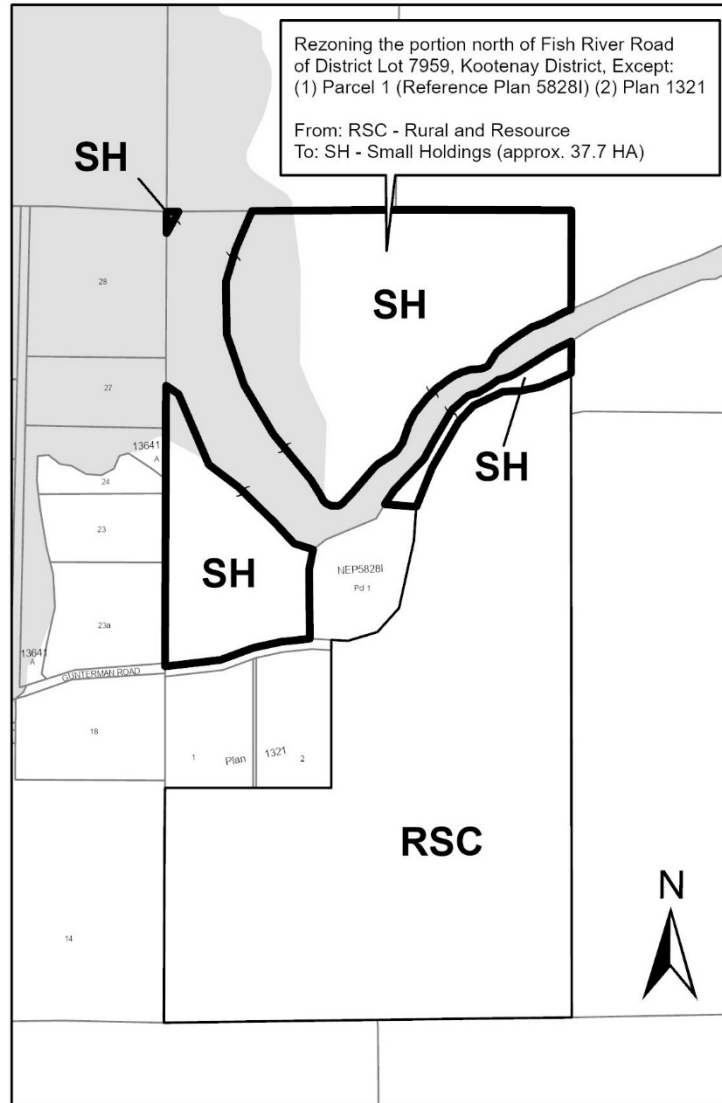
CORPORATE OFFICER

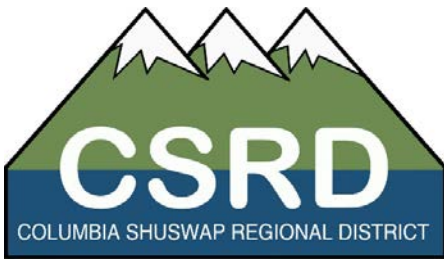
CHAIR

CERTIFIED a true copy of Bylaw No. 851-32
as adopted.

CORPORATE OFFICER

Schedule 1
Electoral Area B Zoning Amendment Bylaw No. 851-32





**COLUMBIA SHUSWAP
REGIONAL DISTRICT**

MINUTES

**Electoral Area B
Advisory Planning Commission**

DATE: Tuesday, May 7, 2024
 TIME: 12:00 Noon
 PLACE: Revelstoke Community Centre
 Boulder Room, 600 Campbell Ave
 Revelstoke, BC

Members Present

Brian Gadbois:	Chair
Mike Cummings	Member
Daren Corneliusen	Member
Jim Maitre	Member

Members Absent

Janis Hooge

CSRD Representatives Absent

David Brooks-Hill CSRD Director Area B

Guests

Applicant

Call to Order: 12:15 pm

1. Electoral Area B Official Community Plan Amendment Bylaw No. 850-21 and Electoral Area B Zoning Amendment Bylaw No. 851-32

Legal Description: District Lot 7959, Kootenay District, Except: (1) Parcel 1 (Reference Plan 5828I) (2) Plan 1321 (014-046-482)

Civic Address: no address, Fish River Road, Beaton

Summary:

The applicant is proposing to change the Official Community Plan land use designation and the zoning designation for a portion of the subject property from RSC Rural and Resource to SH Small Holdings. The applicant has applied for subdivision of the subject property to create three new lots of 4.5, 4.1, and 23.7 ha each, leaving a remainder of 71.36 ha. The area comprised of the three new lots is proposed to be redesignated and rezoned to SH Small Holdings, and the remainder is proposed to remain designated and zoned RSC Rural and Resource. Staff are recommending that the amending bylaws be read a first time, a referral sent to agencies and First Nations, and that the simple consultation process be used for this application.

Discussion:

Electoral Area B Advisory Planning Commission Minutes – 2024-05-07

Applicant made a presentation about the proposed Re-Zoning and history of the property. Property was originally part of the Pope and Talbot TFL private lands that were sold in 2007/08. Applicant's family and another family from the Okanagan purchased the land approximately 1.5 years ago. They have Managed Forest Land status on the property and have undertaken some logging on the south –east portion of the property. Re-planting is planned for this fall. Plan to subdivide into 4 separate parcels with 3 being zoned SH and the other remaining as RSC. Current plans will be to use the SH properties for seasonal recreation.

APC members discussed the hazardous slope designation on some portions of the land which will remain as RSC. Also members expressed concern for the high riparian and wildlife values along the shores of the Incomappleux River and Arrow Reservoir. Both the OCP and the Zoning Bylaw address these concerns. The Floodplain elevation and setback, the Riparian Areas Regulations, the Environmentally Hazardous Area, and the Environmentally Sensitive Area should all be considered and used to regulate all development on the new subdivision parcels.

The Incomappleux River is a known high valued fish bearing stream with many species of Arrow Reservoir fish using the river for spawning, including listed species such as bull trout and sturgeon. Rainbow trout and kokanee are also known to spawn in the river.

The APC members want the area of the shoreline managed for its high environmental values.

Motion:

Moved by: Mike Cummings
Seconded by: Jim Maitre

THAT: the Board of Columbia Shuswap Regional District be advised that APC recommendation is to

4 In Favour
0 Opposed

Carried

2. Adjournment: 12:40h

CERTIFIED CORRECT



Brian Gadbois - Chair



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1

Staff Contact: Christine LeFloch, Planner III

plan@csrd.bc.ca | clefloch@csrd.bc.ca

FILE: BL850-21/BL851-32

CV: PL20230106/20230107

DATE: 04-22-2024

REFERRAL RESPONSE

RECOMMENDATION:

Please check one. Where indicated or required, please explain your answer below.

Approval recommended for reasons outlined below

Interests unaffected by bylaw

Approval recommended subject to conditions below

Approval not recommended due to reasons outlined below

No objections

RESPONSE TEXT:

The proposed bylaws have been reviewed as per S.477 of the Local Government Act and is consistent with the CSRD's current financial plan.

Signed By: Jodi Pierce

Title CFO

Date: April 23, 2024

Agency CSRD



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1

Staff Contact: Christine LeFloch, Planner III

plan@csrd.bc.ca | clefloch@csrd.bc.ca

FILE: BL850-21/BL851-32

CV: PL20230106/20230107

DATE: 04-22-2024

REFERRAL RESPONSE

RECOMMENDATION:

Please check one. Where indicated or required, please explain your answer below.

Approval recommended for reasons outlined below

Interests unaffected by bylaw

Approval recommended subject to conditions below

Approval not recommended due to reasons outlined below

No objections

RESPONSE TEXT:

The proposed bylaw has been reviewed as per S.477 of the Local Government Act and is consistent with the CSRD's current Solid Waste Management Plan.

Signed By: _____

Title: General Manager, Environmental and Utility Services

Date: April 23, 2024

Agency: Columbia Shuswap Regional District



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1

Staff Contact: Christine LeFloch, Planner III

plan@csrd.bc.ca | clefloch@csrd.bc.ca

FILE: BL850-21/BL851-32

CV: PL20230106/20230107

DATE: 04-22-2024

REFERRAL RESPONSE

RECOMMENDATION:

Please check one. Where indicated or required, please explain your answer below.

Approval recommended for reasons outlined below

Interests unaffected by bylaw

Approval recommended subject to conditions below

Approval not recommended due to reasons outlined below

No objections

RESPONSE TEXT:

Thank you for giving MoTI the opportunity to comment on this amendment. MoTI has no objections to the proposed amendment, however asks that the owners of properties effected by the zoning change apply for and hold appropriate access permits an build their highway access to Ministry standards.

Signed By: Torin Glasenapp

Title Development Services Officer

Date: May 28, 2024

Agency MoTI

From: [Cooper, Diana FOR:EX](#)
To: [Stephanie Hodge](#)
Cc: [Christine LeFloch](#)
Subject: RE: CSRD Referral Request BL850-21 & BL851-32
Date: Thursday, May 23, 2024 10:31:11 AM
Attachments: [image007.png](#)
[image008.png](#)
[image011.png](#)
[image012.png](#)

Hello Stephanie and Christine,

Thank you for your referral regarding proposed development of DISTRICT LOT 7959 KOOTENAY DISTRICT EXCEPT: (1) PARCEL 1 (REFERENCE PLAN 5828I) (2) PLAN 1321, PID 014046482. Please review the screenshot of the property below (outlined in yellow) and notify me immediately if it does not represent the property listed in your referral.

Results of Provincial Archaeological Inventory Search

According to Provincial records, there are no known archaeological sites recorded on the subject property.

However, given the property's proximity to the river and the estuary, the property has high potential for unknown/unrecorded archaeological deposits.

Archaeology Branch Advice

If land-altering activities (e.g., home renovations, property redevelopment, landscaping, service installation) are planned for the subject property, a Provincial heritage permit is not required prior to commencement of those activities.

However, a Provincial heritage permit will be required if archaeological materials are exposed and/or impacted during land-altering activities. Unpermitted damage or alteration of a protected archaeological site is a contravention of the *Heritage Conservation Act* and requires that land-altering activities be halted until the contravention has been investigated and permit requirements have been established. This can result in significant project delays.

Therefore, the Archaeology Branch strongly recommends engaging an eligible consulting archaeologist prior to any land-altering activities. The archaeologist will review the proposed activities, verify archaeological records, and possibly conduct a walk-over and/or an archaeological impact assessment (AIA) of the project area to determine whether the proposed activities are likely to damage or alter any previously unidentified archaeological sites.

Please notify all individuals involved in land-altering activities (e.g., owners, developers, equipment operators) that if archaeological material is encountered during development, they **must stop all activities immediately** and contact the Archaeology Branch for direction at 250-953-3334.

If there are no plans for land altering activities on the property, no action is required at this time.

Rationale and Supplemental Information

- There is high potential for previously unidentified archaeological deposits to exist on the property.
- Archaeological sites are protected under the *Heritage Conservation Act* and must not be damaged or altered without a Provincial heritage permit issued by the Archaeology Branch. This protection applies even when archaeological sites are previously unidentified or disturbed.
- If a permit is required, be advised that the permit application and issuance process takes approximately 20 to 40 weeks; the permit application process includes referral to First Nations and subsequent engagement.
- The Archaeology Branch must consider numerous factors (e.g., proposed activities and potential impacts to the archaeological site[s]) when determining whether to issue a permit and under what terms and conditions.
- The Archaeology Branch has the authority to require a person to obtain an archaeological impact assessment, at the person's expense, in certain circumstances, as set out in the *Heritage Conservation Act*.
- Occupying an existing dwelling or building without any land alteration does not require a Provincial heritage permit.

How to Find an Eligible Consulting Archaeologist

An eligible consulting archaeologist is one who can hold a Provincial heritage permit to conduct archaeological studies. To verify an archaeologist's eligibility, ask an archaeologist if he or she can hold a permit in your area, or contact the Archaeology Branch (250-953-3334) to verify an archaeologist's eligibility. Consulting archaeologists are listed on the BC Association of Professional Archaeologists website (www.bcapa.ca) and in local directories. Please note, the Archaeology Branch cannot provide specific recommendations for consultants or cost estimates for archaeological assessments. Please contact an eligible consulting archaeologist to obtain a quote.

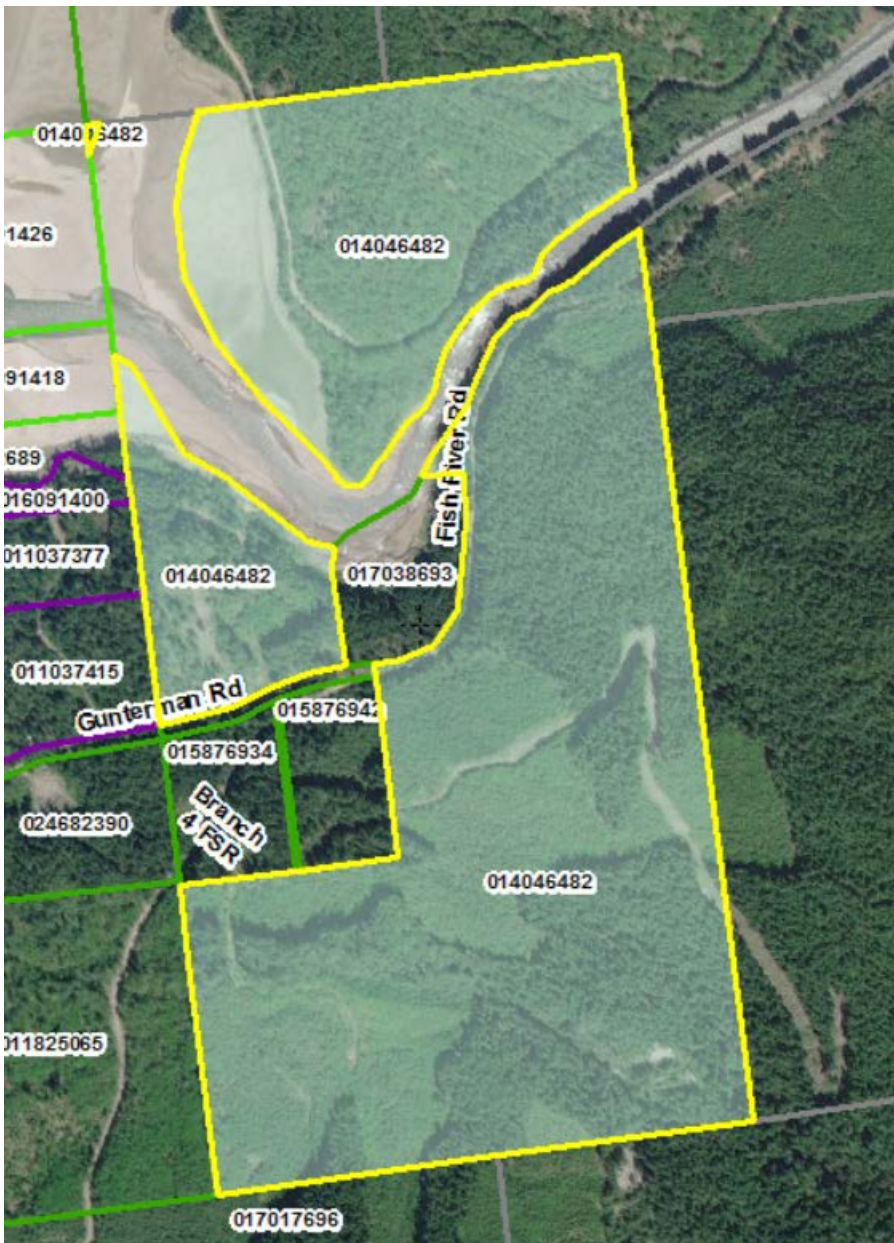
Questions?

For questions about the archaeological permitting and assessment process, please contact the Archaeology Branch at 250-953-3334 or archaeology@gov.bc.ca.

For more general information, visit the Archaeology Branch website at www.gov.bc.ca/archaeology.

Kind regards,





Please note that subject lot boundaries (yellow) indicated on the enclosed screenshot are based on information obtained by the Archaeology Branch on the date of this communication and may be subject to error or change. If you are experiencing difficulties viewing the layers in the above screenshot, please contact us.



Diana Cooper
Archaeologist/Archaeological Information Specialist

Archaeology Branch | Ministry of Forests

Phone: (250) 953-3343 | Email: diana.cooper@gov.bc.ca | Website www.gov.bc.ca/archaeology

From: [SM - KNC Referrals](#)
To: [Stephanie Hodge](#)
Subject: PL20230000106 & PL20230000107 - KNC File 5697
Date: April 30, 2024 7:36:23 AM
Attachments: [image001.png](#)

Good Morning,

The Ktunaxa Nation would like to ensure an arch assessment is completed prior to any ground disturbance.

Thank you,

Michelle Dunn
Ktunaxa Nation Council
Guardianship Referrals Administrator - Lands & Resources
250-489-2464 ext:4308
mdunn@ktunaxa.org
referrals@ktunaxa.org

cid:image001.png@01D5282B.17E9A2F0



CONFIDENTIALITY NOTICE:

The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately alert the sender by reply email and then delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.

[Please consider the environment before printing this email message.](#)



Attention: Stephanie Hodge

Please find enclosed the results of our Preliminary Office Review. Our Review raised the following concerns about your activity/development:

1. Caribou Matrix
2. Old Growth TAP priority polygons
3. RAAD Sites within Close proximity

As a result of these concerns, authorization of your activity/development only if the following conditions are met:

1. Cultural Heritage Field Reconnaissance be conducted prior to development by OKIB.

Please advise the Okanagan Indian Band in writing as to your ability to meet the above listed conditions as outlined. The duty to consult obligates the Crown to consult with OKIB and, where necessary, to accommodate our Aboriginal rights and title(1). Procedural aspects of this duty can be delegated to proponents(2). Both proponents and Crown agents can ensure the success of consultation by providing the accommodation that an Indigenous group identifies as necessary to secure their consent to a proposed authorization.

OKIB views the above conditions as necessary accommodation of our Syilx Aboriginal Title and Rights. Failure to meet these conditions will result in our revocation of our conditional consent to the proposed authorization for your activity/development due to a failure to adequately accommodate our Aboriginal Title and Rights. This may delay approval of authorization(s) for your activity by the Crown to allow for further consultation and accommodation, leave any authorizations already issued vulnerable to a legal challenge, and expose you to a claim for damages.

Thank you for consulting the Okanagan Indian Band on this activity/development.

liml?mt | Thank You

Julie Richard
Referrals Management Clerk
Territorial Stewardship Division
Okanagan Indian Band
12420 Westside Road
Vernon BC, V1H 2A4
Office: 250-542-7132
Cell: 250-309-5217

(1) *Haida v British Columbia (Ministry of Forests)*, 2004 SCC 73 (“*Haida*”) at para 47.

(2) *Haida* at 53.



Penticton Indian Band
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411
Fax: 250-493-2882

Project Name:

BL820-21 & BL851-32 PL20230000106/PL20230000107

FN Consultation ID:

L-240429-BL851-21 & BL851-32

Consulting Org Contact:

Stephanie Hodge

Consulting Organization:

[Columbia Shuswap Regional District \(CSRD\)](#)

Date Received:

Tuesday, April 23, 2024

File number:

BL851-21 & BL851-32

April 29, 2024

Attention: Stephanie Hodge

We are in receipt of the above referral. The proposed activity is located within syilx (Okanagan) Territory.

Snpink'tn has now had the opportunity to review the proposed activity. At this time, snpink'tn (Penticton Indian Band) will be deferring further consultation and engagement to the Okanagan Indian Band.

If you require further information or clarification, please do not hesitate to contact me.

limləmt,

Madison Terbasket
Referrals Coordinator
P: 250-492-0411
Referrals@pib.ca



Shuswap Band

Project Name:

BL820-21 & BL851-32 PL20230000106/PL20230000107

FN Consultation ID:

BL851-21 & BL851-32

Consulting Org Contact:

Stephanie Hodge

Consulting Organization:

[Columbia Shuswap Regional District \(CSRD\)](#)

Date Received:

Tuesday, April 23, 2024

May 2, 2024

Weyt-k (Hello),

Shuswap Band is in receipt of the project information for: -BL820-21 & BL851-32 PL20230000106/PL20230000107.

The proposed project is located within Shuswap Band's Caretaker Area, within the greater Secwépemcúlecw (Secwepemc Traditional Territory). As land users and stewards, Shuswap Band members continue to exercise their Section 35 Aboriginal rights as their ancestors have done for generations, including hunting, trapping, gathering, and fishing, along with rights associated with spiritual and cultural traditions that are practiced in accordance with Secwepemc customs, laws, and governance structures. Secwepemc share an obligation of caretaker responsibility (stewardship) which is to act mindfully, learning from and caring for surrounding ecosystems for the health and survival of future generations, as is their Indigenous right (UNDRIP, Bill 41, Bill C15) Secwepemc culture hinges on the belief that the land responds positively to care and respect, and that tmicw (the air, lands, and resources) is interconnected at a watershed level. It is therefore critical for Shuswap Band to be actively engaged and consulted on all developments occurring within their Caretaker Area.

Based on our initial review, the nature of the proposed activity, its location, the current information available to our office at this time, we have identified concerns with the referral.

The Shuswap Band wishes to highlight the following concerns (Values of Importance) to ensure that the Columbia Shuswap Regional District (CSRD) is informed and takes appropriate measures in accordance with governing policies, procedures, and guidelines to limit development in the area, reducing negative impacts from occurring to Values of Importance while upholding preservation and protection standards:

Identified Concerns (Values of Importance)

- Referral Boundaries impact a Traditional Use Site (Area) with relation to the following Cultural Practices: Habitation / Travel Route, Trail System / Forage, Fishing and Hunting.
- Referral Boundaries exist within riparian areas of the Incomappleux River (Major Tributary of the Columbia River). The Columbia River (and connecting systems) are crucial for the sustenance and cultural practices of the Shuswap Band and remain a central element in Shuswap stories, traditions, and cultural identify.
- Referral Boundaries overlap with a UWR - Conditional Harvest Zone
- Referral Boundaries partially overlap with an Old Growth - Priority Deferral Area / Priority Big Trees.
- Referral Boundaries overlap with critical habitat for federally listed Species at Risk, such as Woodland Caribou (Revelstoke Complex & Central Selkirks).

-Archaeological sites may exist in the area and presumed to be identified and safeguarded from negative impacts, such as disturbance due to development and habitation activities.

Given the significance of these areas, it is imperative that CSRD takes appropriate steps to address these concerns in accordance with governing policies, procedures, and guidelines.

Further, the watersheds in this area are significant to Shuswap Band's cultural heritage, as an area of ancestral land use, and presently significant as an area needing restoration and protection. Currently, Shuswap Band members collect medicines and berries in the surrounding area, fish the area waters, and camp nearby. While the area and its vitality has been impacted by industry developments, Shuswap Band has been actively involved in research and other initiatives which aim to restore this region to an ecologically and culturally thriving place.

Wherever possible, Shuswap Band recommends the reuse of existing infrastructure so as to avoid unnecessary ground disturbance and additional cumulative impacts to the region. It is Shuswap Bands expectation that all disturbed areas be reclaimed as soon as possible with the areas being monitored and treated for invasive plants to aid the ecosystem in its healing.

The province is responsible for ensuring adequate consultation and where appropriate, accommodation to address potential impacts of proposed developments on asserted Aboriginal rights including title. It is Shuswap Band expectation that continued consultation on projects and on matters that may affect our long-term traditional land use, occupancy and access, including potential cumulative impacts between proposed activity and other previous or future developments within the project footprint and in adjacent areas (watershed, habitat type, aquifer, viewscape, etc).

Kukwstsétsemc (Thank you).

Referrals Coordinator

"Our people are our strength. Our children are our future."

ec: Barb Cote - Chief, Shuswap Band

Mark Thomas - Councilor, Shuswap Band

Richard Martin - Councilor, Shuswap Band

Manon Moreau - Director, Territorial Stewardship, Shuswap Band

Travis Yeats - Referrals Coordinator, Shuswap Band

Joshua Martin - Guardian Manager, Shuswap Band

Enola Eugene - Culture, Shuswap Band

From: [Stephanie Hodge](#)
To: [Christine LeFloch](#)
Subject: FW: NationsConnect: Feedback regarding BL820-21 & BL851-32 PL20230000106/PL20230000107
Date: April 23, 2024 2:16:38 PM

Stephanie Hodge
Clerical Assistant
Development Services
Columbia Shuswap Regional District

From: Kwusen Support <support@kwusen.com> **On Behalf Of** NationsConnect
Sent: Tuesday, April 23, 2024 1:25 PM
To: Stephanie Hodge <SHodge@csrd.bc.ca>
Subject: NationsConnect: Feedback regarding BL820-21 & BL851-32
PL20230000106/PL20230000107

A new conversation has been started and you were indicated as a person to notify.

Subject: Feedback

Weytk,

Skwlax supports Splatsin as leads on any decisions associated with this referral. If you do not hear back from Splatsin, or any other Secwepemc community, please

Body: reach out to Skwlax here.

Kukstemc

Celia Nord, Archaeologist

[View message and reply via NationsConnect](#)



Splatsin

PO Box 460 Enderby BC V0E 1V0

5775 Old Vernon Road

Tel: (250) 838-6496

Fax: (250) 838-2131

www.splatsin.ca

Project Name:

BL850-21 & BL851-32 PL20230000106/PL20230000107

FN Consultation ID:

BL850-21 & BL851-32

Consulting Org Contact:

Stephanie Hodge

Consulting Organization:

[Columbia Shuswap Regional District \(CSRD\)](#)

Date Received:

Tuesday, April 23, 2024

Splatsin acknowledges receipt of your letter dated 2024-04-23T09:54:52 providing notice of BL850-21 & BL851-32 PL20230000106/PL20230000107 (the "Project"). Splatsin has reviewed the information that you have provided, which raised a number of questions and concerns. Splatsin expects to be meaningfully consulted to ensure that adverse impacts are substantially addressed and accommodated prior to any decision regarding the Project.

About Splatsin

Splatsin is the southernmost campfire of the Secwepemc people, and we have occupied the south-central part of British Columbia for at least 10,000 years. Secwepemc territory stretches from the British Columbia-Alberta border near the Yellowhead Pass to the plateau west of the Fraser River, southwest to the Arrow Lakes and the upper reaches of the Columbia River.

Splatsin are the caretakers or Yucwmenlúcucw of our area of responsibility of Secwepemculucw. Our stewardship area is generally considered to be the Eagle River Valley. Historical and genealogical records as well as oral history link Splatsin to the Arrow Lakes, to the Sicamous Narrows, to the Columbia River at Revelstoke, north to where the Mica Dam is now located, and everywhere in between. We have cared for the lands and waters in our territory for thousands of years.

Our caretaker responsibilities, or Yucwminmen, are a deeply imbedded aspect of Secwepemc law and way of life. These responsibilities guide us in our role as stewards of the land. The protection and maintenance of Secwepemculucw means the resources Splatsin people rely on for sustenance and cultural practices will continue to support current and future generations. Our stewardship allows us to continue our way of life, which is constitutionally protected under s. 35(1) of the Constitution Act, 1982.

Duty to Consult Where Potential Impacts to Aboriginal Rights and Title

Splatsin asserts Aboriginal rights and title in Secwepemculucw. As the Project falls within this area, any potential impact arising from the Project or cumulative impacts resulting from the Project on Splatsin's Aboriginal rights and title will trigger the duty to consult and accommodate Splatsin.

Given the extent of cumulative impacts in Splatsin's traditional territory, even a small project may have serious consequences for the exercise of our constitutionally-protected rights and title and may therefore require deep consultation and accommodation. Further, Splatsin asserts Aboriginal and other common law rights to the lands and water resources within, under, and adjacent to our reserve lands, and Splatsin has the right to govern those lands and water resources. To the extent the Project potentially impacts Splatsin's reserve land and/or water resources and/or Splatsin's ability and authority to govern our reserve lands and water resources, the duty to consult is engaged at the higher level, including the

requirement to obtain Splatsin's consent.

Concerns Regarding the Project

The proposed rezoning application overlaps with Splatsin's area of caretaker responsibility and holds sensitive cultural values. In order to further inform the decision for the rezoning application, please provide additional details and any associated reports that have been procured by the applicant or the CSRD in relation to the proposed works and or development that are assumed will be applied for following rezoning.

Recommendations

These works are taking place in Splatsin's area of Caretaker responsibility. We request a cultural heritage assessment be completed and for the client to reach out to a registered professional archaeologist to determine level of work required.

To coordinate the CHA and our participation in any archaeological fieldwork, please email jimmy.william@splatsindc.com and tanya.williams@splatsindc.com with details at least five (5) business days in advance. We also request copies of all interim and final reports related to this assessment be uploaded to the appropriate file through the Nations Connect referral processing system or emailed to patricia_musktrat@splatsin.ca and kayla_gunner@splatsin.ca when they are available for review.

Splatsin wants to make it clear that Splatsin Development Corp, as represented by Yucwmenlúcwu staff does not fully represent all Splatsin interests, nor does it indicate that Splatsin supports the proposed work or project in its entirety.

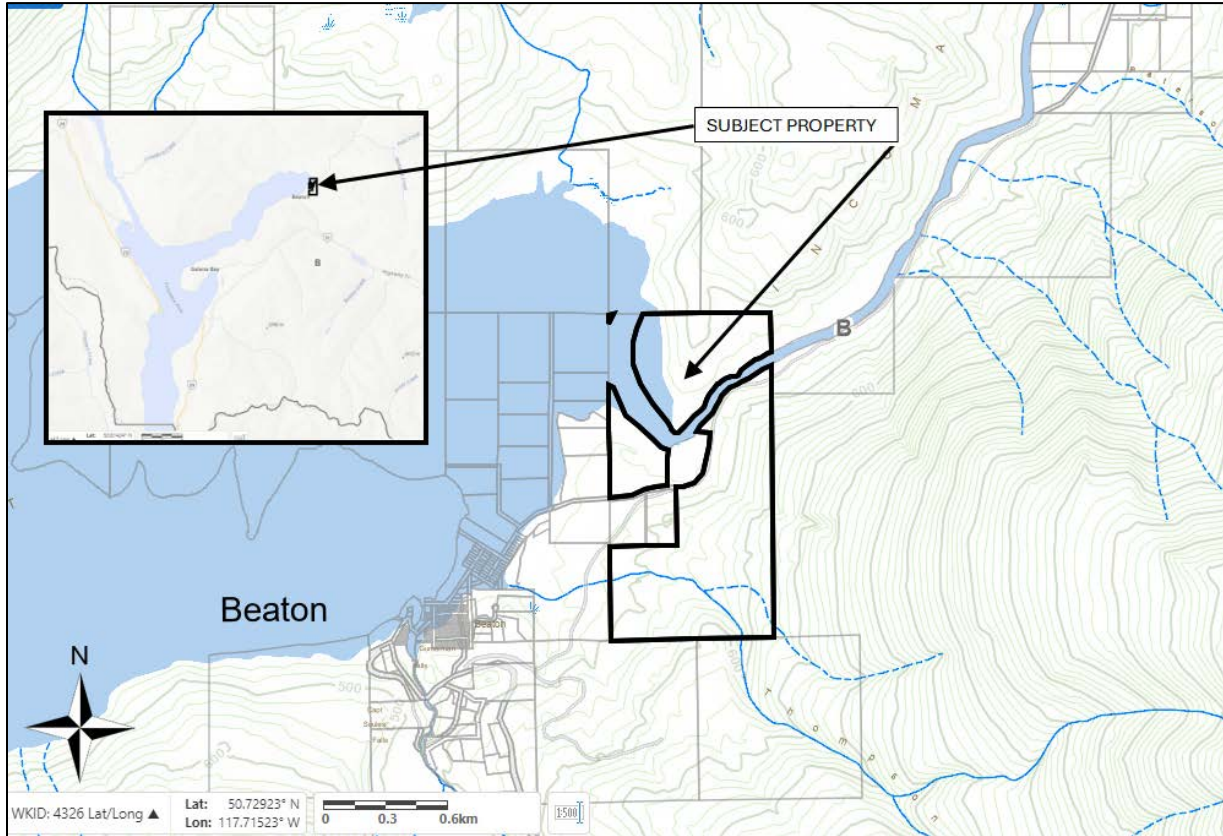
The proponent must understand that having an AIA/PFR/AOA/CHA conducted by an employee from Yucwmenlúcwu does not mean that engagement with Splatsin is considered comprehensive nor complete.

Splatsin reserves the right to provide further comments and concerns and to have these concerns addressed by the proponent before we consider supporting any of the proposed works. Please forward along any monitoring reports and notify Splatsin immediately if there are non-compliance events.

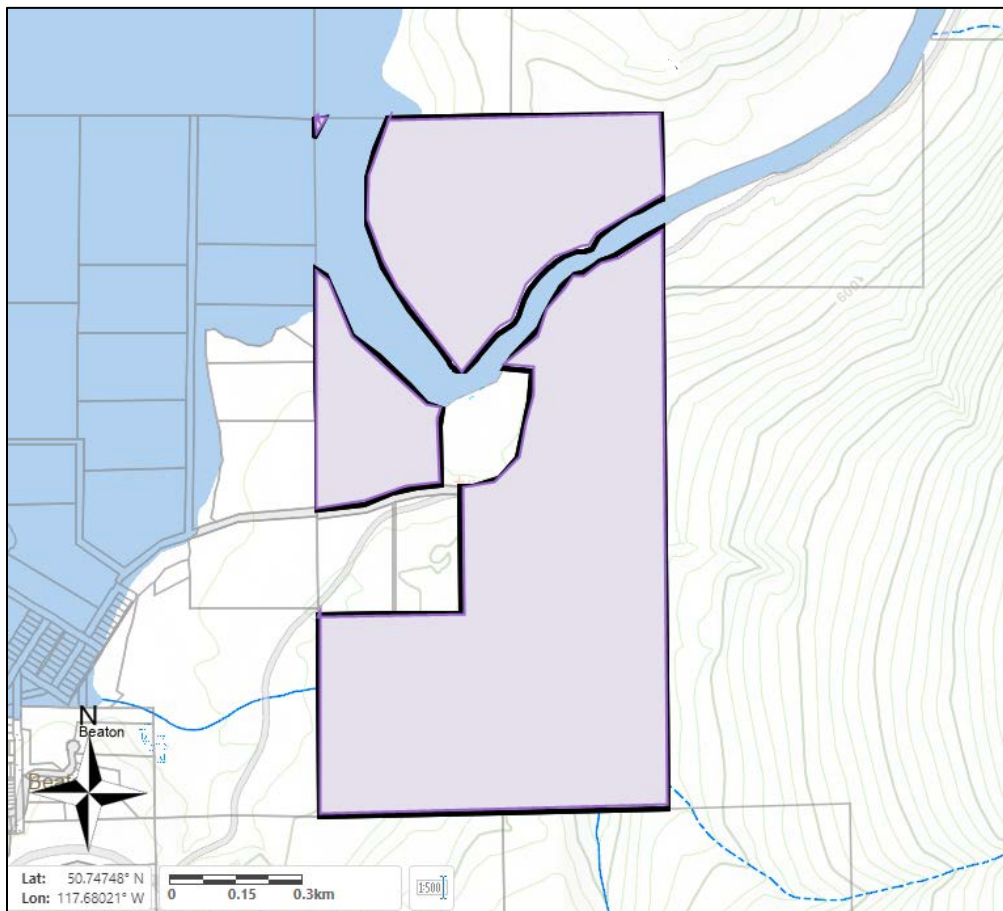
Sincerely,

Kayla Gunner, Patricia Muskrat, Stacey Orr
Splatsin Referrals

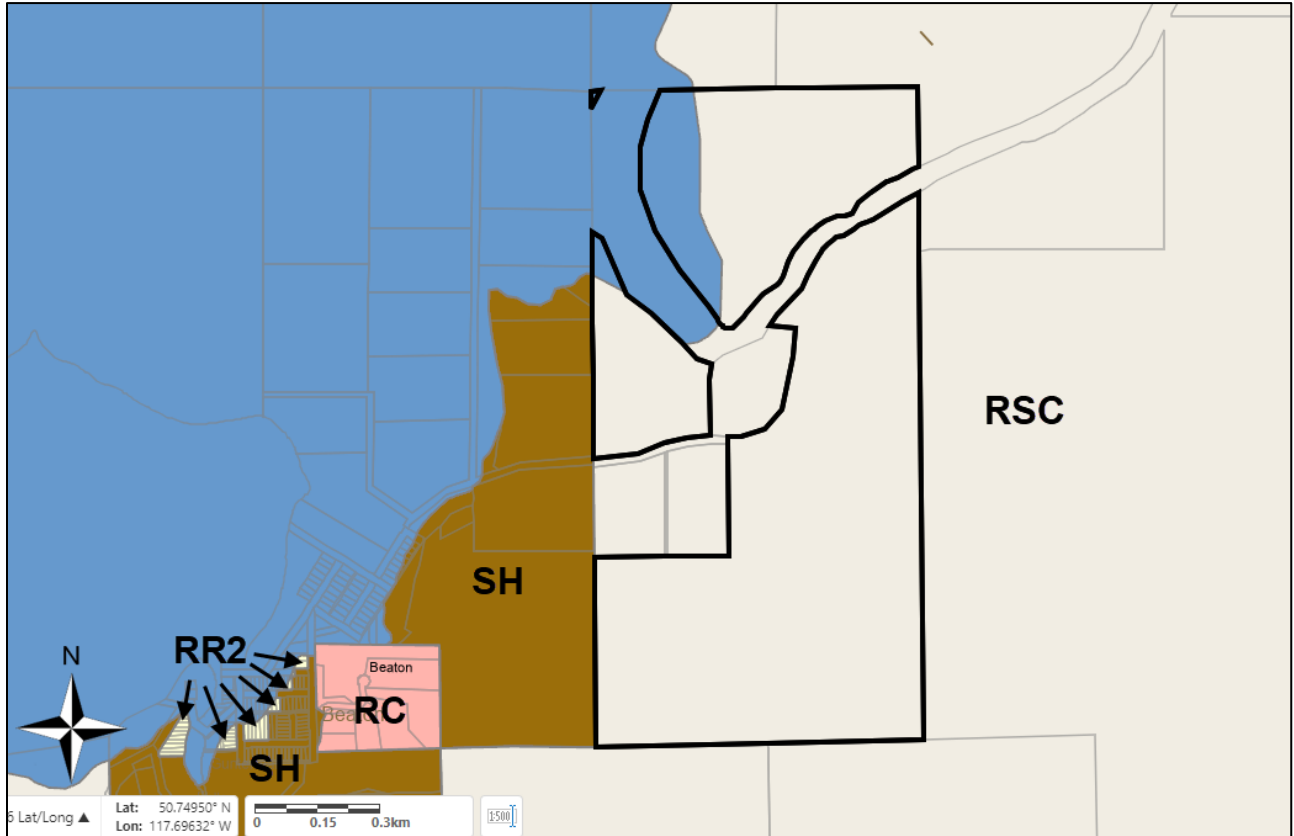
Location



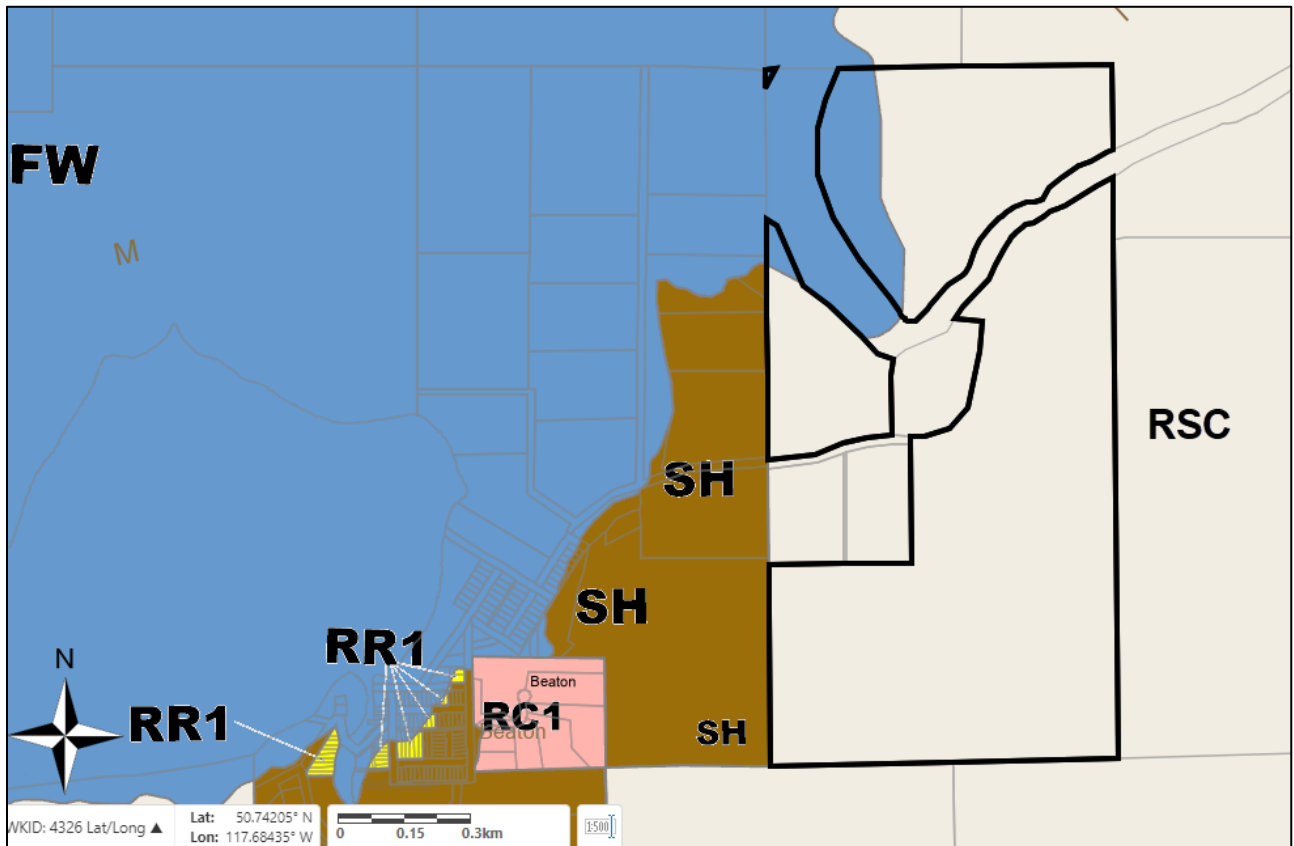
Areas highlighted purple show extent of subject property



Electoral Area B Official Community Plan Bylaw No. 850

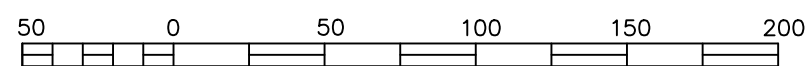


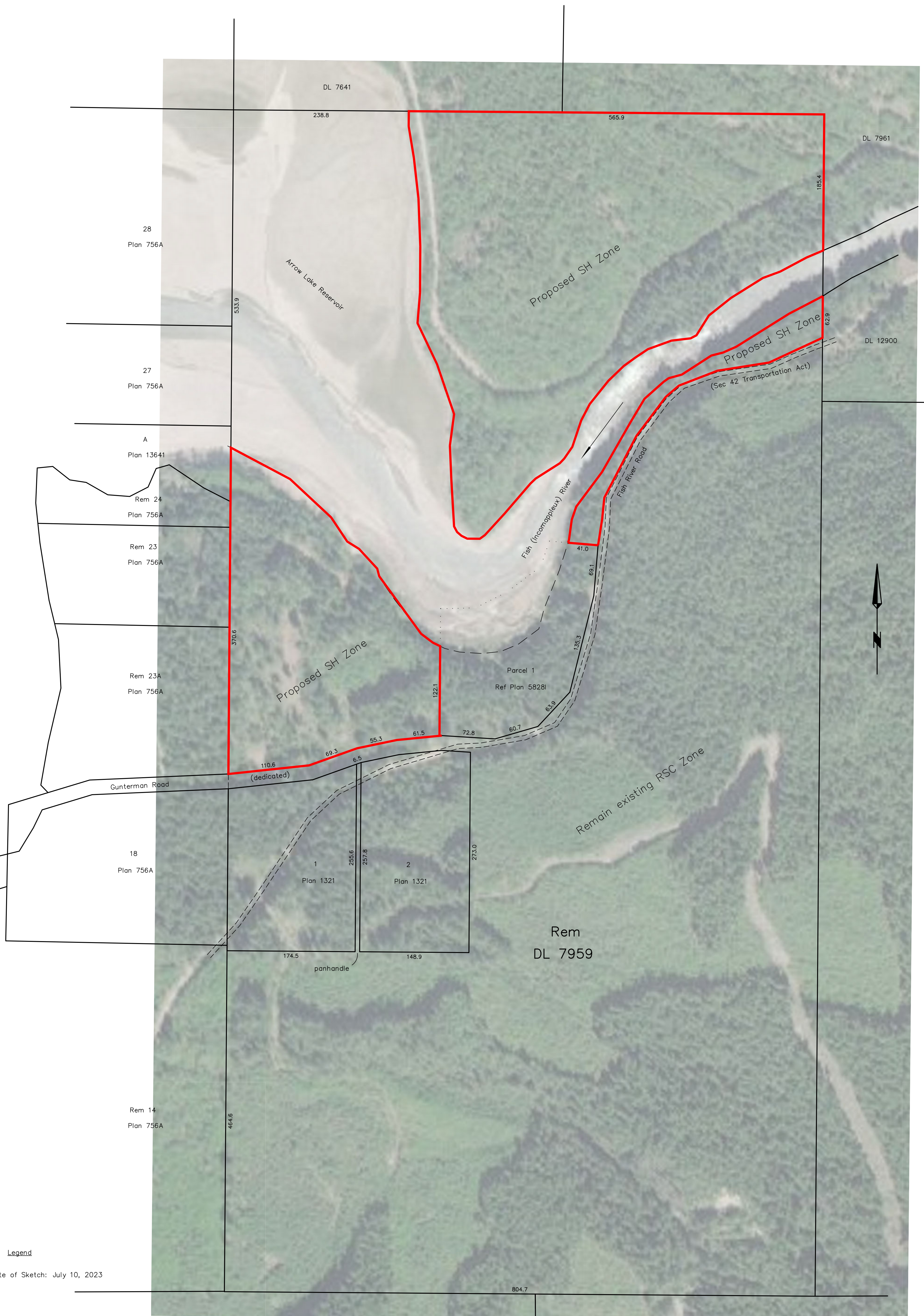
Electoral Area B Zoning Bylaw No. 851



Sketch Plan to Accompany OCP amendment and Rezoning Application of a Portion of District Lot 7959 Kootenay District Except (1) Parcel 1(Reference Plan 2828I) and (2) Plan 1321

<u>Present</u>
OCP designation RSC – bylaw 850 Rural Resource
Zoning RSC – bylaw 851 Rural Resource – 60ha min size
<u>Requested Partial rezoning</u>
OCP designation SH Small Holdings
Zoning SH Small Holdings – 4ha min size

Scale 1:2500

 All distances are in metres.
 The intended plot size of this plan is 560mm in width
 by 864mm in height (D size) when plotted at a scale of 1:2500



Legend

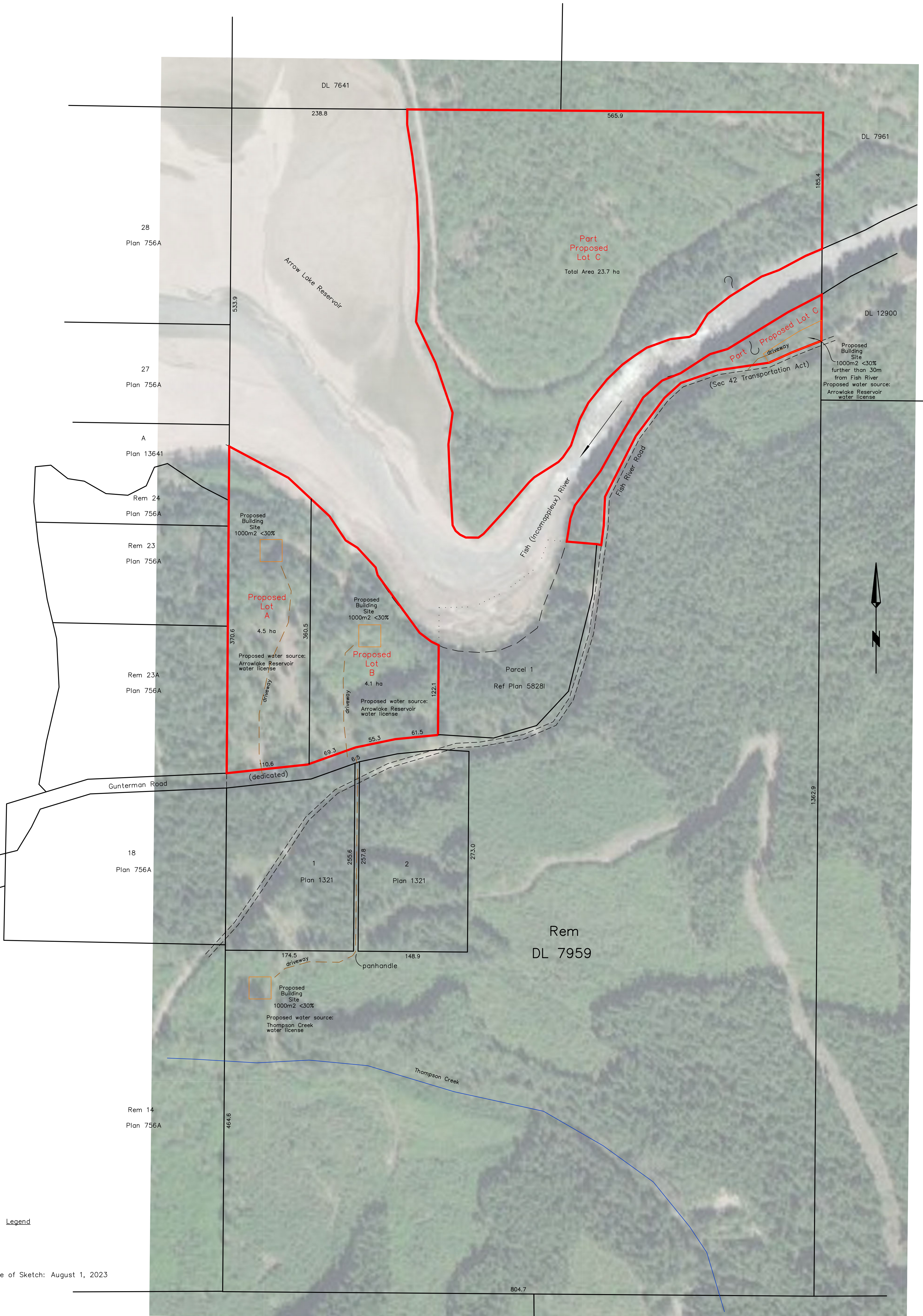
Date of Sketch: July 10, 2023

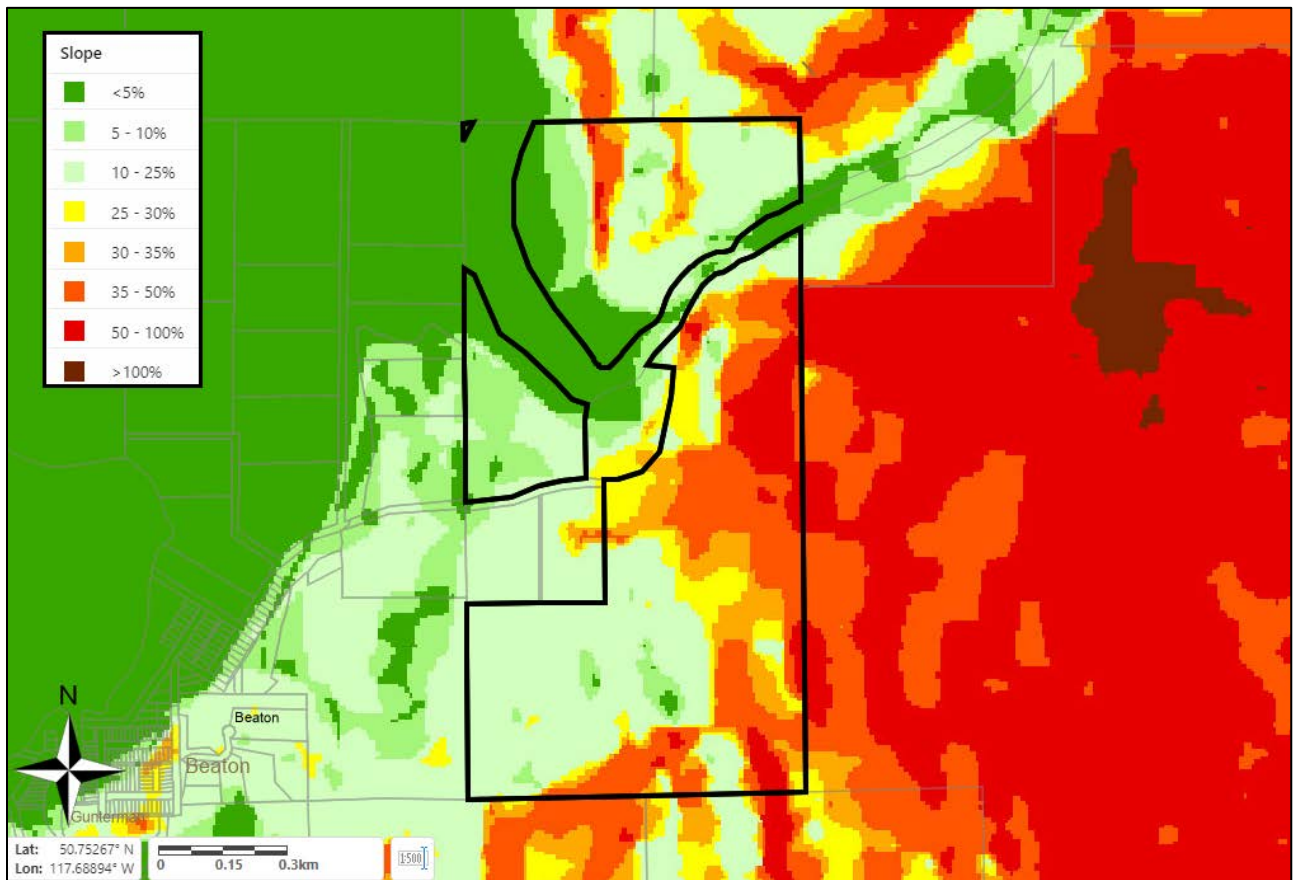
Sketch Plan of Proposed Subdivision of Part of District Lot 7959 Kootenay District

Except (1) Parcel 1(Reference Plan 2828I) and (2) Plan 1321

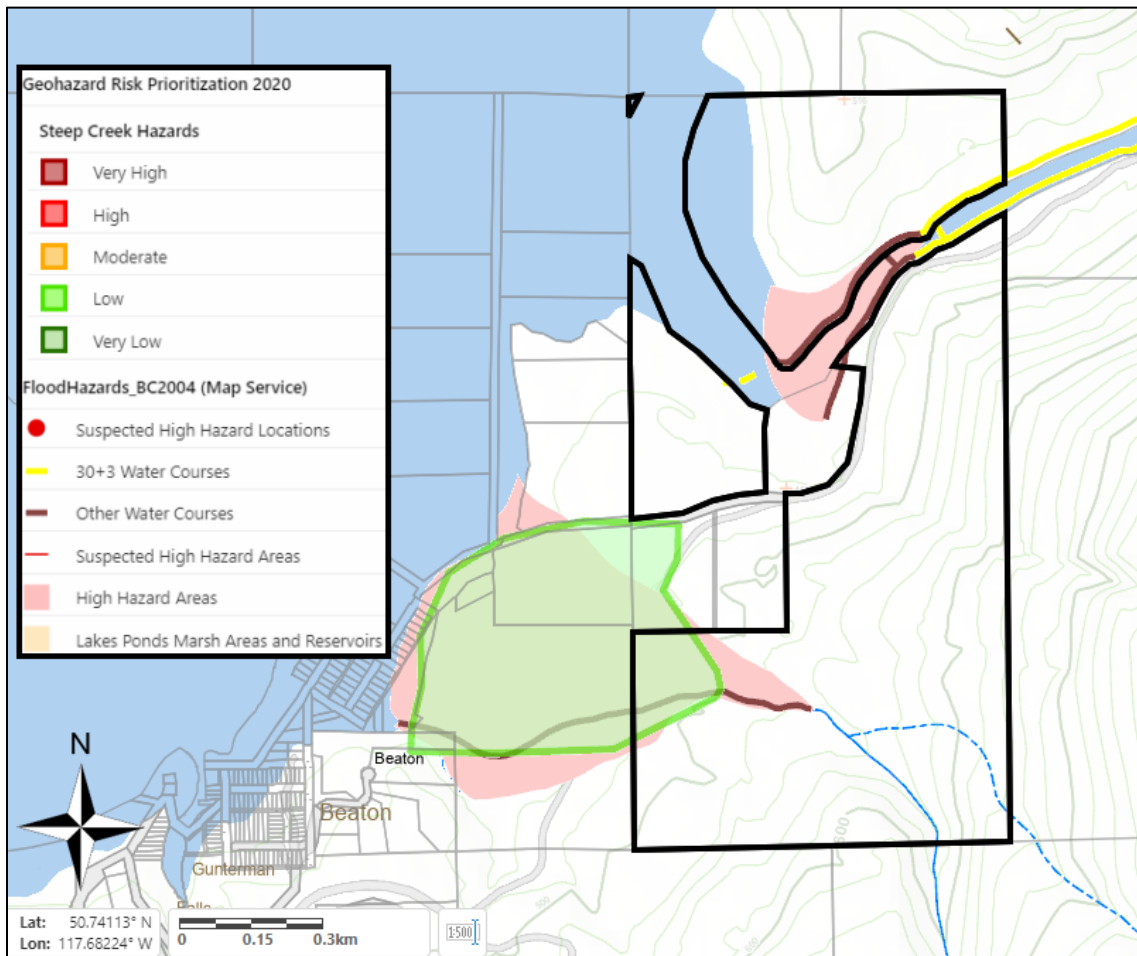
Scale 1: 2500
50 0 50 100 150 200
All distances are in metres.

The intended plot size of this plan is 560mm in width by 864mm in height (D size) when plotted at a scale of 1:2500

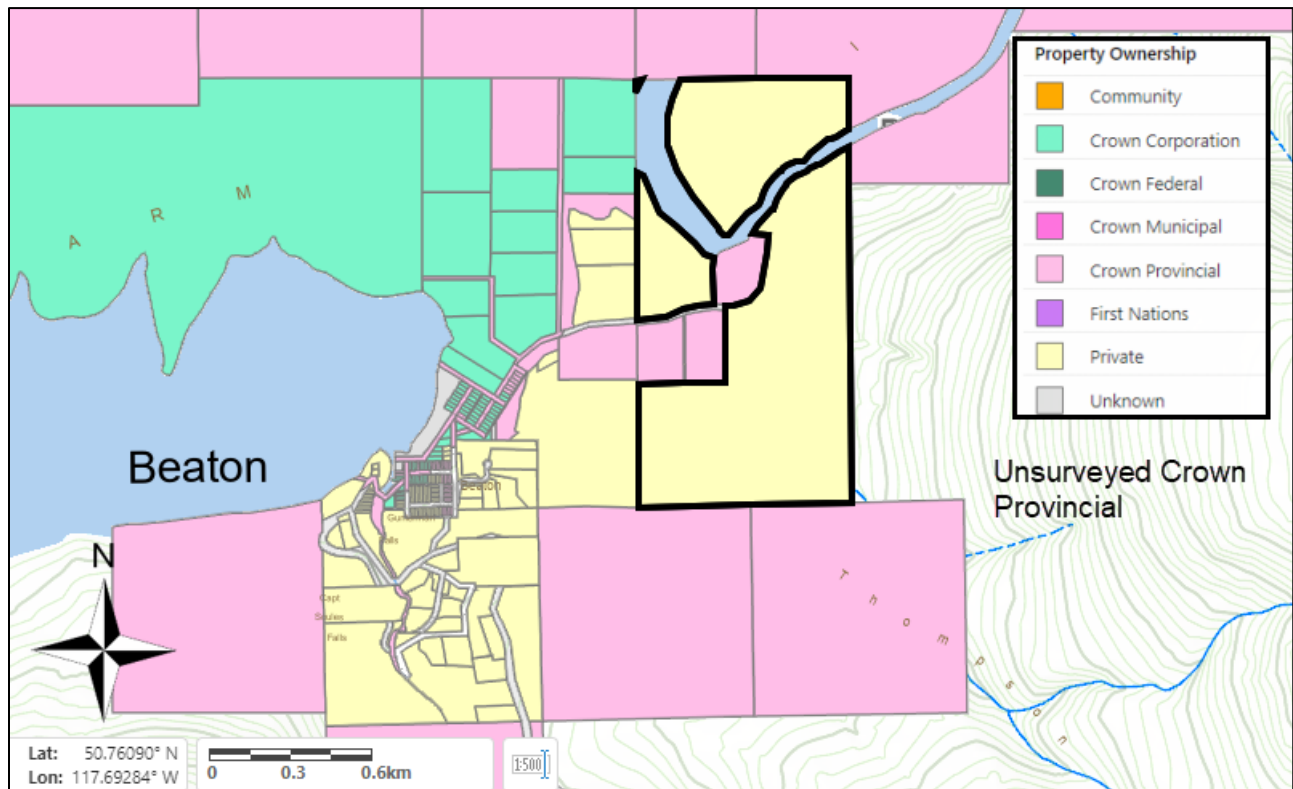




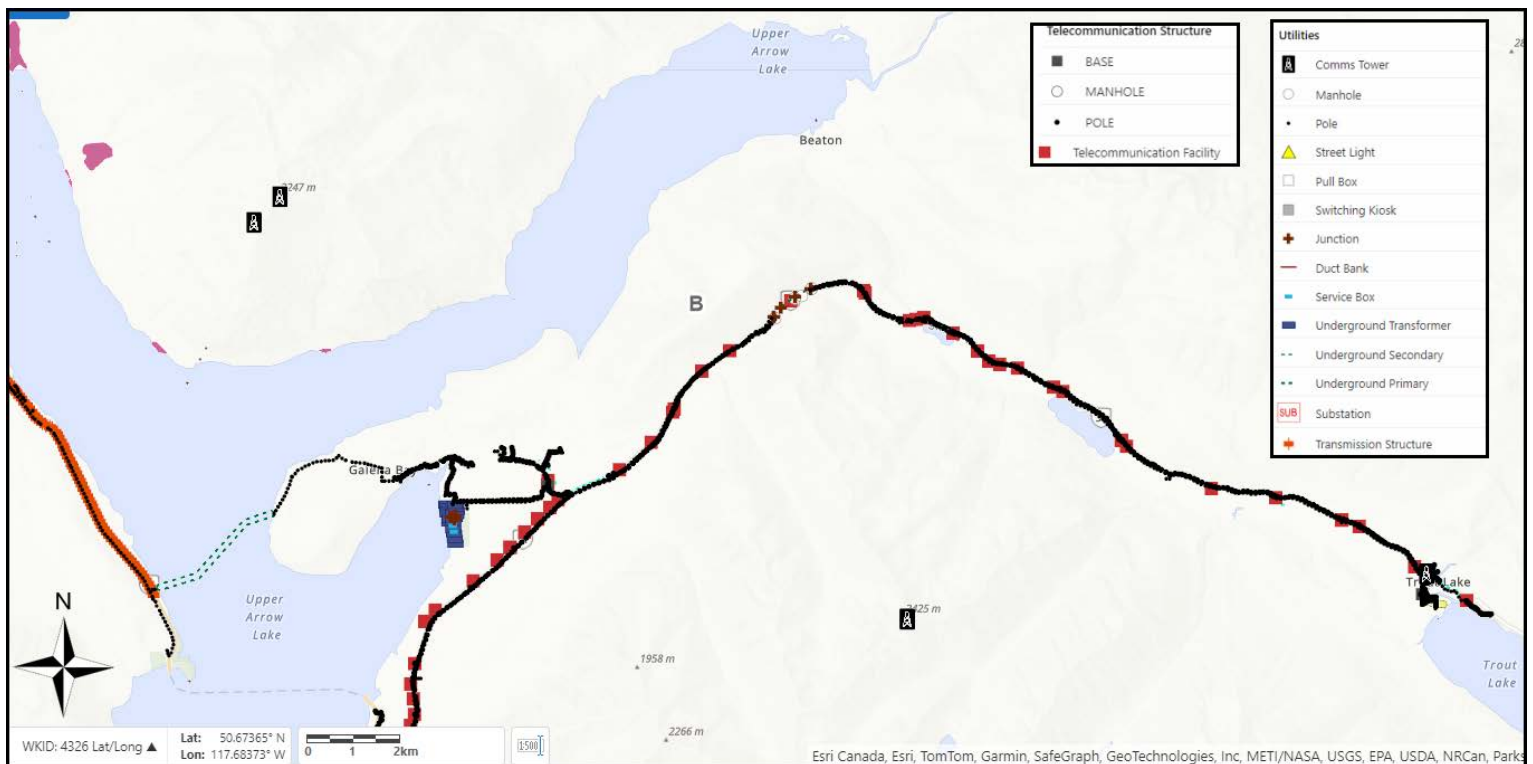
Flood Hazard Mapping



Property Ownership



Utilities Infrastructure (Hydro and Telecommunications)



Orthophotos

