



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, October 19, 2023
Time: 9:30 AM
Location: CSR Boardroom
555 Harbourfront Drive NE, Salmon Arm

Zoom Link Registration

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 21:

1. Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, including, inter alia, in the areas of education, employment, vocational training and retraining, housing, sanitation, health and social security.

2. States shall take effective measures and, where appropriate, special measures to ensure continuing improvement of their economic and social conditions. Particular attention shall be paid to the rights and special needs of indigenous elders, women, youth, children and persons with disabilities.

2. Call to Order

3. Adoption of Agenda

THAT: the Regular Board meeting agenda be approved.

4. Meeting Minutes

4.1 Adoption of Minutes

THAT: the minutes attached to the Regular Board Meeting Agenda be adopted.

4.2 Business Arising from the Minutes

None.

5. Announcements

5.1 Notice of Cancellation for a Community Charter Section 57 Notice on Title

In accordance with Section 58 of the Community Charter, the Corporate Officer received a report from a building inspector that the condition that gave rise to the filing of the notice under section 57 has been rectified and a cancellation notice was sent to the registrar of land titles to cancel the note against the property at 673 Swanbeach Road, Swansea Point, BC.

THAT: the Board receive the notice of cancellation for the Community Charter Section 57 Notice on Title.

Corporate Vote Weighted

6. Correspondence

6.1 For Information

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

6.1.1 2023 Wildfire Review - Request for Third Party Review (September 19, 2023) 14

6.1.2 Pacific Western Transportation - Letter (September 20, 2023) 15

6.2 Action Requested

6.2.1 Letter from City of Salmon Arm re: Shuswap Lake General Hospital
Attached to Late Agenda

7. Committee Reports and Updates

7.1 For Information

THAT: the Board receive the committee minutes attached to the Regular Board Meeting Agenda.

7.1.1 Shuswap Tourism Committee Meeting Minutes (May 11, 2023) 16

7.1.2 Shuswap Watershed Council Meeting Minutes (September 13, 2023) 21

7.2 Action Requested

7.2.1 Shuswap Emergency Program Executive Committee Meeting (October 4, 2023) 29

SEP Committee recommendations:

1) THAT: the Board direct staff to create a report on Lower Adams Lake and Bush Creek East Wildfire response and prepare recommendations.

2) THAT: the Board authorize a small pre-Christmas honorarium to be paid to thank ESS volunteers.

3) THAT: the Board write a letter to the appropriate government ministry recommending a review of ESS remuneration/honorarium.

8. Business General

8.1 CSRD Corporate 2030 GHG Reduction Strategy 35

Report from Ben Van Nostrand, Team Leader – Environmental Health Services, dated September 14, 2023. Summary of the CSRD Corporate 2030 GHG Reduction Strategy, which is an update to the 2010 Corporate Climate Action Plan.

THAT: the Board endorse the Columbia Shuswap Regional District Corporate 2030 GHG Reduction Strategy, this 19th day of October, 2023.

AND THAT: the Board direct staff to begin implementation of the identified pathways through initiatives to be included in the Five Year Financial Plan.

Corporate Vote Unweighted Majority

8.2 Environmental Monitoring Contract Extension 58

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated September 25, 2023. Contract extension for environmental monitoring and reporting to support the CSRD's Operations Management Department.

THAT: the Board empower the authorized signatories to extend the existing agreement with Ecoscape Environmental Consultants Ltd. effective December 1, 2023 and expiring on November 30, 2025, for a total cost not to exceed \$430,000 plus applicable taxes, over the final two-year term of the existing agreement, for the provision of environmental monitoring and reporting, this 19th day of October, 2023.

8.3 Salmon Arm Refuse Disposal Site - Commercial Recycling Re-Load Facility Operations Contract Award 72

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated September 27, 2023. Contract award for the continued operations of the commercial recycling area at the Salmon Arm Landfill.

THAT: the Board empower the authorized signatories to award a contract to Murray Hillson Logging Ltd., effective November 1, 2023, for a maximum cost of \$100,000 plus applicable taxes, ending September 30, 2024.

Corporate Vote Weighted Majority

8.4 Community Evacuation Route Planning Project Sole Source

Late Agenda - staff report

8.5 Sicamous Recycling Depot Contract Award

75

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated September 21, 2023. Contract award for bottle depot operators supporting the Recycle BC program in Sicamous.

THAT: the Board empower the authorized signatories to enter into an agreement with Sicamous Return-It Depot effective December 1, 2023, for a total cost of \$199,896 plus applicable taxes over a three-year term, with an optional two-year extension for the provision of location and site attendant operations for the CSRD's downtown Sicamous recycling depot service, this 19th day of October, 2023.

Corporate Vote Weighted

9. Business By Area

9.1 Grant-in-Aid Requests

Late Agenda - Staff report.

9.2 Electoral Area F: North Shuswap Parallel Trail Active Transportation Grant Application

Late Agenda - staff report

10. Administration Bylaws

10.1 Shuswap North Okanagan Rail Trail Governance Bylaw No. 5865, 2023

Late Agenda - staff report

11. Delegations

11.1 St. Ives Ratepayers Association

79

Michael Cachia to present Floating Community Dock Request.

12. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

13. CLOSED (In Camera)

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(c) labour relations or other employee relations;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

14. Development Services Business General

14.1 UBCM Disaster Risk Reduction (DRR) Grant Resolution

107

Report from Gerald Christie, Manager Development Services, dated October 4, 2023.

Board resolution required for an application to the Union of BC Municipalities (UBCM) Disaster Risk Reduction grant program.

THAT: the Board empower the authorized signatories to submit an application to the UBCM Disaster Risk Reduction – Climate Adaptation grant program in the amount of \$150,000 to update the CSRD Regional Geohazard Risk Prioritization Study (BGC Engineering Ltd. 2020).

AND THAT: the Board provide a resolution of support the application, this 19th day of October, 2023.

Corporate Vote Weighted

15. ALR Applications

16. Development Services Business by Area

16.1 Electoral Area F: Temporary Use Permit 830-21

111

Report from Jan Thingsted, Planner III, dated October 3, 2023.
6875 Charleson Road, Magna Bay.

THAT: In accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 830-1 for Part SW1/4, Section 20, Township 23, Range 9, W6M, KDYD, Except Plan KAP58137 (PID: 008-455-023), for an asphalt concrete batch plant on the subject property from October 19th, 2023 until November 18th, 2023, be issued this 19th day of October, 2023.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17. Planning Bylaws

17.1 Electoral Area B: Electoral Area B Official Community Plan Amendment Bylaw No. 850-20 and Electoral Area B Zoning Amendment Bylaw No. 851-30

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Report from Christine LeFloch, Planner III, dated October 5, 2023.
4762 Airport Way, South Revelstoke

THAT: “Electoral Area B Official Community Plan Amendment Bylaw No. 850-20” be read a first time this 19th day of October, 2023.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area B Zoning Amendment Bylaw No. 851-30” be read a first time this 19th day of October, 2023.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: the Board utilize the complex consultation process for “Electoral Area B Official Community Plan Amendment Bylaw No. 850-20” and “Electoral Area B Zoning Amendment Bylaw No. 851-30” and the bylaws be referred to the following agencies and First Nations:

- Electoral Area B Advisory Planning Commission;
- Ministry of Transportation & Infrastructure;
- Ministry of Forests – Archaeology Branch;
- Interior Health Authority;
- CSRD Financial Services;
- CSRD Operations Management;
- All applicable First Nations and Bands.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.2 Electoral Area E: Electoral Area E Official Community Plan Amendment Bylaw No. 840-03 and Electoral Area E Zoning Amendment Bylaw No. 841-07

190

Report from Jan Thingsted, Planner III, dated October 4, 2023.
3410 Oxbow Frontage Road, Yard Creek

THAT: “Electoral Area E Official Community Plan Amendment Bylaw No. 840-03” be denied third reading this 19th day of October, 2023.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area E Zoning Bylaw Amendment Bylaw No. 841-07” be denied third reading this 19th day of October, 2023.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.3 Electoral Area C: Electoral Area C Official Community Plan Amendment Bylaw No. 725-24 and South Shuswap Zoning Amendment Bylaw No. 701-106

Late Agenda - staff report

18. Release of Closed Session Resolutions

Attached to minutes, if any.

19. Next Board Meeting

Thursday, November 16, 2023 at 9:30 AM.

CSRD Boardroom, 555 Harbourfront Dr NE, Salmon Arm.

20. Adjournment

THAT: the Regular Board meeting be adjourned.