



# COLUMBIA SHUSWAP REGIONAL DISTRICT

## Committee of the Whole Meeting

### AGENDA

Date: Wednesday, April 17, 2024  
Time: 9:30 AM  
Location: CSR D Boardroom  
555 Harbourfront Drive NE, Salmon Arm

[Zoom Registration Link](#)

Pages

#### 1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 43: The rights recognized herein constitute the minimum standards for the survival, dignity and well-being of the indigenous peoples of the world.

#### 2. Call to Order

#### 3. Adoption of Agenda

Motion

THAT: the Committee of the Whole meeting agenda be adopted.

#### 4. Meeting Minutes

##### 4.1 Adoption of Minutes

1

Motion

THAT: the minutes attached to the Committee of the Whole meeting agenda be adopted.

##### 4.2 Business Arising from Minutes

None.

## 5. Closed

### Motion

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

AND THAT: the Committee close this portion of the meeting to the public and move to into the Closed Session of the meeting.

## 6. Business General

### 6.1 Land Act Discussion

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From the March 21, 2024 Regular Board meeting correspondence item 8.1.8 the CSRD Board authorized a the attached letter be sent to Premier Eby and Minister Cullen regarding the proposed Land Act amendments. The Board requested the topic be brought to the Committee for discussion.

## 7. Rise and Report

### Motion

THAT: the Committee of the Whole meeting Rise and Report.



## COMMITTEE OF THE WHOLE MEETING MINUTES

**Note: The following minutes are subject to correction when endorsed by the Committee at the next Committee of the Whole meeting.**

Date: February 14, 2024  
 Time: 9:30 AM  
 Location: CSR D Boardroom  
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart^	Electoral Area A Director
	D. Brooks-Hill^	Electoral Area B Director
	M. Gibbons	Electoral Area C Director
	D. Trumbley	Electoral Area D Director
	R. Martin	Electoral Area E Director
	J. Simpson^	Electoral Area F Director
	N. Melnychuk (Vice Chair)^	Electoral Area G Director
	R. Oszust	Town of Golden Director
	G. Sulz^	City of Revelstoke Director
	K. Flynn (Chair)	City of Salmon Arm Director
	T. Lavery^	City of Salmon Arm Director 2
	C. Anderson^	District of Sicamous Director
Staff In	J. MacLean	Chief Administrative Officer
Attendance	J. Sham	General Manager, Corporate Services (Corporate Officer)
	C. Robichaud	Deputy Corporate Officer
	J. Pierce*	General Manager, Financial Services (Chief Financial Officer)
	G. Christie	General Manager, Development Services
	B. Van Nostrand*	General Manager, Environmental and Utility Services
	D. Sutherland*	General Manager, Community and Protective Services

\*attended a portion of the meeting

^electronic participation

**1. Land Acknowledgement**

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 35: Indigenous peoples have the right to determine the responsibilities of individuals to their communities.

**2. Call to Order**

The Chair called the meeting to order at 9:33 AM.

**3. Adoption of Agenda**

**Moved By** Director Oszust

**Seconded By** Director Gibbons

THAT: the Committee of the Whole meeting agenda be adopted.

**CARRIED**

**4. Meeting Minutes**

**4.1 Adoption of Minutes**

**Moved By** Director Trumbley

**Seconded By** Director Lavery

THAT: the minutes attached to the Committee of the Whole meeting agenda be adopted.

**CARRIED**

**4.2 Business Arising from Minutes**

See Item 5.1

Director Melnychuk entered the meeting at 9:35 AM.

## 5. Business General

### 5.1 Shuswap Tourism Budget 9% Budget Implications

Report from Morgen Matheson, Manager, Tourism and Film dated January 31, 2024. Review of Shuswap Tourism 2024 Budget

General Manager, Financial Services spoke to the report and noted that Tourism staff suggested various options to reduce the tax component, and the revised budget removed transfers to operating reserve funds and reduced sponsorships by half.

**Moved By** Director Lavery

**Seconded By** Director Flynn

THAT: the Committee recommend the Board approve the staff report incorporating a proposed tax increase of 8.42 per cent to the Shuswap Tourism 2024 budget.

**DEFEATED**

In Favour: Directors Flynn, Lavery, and Melnychuk

Opposed: Directors Gibbons, Simpson, Trumbley, Martin, Cathcart, Sulz, Brooks-Hill, Oszust, and Anderson.

### 5.2 Overview of the Draft II, 2024 Financial Plan

J. Pierce, General Manager, Financial Services to present Draft II of the 2024 Financial Plan.

- Questions arising from Draft I
- Key changes from Draft I to Draft II
- Tax summaries
- Questions
- Public Consultation

A copy of the Draft II, 2024 Financial Plan is available on the CSRD [website](#) and a view only copy is available at the CSRD office.

Late Agenda - Presentation slides added.

The General Manager, Financial Services explained the goals of the presentation were to understand the changes from Draft 1, tax implications, answer questions, and provide input for final budget.

Draft 1 changes occurred from: finalized surpluses and deficits, contributions to and from reserves, one-on-one meetings with Electoral Area Directors, and changes suggested from the Draft 1 budget meeting.

### **Surpluses and Deficits Finalized:**

The 2023 net surplus was \$817,000 and the prior year was \$1.5M, which equates to less funds available to put into operating reserves/mitigate taxes. Twenty functions were using surplus funds in 2024 to mitigate taxes or to complete projects carried forward.

The 2023 deficit was \$332,000, which must be repaid in the following tax year as per legislation. The largest was the Scotch Creek water treatment plant where the grant only funds 73% of construction; however, the CSRD did not draw down on the debt as most invoices came in late in the year. As a result, the deficit would be funded by temporary borrowing until debt was drawdown. There was a total of 9 functions with deficits in 2023, up from 2 functions in 2022.

### **Reserve contributions finalized:**

Interest earned on reserve funds was up \$700,000 due to interest rates and capital reserves were approximately \$22M.

Operating reserves totaled approximately \$9.6M which was an increase of \$943,000 from 2023. In 2024 almost \$200,000 in operating reserve would be used to mitigate/stabilize taxes.

### **Overview of Specific Budget Changes from Draft 1:**

The General Manager, Financial Services presented the specific budget changes from Draft 1 to Draft 2 by department and identified the changes to both taxation and overall budget. Significant changes included:

- Shuswap North Okanagan Rail Trail: reduced transfer to operating reserve, reallocated staff time, reduced trail maintenance for section to be activated later in the year. The maintenance standard approved by the Board in 2023 was reviewed and staff anticipate by 2026 costs would begin to level out and the tax requisition would stabilize at approximately \$550,000.
- The taxation and funding for the Shuswap Watershed Council was removed as a result of the failed assent vote.
- There was an overall increase to the general administration budget due to projects being carried forward, but a decrease in taxation as surplus was carried forward. The Electoral Area taxes were down due to the removal of a 1.0 FTE and the new 1.0 FTE communications position to be implemented mid-year. Directors'

remuneration increased for the Keeping it Rural conference attendance and Electoral Area G Grant-in-Aid was increased by \$30,000 at the Director's request.

- Funding for the Recycling function decreased with the removal of a project funded out of capital and changes based on 2023 actuals. Solid Waste Closure Reserve contribution was reduced to \$300,000 in Year 1 with a further increase by \$300,000 per year over next 5 years.
- Supported by the Area Director, funding for the North Shuswap First Responders was increased by \$4,000. The Electoral Area D Community Halls budget was increased by \$9,800 at the Director's request.
- The Area E Parks deficit was eliminated. At the request of the Area Directors the Area C parks reduced the contribution to reserves and Area D parks reduced use of reserves in favour of increasing taxes. Information from the Town of Golden was received and incorporated for Draft 2. Reallocation of Sicamous Arena staff time was applied for tax reduction.
- The Area B fire service operating reserves exceed policy; therefore, reserves were used to reduce the tax requisition. The new tender for the Nicholson firehall (Area A) was \$28,000 over the anticipated cost and capital reserves were used which resulted in no change to taxation. There was a small deficit to the Area E fire service after cost share information was received from District of Sicamous.
- There was a deficit in the 911 service funds, partially due to a Telus lease that had not been billed to the CSRD for a few years and the inclusion of the lease costs going forward.
- The parcel tax fee was removed for the Scotch Creek Water Treatment Plant as the facility has not been established and the bylaw not been adopted. The parcel tax review resulted in some new folios which generated extra tax revenue. The MacArthur-Reedman Water system increased by 10 per cent parcel tax to fund capital reserves at the Director's request.

Incorporating the changes to the budget the overall budget increase was \$80.5M; however, overall taxes were down and all areas of CSRD had a decrease in taxation from Draft 1.

**Public consultation:**

No questions or comments from public.

CAO advised the Committee that the 2025 budget process would take place earlier during a Committee of the Whole meeting in the fall of 2024.

**6. Rise and Report**

**Moved By** Director Gibbons

**Seconded By** Director Oszust

THAT: the Committee of the Whole meeting Rise and Report.

**CARRIED**

11:20 AM

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CORPORATE OFFICER

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CHAIR





# COLUMBIA SHUSWAP REGIONAL DISTRICT

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April 5, 2024

Sent by email: [premier@gov.bc.ca](mailto:premier@gov.bc.ca)  
[WLRs.Minister@gov.bc.ca](mailto:WLRs.Minister@gov.bc.ca)

The Honourable David Eby, Premier of British Columbia  
Honourable Nathan Cullen, Minister of Water, Land and Resource Stewardship

Dear Premier Eby and Minister Cullen:

## **Re: Proposed Land Act Amendments**

The Columbia Shuswap Regional District Board of Directors conveys their sincere gratitude to the Province for their decision to not proceed with the proposed amendments to the BC Land Act at this time.

The Board acknowledges that there have been recent consultations with more than 650 representatives of stakeholder groups and we value the time and consideration invested in these discussions. The Board appreciates the additional time afforded by pausing the process; this pause will allow for further engagement with community and stakeholder groups who represent British Columbians.

The Board supports the community consultation process that is being conducted by the Provincial Government and believes stakeholder engagement is extremely important on sensitive issues such as Land Act legislation. Our opinion is that the final product will benefit from being shaped by a range of perspectives and by moving forward together.

Yours truly,  
**COLUMBIA SHUSWAP REGIONAL DISTRICT**  
Per:

  
\_\_\_\_\_  
Kevin Flynn  
Board Chair

cc: Peace River Regional District

#### ELECTORAL AREAS

A GOLDEN-COLUMBIA  
B REVELSTOKE-COLUMBIA

C EAGLE BAY-WHITE LAKE-TAPPEN  
D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA  
F NORTH SHUSWAP-SEYMOUR ARM  
G BLIND BAY-SORRENTO-NOTCH HILL

#### MUNICIPALITIES

GOLDEN  
REVELSTOKE

SALMON ARM  
SICAMOUS