



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, July 20, 2023
Time: 9:30 AM
Location: CSR Boardroom
555 Harbourfront Drive NE, Salmon Arm

Zoom Link Registration

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 16:

1. Indigenous peoples have the right to establish their own media in their own languages and to have access to all forms of non-indigenous media without discrimination.
2. States shall take effective measures to ensure that State-owned media duly reflect indigenous cultural diversity. States, without prejudice to ensuring full freedom of expression, should encourage privately owned media to adequately reflect indigenous cultural diversity.

2. Call to Order

3. Adoption of Agenda

THAT: the Regular Board meeting agenda be approved.

4. Meeting Minutes

4.1 Adoption of Minutes

THAT: the minutes attached to the Regular Board Meeting Agenda be adopted.

4.2 Business Arising from the Minutes

5. Announcements

None.

6. Correspondence

6.1 For Information

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

6.1.1 UBCM 2021 Community Emergency Preparedness Fund - Payment Letter (July 5, 2023) 14

6.1.2 Canada Post Support Letter (July 12, 2023) 15

Letter sent to Canada Post regarding Postal Code Changes in Electoral Areas C and G.

6.2 Action Requested

None.

7. Committee Reports and Updates

7.1 For Information

THAT: the Board receive the committee minutes attached to the Regular Board Meeting Agenda.

7.1.1 Shuswap Watershed Council Meeting Highlights (June 14, 2023) 16

7.2 Action Requested

None.

8. Delegations

8.1 9:45 AM Necessary Upgrades at Shuswap General Hospital

Presentation by Dr. Scott McKee

8.2 10:00 AM Protection of Mallory Ridge Habitat

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Presentation by Wayne McCrory, R.P. Bio.

Supporting document #4 "Video-Mallory Ridge" and "Slideshow-flora and fauna" are too large to upload (mp4 file) and are available from staff.

9. Business General

None.

10. Business By Area**10.1 Electoral Area A: Golden and Area Economic Opportunity Fund**

Under the authority of the Local Government Act - Regional District Special Voting Regulation, Section 2 (1) the following motion was voted on and unanimously carried by the Board of Directors on June 26, 2023:

THAT: with the concurrence of the Town of Golden and Electoral Area A Director, the Board approve funding from the Golden and Area Economic Opportunity Fund to the Town of Golden in the amount of \$657,000 to be applied toward the milling and repaving of the Golden Municipal Airport runway.

The Chair declared the results of the vote on June 26, 2023 via email and is reporting the results of the vote at the July 20 Regular Board Meeting.

10.2 Electoral Areas C, D, E, F, G: Grant-in-Aid Requests

176

Report from Sheena Haines, Deputy Treasurer, Financial Services, dated July 10, 2023. Funding requests for consideration.

THAT: the Board approve the following allocations from the 2023 electoral area Grant-in-Aids:

Area C

\$1,000 Carlin Parent Advisory Committee (food programs)

\$5,000 Salmon Arm Rescue Unit (replacement emergency vehicle)

\$2,000 Shuswap Backcountry Riders (ATV trail line)

Area D

\$5,000 Falkland & District Community Association (speed control signs)

\$5,000 Salmon Arm Rescue Unit (replacement emergency vehicle)

Area E

\$500 The Llama Sanctuary Society (fencing)

Area F

\$500 The Llama Sanctuary Society (fencing)

Area G

\$1,000 Carlin Parent Advisory Committee (food programs)

\$250 Blind Bay Citizens Patrol Society (operating expenses)

\$8,000 Blind Bay Community Society (hall exterior painting)

\$1,999 Housing Society of the Shuswap (start up funding)

\$500 The Llama Sanctuary Society (fencing)

Stakeholder Vote Weighted

10.3 Electoral Areas C, D, E, F, G, and District of Sicamous: Election Worker Compensation for the Shuswap Watershed Council Service Establishment Bylaw Assent Vote

179

Report from Jennifer Sham, Corporate Officer and Manager, Corporate Services, dated July 11, 2023.

THAT: the Board approve the following wages for election workers in the Shuswap Watershed Council Service Establishment assent vote:

- Chief Election Officer \$1760 gross
- Deputy Chief Election Officer \$1320 gross
- Presiding Election Official \$440/voting day worked
- Election Official \$320/voting day worked

AND THAT: the Board approve a \$56/session rate for mandatory training and \$64 meal allowance per voting day worked for Presiding Election Officials and Election Officials.

Corporate Vote Weighted

10.4 Electoral Area D: Sole Source Contract Award – Shuswap Farm Gate Trail Program Development 182

Report from Stephanie Goodey, Marketing Coordinator, dated June 28, 2023.

THAT: the Board empower the authorized signatories to enter into an agreement with Culinary Tourism Alliance for assistance in developing the Shuswap Farm Gate Trail in the amount of \$37,500 plus applicable taxes,

AND FURTHER THAT: the Board support an amendment to the Shuswap Tourism 2023 Five Year Financial Plan to include the additional grant revenue of \$100,000 from the Destination Development fund and the related expenditures for this program, this 20th day of July 2023.

Corporate Vote Weighted

10.5 10:30 AM Area A: Golden and Area Aquatic Centre Update

Presentation by Darcy Mooney, Manager, Operations Management, Darin Harding, Associate Principal, HCMA Architecture + Design, and Alan Nicholson, Principal, Make Projects Ltd.

10.6 Electoral Area A: Golden Area A EOF, Columbia Woodlot Association 185

Report from Jodi Pierce, Manager, Financial Services dated June 30, 2023. Funding request for consideration.

THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Town of Golden in the amount of \$12,000 for Residual Fibre project by the Columbia Woodlot Association, this 20th day of July, 2023.

Corporate Vote Unweighted

10.7 Electoral Area A: Community Works Funds, Strategic Priorities – Provision of Internet 189

Report from Jodi Pierce, Manager, Financial Services dated June 30, 2023. Funding request for consideration.

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Strategic Priorities allocation of Community Works Fund be approved up to \$41,539 plus taxes for high speed internet in Electoral Area A.

Stakeholder Vote Weighted

10.8 Electoral Area B: Revelstoke Airport Runway Widening Project – Contract Award 192

Report from Darcy Mooney, Manager, Operations Management, dated July 12, 2023. Board Authorization for Contract Award of Runway Expansion Construction Project for the Revelstoke Airport.

THAT: the Board empower the authorized signatories to enter into an agreement with Skwlax Resource Management Ltd. for the Revelstoke Airport Runway Widening Project, as designed, for a total cost of \$745,424.30 plus applicable taxes, this 20th day of July, 2023.

Corporate Vote Weighted

11. Administration Bylaws

None.

12. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

13. CLOSED (In Camera)

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(c) labour relations or other employee relations;

(g) litigation or potential litigation affecting the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND THAT: the Board close this portion of the meeting to the public and move into the Closed Session of the meeting.

14. Development Services Business General

None.

15. ALR Applications

None.

16. 1:00 PM Development Services Business by Area

16.1 **Official Community Plan Amendments to update Development Permit Areas**

195

Report from Jan Thingsted, Planner III, dated June 21, 2023.
Development Permit Areas Update Project

THAT: The Board endorse the proposed Development Permit Area standard templates to be used as the basis for the consultation process for amending the following Official Community Plans:

- Electoral Area B Official Community Plan Bylaw No. 850
- Electoral Area C Official Community Plan Bylaw No. 725
- Electoral Area E Official Community Plan Bylaw No. 840
- Electoral Area F Official Community Plan Bylaw No. 830
- Rancho/Deep Creek Official Community Plan Bylaw Number 750

Stakeholder Vote Unweighted (LGA Part 14)

Majority

THAT: the Board utilize the comprehensive consultation process for the Development Permit Areas Update Project for Electoral Areas B, C, D, E, F, and G.

Stakeholder Vote Unweighted (LGA Part 14)

Majority

THAT: the proposed Development Permit Area standard templates be referred to the following agencies and First Nations:

- CSRD Operations Management;
- CSRD Financial Services;
- Electoral Area B Advisory Planning Commission;
- Ministry of Transportation & Infrastructure;
- Interior Health Authority;
- Development Industry Professionals;
- Local Chambers of Commerce;
- All applicable First Nations and Bands.

Stakeholder Vote Unweighted (LGA Part 14)

Majority

17. Planning Bylaws

17.1 **Electoral Area F: Electoral Area F Official Community Plan Amendment Bylaw No. 830-23 and Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-43**

255

Report from Ken Gobeil, Senior Planner, dated July 10, 2023. 4105, 4109, 4113, 4127, and 4137 Squilax-Anglemont Rd, Scotch Creek.

THAT: "Electoral Area F Official Community Plan Amendment Bylaw No. 830-23" be read a third time this 20th day of July 2023.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: "Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-43" be read a third time this 20th day of July 2023.

Stakeholder Vote Unweighted (LGA Part 14) Majority

18. Release of Closed Session Resolutions

Attached to minutes, if any.

19. Next Board Meeting

Thursday, August 17, 2023 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Dr NE, Salmon Arm, BC

20. Adjournment

THAT: the Regular Board meeting be adjourned.