



# COLUMBIA SHUSWAP REGIONAL DISTRICT

## Regular Board Meeting

### AGENDA

**Date:** Thursday, September 14, 2023  
**Time:** 9:30 AM  
**Location:** Prestige Harbourfront Resort  
251 Harbourfront Drive NE  
Salmon Arm, BC V1E 2W7

[Zoom Link Registration](#)

Pages

1. **Land Acknowledgement**

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 18: Indigenous peoples have the right to participate in decision-making in matters which would affect their rights, through representatives chosen by themselves in accordance with their own procedures, as well as to maintain and develop their own indigenous decision-making institutions.

2. **Call to Order**

3. **Adoption of Agenda**

THAT: the Regular Board meeting agenda be approved.

4. **Meeting Minutes**

4.1 **Adoption of Minutes**

THAT: the minutes attached to the Regular Board Meeting Agenda be adopted.

4.2 **Business Arising from the Minutes**

**4.2.1 Request for a Bus Route in Sicamous**

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Item 6.1.4 from the August 17, 2023 Board meeting.

THAT: the Board approve the draft letter supporting the District of Sicamous Council's request to have Pacific Western Transportation provide a bus service in Sicamous, BC.

**5. Announcements**

None.

**6. Correspondence****6.1 For Information**

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

**6.1.1 Shuswap Lake General Hospital Redevelopment**

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Response from Susan Brown, President & CEO, Interior Health to Mayor Anderson, District of Sicamous regarding Shuswap Lake General Hospital redevelopment.

Click to view [Mayor Anderson's letter dated August 9, 2023](#).

**6.1.2 2023 Wildfire Response Request for Third Party Review**

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Letter from Mayor Stamer, District of Barriere to the Honourable David Eby, Premier of BC.

**6.2 Action Requested**

None.

**7. Committee Reports and Updates****7.1 For Information**

None.

**7.2 Action Requested**

None.

**8. Business General**

## 8.1 Regional Accessibility Advisory Committee Funding Agreement

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To meet local government's requirement under the Accessibility BC Act , CSRD is collaborating with Town of Golden, City of Revelstoke, District of Sicamous and City of Salmon Arm.

Late Agenda - staff report

## 8.2 Committee Cancellations

Under the authority of the Local Government Act - Regional District Special Voting Regulation, Section 2 (1) the following motion was voted on and carried by the Board of Directors on August 21, 2023:

THAT: the Board cancel the Committee of the Whole meeting scheduled for Wednesday, August 23, 2023;

AND THAT: the Board cancel the Electoral Area Directors meeting scheduled for Tuesday, August 29, 2023;

AND FURTHER THAT: the Board acknowledges that the notice of cancellation will not be at least five days before the date on which the Committee of the Whole meeting was to have been held, due to the wildfire situation.

## 9. Administration Bylaws

### 9.1 Electoral Area G: Sorrento Waterworks Service Area Amendment Bylaw No. 5867, 2023

Three readings were given at the August 17, 2023 Regular Board Meeting.

Late Agenda - bylaw at third reading.

THAT: Sorrento Waterworks Service Amendment Bylaw No. 5867, 2023 be adopted, this 14th day of September, 2023.

*Corporate Vote Unweighted Majority*

### 9.2 Electoral Area D: Silver Creek Fire Suppression Local Service Amendment Bylaw No. 5869, 2023

Three readings were given at the August 17, 2023 Regular Board meeting.

Late Agenda - bylaw at third reading.

THAT: Silver Creek Fire Suppression Local Service Amendment Bylaw No. 5869, 2023, be adopted this 14th day of September, 2023.

*Corporate Vote Unweighted Majority*

**9.3 Electoral Areas C, D, E, F, G, and District of Sicamous: Shuswap Watershed Council Service Amendment Bylaw No. 5870, 2023**

Under the authority of the Local Government Act - Regional District Special Voting Regulation, Section 2 (1) the following motion was voted on and carried by the Board of Directors on August 21, 2023:

THAT: Shuswap Watershed Council Service Establishment Amendment Bylaw No. 5870, 2023 be given first, second, and third readings this 21st day of August, 2023.

**9.4 Electoral Areas C, D, E, F, G, and District of Sicamous: Shuswap Watershed Council Service Amendment Bylaw No. 5870, 2023**

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Report from Jennifer Sham, Corporate Officer and Manager, Corporate Services, dated September 4, 2023.

Late Agenda - Ministerial Order M248 and Shuswap Watershed Council Service Parcel Tax Bylaw No. 5710

THAT: "Shuswap Watershed Council Service Amendment Bylaw No. 5870, 2023" be adopted, this 14<sup>th</sup> day of September, 2023.

*Corporate Vote Unweighted Majority*

**10. Delegations**

10.1 10:00 AM Greg Kylo, MLA for the Shuswap Region

**11. Business By Area**

**11.1 Electoral Areas C, D, E, F, G, and District of Sicamous: Shuswap Watershed Council Service Assent Vote Postponement**

Under the authority of the Local Government Act - Regional District Special Voting Regulation, Section 2 (1) the following motion was voted on and carried by the Board of Directors on August 21, 2023:

THAT: pursuant to section 167 of the Local Government Act, the Board request the Minister of Municipal Affairs to make an order to postpone the Shuswap Watershed Council Service Bylaw No. 5864, 2023 Assent Vote ("Assent Vote") currently in progress, due to the current wildfire situation in the area, to achieve the purposes of Part 3 [Electors and Elections] and 4 [Assent Voting] of the Local Government Act;

AND THAT: the postponement be until such time that the provincial and local states of emergency and any associated travel restrictions have been lifted so that the assent vote can be safely and effectively conducted;

AND FURTHER THAT: despite section 174(2)(a) of the Local Government Act, permission to hold the general voting day for the Assent Vote be held later than 80 days after the Inspector of Municipalities approval date be granted to further ensure a safe and effective voting opportunity.

Late Agenda - staff report requesting participants' input on General Voting Day

**11.2 Electoral Areas A, C, D, F, G: Grant-in-Aid Requests**

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Report from Sheena Haines, Deputy Treasurer, Financial Services dated September 1, 2023. Funding requests for consideration.

THAT: the Board approve the following allocations from the 2023 Electoral Area Grant-in-Aids:

Area A

\$15,000 Little Mittens Animal Rescue Association (veterinary costs)

\$5,000 Shuswap Community Foundation (Emergency response grants for Wildfire Impact)

Area C

\$5,000 Shuswap Community Foundation (Emergency response grants for Wildfire Impact)

\$2,000 Sunnybrae Seniors Society (operating expenses)

\$4,500 White Lake Firefighter Society (Halloween event)

Area D:

\$2,300 Falkland Historical Society (storage workshop to create space for Youth centre)

\$4,000 Salmon Valley Senior Citizens #107 (Strawberry tea, foodsafe courses, operating expenses)

Area F:

\$1,999 BC Rural Centre Society (Keeping it Rural conference)

\$3,000 Food Resources Infrastructure and Education in the North Shuswap (Society startup costs)

\$27,300 Lakeview Community Centre Society (Accessibility improvements)

\$10,000 Shuswap Community Foundation (Emergency response grants for Wildfire Impact in the North Shuswap)

Area G:

\$5,000 Shuswap Community Foundation (Emergency response grants for Wildfire Impact)

*Stakeholder Vote Weighted*

**11.3 Electoral Area A: Nicholson Fire Department Water Tender Purchase**

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Report from Derek Sutherland, Team Leader, Protective Services, dated August 16, 2023.

Nicholson Fire Department budget amendment for water tender purchase.

THAT: the Board support an amendment to the 2023 Five Year Financial Plan in the amount of \$160,000 to fund the cost escalation of a water tender purchase for the Nicholson Fire Department. Funding of the amendment will come from the Regional Fire Services provincial deployment reserves in the amount of \$100,000 and \$60,00 from the Nicholson Fire Services Capital Reserve Fund.

*Corporate Vote Weighted*

**11.4 Electoral Area E / District of Sicamous: Sicamous and District Recreation Centre - Concession Management Services Contract Award**

Late Agenda - staff report

**11.5 Electoral Area A / Town of Golden: EOF Funding Request - Golden Community Economic Development Society**

Late Agenda: staff report

**12. Public Question & Answer Period**

**13. CLOSED (In Camera)**

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to:

(c) labour relations or other employee relations;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

**14. Development Services Business General**

None.

**15. ALR Applications**

None.

**16. Development Services Business by Area**

**16.1 Electoral Area F: Temporary Use Permit No. 830-20**

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Report from Christine LeFloch, Planner III, dated August 1, 2023.  
2334 Eva Road, Lee Creek

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 830-20 for Lot C, Section 26, Township 22, Range 12, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District Plan 29706, be authorized for issuance this 14<sup>th</sup> day of September, 2023 for the temporary use of the property for a secondary dwelling unit;

AND THAT: the TUP stipulates that:

- The term of the TUP is 3 years as of the date of issuance;
- The secondary dwelling unit shall be a single wide mobile home, with a floor area no larger than 120 m<sup>2</sup>; and
- The secondary dwelling unit shall be connected to a sewage disposal system meeting the requirements of the Sewerage System Regulation and a source of domestic water.

AND THAT: issuance of the TUP be withheld subject to provision of an Irrevocable Letter of Credit or Certified Cheque to the CSRD in the amount of \$5000.

*Stakeholder Vote Unweighted (LGA Part 14) Majority*

## 16.2 Electoral Area E: Development Variance Permit No. 841-05

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Report from Hayley Graham, Planner I, dated August 21, 2023.  
8913 Swanshore Road, Swansea Point

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 841-05 for Lot 1 Section 2 Township 21 Range 8 West of the 6<sup>th</sup> Meridian Kamloops Division Yale District Plan 9891, varying the Electoral Area E Zoning Bylaw No. 841 as follows:

1. 4.8.4 (k) the front parcel boundary be reduced from 5 m to 1.7 m only for the proposed accessory building
2. 3.2 (c) the front parcel boundary be reduced from 1 m to 0.8 m only for the eaves of the proposed accessory building
3. 4.8.4 (k) interior side parcel boundary be reduced from 2 m to 1.5 m only for the proposed accessory building
4. 3.2 (c) the interior side parcel boundary be reduced from 1 m to 0.9 m only for the proposed accessory building eaves

Be approved for issuance this 14<sup>th</sup> day of September 2023;

AND THAT: issuance be withheld until the owner installs the newly proposed onsite sewerage system.

*Stakeholder Vote Unweighted (LGA Part 14)*

*Majority*



17. **Planning Bylaws**

None.

18. **Release of Closed Session Resolutions**

Attached to minutes, if any.

19. **Next Board Meeting**

Thursday, October 19, 2023 at 9:30 AM  
CSRD Boardroom, 555 Harbourfront Dr NE, Salmon Arm, BC

20. **Adjournment**

THAT: the Regular Board meeting be adjourned.