



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, July 18, 2024
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

[Zoom Link Registration](#)

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 9: Indigenous peoples and individuals have the right to belong to an indigenous community or nation, in accordance with the traditions and customs of the community or nation concerned. No discrimination of any kind may arise from the exercise of such a right.

2. Call to Order

3. Adoption of Agenda

THAT: the Regular Board meeting agenda be adopted.

4. Meeting Minutes

4.1 Adoption of Amended Minutes

Item 17.1 corrected the discussion on the motion regarding not waiving a public hearing.

THAT: the minutes of the May 16, 2024 Regular Board meeting be adopted as amended.

4.2 Adoption of Minutes

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THAT: the minutes of the June 20, 2024 Regular Board meeting be adopted.

4.3 Business Arising from the Minutes

None.

5. Announcements**5.1 New Staff**

Devon Tompkins, Administrative Clerk

David Boag, Community Parks and Recreation Coordinator

Sophie Randell, FireSmart Coordinator

Darcy Blair, Wildfire Mitigation Specialist

Jeremy Denny, Wildfire Mitigation Specialist

Martin Birse, Manager, Environmental Services

6. 9:40 AM Delegations & Guest Speakers**6.1 Bruhn Bridge Traffic Management Strategy**

37

Presentation from Ministry of Transportation and Infrastructure, Jennifer Stites, Megan Forness, and Erik Lachmuth.

7. CLOSED (In Camera)

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(g) litigation or potential litigation affecting the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

8. ~1:30 PM Correspondence

8.1 For Information

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

8.1.1 From June 20, 2024 Regular Board Meeting

8.1.1.1 Correspondence to the City of Salmon Arm (July 3, 2024) 49

Letter from CSRD Board requesting an update regarding the City of Salmon Arm recreational facilities strategy.

8.1.2 Ministry of Housing (July 8, 2024) 50

Response from Ravi Kahlon, Minister of Housing regarding the Secondary Suites Incentive Program (SSIP).

Click to view [Board Chair's letter dated April 19, 2024](#).

8.1.3	Environmental Assessment Office (July 10, 2024)	52
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Environmental Assessment Act review notification.

8.1.4	District of Saanich UBCM Resolution (July 11, 2024)	54
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UBCM Resolution recommending an amendment to the BC Hydro and Power Authority Act.

8.2 Action Requested

None.

9. Committee Reports and Updates

9.1 For Information

THAT: the Board receive the committee minutes attached to the Regular Board Meeting Agenda.

9.1.1	Okanagan-Kootenay Sterile Insect Release Program Board Meeting Minutes (April 12, 2024)	55
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9.1.2	Columbia Basin Trust Meeting Minutes (April 2024)	59
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9.1.3	Shuswap Watershed Council Meeting Summary (June 12, 2024)	63
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9.1.4	Shuswap Watershed Council Annual Report 2023/2024	74
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9.1.5	Economic Trust of the Southern Interior Board Update (June 21, 2024)	84
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9.2 Action Requested

None.

10. Business General

- 10.1 Memorandum of Understanding Between Agricultural Land Commission and Shuswap North Okanagan Rail Trail Owners and Splatshin te Secwépemc First Nation** 86
- In accordance with the Regional District Special Voting Regulation, Chair Flynn and Director Martin deemed the following matter urgent and agreed that calling a regular or special meeting would be impractical. The Board of Directors were given the opportunity to vote via email or by phone between July 4 and 8, 2024.
- This motion passed with the majority of the Board in favour:
- THAT: the Board empower the CSRD authorized signatory to sign the Memorandum of Understanding between the Agricultural Land Commission and the Regional District of North Okanagan, CSRD, and Splatshin te Secwépemc, version dated 2024-07-03, this 8th day of July, 2024.
- 10.2 Water System Acquisition Moratorium and Department Review** 88
- Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, dated June 26, 2024. A report to formalize the recommendation approved at the Committee of the Whole meeting on June 19, 2024.
- THAT: the Board endorse a moratorium on the CSRD acquiring new water systems until systems in the existing queue are reduced to the recommended number outlined in the CSRD's Water Acquisition Strategy.
- Corporate Vote Unweighted Majority*
- 10.3 2024-2034 UBCM Canada Community Building Fund BC** 91
- Community Works Fund (CWF) Agreement signing request
- THAT: the Board empower the authorized signatories to enter into the 2024-2034 Community Works Fund agreement with the Union of British Columbia Municipalities.
- Corporate Vote Weighted*
- 10.4 Grant in Assistance Request – Property Clean Up for affected North Shore Properties** 116
- Report from John M. MacLean, CAO, dated July 4, 2024 identifying options for funding property clean up for affected North Shore properties without adequate insurance.

THAT: the Board accept this report for information.

Corporate Vote Unweighted Majority

THAT: the Board consider and discuss the attached report and direct Staff as to any additional action to be taken.

11. Business By Area

11.1 **Electoral Area A: 2024-2028 Contribution Agreement – Wildsight Golden** 124

Report from Jodi Pierce, General Manager, Financial Services, dated May 3, 2024. Formalization of annual funding contribution.

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with Wildsight Golden for a five-year agreement commencing January 1, 2024.

Corporate Vote Weighted

11.2 **Electoral Areas A, C, F and G: Grant in Aids** 135

Report from Jodi Pierce, General Manager, Financial Services, dated June 10, 2024. Funding requests for consideration.

THAT: the Board approve the following allocations from the 2024 electoral area Grant-in-Aids:

Area A

\$10,000 Golden & Region Seniors Society (Program Coordinator)

Area C

\$2,000 Arts Council for the South Shuswap Society (Music in the Bay)

Area F

\$500 Arts Council for the South Shuswap Society (Music in the Bay)

\$5,000 Seymour Arm Community Association (Operating expenses)

Area G

\$14,000 Arts Council for the South Shuswap Society (Music in the Bay and operating costs)

\$300 Notch Hill Town Hall Association (Community Children's Christmas party)

Stakeholder Vote Weighted – Electoral Area Directors

11.3 Revelstoke/Area B: EOF Application, Community Economic Development Initiatives

138

Report from Jodi Pierce, General Manager, Financial Services, dated July 5, 2024. Funding requests for consideration.

THAT: with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve the following amounts from the Revelstoke and Area B Economic Opportunity Fund:

- \$90,000 to the City of Revelstoke to maintain and expand trail networks, and backcountry amenities (specifically \$30,000 towards the Revelstoke Cycling Club, \$30,000 towards the Alpine Club of Canada Columbia Mountains Division and \$30,000 towards the Climbers Access Society).
- \$30,000 to the City of Revelstoke to support the Revelstoke Ambassador Program through the Revelstoke Chamber of Commerce

Corporate Vote Weighted

THAT: with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve \$100,000 (\$20,000 annually for five years) from the Revelstoke and Area B Economic Opportunity Fund to the City of Revelstoke towards the East Kootenay Immigration Pilot program through the Revelstoke Chamber of Commerce.

Corporate Vote Weighted

12. Administration Bylaws

12.1 Town of Golden Security Issuing Bylaw 9111, 2024

150

Report from Jodi Pierce, General Manager, Financial Services, dated July 3, 2024. Legislative requirement for borrowing.

THAT: Bylaw No. 9111, 2024 cited as “Columbia Shuswap Regional District Security Issuing Bylaw No. 9111, 2024” be read a first, second, and third time this 18th day of July, 2024.

Corporate Vote Weighted

THAT: Bylaw No. 9111, 2024, cited as “Columbia Shuswap Regional District Security Issuing Bylaw No. 9111, 2024” be adopted this 18th day of July, 2024.

Corporate Vote Weighted

13. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

14. Development Services Business General

None.

15. ALR Applications

None.

16. Development Services Business by Area**16.1 Electoral Area E: Development Variance Permit No. 841-08**

162

Report from Hayley Johnson, Planner I, dated June 21, 2024.
9059 Hummingbird Drive , Swansea Point

THAT: in accordance with Section 498 of the Local Government Act,
Development Variance Permit No. 841-08 for Lot 14 Section 11 Township 21
Range 8 West of the 6th Meridian Kamloops Division Yale District Plan 27052,
varying Electoral Area E Zoning Bylaw No. 841 as follows:

1. Section 4.8.4 (i) the maximum floor area, gross of the proposed
accessory building be increased from 150 m² to 218 m².

Stakeholder Vote Unweighted (LGA Part 14) Majority

17. Planning Bylaws**17.1 Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-51**

183

Report from Laura Gibson, Planner II, dated July 3, 2024.

Kenwood Gate, Scotch Creek

THAT: "Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-51" be
read a second time, as amended, this 18th day of July, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: "Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-51" be
read a third time this 18th day of July, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: "Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-51" be
adopted this 18th day of July, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.2 Electoral Area F: Electoral Area F Official Community Plan Amendment Bylaw No. 830-26 and Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-52

197

Report from Laura Gibson, Planner II, dated July 3, 2024.
3856 Squilax-Anglemont Road, Scotch Creek

THAT: “Electoral Area F Official Community Plan Amendment Bylaw No. 830-26” be read a first time, this 18th day of July 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-52” be read a first time, this 18th day of July 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: The Board utilize the complex consultation process for “Electoral Area F Official Community Plan Bylaw No. 830-26” and “Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-52” and it the bylaws be referred to the following agencies and First Nations:

- CSRD Community and Protective Services,
- CSRD Environmental and Utility Services,
- CSRD Financial Services,
- Interior Health Authority,
- Ministry of Environment and Climate Change Strategy,
- Ministry of Transportation and Infrastructure,
- Ministry of Forests: Archaeology Branch, and,
- All applicable First Nations Bands and Councils.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.3 Electoral Area C: Electoral Area C Official Community Plan Amendment Bylaw No. 725-28

227

Report from Jan Thingsted, Planner III, July 03, 2024.
1315 Tappen Valley Road, Tappen.

THAT: “Electoral Area C Official Community Plan Amendment Bylaw No. 725-28” be read a first time, this 18th day of July, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: The Board utilize the complex consultation process for Bylaw No. 725-28, and it be referred to the following agencies and First Nations:

- CSRD Community and Protective Services;
- CSRD Environmental and Utility Services;
- Agricultural Land Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests: Archaeology Branch;
- All applicable First Nations Bands and Councils:

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.4 Electoral Area C: Lakes Zoning Amendment Bylaw No. 900-34C 275

Report from Hayley Johnson, Planner I, dated June 28, 2024.
4119 Galligan Road, Eagle Bay

THAT: “Lakes Zoning Amendment Bylaw No. 900-34C” be read a second time as amended this 18th day of July 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Lakes Zoning Amendment Bylaw No. 900-34C” be read a third time this 18th day of July 2024

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Lakes Zoning Amendment Bylaw No. 900-34C” be adopted this 18th day of July 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.5 Electoral Area C: Lakes Zoning Amendment Bylaw No. 900-20 299

Report from Hayley Johnson, Planner I, dated June 14, 2024.
7429 Sunnybrae Canoe Point Road, Tappen

THAT: “Lakes Zoning Bylaw Amendment Bylaw No. 900-20” be adopted this 18th day of July 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

- 17.6 Electoral Area C: South Shuswap Zoning Amendment Bylaw No. 701-112** 322
- Report from Laura Gibson, Planner II, dated June 26, 2024.
4956 Ivy Road, Eagle Bay
- THAT: “South Shuswap Zoning Amendment Bylaw No. 701-112 be read a second time this 18th day of July 2024.
- Stakeholder Vote Unweighted (LGA Part 14) Majority*
- 17.7 Electoral Area G: South Shuswap Zoning Amendment Bylaw No. 701-109** 346
- Report from Laura Gibson, Planner II, dated June 26, 2024.
1249 Trans Canada Highway, Sorrento
- THAT: “South Shuswap Zoning Amendment Bylaw No. 701-109” be read a second time, this 18th day of July 2024.
- Stakeholder Vote Unweighted (LGA Part 14) Majority*
- 17.8 Electoral Area D: Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-02** 372
- Report from Christine LeFloch, Planner III, dated June 19, 2024.
5530 Gardiner Frontage Road, Ranchero
- THAT: “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-02” be read a first time, this 18th day of July, 2024.
- Stakeholder Vote Unweighted (LGA Part 14) Majority*
- THAT: In accordance with Section 464(2) of the Local Government Act, the public hearing for “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-02” be waived.
- Stakeholder Vote Unweighted (LGA Part 14) Majority*
- THAT: The Board utilize the simple consultation process for “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-02” and the bylaws be referred to the following agencies and First Nations:
- CSRD Community and Protective Services;
 - CSRD Environmental and Utility Services;
 - Ministry of Transportation & Infrastructure;
 - All applicable First Nations Bands and Councils
- Stakeholder Vote Unweighted (LGA Part 14) Majority*

17.9 Electoral Area D: Ranchero / Deep Creek Zoning Amendment Bylaw No. 751-07.

410

Report from Jan Thingsted, Planner III, dated June 25, 2024.
942 Gardom Lake Road, Gardom Lake.

THAT: "Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-07" be given second reading, as amended, this 18th day of July, 2024.

THAT: in accordance with Section 464(2) of the Local Government Act, the public hearing for "Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-07" be waived.

Stakeholder Vote Unweighted (LGA Part 14) Majority

18. Release of Closed Session Resolutions

Attached to minutes, if any.

19. Next Board Meeting

Thursday, August 15, 2024 at 9:30 AM.
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

20. Adjournment

THAT: the Regular Board meeting be adjourned.