



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, October 19, 2017
Time: 8:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

Note: Start time is earlier than usual.

Motion

THAT: the Board convene as the Committee of the Whole, this 19th day of October, 2017.

2. Committee of the Whole: Policy Session

2.1 Policy Session Update - 2017

1

Report from Charles Hamilton, Chief Administrative Officer, dated October 10, 2017.

Motion

THAT: it be recommended to the Board that the Policy Session Update 2017 Report dated October 10, 2017 from the Chief Administrative Officer, be received this 19th day of October, 2017.

Motion

THAT: it be recommended to the Board that a 2018 Policy Update Session be scheduled on the June, 2018 Regular Board agenda, and that a more comprehensive policy session take place as part of the new CSR D Board orientation in latter 2018/early 2019.

Motion

THAT: the Committee of the Whole now Rise and Report.

3. **Board Meeting Minutes**

3.1 **Adoption of Minutes**

6

Adoption of September 21, 2017 Board meeting minutes.

Motion

THAT: the minutes of the September 21, 2017 regular Board meeting be adopted.

3.2 **Business Arising from the Minutes**

Business Item Arising, See Item 7.3

4. **Delegations**

4.1 **10:00 AM: Ministry of Forests, Lands and Natural Resource Operations & Rural Development**

26

Mr. Andrew Walker, Wildlife Biologist from the Ministry of Forests, Lands and Natural Resource Operations & Rural Development in attendance to present a proposal to prohibit the use of motor vehicles in the alpine area (Above 1700m) in the Joss-Tsuius Mable-Mountain area.

Maps highlighting proposed area is attached.

ADMINISTRATION

5. **Correspondence**

Motion

THAT: the correspondence contained on the October 19, 2017 regular Board agenda be received for information.

5.1 **Franklin Engineering (August 1, 2017)**

32

Letter from Mike Casol of Franklin Engineering requesting the \$650 fee for Development Variance Permit for 3700 Sunnybrae-Canoe Point Road be waived.

See Item 14.1

6. **Reports**

6.1 **Shuswap Economic Development Committee Meeting Minutes - September 7, 2017**

33

Motion

THAT: the minutes of the September 7, 2017 Shuswap Economic Development Committee meeting be received for information.

6.2 Shuswap Tourism Committee Meeting Minutes - September 7, 2017

40

Motion

THAT: the minutes of the September 7, 2017 Shuswap Tourism Committee meeting be received for information.

6.3 Committee of the Whole Recommendations (Item 2.1 Above)**Motion**

THAT: the Board endorse the recommendations of the Committee of the Whole regarding the policy session, this 19th day of October, 2017.

6.4 UBCM 2017 Conference

Outcome of CSRD Resolutions submitted to UBCM:

- B31 Forest Stewardship Plans – Request for Improved Consultation - Endorsed
- B68 Dock & Buoy Regulations - Endorsed
- C5 Regulation of Small On-farm Breweries & Meaderies - Not Admitted for Debate

Verbal Update on Ministerial Meetings at UBCM Conference.

For Information.

7. Business General**7.1 Fire Services Policy Update**

49

Report from Darcy Mooney, Manager, Operations Management, dated October 6, 2017.

Policy update for the Fire Services function.

Motion

THAT: the Board endorse the amendment to Policy No. W-9 “Appointment of Fire Chiefs” and approve its inclusion into the CSRD Policy Manual.

7.2 Fire Services Command Vehicle Purchase

53

Derek Sutherland, Team Leader, Protective Services, dated October 5, 2017.
Fire Services Command Vehicle purchase and internal borrowing approval.

Motion

THAT: WHEREAS section 377 (3) of the Local Government Act and section 189 (4.1) and (4.2) of the Community Charter permit a Regional District to lend money from a reserve fund for one service to a reserve fund for a different service;

NOW THEREFORE be it resolved that:

1. As needed during the 2017 financial year, the Board authorize the CSRD to borrow up to \$70,000 from the pooled capital reserve funds of the Fire Department Funds, to complete the purchase of a new Fire Services Command Unit in accordance with the Five Year Financial Plan, with total repayment of interest and principal to the contributing reserve funds within five (5) years; and
2. Principal will be repaid to the respective Reserve Funds annually upon receipt of the annual tax requisition and interest will be paid from Function 046 – Regional Fire Services on a monthly basis.

Motion

THAT: the Board empower the authorized signatories to enter into a Purchase Agreement with Salmon Arm GM for the acquisition of a 2017 Chevy Silverado pick-up truck for use as a Fire Services Command Vehicle

7.3 Business Arising from September 21, 2017 Regular Board Meeting: 57

Verbal report on Administration meeting with Ministry of Municipal Affairs and Housing staff at the UBCM 2017 Conference regarding Funding Request for Restructure Planning Grant – Community Needs Assessment – Electoral Area F.

- Draft letter of request attached
- Request for resolution of support from Board.

7.4 Feasibility Study Funding for CP Rail Corridor Project 59

Report from Jodi Pierce, Manager, Financial Services dated October 10, 2017. Requesting additional feasibility study funds be allocated to complete due diligence for proposed purchase of CP Rail Trail.

Motion

THAT: the Board approve an additional \$20,000 from the Regional Feasibility Study Fund to cover due diligence costs related to the potential acquisition of the CP Rail Corridor.

7.5 Organics Diversion Strategy Implementation Update

62

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, October 10, 2017. Progress update on the implementation of the Organics Management Strategy and request for waiving of the tipping fee on mixed loads of refuse containing food waste.

Motion

THAT: the Board authorize the geographical area where commercially generated food waste is considered a marketable resource to be Salmon Arm, Sicamous, Electoral Area D and Electoral Area C;

AND THAT: the Board reduce the tipping fee on mixed loads of commercially generated refuse containing food waste from \$160 per tonne to the refuse rate of \$80 per tonne until July 2018 in order to conduct comprehensive consultation with all affected commercial business owners;

AND FURTHER THAT: the Board direct staff to provide an update to the Board at the regularly scheduled June 2018 Board meeting on the consultation efforts and the readiness of the commercial sector to divert food waste for composting.

8. Business By Area

8.1 Grant-in-Aids

72

Report from Jodi Pierce, Manager, Financial Services dated October 6, 2017.

Motion

THAT: the Board approve the following allocations from the 2017 electoral grant-in-aids:

Area A

\$1,500 Golden Agricultural Society (Halloween Hunted Trail)

Area C

\$3,000 Sorrento Memorial Hall (Community Get-Together)

Area D

\$5,000 Sunday Morners Club of Falkland and District (Hall Renovations)

\$1,700 Salmon Valley Senior's Branch #107 (Water Improvements)

\$3,000 Silver Creek Fire Department Social Club (Halloween Event)

Area E

\$1,000 Malakwa Fire Department (Halloween Event)

\$300 Sicamous Seniors Activity Centre ("Chairobics" Equipment)

\$3,500 Cambie Community Hall Association (Insurance and Propane)

Area F

\$1,950 Lakeview Community Centre Society (Remembrance Day Event).

8.2 Golden/Area A EOF Application – Golden Visitors Centre

75

Report from Jodi Pierce, Manager, Financial Services, dated October 10, 2017. Requesting \$300,000 from the Golden and Area A Economic Opportunity Fund to help fund improvements to the Golden Visitors Centre.

Motion

THAT: with the concurrence of the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Town of Golden in the amount of \$300,000 to help fund improvements to the Golden Visitors Centre, subject to receipt of the 2018 Payment-in-Lieu of Taxes from BC Hydro.

8.3 Area B Fire Services Update

85

Report from Darcy Mooney, Manager, Operations Management, dated October 10, 2017.

Update on the negotiations with the City of Revelstoke regarding the Area B Fire Suppression Agreement.

Motion

THAT: the Board request the City of Revelstoke Council amend its resolution adopted at the December 6, 2016 Regular Council Meeting and extend the termination date for an additional 12 months to December 31, 2018 for the existing Fire Protection Service Agreement between the CSRD and the City of Revelstoke, in order to provide time for the CSRD to consult with Electoral Area B property owners within the Service Area and to review the outcome of the Area B South Revelstoke Diagnostic Inventory on Governance, Land Use and Service Delivery.

9. Administration Bylaws

9.1 Fire Services Operational Criteria Bylaw No. 5587

91

Cross reference Item No. 7.2 - Report from Operations Manager regarding Policy No. W-9, Fire Chief Appointment Process.

Motion

THAT: Fire Service Operational Criteria Bylaw No. 5587 and its amendments be repealed, this 19th day of October, 2017.

9.2 2017 Five Year Financial Plan Amendment Bylaw No. 5760

101

Report from Jodi Pierce, Manager, Financial Services dated October 9, 2017

Motion

THAT: "2017 Five Year Financial Plan Amendment Bylaw No. 5760" be read a first, second and third time this 19th day of October, 2017.

Motion

THAT: "2017 Five Year Financial Plan Amendment Bylaw No. 5760" be adopted this 19th day of October, 2017.

10. IN CAMERA

Motion

THAT: pursuant to Sections 90(1)(a)(e) and (i)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

of the Community Charter, the Board move In Camera.

DEVELOPMENT SERVICES**11. Business General**

-None.

12. ALR Applications

-None.

13. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS**14. Business by Area****14.1 Electoral Area C: Development Variance Permit No. 641-30 (Franklin) 520**

Report from Jennifer Sham, Planner, dated September 26, 2017.

3700 & 3710 Sunnybrae-Canoe Point Road, Sunnybrae

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-30, for Remainder Lot 1, Section 2 and 11, Township 21, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan KAP82925, varying Schedule "A" – Levels of Service of Subdivision Servicing Bylaw No. 641, as amended, to allow a subdivision which would create a fee simple lot (Remainder Lot 1) with a parcel size of 0.729 serviced by a community water system and an on-site sewerage disposal system, as shown on Schedule B, be approved for issuance this 19th day of October, 2017.

14.2 Electoral Area C: Form and Character Development Permit DP 725-121 (Shuswap Lake Estates) 552

Report from Dan Passmore, Senior Planner, dated September 22, 2017.
Golf Course Drive, Blind Bay, BC.

Motion

THAT: in accordance with Section 490 of the Local Government Act Development Permit No. 725-121 for subdivision of Lot A, Section 8, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan EPP74639 (PID: 030-217-679), be issued this 19th day of October, 2017.

14.3 Electoral Area F: Form and Character DP 830-218 (Leopold Developments Ltd.) 572

Report from Dan Passmore, Senior Planner, dated September 11, 2017.
3810 Kenwood Gate, Scotch Creek.

Motion

THAT: in accordance with Section 490 of the Local Government Act Development Permit No. 830-218 for proposed construction of a 446 m² (4,800 ft²) new building on Lot C, Section 33, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale District, Plan KAP728 (PID: 025-598-422), be issued this 19th day of October, 2017.

14.4 Electoral Area F: Temporary Use Permit No. 830-4 595

Report from Dan Passmore, Senior Planner, dated September 29, 2017.
3810 Kenwood Gate, Scotch Creek.

Motion

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 830-4 for the property at 3810 Kenwood Gate to be used for industrial purposes as a manufacturing and assembly facility to manufacture and assemble docks, dock anchors, buoy anchors, and water treatment systems on Lot C, Section 33, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale District, Plan KAP72803 (PID: 025-598-422), be issued this 19th day of October, 2017.

15. Planning Bylaws

15.1 Electoral Area C: Lakes Zoning Amendment (Finz Resort Ltd.) Bylaw No. 900-21 616

Report from Dan Passmore, Senior Planner, dated August 9, 2017. 2001 Eagle Bay Road, Blind Bay.

Motion

THAT: "Lakes Zoning Amendment (Finz Resort Ltd.) Bylaw No. 900-21" be read a second time this 21st day of September, 2017;)

Motion

THAT: a public hearing to hear representations on Lakes Zoning Amendment (Finz Resort Ltd.) Bylaw No. 900-21 be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director for Electoral Area 'C' being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

15.2 Electoral Area F: Official Community Plan Amendment (Isley) Bylaw No. 830-18, Magna Bay Zoning Amendment (Isley) Bylaw No. 800-30

639

Report from Dan Passmore, Senior Planner dated September 29, 2017.
6929 Squilax-Anglemont Road and 2556 McClaskey Road, Magna Bay.

Motion

THAT: "Electoral Area F Official Community Plan Amendment (Isley) Bylaw No. 830-18" be read a second time this 21st day of September 2017;

Motion

THAT: "Magna Bay Zoning Amendment (Isley) Bylaw No. 800-30" be read a second time, as amended, this 19th day of October, 2017;

Motion

THAT: a public hearing to hear representations on Electoral Area F Official Community Plan Amendment (Isley) Bylaw No. 830-18 and Magna Bay Zoning Amendment (Isley) Bylaw No. 800-30 be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Larry Morgan, as Director for Electoral Area 'F' being that in which the land concerned is located, or Alternate Director Bob Misseghers, if Director Morgan is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

16. Release of In Camera Resolutions

-If Any.

MEETING CONCLUSION

17. Upcoming Meetings/Events

17.1 Electoral Area Directors' Committee Meeting

Thursday, November 2, 2017 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

17.2 Area A Local Advisory Committee Meeting

Tuesday, October 24, 2017 6:00 PM to 8:00 PM
Golden & District Centennial Arena, 1410 9th Street South, Golden, BC

17.3 Shuswap Watershed Council Meeting

Wednesday, October 25, 2017 10:00AM
Salmon Arm City Hall, 550 2nd Street NE, Salmon Arm, BC

17.4 North Okanagan/Columbia Shuswap Regional Hospital District Meeting

Tuesday, October 31, 2017 at 10:00AM
North Okanagan Regional District Office, 9848 Aberdeen Road, Coldstream, BC

17.5 Revelstoke & Area Economic Development Commission Meeting

Wednesday, November 1, 2017 at 4:00 PM
301 Victoria Road, Revelstoke, BC

18. Next Board Meeting

Thursday, November 16, 2017 9:30 AM
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

19. Adjournment

Motion

THAT: the regular Board meeting of October 19, 2017 be adjourned.