



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, May 18, 2023
Time: 9:30 AM
Location: Falkland Community Hall
5706 Okanagan Highway
Falkland BC
V0E1W0

[Zoom Link Registration](#)

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 11:

1. Indigenous peoples have the right to practise and revitalize their cultural traditions and customs. This includes the right to maintain, protect and develop the past, present and future manifestations of their cultures, such as archaeological and historical sites, artefacts, designs, ceremonies, technologies and visual and performing arts and literature.

2. States shall provide redress through effective mechanisms, which may include restitution, developed in conjunction with indigenous peoples, with respect to their cultural, intellectual, religious and spiritual property taken without their free, prior and informed consent or in violation of their laws, traditions and customs.

2. Call to Order

3. Adoption of Agenda

THAT: the agenda of May 18, 2023 Regular Board meeting be approved.

4. Meeting Minutes

4.1 Adoption of Minutes

1

THAT: the minutes of the April 20, 2023 Regular Board meeting be adopted.

4.2 Business Arising from the Minutes

4.2.1 Shuswap North Okanagan Rail Trail Governance Advisory Committee (January 27, 2023)

21

At the February 16, 2023 Regular Board meeting, the Board adopted the following:

THAT: the attached Policy for agricultural access be adopted with minor administrative amendments by staff and CAOs;
AND THAT: a new simplified permit process for Agricultural Crossings be adopted as detailed in the January 27, 2023 report of the Technical Operating Committee.

&

THAT: Policy A-85 - Provincially Tenured Lawfully Non-Conforming Docks – Electoral Area E Adjacent to Rail Trail Lands, be adopted.

Policies A-85 and A-88 (Shuswap-North Okanagan Rail Trail: Agricultural Access) are attached in their final version for inclusion into the Policy Manual.

THAT: the Board approve the inclusion of Policy A-85 and Policy A-88 into the Policy Manual, this 18th day of May, 2023.

Corporate Vote Unweighted Majority

5. Announcements

None.

6. Correspondence

6.1 For Information

THAT: the Board receive the correspondence attached to the May 18, 2023 Board agenda.

6.1.1 Letter of Support for the Skw̓l̓x̓ te Secwepemcú̓lecw Grant Application

24

Letter of Support from Chair Flynn for the Skw̓l̓x̓ te Secwepemcú̓lecw application to the First Peoples Cultural Council Heritage Infrastructure Program.

6.1.2 Letter Re: Proposed Cellular Tower Public Health Concerns 25

Letter from Chair Flynn to Health Canada and Innovation, Science and Economic Development Canada to reports and public health concerns raised about the proposed cellular service tower in Sorrento, BC.

6.1.3 Letter from Minister Ma Regarding Emergency Preparedness and Resources (April 25, 2023)

6.1.4 Letter from Minister Robinson Regarding Future Ready Action Plan (May 2, 2023)

6.2 Action Requested

6.2.1 Canada Post Request for Support for Postal Code Changes in Electoral Area C & G (May 2, 2023) 26

Staff received a forwarded email from Canada Post requesting Board support of a Postal Code Change project affecting Sorrento, Tappen, and Blind Bay. Staff followed up with a few questions and the correspondence is attached.

"This project aims to update the postal codes of those impacted from route service coding to their respective delivery facility code. The goal is to support a future route restructure, currently planned for October 2023. Additionally, the routes will also be renamed as part of this change."

Communications from Canada Post will start in July 2023 including an offer of free mail forwarding for 12 months.

THAT: the Board direct staff to send a response in support of the Postal Code Change Project for the Sorrento, Tappen, and Blind Bay Post Office areas to Canada Post, this 18th day of May, 2023.

Corporate Vote Unweighted Majority

7. Committee Reports and Updates

7.1 For Information

THAT: the Board receive the committee minutes attached to the May 18, 2023 Board meeting agenda.

7.1.1 Shuswap Tourism Advisory Committee Meeting Minutes (March 9, 2023) 28

7.1.2 Joint Golden & Valemount Debris Committee Meeting Minutes (April 18, 2023) 32

7.1.3	Shuswap Tourism Annual Review 2022	36
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7.1.4	Shuswap Watershed Council Annual Report 2022/2023	57
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7.2 Action Requested

None.

8. Business General

None.

9. Business By Area

9.1 Grant-in-Aid Requests 65

Report from Jodi Pierce, Manager, Financial Services dated May 5, 2023.
Funding requests for consideration.

THAT: the Board approve the following allocations from the 2023 electoral area
Grant-in-Aids:

Area C

\$4,000 Tappen Sunnybrae Firefighters Association (2 community events:
Summer Family Festival and Fall Fireworks Festival)

\$5,000 Eagle Bay Community Association (Operating Costs)

\$5,000 Sunnybrae Community Association (Operating Costs)

Area E

\$500 Shuswap and Mara Lakes Decibel Coalition Society (Public Awareness
Campaign)

Area F

\$500 Shuswap and Mara Lakes Decibel Coalition Society (Public Awareness
Campaign)

Area G

\$1,800 South Shuswap Chamber of Commerce (Software Licensing fees)

Stakeholder Vote Weighted

9.2 Electoral Area A: EOF Application – Golden/Area A 2023 Initiatives 68

Report from Jodi Pierce, Manager, Financial Services, dated May 5, 2023.
Funding request for Board consideration.

THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Town of Golden in the amount of \$5,000 for a cost-shared Transit Feasibility Report, this 18th day of May, 2023.

Corporate Vote Weighted

THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Town of Golden in the amount of \$10,000 for Air Quality and Wildfire Risk Reduction facilitation, this 18th day of May, 2023.

Corporate Vote Weighted

THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Golden Cycling Club in the amount of \$15,000 for an Economic Impact Study of Mountain Biking, this 18th day of May, 2023.

Corporate Vote Weighted

9.3 Electoral Area G: Community Works Funds - Chlorine Analyzer Upgrade, MacArthur Reedman Water System

74

Report from Terry Langlois, Team Leader Utilities, dated May 2, 2023. Electoral Area G Community Works Fund - MacArthur Reedman Chlorine Analyzer Upgrade.

THAT: in accordance with CSRD Policy No. F-3 Community Works Fund - Expenditure of Monies, access to the Community Works Fund be approved for a maximum amount of \$18,000 plus applicable taxes from the Electoral Area G Community Works Fund allocation for costs associated with a chlorine analyzer upgrade for the MacArthur Reedman Water System this 18th day of May, 2023.

Stakeholder Vote Weighted

9.4 Electoral Area D: Glenemma Recreation Site Trailhead Project

78

Report from Ryan Nitchie, Team Leader Community Services, dated May 4, 2023. Budget authorization to proceed with tender and construction.

THAT: the Board authorize the allocation of an additional \$60,000 from the Electoral Area D Parks Five Year Financial Plan Capital Reserve Fund for construction of the Glenemma Recreation Site Trailhead project;

AND THAT: the Board authorize the re-allocation of \$20,000 from the Electoral Area D Parks Five Year Financial Plan Capital Reserve Fund, originally allocated for Silver Creek Community Park, to the Glenemma Recreation Site Trailhead Project;

AND FURTHER THAT: the Board support an amendment to the 2023 Five Year Financial Plan to include the additional expenditure for the construction of the trailhead and related amenities at the Glenemma Recreation Site, this 18th day of May, 2023.

Corporate Vote Weighted

9.5 Electoral Area D: Community Works Funds Applications

83

Report from Jodi Pierce, Manager, Financial Services, dated May 5, 2023.
Funding request for consideration.

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$160,480 including taxes from the Area D Community Works Fund for a chiller replacement at the Falkland and District Curling Club.

Stakeholder Vote Weighted

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$220,721 including taxes from the Area D Community Works Fund for hall revitalization at the Silver Creek Community Hall.

Stakeholder Vote Weighted

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$86,394 including taxes from the Area D Community Works Fund for hall revitalization at the Salmon Valley Senior Citizens Hall.

Stakeholder Vote Weighted

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$13,249 including taxes from the Area D Community Works Fund for emergency electrical upgrades at the Falkland Museum.

Stakeholder Vote Weighted

10. Administration Bylaws

- 10.1 **Electoral Area F: Saratoga Waterworks Service Amendment Bylaw No. 5863, 2023** 87
- Given first, second, and third readings at the April 20, 2023 Regular Board meeting.
- THAT: "Saratoga Waterworks Service Amendment Bylaw No. 5863, 2023" be adopted this 18th day of May, 2023.
- Corporate Vote Unweighted Majority*
- 10.2 **Electoral Areas C, D, E, F, G, and District of Sicamous: Shuswap Watershed Council Service Establishment Bylaw No. 5864, 2023** 90
- Report from Jennifer Sham, Corporate Officer, dated May 9, 2023.
- Late Agenda - Schedule A Map of BL5864, 2023
- THAT: "Shuswap Watershed Council Service Establishment Bylaw No. 5864, 2023" be given first, second, and third readings, this 18th day of May, 2023.
- Corporate Vote Unweighted Majority*
- 10.2.1 **Method of Obtaining Elector Approval**
- Late Agenda - staff report and options
- 10.2.2 **Appointment of Chief Election Officer and Deputy Chief Election Officer** 97
- Report from John MacLean, Chief Administrative Officer, dated May 9, 2023.
- THAT: the Board appoint Jennifer Sham as the Chief Election Officer for conducting Assent Voting in 2023;
- AND THAT: the Board also appoint Crystal Robichaud as Deputy Chief Election Officer for Assent Voting in 2023.
- Corporate Vote Unweighted Majority*
11. **11:00 AM Delegations**
- 11.1 **Pacific Woodtech Inc. Presentation**
- Scott King, Pacific Woodtech.
12. **Public Question & Answer Period**
- Click to view the Public Question Period Guidelines.
13. **Development Services Business General**

13.1 All Electoral Areas: Ortho and Oblique Photos Project - Budget Amendment for Additional Work 100

Report from Corey Paiement, Team Leader, Planning Services, dated May 8, 2023. Funding Increase Reserve Allocation for Additional Work.

THAT: the Board authorize the allocation of an additional \$50,000 to the Ortho and Oblique Photos Project from the following Operating Reserves:

- Development Services Operating Reserve (\$13,400);
- Bylaw Enforcement Operating Reserve (\$21,500);
- Shuswap Emergency Program – SPU Deployment Reserve (\$13,000)
- Revelstoke and Area Emergency Management Program Operating Reserves (\$2,100).

AND THAT: the Board support an amendment to the 2023 Five Year Financial Plan to include the additional expenditure for additional ortho and oblique photos for the CSRD.

Corporate Vote Weighted

14. ALR Applications

14.1 Electoral Area B: Agricultural Land Commission (ALC) Application Section 20(2) – Non-Farm Use in the ALR LC2604B 108

Report from Christine LeFloch, Planner III, dated May 3, 2023.
20 Highway 31, Galena Bay

THAT: Application No. LC2604B Section 20(2) – Non-Farm Use in the ALR, for District Lot 7044 Kootenay District Except That part in Plan 9151 be forwarded to the Provincial Agricultural Land Commission with a recommendation of approval this 18th day of May, 2023.

Corporate Vote Unweighted Majority

15. IN CAMERA

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

AND THAT: the Board close this portion of the meeting and move In Camera.

Corporate Vote Unweighted Majority

16. Development Services Business by Area**16.1 Electoral Area G: Non-Medical Cannabis Retail Licence Application (Copper Island Cannabis Co.)**

140

Report from Jan Thingsted, Planner III, dated April 24, 2023.
1245 Trans-Canada Highway, Sorrento

THAT: the Board recommend to the General Manager of the Liquor and Cannabis Regulation Branch, that a Non-Medical Cannabis Retail Store Licence be issued to Copper Island Cannabis Co. for a store to be located at Lot 13 Block 10 Section 16 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Except Plan 1127, this 18th day of May 2023.

Corporate Vote Unweighted Majority

17. Planning Bylaws

None.

18. Release of In Camera Resolutions

In the minutes (if any).

19. Next Board Meeting

Thursday, June 15, 2023 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Dr, NE, Salmon Arm, BC

20. Adjournment

THAT: the Regular Board meeting of May 18, 2023 be adjourned.



REGULAR BOARD MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: April 20, 2023
 Time: 9:30 AM – 3:21 PM
 Location: CSRD Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart	Electoral Area A Director
	D. Brooks-Hill [^]	Electoral Area B Director
	M. Gibbons	Electoral Area C Director
	D. Trumbley*	Electoral Area D Director
	R. Martin (Vice Chair)	Electoral Area E Director
	J. Simpson	Electoral Area F Director
	N. Melnychuk	Electoral Area G Director
	R. Oszust*	Town of Golden Director
	G. Sulz* [^]	City of Revelstoke Director
	K. Flynn (Chair)	City of Salmon Arm Director
	T. Lavery* [^]	City of Salmon Arm Director 2
	C. Anderson*	District of Sicamous Director
Staff In Attendance	J. MacLean	Chief Administrative Officer
	J. Sham	Corporate Officer and Manager, Corporate Services
	C. Robichaud	Legislative Clerk
	J. Pierce*	Manager, Financial Services
	D. Mooney*	Manager, Operations Management
	D. Sutherland*	Team Leader, Protective Services
	B. Van Nostrand*	Team Leader, Environmental Health Services
	C. Paiement *	Team Leader, Planning Services
	K. Gobeil*	Senior Planner
	J. Thingsted*	Planner III
	C. LeFloch*	Planner III
	H. Graham*	Planner I

*attended a portion of the meeting only

[^]electronic participation

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx

Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 8:

1. Indigenous peoples and individuals have the right not to be subjected to forced assimilation or destruction of their culture.
2. States shall provide effective mechanisms for prevention of, and redress for:
 - (a) Any action which has the aim or effect of depriving them of their integrity as distinct peoples, or of their cultural values or ethnic identities;
 - (b) Any action which has the aim or effect of dispossessing them of their lands, territories or resources;
 - (c) Any form of forced population transfer which has the aim or effect of violating or undermining any of their rights;
 - (d) Any form of forced assimilation or integration;
 - (e) Any form of propaganda designed to promote or incite racial or ethnic discrimination directed against them.

2. Call to Order

The Chair called the meeting to order at 9:32 AM.

3. Adoption of Agenda

2023-0401

Moved By Director Anderson

Seconded By Director Cathcart

THAT: the agenda of April 20, 2023 Regular Board meeting be approved as amended.

Discussion:

Director Martin requested to have the words “or serve on committees” added to the motion in item 8.7.

CARRIED

4. Meeting Minutes

4.1 Adoption of Minutes

2023-0402

Moved By Director Simpson

Seconded By Director Melnychuk

THAT: the minutes of the March 16, 2023 Regular Board meeting be adopted.

CARRIED

4.2 Business Arising from the Minutes

None.

5. Announcements

5.1 Fire Department of the Year Award

Celista Fire Department

Michael Torpe and Jan Hillier from the Celista Fire Department were in attendance to accept the Fire Department of the Year award.

Director Sulz entered the meeting at 9:40 AM.

5.2 Staff Retirement Recognition

James Weber, Ice Maker, Sicamous Arena, 14 years.

Terry Langlois, Team Leader, Utilities, Operations Management, 15 years.

Marianne Mertens, Clerical Assistant, Development Services, 29 years.

6. Correspondence

6.1 For Information

2023-0403

Moved By Director Simpson

Seconded By Director Trumbley

THAT: the Board receive the correspondence attached to the April 20, 2023 Board agenda.

CARRIED

6.1.1 UBCM Strategic Priorities Fund

Letter from Gary MacIsaac, Canada Community-Building Fund Management Committee advising that the CSRD application for the Golden and Area A Aquatic Centre application was not approved for funding.

6.1.2 Response from Health Canada and BC Ministry of Health Re: Cannabis Production Concerns in Parson, BC

Response letters from France Beaudet, Associate Director, Controlled Substances and Cannabis Branch, Health Canada dated March 23, 2023 and Geneen Russo, Executive Director, Health Protection Branch, Ministry of Health dated April 12, 2023.

[Click here](#) to view the letter from Chair Flynn dated March 6, 2023.

6.2 Action Requested

6.2.1 City of Revelstoke - Columbia Basin Trust Resident Directed Grant Program (March 30, 2023)

Resident Directed Grant Program (ReDi), formerly known as Community Initiatives/Affected Areas Program - CIP/AAP recommendations

2023-0404

Moved By Director Sulz

Seconded By Director Brooks-Hill

THAT: the Board approve the funding allocations in the amount of \$386,633 from the Columbia Basin Trust Resident Directed (ReDi) Grant Program for 2023 as recommended by the Program Evaluation Committee as approved by City of Revelstoke Council.

CARRIED

7. Committee Reports and Updates

7.1 For Information

2023-0405

Moved By Director Cathcart

Seconded By Director Simpson

THAT: the Board receive the committee minutes attached to the April 20, 2023 Board meeting agenda.

CARRIED

7.1.1 Thompson Regional Hospital District Board Minutes (January 20, 2023)

7.1.2 East Kootenay Regional Hospital District Board Minutes (February 17, 2023)

7.1.3 Thompson Regional Committee Meeting Summary (March 14, 2023)

7.1.4 North Okanagan/Columbia Shuswap Regional Hospital Board Meeting Minutes (March 21, 2023)

7.2 Action Requested

None.

8. Business General

8.1 Chief Administrative Officer's Quarterly Report

Report by John M. MacLean for period ending March 31, 2023.

2023-0406

Moved By Director Martin

Seconded By Director Gibbons

THAT: the Board receive the Chief Administrative Officer's report for information.

Discussion on the motion:

CAO was asked to provide a timeline when the Respect in Workplace and Cultural Awareness training would take place.

CAO said the Respectful Workplace training would take place in the fall of 2023 and Cultural Awareness training would take place before summer 2023.

Directors requested to have training for both employees and elected officials, and asked staff to consider having an outside assessment completed.

CARRIED

8.2 Engagement with Secwepemc Communities

Report from John M. MacLean, CAO dated April 12, 2023.
Board approval of the Terms of Reference for an engagement project with the Secwepemc (Pespesellkwe) First Nation Communities.

2023-0407

Moved By Director Lavery

Seconded By Director Martin

THAT: the Board approves the proposed Terms of Reference for the Secwepemc-CSRD Relationship Agreement Planning Work.

CARRIED

2023-0408

Moved By Director Simpson

Seconded By Director Melnychuk

THAT: the Board agrees with a direct award to Clearview Consulting to undertake this project at a total cost not to exceed \$40,000;

AND THAT: staff be directed to develop and enter into the appropriate agreement.

CARRIED

8.3 Annual Report 2022

Report from Tracy Hughes, Communications Coordinator, dated April 5, 2023.

2023-0409

Moved By Director Cathcart

Seconded By Director Simpson

THAT: the Columbia Shuswap Regional District's Annual Report 2022 be received for information, this 20th day of April, 2023.

CARRIED

8.4 2022 CSRD Financial Statements

Report from Jodi Pierce, Manager, Financial Services, dated March 31, 2023.

Late Agenda - Angie Spencer, BDO in attendance

2023-0410

Moved By Director Melnychuk

Seconded By Director Cathcart

THAT: in accordance with the Local Government Act, the 2022 CSRD Year End Financial Statements, be approved this 20th day of April, 2023.

CARRIED

2023-0411

Moved By Director Oszust

Seconded By Director Cathcart

THAT: the Board receive the Asset Retirement Obligations report for information.

CARRIED

8.5 2022 Statement of Financial Information (SOFI) Report

Report from Jodi Pierce, Manager, Financial Services, dated March 31, 2023.

Late Agenda: Typographical correction made to the SOFI 2022 report.

2023-0412

Moved By Director Gibbons

Seconded By Director Sulz

THAT: the Board approve the 2022 Statement of Financial Information Report.

CARRIED

8.6 UBCM Community Emergency Preparedness Fund Grant Applications

Derek Sutherland, Team Leader, Protective Services, dated April 4, 2023. Board support for Community Emergency Preparedness Fund Grant applications.

2023-0413

Moved By Director Simpson

Seconded By Director Anderson

THAT: the Board support an application to the Community Emergency Preparedness Fund - Evacuation Route Planning grant fund in the amount of \$30,000 to complete evacuation route plans for the electoral areas encompassed within the Shuswap Emergency Program service area;

AND THAT: the Board support the provision of in-house contributions to support overall grant and project management.

CARRIED

2023-0414

Moved By Director Simpson

Seconded By Director Trumbley

THAT: the Board support an application to the Community Emergency Preparedness Fund, Emergency Operations Centre grant fund in the amount of \$30,000 to complete emergency operations centre training for the Shuswap Emergency Program;

AND THAT: the Board support the provision of in-house contributions to support overall grant and project management.

CARRIED

8.7 Federation of Canadian Municipalities Board of Directors

Request for support by Director Martin.

[UBCM-FCM Small Communities Travel Fund](#)

2023-0415

Moved By Director Simpson

Seconded By Director Cathcart

THAT: the CSRD Board endorse Director Rhona Martin to stand for election on FCM's Board of Directors or serve on committees for the period starting June 2023 and ending June 2024;

AND THAT: the Board assumes all costs not covered by UBCM-FCM Small Communities Travel Fund to allow Director Rhona Martin to attend FCM Board of Directors meetings.

CARRIED

8.8 Growing Communities Fund

[Growing Communities Fund Press Release](#)

[Fund Allocations by Communities/Area](#)

2023-0416

Moved By Director Gibbons

Seconded By Director Melnychuk

THAT: the Board receive the internal memorandum for information;

AND THAT: the Board defer discussion regarding the projects until the May Regular Board Meeting.

Discussion on the motion:

Director Simpson stated the letter from the Ministry of Municipal Affairs identified housing supply under the funding but did not feel that housing was representative of the ideas presented and asked staff to review potential housing proposals.

Chair Flynn asked Directors to send suggestions to the CAO in advance of the May Board meeting.

CARRIED

9. Business By Area

9.1 Grant-in-Aid Requests

Report from Jodi Pierce, Manager, Financial Services dated April 16, 2023.
Funding requests for consideration.

Late Agenda: Staff report added.

2023-0417

Moved By Director Martin

Seconded By Director Cathcart

THAT: the Board approve the following allocations from the 2023 electoral area Grant-in-Aids:

Area A

\$10,000 Golden & District Food Bank (Core food distribution program)

\$10,000 Golden & Region Senior's Society (Seniors' enrichment program)

\$1,500 Golden Light Horse Club (Live music event)

Area C

\$15,000 Eagle Bay Community Hall (Generator)

\$2,845 Eagle Bay Community Hall (New AED – defibrillator)

\$235 SAS Dry Grad 2023 (Dry grad event)

\$2,982 North & South Shuswap Community Resources Association ("NSSCR") (swim program)

Area D

\$59 SAS Dry Grad 2023 (Dry grad event)

Area F

\$3,716 North & South Shuswap Community Resources Association ("NSSCR") (swim program)

\$15,400 North Shuswap Chamber of Commerce (Community Revitalization and Community Engagement)

\$103 SAS Dry Grad 2023 (Dry grad event)

Area G

\$4,054 North & South Shuswap Community Resources Association ("NSSCR") (swim program)

\$603 SAS Dry Grad 2023 (Dry grad event)

\$1,999 South Shuswap Health Services Society (general renovations of the Health Centre)

CARRIED

9.2 Electoral Area A: Community Works Funds – Golden Museum and Archives

Report from Jodi Pierce, Manager, Financial Services, dated April 5, 2023.
Funding request for consideration.

2023-0418

Moved By Director Cathcart

Seconded By Director Gibbons

THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up

to \$23,200 including taxes from the Area A Community Works Fund for washroom accessibility upgrades at the Golden Museum and Archives.

CARRIED

9.3 Electoral Area B: Community Works Funds – Revelstoke Museum and Archives

Report from Jodi Pierce, Manager, Financial Services, dated April 5, 2023. Funding request for consideration.

2023-0419

Moved By Director Brooks-Hill

Seconded By Director Simpson

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$400,000 including taxes from the Area B Community Works Fund for accessibility upgrades at the Revelstoke Museum and Archives.

CARRIED

The Regular meeting was recessed at 10:51 AM and resumed at 11:00 AM.

12. Delegations

12.1 Shuswap Economic Development Society Strategic Plan and Annual Report Update

Presentation by John Reed, Executive Director, SEDS

Late Agenda - presentation slides attached

12.2 Ministry of Transportation and Infrastructure Roads Update

Presentation by Erik Lachmuth, District Manager, Ministry of Transportation and Infrastructure.

9. Business By Area

9.4 Electoral Area D: Community Works Funds – Falkland and District Community Association

Report from Jodi Pierce, Manager, Financial Services, dated April 10, 2023. Funding request for consideration.

Director Trumbley declared a conflict on this item. (Spouse is on the Board of Directors.)

Director Trumbley left the meeting at 12.02 PM and was not present for the vote.

2023-0420

Moved By Director Simpson

Seconded By Director Cathcart

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up

to \$278,425 including taxes from the Area D Community Works Fund for structural upgrades at the Falkland Community Hall.

CARRIED

9.5 Electoral Area D: Community Works Funds – Falkland Historical Society

Report from Jodi Pierce, Manager, Financial Services, dated April 10, 2023.
Funding request for consideration.

Director Trumbley declared a conflict on this item. (Spouse is an employee of the organization.)

Director Trumbley was not present for the vote.

2023-0421

Moved By Director Martin

Seconded By Director Gibbons

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$98,457 including taxes from the Area D Community Works Fund for building renovation and EV Charging stations.

CARRIED

Director Trumbley returned to the meeting at 12.04 PM.

9.6 Electoral Area B: Community Works Funds – Revelstoke Airport Water Supply Upgrade Project

Report from Darcy Mooney, Manager, Operations Management, dated April 7, 2023. Area B Community Works Funds – Revelstoke Airport Water supply upgrades.

2023-0422

Moved By Director Brooks-Hill

Seconded By Director Cathcart

THAT: in accordance with CSRD Policy No. F-3 Community Works Fund - Expenditure of Monies, access to the Community Works Fund be approved for \$100,000 from the Electoral Area B Community Works Fund allocation for a contribution to the costs associated with the Revelstoke Airport Water Supply Upgrade project, subject to an equal funding contribution provided by the City of Revelstoke, this 20th day of April 2023.

CARRIED

9.7 Electoral Area C: Community Works Funds - Chlorine Analyzer Upgrade – Eagle Bay Water System

Report from Terry Langlois, Team Leader, Utilities, dated March 30, 2023.
Electoral Area C Community Works Fund request for Eagle Bay Water System chlorine analyzer upgrade.

2023-0423

Moved By Director Gibbons

Seconded By Director Melnychuk

THAT: in accordance with CSRD Policy No. F-3 Community Works Fund - Expenditure of Monies, access to the Community Works Fund be approved for a maximum amount of \$14,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for costs associated with a chlorine analyzer upgrade for the Eagle Bay Water System this 20th day of April, 2023.

CARRIED

9.8 Electoral Area G: Community Works Fund – Cedar Heights Water System Valve Replacements

Report from Terry Langlois, Team Leader Utilities, dated April 4, 2023.
Replacement of valves at the Cedar Heights Water System utilizing Community Works Funds.

2023-0424

Moved By Director Melnychuk

Seconded By Director Gibbons

THAT: in accordance with CSRD Policy No. F-3 Community Works Fund - Expenditure of Monies, access to the Community Works Fund be approved for a maximum amount of \$100,000 plus applicable taxes from the Electoral Area G Community Works Fund allocation for costs associated with valve upgrades for the Cedar Heights Water System, this 20th day of April, 2023.

CARRIED

9.9 Electoral Area A: Golden and Area Aquatic Centre – Fundraising Coordination Contract Award

Report from Darcy Mooney, Manager of Operations Management, dated April 11, 2023. Contract award to KEA Canada Ltd.

2023-0425

Moved By Director Cathcart

Seconded By Director Gibbons

THAT: the Board empower the authorized signatories to enter into an agreement with KEA Canada Ltd. for a total cost not to exceed \$60,000 plus applicable taxes for the provision of fundraising support related to the ongoing fundraising campaign of the Golden and Area Aquatic Centre project, this 20th day of April, 2023.

CARRIED

9.10 Temporary Amendments to Transfer Station Hours of Operation

Report from Ben Van Nostrand, Team Leader – Environmental Health Services, dated April 6, 2023. Changes to Transfer Station Hours of Operation to accommodate FireSmart material management.

2023-0426

Moved By Director Simpson

Seconded By Director Melnychuk

THAT: the Board authorize temporary amendments to the hours of operation at select CSRD Transfer Stations to accommodate activities needed to support a FireSmart waste management program, subject to authorized funding availability from the Community Resiliency Investment Fund FireSmart Grant Program, this 20th day of April, 2023.

CARRIED

9.11 Electoral Area A: Local Advisory Committee - Terms of Reference

Update to the Area A Local Advisory Committee Terms of Reference.

[November 15, 2018 Board Report](#)

2023-0427

Moved By Director Cathcart

Seconded By Director Gibbons

THAT: the Board endorse the updated Area A Local Advisory Committee Terms of Reference this 20th day of April, 2023.

CARRIED

9.12 Electoral Area A: Golden and District Curling Rink Facility Use and Occupancy Agreements – Royal Canadian Legion and the Golden Curling Club

Report from Darcy Mooney, Manager, Operations Management, dated April 11, 2023. Golden Curling Rink Facility – Use and Occupancy Agreements.

2023-0428

Moved By Director Cathcart

Seconded By Director Oszust

THAT: the Board empower the authorized signatories to enter into an agreement with the Golden Curling Club for the seasonal winter use and occupancy of a portion of the Golden and District Curling Rink building for a 36-month term with an optional 24-month extension effective April 1, 2023 and expiring on March 31, 2026, to provide for the ongoing activities of the Golden Curling Club, this 20th day of April, 2023.

CARRIED

2023-0429

Moved By Director Cathcart

Seconded By Director Oszust

THAT: the Board empower the authorized signatories to enter into an agreement with the Royal Canadian Legion for the use and occupancy of a portion of the Golden and District Curling Rink building for a 36-month term with an optional 24-month renewal effective April 1, 2023 and expiring on March 31, 2026 for a total annual occupancy cost of \$23,670 plus applicable taxes, payable in monthly

increments, to provide for the ongoing activities of the Golden Branch of the Royal Canadian Legion, this 20th day of April, 2023.

CARRIED

9.13 Electoral Area A: Seasonal Use and Occupation of the Golden Curling Rink Dry Floor Space

Report from Darcy Mooney, Manager, Operations Management, dated April 7, 2023. Seasonal Use and Occupancy of the Golden Curling Rink Dry Floor for the provision of skateboarding camps.

2023-0430

Moved By Director Simpson

Seconded By Director Oszust

THAT: the Board empower the authorized signatories to enter into an agreement with Sideways Strategies Inc. for the use and occupancy of the dry floor area in the Golden and District Curling Rink building for a five-month term effective April 15, 2023 and expiring on September 15, 2023, for a total monthly cost of \$2,000 plus applicable taxes, for the provision of skateboarding classes and camps for youth, this 20th day of April, 2023.

CARRIED

9.14 Electoral Areas C, D, E, F, G and District of Sicamous: Proposed Service Establishment – Contribution to the Shuswap Watershed Council

Report from John M. MacLean, CAO, dated April 10, 2023.

Seeking Board direction as to whether to proceed with seeking voter assent in formalizing and establishing a service to contribute funds to, and participate in, the Shuswap Watershed Council.

2023-0431

Moved By Director Simpson

Seconded By Director Anderson

THAT: the Board direct the CAO and Corporate Officer to create a service establishment bylaw for the continued participation in the Shuswap Watershed Council and present to the Board at the May 18, 2023 Board meeting.

Discussion on the motion:

Many Directors felt the Shuswap Watershed Council held value by adding a voice to the Shuswap watershed security and sustainability; they were supportive of the council but agreed that modifications to the program would be beneficial.

Director Gibbons expressed funding transparency concerns with taxpayer dollars and worried about scope creeping as local government was not the regulating body of watersheds.

CARRIED

Opposed: Director Gibbons

9.15 Electoral Area F: Issues Identification

Report from John M. MacLean, CAO dated April 10, 2023.
 Direction and endorsement from the Board of Directors in proceeding with the issues identification project for Electoral Area F.

2023-0432

Moved By Director Simpson

Seconded By Director Cathcart

THAT: the correspondence from the Ministry of Municipal Affairs regarding the Issues Identification project for Electoral Area F be received.

CARRIED

2023-0433

Moved By Director Simpson

Seconded By Director Cathcart

THAT: the Board authorizes a direct award to allow for Neilson Strategies be awarded the contract for a total cost not to exceed \$45,000 to undertake public and First Nation consultation in relation to the Electoral Area F Issues identification project;

AND THAT: staff be directed to develop and enter into the appropriate agreement.

CARRIED

The Regular meeting paused at 1:06 PM for lunch and resumed at 1:30 PM.

9.16 Electoral Areas C, D, F, G: Shuswap Economic Development Society

2023-0434

Moved By Director Gibbons

Seconded By Director Simpson

THAT: the Board of the Columbia Shuswap Regional District authorizes the Chief Administrative Officer of the CSRD to have attended the annual general meeting of the Shuswap Economic Development Society on March 20, 2023 as its authorized representative;

AND THAT the Board of the Columbia Shuswap Regional District authorizes the Chief Administrative Officer of the CSRD to act as the authorized representative of the CSRD at any meeting of the Shuswap Economic Development Society in circumstances in which the Corporate Officer is unable or unwilling to act.

CARRIED

9.17 Service Withdrawal – Economic Development – Electoral Area C

Report from John MacLean, CAO dated April 11, 2023.
 Electoral Area C has initiated service withdrawal from the Economic Development Service.

2023-0435

Moved By Director Gibbons

Seconded By Director Martin

THAT: the report from John M. MacLean, CAO informing the Board Director Gibbons, on behalf of Electoral Area C has initiated service withdrawal from the Economic Development Service in accordance with the provisions of Bylaw 5268 (as amended by Bylaw 5808) be received.

CARRIED

10. Administration Bylaws

10.1 Electoral Area F: Saratoga Waterworks Service Amendment Bylaw No. 5863, 2023

Report from Jennifer Sham, Corporate Officer and Manager, Corporate Services, dated April 6, 2023. Service Area Extension to include two properties.

2023-0436

Moved By Director Simpson

Seconded By Director Melnychuk

THAT: "Saratoga Waterworks Service Amendment Bylaw No. 5863, 2023" be given first, second, and third readings, this 20th day of April, 2023.

CARRIED

11. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

None.

13. Development Services Business General

13.1 Electoral Area G: Telecommunications Tower Land Use Concurrence Request – TELUS File BC109160

Report from Jan Thingsted, Planner III, dated April 3, 2023.
1030 Dilworth Road, Sorrento

Late Agenda: Typographical correction on staff board report.

2023-0437

Moved By Director Anderson

Seconded By Director Gibbons

THAT: the Board provide land use concurrence that confirms:

- The CSRD is satisfied with TELUS' consultation process, as outlined in the CSRD Telecommunication Facilities Siting and Consultation Policy (P-22);
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable;
- That the CSRD has been consulted and concurs with the tower location.

CARRIED

2023-0438

Moved By Director Melnychuk

Seconded By Director Gibbons

THAT: the Board direct staff to forward the personal and public health related concerns received in response to the proposed cellular service tower in Electoral Area G to the Government of Canada departments responsible for the protection of public health and the regulation of radiofrequency electromagnetic fields, in particular Health Canada and Innovation, Science and Economic Development Canada.

Discussion on the motion:

Director Lavery was opposed to the motion because he believed it was up the public to contact and/or lobby levels of government who have jurisdiction.

CARRIED

Opposed: Director Lavery

14. ALR Applications

14.1 Electoral Area D: Agricultural Land Commission (ALC) Application Section 21(2) Subdivision LC2596D

Report from Ken Gobeil, Senior Planner, dated April 5, 2023.
6572 Lashburn Rd, 6015 Shaw Rd, Ranchero

2023-0439

Moved By Director Trumbley

Seconded By Director Melnychuk

THAT: Application No. LC2596D Section 21(2) – Subdivision for the South half of the Northwest Quarter of Section 32 Township 19 Range 9 West of the 6th Meridian Kamloops Division Yale District Excluding (1) Parcel A (2) Plan 29147; and Lot 1 Section 32 Township 19, Range 9 West of the 6th Meridian Kamloops Division Yale District Plan KAP47991 Excluding Plan KAP87174 be forwarded to the Agricultural Land Commission recommending approval, this 20th day of April 2023.

CARRIED

14.2 Electoral Area A: Agricultural Land Commission (ALC) Application Section 21(2) – Subdivision LC2601A

Report from Denise Ackerman, Planner II, dated March 20, 2023.
3853 Highway 95, Parson

2023-0440

Moved By Director Cathcart

Seconded By Director Simpson

THAT: Application No. LC2601A, That Part of the Southeast Quarter Section 20 Township 24 Range 19 West of the 5th Meridian Kootenay District Which Lies to the North of Hog Channel of the Columbia River, be forwarded to the Provincial

Agricultural Land Commission recommending approval the 20th day of April, 2023.

CARRIED

14.3 Electoral Area B: Agricultural Land Commission (ALC) Application Section 20.1 (2) -Non Adhering Residential Use in the ALR LC2602B

Report from Hayley Graham, dated March 28, 2023.
3669 Catherwood Road, South Revelstoke

Late Agenda - updated one of the attachments to add one photo.

2023-0441

Moved By Director Brooks-Hill

Seconded By Director Melnychuk

THAT: Application No. LC2602 Section 20.1(2) – Non Adhering Residential Use in the ALR , for Legal Subdivision 8 Section 11 Township 23 Range 2 West of the 6th Meridian Kootenay District, Except (1) Parcel A (Reference Plan 582151) and (2) Parts Included in Plans 7745, 7968, 8338, 8386, 10534, and 15556 be forwarded to the Provincial Agricultural Land Commission with a recommendation of approval this 20th day of April 2023.

CARRIED

15. IN CAMERA

Late Agenda - added an agenda item and reasons for discussion in a Closed Session.

2023-0442

Moved By Director Cathcart

Seconded By Director Gibbons

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(g)litigation or potential litigation affecting the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

AND THAT: the Board close this portion of the meeting and move In Camera.

CARRIED

The Board convened into the Closed portion of the meeting at 1:56 PM.

The Municipal Directors left the meeting at 2:45 PM.

The Regular meeting resumed at 2:49 PM.

16. Development Services Business by Area

16.1 Electoral Area D: Temporary Use Permit No. 2500-05

Report from Hayley Graham, Planner I, dated March 31, 2023.
3613 Smith Road, Falkland

Late Agenda: Applicant additional information email and public submissions added.

2023-0443

Moved By Director Trumbley

Seconded By Director Gibbons

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 2500-05 for Lot 2, Section 25, Township 17, Range 12, West of the 6th Meridian, Kamloops Division Yale District Plan 33915 be issued for an 18 month term this 20th day of April 2023, to allow for up to ten seasonal campsites without hookups to water or sewer for recreational vehicles and will be for the travelling public.

CARRIED

16.2 Electoral Area F: Development Variance Permit No. 825-39

Report from Hayley Graham, dated March 31, 2023.
1191 Morgan Drive, Scotch Creek

2023-0444

Moved By Director Simpson

Seconded By Director Cathcart

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 825-39 for Lot 8 Section 27 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Plan KAP60958, varying the Scotch Creek/Lee Creek Zoning Bylaw No. 825 as follows:

1. Section 5.7(3)(e) Maximum height be increased from 6 m to 8.1 m only for the proposed accessory building; and
2. Section 5.7(3)(g) Maximum gross floor area of an accessory building be increased from 75 m² to 130 m², including two (2) parking spaces, only for the accessory building,

be approved this 20th day of April 2023.

CARRIED

17. Planning Bylaws

17.1 Electoral Area D: Ranchero/Deep Creek Official Community Plan Amendment Bylaw No. 750-04 and Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-03

Report from Christine LeFloch, Planner III, dated March 30, 2023.
878 Deep Creek Road, Deep Creek

Late Agenda: Staff presentation added.

2023-0445

Moved By Director Trumbley
Seconded By Director Simpson

THAT: "Ranchero/Deep Creek Official Community Plan Amendment Bylaw No. 750-04" be given no further readings, this 20th day of April, 2023.

CARRIED

2023-0446

Moved By Director Trumbley
Seconded By Director Simpson

THAT: "Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-03" be given no further readings, this 20th day of April, 2023.

CARRIED

17.2 Electoral Area F: Electoral Area F Official Community Plan Amendment Bylaw No. 830-23 and Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-43

Report from Ken Gobeil, Senior Planner, dated March 31, 2023.
4105, 4109, 4113, 4127, and 4137 Squilax-Anglemont Rd, Scotch Creek

2023-0447

Moved By Director Simpson
Seconded By Director Melnychuk

THAT: "Electoral Area F Official Community Plan Amendment Bylaw No. 830-23" be read a second time as amended this 20th day of April 2023.

CARRIED

2023-0448

Moved By Director Simpson
Seconded By Director Melnychuk

THAT: "Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-43" be read a second time as amended this 20th day of April 2023.

CARRIED

2023-0449

Moved By Director Simpson
Seconded By Director Melnychuk

THAT: a public hearing to hear representations on "Electoral Area F Official Community Plan Amendment Bylaw No. 830-23" and Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-43" be held in Electoral Area F being that in which the land concerned is located;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of a public hearing be delegated to Director Simpson, Electoral Area F, being that in which the land concerned is located, or the Alternate Director Hall if the Director is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

18. Release of In Camera Resolutions

Electoral Areas C, E, F, G: Parks Security Patrols – Contract Award

THAT: the Board empower the authorized signatories to enter into an agreement with Shuswap Parks Patrol commencing May 1, 2023 and expiring on April 30, 2026 for the provision of parks security patrol services in Electoral Areas C, E, F and G for a total cost of \$175,750 plus applicable taxes over a three-year term, with an option to extend for an additional two-year term;

Electoral Area A: Local Advisory Committee Appointments

THAT: the following be appointed to the Electoral Area A Local Advisory Committee:

- Tom Blencowe
- Richard Pullen
- Craig Chapman
- Doug Whiting
- Pearson Farnsworth
- Mandy Cattle
- Denice Darbyshire

19. Next Board Meeting

Board on the Road
Thursday, May 18, 2023 at 9:30 AM
Falkland Community Hall, 5706 Highway 97, Falkland, BC

20. Adjournment

2023-0450

Moved By Director Gibbons

Seconded By Director Cathcart

THAT: the Regular Board meeting of April 20, 2023 be adjourned.

CARRIED

3:21 PM.

CORPORATE OFFICER

CHAIR



PROVINCIALY TENURED LAWFULLY NON-CONFORMING DOCKS ELECTORAL AREA E ADJACENT TO RAIL TRAIL LANDS

PURPOSE AND INTENT

This Policy is intended to establish a process by which the Rail Trail Owner may enter into a Licence and Upland Consent Agreement with non-waterfront property owners who: submitted an application to the Province for Private Moorage and received provincial tenure approval to construct a dock adjacent and connected to the rail trail lands prior to the adoption of Lakes Zoning Bylaw No. 900 (Bylaw No. 900) on August 16, 2012; have submitted evidence to the Columbia Shuswap Regional District (CSR D) Development Services department that the dock was constructed/installed prior to the adoption of Bylaw No. 900 and Development Services staff has determined that the dock is considered to be non-conforming as per Division 14 of the Local Government Act; and have provided the Rail Trail Technical Operational Committee with dock connection designs indicating compliance with the Rail Trail Technical Encroachment Guidelines for docks. A lawfully non-conforming dock may be maintained but cannot be replaced unless the foreshore is rezoned to allow the dock as a legal permitted use.

The issue of docks located within Electoral Area E, adjacent to the Rail Trail Lands, was raised at the October 2019 CSR D Board meeting, and the Board passed a motion that a moratorium on any new upland consent be instituted until such time as a new Policy could be presented to the Rail Trail Governance Advisory Committee. At its regular monthly Board meeting on September 22, 2022, the CSR D Board of Directors requested that the Rail Trail Governance Advisory Committee establish a Policy to address the situation outlined above.

CSR D Policy P-11: Consistent Use of Upland/Adjacent Foreshore and Aquatic Crown Land, does not support provincial approval of tenures where the use does not comply with the CSR D zoning of the water or adjacent upland property. CSR D Policy P-11 was amended in 2019; endorsed by the CSR D Board at its August 15, 2019, regular Board Meeting, and approved for inclusion into the CSR D Policy Manual. The intent of Policy P-11 is to advise the Province that, where land use regulations are in place, the Province of BC be advised of the uses permitted in accordance with the CSR D's bylaws, and that any development of land, including the surface of the water, must be compatible with the uses permitted in such land use bylaws. Where the CSR D zoning bylaws do not permit the proposed use of the foreshore and aquatic crown land, the Province be requested to decline issuance of the licence, lease, general or specific permission.

The CSR D has enacted land use bylaws which regulate the use of Land, including the surface of the water. Consistent with the Provincial Private Moorage Policy, Bylaw No 900 does not permit docks for non-waterfront properties. Additionally, the recently adopted Electoral Area E Official Community Plan Bylaw No. 840, and Electoral Area E Zoning Bylaw No. 841, do not support private uses, including privately owned docks, on water adjacent to park lands.

The Province of BC is responsible for the issuance of leases, licences, and general and specific permissions as they pertain to the development of the Foreshore and Aquatic Crown Land. The Provincial Private Moorage Policy does not permit non-waterfront property owners to have a dock, in the absence of consent from the adjacent riparian landowner. Despite the Provincial Private Moorage Policy, there are individuals who own non-waterfront property located adjacent to the rail trail lands, who were granted provincial permission for a private moorage facility. The Province has now indicated that it will not renew

tenures or grant new tenures for private moorage facilities without the consent of the adjacent riparian landowner.

Policy A-85 - Provincially Tenured Lawfully Non-Conforming Docks – Electoral Area E Adjacent to Rail Trail Lands, will allow the Rail Trail Owner to consider entering into Licence and Upland Consent Agreements with dock owners, where the zoning does not permit the existing use, but the docks have been determined by the CSRD Development Services staff to have lawful non-conforming status, and where the province has previously granted permission for the docks. The Licence and Upland Consent Agreement between the dock owner and the Rail Trail Owner will satisfy the Province's requirement for the riparian landowner's consent as set out in the Provincial Private Moorage Policy.

POLICY:

Despite CSRD Policy P-11, the Rail Trail Owner will consider entering into Licence and Upland Consent Agreements with individuals who:

- own non-waterfront property adjacent to the rail trail lands in Electoral Area E of the CSRD;
- received Provincial Permission for Private Moorage prior to the adoption of Lakes Zoning Bylaw No. 900;
- have submitted evidence to the CSRD Development Services department that the dock was constructed/installed prior to the adoption of Bylaw No. 900 and Development Services staff has determined that the dock is considered to be non-conforming as per Division 14 of the Local Government Act; and
- have submitted dock design details to the Rail Trail Technical Operational Committee, which indicate compliance with the Rail Trail Technical Encroachment Guidelines.

February 16, 2023

**Policy A-88****Shuswap-North Okanagan Rail Trail: Agricultural Access****Purpose**

The Board recognizes the value of farming to the local communities of the North Okanagan and Columbia Shuswap and support farmers having continued access to their properties in order to maintain the viability of a farm business.

The partners acknowledge that agricultural landowners adjacent to the railroad lands have had access across the rail line and that these landowners continue to claim legal rights under legislation including the *Railway Act* to support that continued access.

The purpose of this policy is to provide assurance that properties within the Agricultural Land Reserve will have the ability to cross the Shuswap North Okanagan Rail Trail properties to conduct farming activities.

Policy

Owners of agricultural properties within the Agricultural Land Reserve that border on the lands of the Shuswap-North Okanagan Rail Trail and require access for agricultural purposes, shall be granted the right to cross the Rail Trail at designated locations. For certainty, "Agricultural Purposes" includes access to a farm residence.

Procedure

For property owners who require access, an Agricultural Vehicle Trail Crossing Permit will be provided. This Permit will be assignable to future landowners subject to the continued inclusion of the property within the Agricultural Land Reserve.

February 16, 2023



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
T: 250-832-8194 | F: 250-832-3375 | TF: 1-888-248-2773 | www.csr.bc.ca

April 27, 2023

Kukpi7 James Tomma
106-440 Squilax-Anglemont Road
Chase, BC V0E 1M2

Dear Kukpi7 Tomma and Council:

Re: First Peoples Cultural Council Heritage Infrastructure Program Application

We understand that the Skwłāx te Secwepemcúlecw Cultural Heritage Department is submitting an application to the First Peoples Cultural Council Heritage Infrastructure Program to support Phase Two of the Secwépemc Landmarks project, which includes the Chase Creek Falls trail upgrade and blessing ceremonies for Phase Two sculpture locations.

This letter is to express support for this application, and to confirm that the Columbia Shuswap Regional District is holding reserve funding to support Phase Two of the Secwépemc Landmarks Project, which totals \$170,000 from the Thompson Okanagan Tourism Association and \$126,000 from the Community Economic Recovery Infrastructure Program. This funding is for the initial Elders meetings completed in 2022, as well as the engineering, and the ongoing design, fabrication, and installation of eight Secwépemc Landmark sculptures.

We understand the construction period for the Chase Creek Falls portion of the project will take place from September 2023-May 2024.

Yours truly,

COLUMBIA SHUSWAP REGIONAL DISTRICT

Per:

Kevin Flynn
Board Chair

cc: Libby Chisholm, Shuswap Trail Alliance

ELECTORAL AREAS

A GOLDEN-COLUMBIA
B REVELSTOKE-COLUMBIA

C EAGLE BAY-WHITE LAKE-TAPPEN
D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
F NORTH SHUSWAP-SEYMOUR ARM
G BLIND BAY-SORRENTO-NOTCH HILL

MUNICIPALITIES

GOLDEN
REVELSTOKE

SALMON ARM
SICAMOUS



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
T: 250-832-8194 | F: 250-832-3375 | TF: 1-888-248-2773 | www.csr.bc.ca

April 28, 2023

Sent by Email

Health Canada – Healthy Environments and Consumer Safety Branch
Innovation, Science and Economic Development Canada

To Whom it May Concern:

Re: Public Health Concerns Raised due to Proposed Cellular Tower

At the April 20, 2023, Regular Board meeting the Columbia Shuswap Regional District (CSRD) Board of Directors passed the following resolution:

THAT: the Board direct staff to forward the personal and public health related concerns received in response to the proposed cellular service tower in Electoral Area G to the Government of Canada departments responsible for the protection of public health and regulation of radiofrequency electromagnetic fields, in particular Health Canada and Innovation, Science and Economic Development Canada.

Below are links to the pertinent reports and public health concerns in relation to the proposed cellular service tower located in Sorrento, BC.

[CSRD Staff Board Report, April 20, 2023](#)

[TELUS Concurrence Request Consultation Summary](#)

[Sorrento & Area Residents Association Cellular Tower Concerns](#)

The CSRD Board of Directors ultimately provided land use concurrence confirming the CSRD is satisfied with TELUS' consultation process, the proposed tower is a permitted use, the proposed design is acceptable, and the CSRD has been consulted and concurs with the tower location.

That being said, the Board also felt it is prudent to redirect these public health concerns to the appropriate branches of government.

Yours truly,

COLUMBIA SHUSWAP REGIONAL DISTRICT

Per:

Kevin Flynn
Board Chair

KF/cr

ELECTORAL AREAS

A GOLDEN-COLUMBIA
B REVELSTOKE-COLUMBIA

C EAGLE BAY-WHITE LAKE-TAPPEN
D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
F NORTH SHUSWAP-SEYMOUR ARM
G BLIND BAY-SORRENTO-NOTCH HILL

MUNICIPALITIES

GOLDEN
REVELSTOKE

SALMON ARM
SICAMOUS

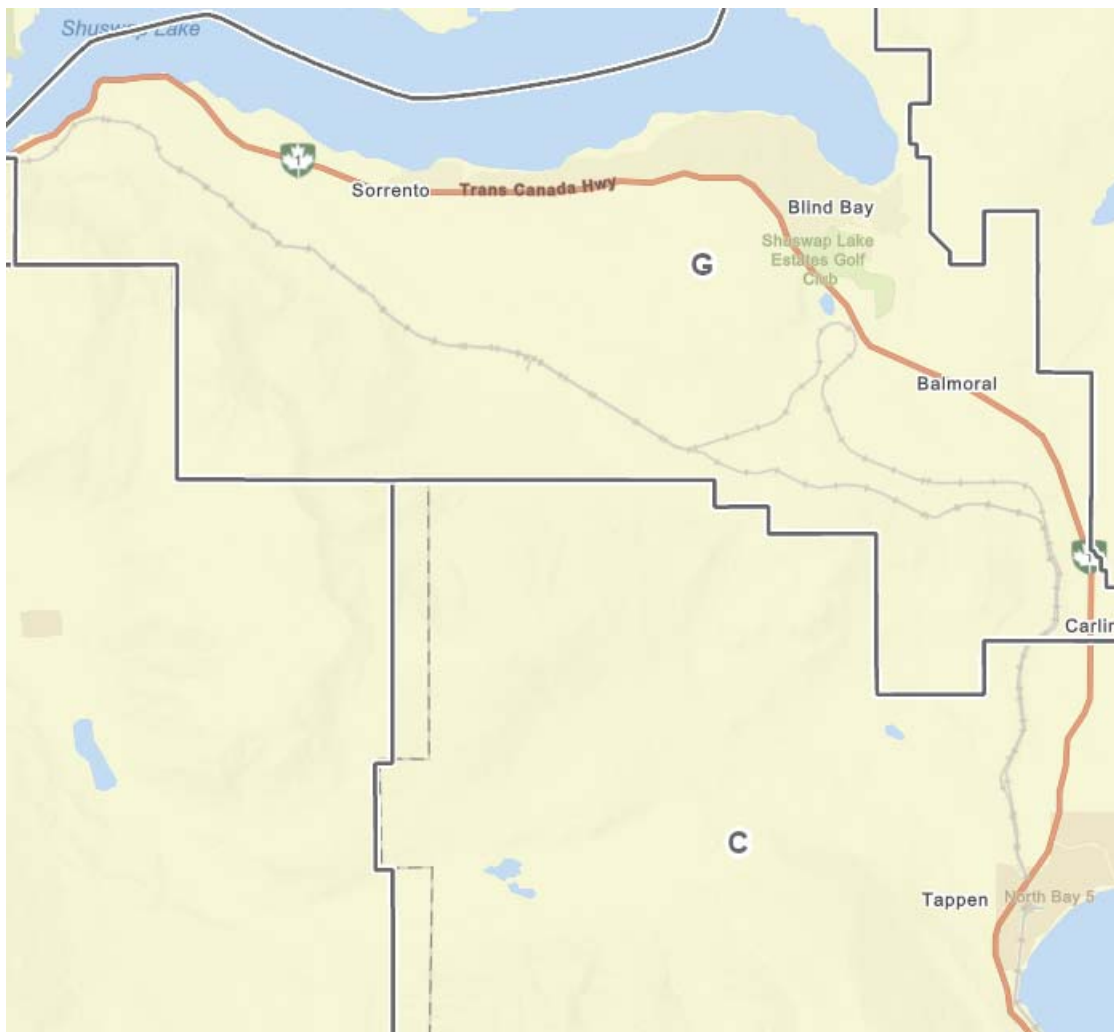
Jennifer Sham

From: LIU, Angela <Angela.Liu@canadapost.postescanada.ca>
Sent: May 3, 2023 1:50 PM
To: Jennifer Sham
Subject: RE: Postal Code Change Project

Hi Jennifer,

The general area affected is Sorrento delivery boundary which includes Blind Bay to Tappen delivery boundary. The affected 1012 households are spread out within this area.

Please see highlighted below



As for answers to your other questions:

1. Could you send a map of the affected area? If it's easier, a .shp file will work.
2. Do you have an idea of how many routes will be renamed? 4 current routes within Sorrento, Blind Bay, and Tappen Post Offices will be affected
3. How many households do you estimate will be affected by this change? 1012 households will be in need of a Postal Code change nothing else will be affected by the change
4. The options are to either "green light" this project or not – what happens if the decision is the latter? The project would only be postponed as the areas routes are over assessed and in need of re alignment.

Please let me know if you or anyone on the board has any more questions. We are looking forward to proceed with this routine project.

Appreciate it,
Angela



SHUSWAP TOURISM ADVISORY COMMITTEE MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Committee at its next meeting.

Date: March 9, 2023
 Time: 9:30 AM
 Location: CSRD Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Committee Members

Present	M. McCormick	Electoral Area C Alternate Director
	D. Trumbley	Electoral Area D Director
	R. Martin	Electoral Area E Director
	J. Simpson (Chair)	Electoral Area F Director
	N. Melnychuk*	Electoral Area G Director
	T. Lavery^	City of Salmon Arm Director
	C. Anderson^	District of Sicamous Director
	J. Bellhouse	Shuswap Trail Alliance
	M. Buettner	Business Owner, Accommodations
	E. Ferguson	Quaaout Lodge & Spa at Talking Rock
	A. Lagore	Business Owner, Food & Beverage
	A. Mongerson	Salmon Arm Folk Music Society & Downtown Salmon Arm
	G. Pristie	Business Consultant
	M. Seys	Shuswap Marina
	K. Brown	South Shuswap Chamber of Commerce & Arts Council for the South Shuswap
	C. Procyshyn (Vice Chair)	Sicamous Economic Development
	C. Thompson	Salmon Arm Economic Development
Directors Absent	M. Gibbons	Electoral Area C Director
Staff Present	M. Matheson	Team Leader, Tourism and Film
	S. Goodey	Tourism Marketing Coordinator
	D. Webber	Administrative Clerk

* attended part of the meeting only

^electronic participation

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 4: Indigenous peoples, in exercising their right to self-determination, have the right to autonomy or self-government in matters relating to their internal and local affairs, as well as ways and means for financing their autonomous functions.

2. Call to Order

The Tourism Marketing Coordinator, called the meeting to order at 9:41 AM.

Before Inaugural Proceedings began, committee members were introduced.

3. Inaugural Proceedings

3.1 Election of Chair

The Tourism Marketing Coordinator, called for nominations for the position of Chair for 2023.

Director Martin nominated Director Trumbley. Director Trumbley declined the nomination.

Director Trumbley nominated Director Simpson. Director Simpson consented to the nomination.

Director Simpson nominated Alternate Director McCormick. Alternate Director McCormick declined the nomination.

After calling three times for nominations and hearing no further nominations for the position of Chair, the Tourism Marketing Coordinator, declared Director Simpson as Chair of the Shuswap Tourism Advisory Committee for 2023 by acclamation.

3.2 Election of Vice Chair

The Tourism Marketing Coordinator, called for nominations for the position of Vice-Chair for 2023.

Director Simpson nominated Alternate Director McCormick. Alternate Director McCormick declined the nomination.

A. Mongerson nominated C. Thompson. C. Thompson consented to the nomination.

Alternate Director McCormick nominated C. Procyshyn. C. Procyshyn consented to the nomination.

After calling three times for nominations, the Tourism Marketing Coordinator provided the nominated committee members with the opportunity to make presentations to the Committee prior to the election by ballot.

The Tourism Marketing Coordinator distributed the ballots to the committee members and the vote conducted.

Following the counting of the ballots, the Tourism Marketing Coordinator, declared C. Procyshyn as Vice Chair of the Shuswap Tourism Advisory Committee for 2023.

The Tourism Marketing Coordinator was tasked with destroying the ballots.

7. Engagement Session

The committee members each shared their favorite travel experience.

4. Adoption of Agenda

Moved By Director Simpson

Seconded by K. Brown

THAT: the Shuswap Tourism Advisory Committee agenda of March 9, 2023, be approved.

CARRIED

6. Staff Presentation

The Team Leader, Shuswap Tourism and Film, and the Tourism Marketing Coordinator, supplied a brief presentation and discussion on plans for the Shuswap Tourism Advisory Committee.

The Team Leader, Shuswap Tourism and Film, spoke about the potential Shuswap Tourism holds as a tourism destination and discussed future goals.

There was discussion on the potential benefits of aligning Shuswap Tourism with other Tourism Marketing Organizations such as TOTA (Thompson Okanagan

Tourism Association), DBC (Destination BC) and DC (Destination Canada) and what the benefits are.

Working with larger consortiums make large media spending an asset that could be used in promotions. Campaign messaging to larger marketing organizations allows seamless showcasing to be shared to viewers including social media, and tourism conferences such as Rendezvous Canada.

Shuswap Tourism will be hiring a facilitator to help drive the development of the 5-Year Strategic plan.

In the marketing campaign that is created, Shuswap Tourism needs to ensure that it is developed with sustainability, environmental responsibilities, and responsible travel practices in mind.

5. Meeting Minutes

None.

8. New Business

None.

9. Stakeholder Group

None.

11. Adjournment

11:42 AM

Moved By K. Brown

Seconded by A. Lagore

THAT: the meeting of the Shuswap Tourism Advisory Committee, March 9, 2023, be adjourned.

CARRIED

10. Next Meeting

May 11, 2023, CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm
9:30AM

Chair

Joint Golden & Valemount Debris Committee Meeting
Tuesday, April 18, 2023 • 9:30 a.m. to 11 a.m. Pacific Time
MS Teams

Attendees

BC Hydro:	Mary Anne Coules, Community Relations, Southern Interior Mark Sherrington, Natural Resource Specialist, Water Licence Requirements
Golden:	Director Karen Cathcart, Regional District of Columbia Shuswap; CBRAC member Murray Chapple, Debris Contractor, Sterling Lumber Terry & Ian Dowsett, Property Owners, Surprise Rapids Ron Oszust, Mayor, Town of Golden Warren Ward, former resident
Valemount:	Joshua Ball, Valemount Marina Association Roy Maxwell, Valemount Marina Association Owen Torgerson, Mayor, Village of Valemount

Welcome & Introductions

- Welcome and roundtable introductions.

CLB WORKS-16 WUP Recreation Objectives & Overview

- Shore based woody debris collection and disposal.
- Increase recreation and boat access/safety/fishing activity.
- Prescribed reservoir debris removal in Kinbasket from 2008-2026.
- In 2007, independent debris committees were established in both Golden and Valemount.
- The committees revise the strategy annually.
- 2018/19 - CWR approves additional year (2019) – debris program and reservoir-wide aerial photography (historic-low water elevation).
- In 2020, CWR approved additional 5 years (2021-2026) debris management and inventory.

2022 (F23) Program Recap

- Debris burning and removal work occurred in Fall-Winter 2022/23 (November – March) at Windfall Bay and West Canoe Reach (north end).
- Water-based debris removal south to mid Columbia Reach started in July and continued into October with moderately high reservoir levels from Caribou Creek to the Columbia Mouth.
- Debris burning and removal work 450K total for F23 debris work.
- 100k archaeology work occurred in 2022 including First Nations to address heritage/archaeology interests and address overlapping priorities.

Debris Volume Collected

- 2022 was a very productive year.
- Collected almost as much as in 2021.
- Significant volumes collected following surcharges.

2023 Joint Golden & Valemount Debris Committee Meeting

- Most of the wood is collected in November, January and February.
- In the north end, focus for the work was in West Canoe and Windfall Bay.

Columbia Reach Debris Collection in 2022

- Water Based Program
 - Sullivan River
 - Columbia Mouth
 - Caribou Creek
- Total collected = 14,000 m³

Snowpack Summary – mid- April

- 75%-80% of normal at most stations – Molson Creek
- <https://governmentofbc.maps.arcgis.com/apps/webappviewer/index.html?id=c15768bf73494f5da04b1aac6793bd2e>

Kinbasket Reservoir Forecast

- Kinbasket is currently at 2,355.2 feet (718 m) and is expected to continue drafting until April 25.
- Forecast minimum at Kinbasket is about 2,349.5 feet (716 m).
- Kinbasket is not expected to fill this year. Forecast max is about 2,442.1 feet (744.3 m) in early September.
- Full pool is 2475 feet (754.4 m) so max forecast in 2023 is 33 feet (10 metres) below full.

2023 Program Recommendations

- Mobilize in May for any clean-up at boat launches and recreation areas (Victoria Day long weekend). Boomstick Inventory, repairs, and Bush Harbour pen maintenance.
- Floating debris program (water-level dependent).
- F24 base debris budget of 430K (250k and 180k)
 - Debris Removal (Canoe Reach) \$180k.
 - Debris Removal (Mid and South) \$220k.
 - Debris Inventory (Drone) \$30k.
 - Archeology \$100k.
 - High-water contingency (debris) \$120k (as needed).
- First Nations consultation to address heritage/archeology interests.
- Timing mid-late June for the heritage and archeology impact assessment monitoring planned again in spring (late June) 2023.
 - Mica – Wood Arm July 2023
 - Ptarmigan – Fall 2023
- Continue to find ways to address overlapping priorities and study objectives.
- Continue to collect fine wood in the Canoe Reach area.

Boomstick repairs

- Will repair boom at Bush Causeway which was installed in 2015. Logs were sourced locally.
 - Boom sticks are covered under the main budget as they protect the wetlands from future surcharges. Cost was approximately \$7,000 for 15 logs.
- Murray purchased a new rake to clean up the finer debris in the Bush Harbour pen.

2023 Joint Golden & Valemount Debris Committee Meeting

Alternate disposal methods for debris – Ron Ozsust

- Would like to pursue a pilot project for disposal of debris rather than burning.
- Process would involve applying to FESBC for a grant to take select material from the program, grind it on site, and truck it to a power generation facility.
- FESBC believes that this would be a viable application.
- A number of proponents would need to be aligned, including Pacific Woodtech.
- Pacific Woodtech is receptive to this and is also willing to be an applicant.
- Materials would have to be sorted into piles for chipping and burning.
- This would not impact costs and volumes collected as any additional costs would be funded by FESBC.
- Murray commented that sorting the wood would be difficult to do in 2023 due to low levels but would be easier at higher levels. Due to the predicted low levels for this year, we will not likely see much floating material this year with any floating wood coming from the main rivers (Columbia and Sullivan).
 - On average, maybe 2-3 thousand m³/s from the creeks, but it is still very early to predict volumes.
 - Murray is anticipating that most of the debris will be piled and burned where it is this year.
 - For costs, we would be looking at an additional \$400-\$500K in transport costs for 14,000 m³/s of woody debris.
- Ron Ozsust put forward the following motion:

“WHEREAS BC Hydro and the Kinbasket Debris Committee have a stated responsibility to explore optional methods of recovery and disposal;

“AND WHEREAS a Pilot Project has determined that the Kinbasket Debris material is viable for grinding, transport and power generation and that FESBC has a grant program that can cover additional costs for these activities;

“THEREFORE BE IT RESOLVED THAT the Kinbasket Debris Committee support BC Hydro in facilitating and support an application to FESBC to cover the costs of gathering, grinding, and transporting these materials to an appropriate power generation facility as part of the 2023 Debris program. This pilot project would work in parallel with the existing Piling and Burning Program with the disposal method being determined by the material composition.”
- Karen Cathcart stated her support for this pilot project.
- Owen Torgerson also supports this resolution.
- Warren Ward is in support of this resolution, but it would be nice to do a bigger run/test as in the past they wouldn't take the logs as there was too much sand.
- Terry Dowsett is in support.
- Roy Maxwell stated he has some concerns around contractor budget being used to sort the wood and concerns about coordination for wood debris pickup of piles to avoid debris being refloated by the reservoir that was piled in the drawdown zone.
- The contractor would do the selection of the wood to be chipped and trucked.
 - In the past, it has been a challenge to keep the rocks and sand out of the debris.
 - Will this cost be covered by FESBC?
 - Will this delay the processing of the wood?
- **Action Item:** Ron Ozsust will set up a meeting with FESBC with Mary Anne Coules, Mark Sherrington, Karen Cathcart, Murray Chapple, and Pacific Woodtech for further discussion.

2023 Joint Golden & Valemount Debris Committee Meeting**Understanding Debris Inputs**

- Debris loads estimates of the amount of debris contributed each year from erosion, tributaries, and log transport.
- Comptroller of Water Rights December 23, 2015 TOR approval letter:
"The CC recognized that debris problems in Kinbasket Reservoir were fewer than historical post impoundment years; however, concern was expressed around residual debris, debris contributions from erosion, and new debris that was entering the system either from tributaries or from sloughing of banks during high water events."
- The debris management program was to involve establishment of a multi-interest debris committee, which would develop strategies and targets for debris management activities, maintain a comprehensive inventory of existing debris fields and sources of current new recruitment.

Discussion

- There are erosion issues across the reservoir. This includes live trees coming into the reservoir.
- At Surprise Rapids, there has been significant erosion on the north bank.
- With logging up the reservoir, this has contributed to windstorms etc. It would make sense to install wind buoys on the reservoir.
 - Murray has one coming for collecting data.

Conclusions and Next Steps

- **Action Items:**
 - Ron Ozsust will set up a meeting with FESBC with Mary Anne Coules, Mark Sherrington, Karen Cathcart, Murray Chapple, and Pacific Woodtech for further discussion.
 - Mary Anne will schedule a follow-up meeting for this fall, location and format to be determined. Joint meetings will continue.



PHOTO: PAR 6 GOLF

2022 SHUSWAP TOURISM ANNUAL REVIEW

SHUSWAPTOURISM.CA  #EXPLORESHUSWAP   



PHOTO: VIKTORIA HAACK



PHOTO: KARI WILKINSON



PHOTO: ON E PEAK



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3. PROMOTIONAL ASSETS	8
4. SPECIAL PROJECTS & COMMUNITY SUPPORT PROGRAMS	15
5. RESULTS & RECOGNITION	19

WE ARE PROFOUNDLY GRATEFUL FOR THE WORK THAT
WE ARE PRIVILEGED TO PERFORM ON THE
UNCEDED TERRITORIES OF THE SECWÉPEMC.

INTRODUCTION

Perhaps a hallmark of success in tourism is the enduring power of the stories that are taken home with the visitor and, in turn, shared far and wide. Stories connect us, providing a sense of place and time that stay with us and call us back ever expanding the circle of experience.

In many ways, the 2022 Shuswap Tourism season was an invitation back to the circle after several years of unprecedented interruption. Perhaps, as well, the year reminds us of the enduring power of authentic stories and experiences we've been honoured to share on behalf of our communities with our many valued guests.

The 2022 Annual Update will provide a review of major campaigns, new and updated promotional assets, special projects, community sponsorships as well as a snap shot of results and recognitions

The year also marks both the fifth year of our six year strategic plan, the first full year of our new tourism Team Leader, Morgen Matheson.

Strengthening important partnerships with local Secwépemc Bands, economic development agencies, chambers of commerce and visitor centres ensure we're in step with the sector, bolstering support and building momentum on our shared journey.

In terms of the sector at large, we've continued to foster our relationship with the regional Thompson Okanagan Tourism Association (TOTA) where Morgen Matheson now serves as a Board representative, and the provincial destination management organization, Destination BC (DBC).

THE YEAR REMINDS US OF
THE ENDURING POWER OF

AUTHENTIC STORIES & EXPERIENCES

WE'VE BEEN HONOURED TO SHARE
ON BEHALF OF OUR COMMUNITIES
WITH OUR MANY VALUED GUESTS.



PHOTO: KRISTAL BURGESS



PHOTO: KARI WILKINSON



PHOTO: VIKTORIA HAACK

2022 MAJOR CAMPAIGNS

ADAMS RIVER SOCKEYE SALMON RUN

BC ALE TRAIL

SLED SHUSWAP CONSORTIUM

GET INTO BC

SHUSWAP GOLF CONSORTIUM



PHOTO: KRISTAL BURGESS



PHOTO: BC ALE TRAIL



PHOTO: PAR 6 GOLF



PHOTO: VICTORIA J. LAM



ADAMS RIVER SOCKEYE SALMON RUN

The annual Sockeye salmon's journey back to the Adams River, their place of birth, in the Secwépemc, is a story of determination like no other that nature has to offer. Work began early in the year to share and promote the peak year run from mid September to mid October at Tsútswecw Provincial Park in the North Shuswap. The Skwlāx te Secwepemcúlecw, community members, non-profit agencies, partners and sponsors welcomed guests from far and wide to witness and celebrate the marvel at Adams River, one of the most important salmon habitats in North America.

Shuswap Tourism worked with the team at One Peak Creative to capture video assets for the year's premier campaign and strategic plan priority. We were grateful to have collaborated with Skwlāx te Secwepemcúlecw on this project. Thanks to the efforts of the partnership, we were received a Marcom Excellence in Marketing.

In order to reach a greater audience and develop a more robust campaign, objectives and media spends were aligned with those of the Adam's Lake Salmon Society to ensure the best outcome for the Salute to Sockeye Festival attendance and success.

BC ALE TRAIL

The Shuswap is part of the **BC Ale Trail** also featuring local craft beer producers in Kamloops, Vernon and Merritt. The benefits include promoting Shuswap-specific photos and videos in the wider region.

New this year was the addition of two local cideries expanding both choice and promotional opportunity. A tasting pass program was launched to further develop shoulder season offerings in support of local producers.

In addition, this spring, we look forward to sharing our upcoming “Ale & Trails” video campaign produced in partnership with **Mountain Biking BC**.



PHOTO: BC ALE TRAIL



PHOTO: HEBER FULLMER/SELED SICAMOUS

GETINTOBC.CA

KICKING HORSE CANYON CONSORTIUM

A partnership with Tourism Revelstoke and Golden, the **Get Into BC** website continues to provide important road access information and updates on the Trans Canada's Highway's major construction project. Slated for completion in 2024, it's critical for regional tourism agencies to provide regular updates encouraging visitors from Alberta during important TCH improvements despite regularly scheduled closures. With funding secured through Destination BC, Shuswap Tourism developed a video campaign promoting sledding near and along the important transportation corridor thus supporting local providers, accommodators and services.



PHOTO: SLED SICAMOUS

SLED SHUSWAP CONSORTIUM

Started in 2021, the project continued in 2022 as assets are developed to further cement the Shuswap as a pre-eminent sledding destination. The resulting micro site and marketing campaign will highlight the unique riding opportunities, suggested itineraries and community amenities. Let's Ride BC featured blog posts on spring sledding in the Shuswap as well as a Shuswap sled, savour and sip itinerary suggestions. By partnering with our partner communities MRDT organizations, tourism coverage is provided for Sicamous, Salmon Arm and our partnership means we can extend it to surrounding areas.



PHOTO: PAR 6 GOLF

GOLF SHUSWAP CONSORTIUM

This year saw Shuswap Tourism introduce a digital version of the Shuswap Golf Trail pass as a means of offering better, more streamlined distribution. Thanks to funding from a separate DBC grant, this further facilitates the promotion of destination golf with one 18 hole game at each of the five courses. To further promote this special offering, Shuswap Tourism worked with Par6, a specialized golf videography company to develop and produce an accompanying social media campaign.

2022 PROMOTIONAL ASSETS

WRITING SERIES
PRINT MATERIALS
SOCIAL MEDIA
PHOTO ASSETS



WRITING SERIES

Working with local content creators, we continue to add to the inventory of local stories highlighting the best that the Shuswap has to offer. It doubles as an important resource for partners and providers to use and share. This content, published as blog posts on our website, improves our search engine optimization and results. Blogging is an important marketing tactic offering what's called an "evergreen" effect meaning that while social media posts have relatively short lifespans, blog posts stay relevant and continue to add value to tourism planning and promotion over the long term. The theme for the content this year focussed on winter travel, a series on local waterfalls and highlights of local food and wine producers.

- 10 WAYS TO ENJOY WINTER IN THE SHUSWAP
- FUN FOOD IN THE SHUSWAP!
- FIVE WAYS TO GET COZY IN THE SHUSWA
- SIPPING AROUND THE SHUSWAP
- WINTER WATERFALLS - EXPERIENCE THE ICY WONDERLAND
- RELAX, REJUVENATE AND REFRESH - EXPERIENCE THE WATERFALLS WITHOUT THE HIKE
- A FOUR FALLS FAMILY TOUR - SICAMOUS & EAST SHUSWAP
- THE NORTH SHUSWAP WATERFALL TOUR - SHUSWAP LAKE
- SHUSWAP FARMERS MARKETS

PHOTO: VIKTORIA HAACK



PHOTO: VIKTORIA HAACK

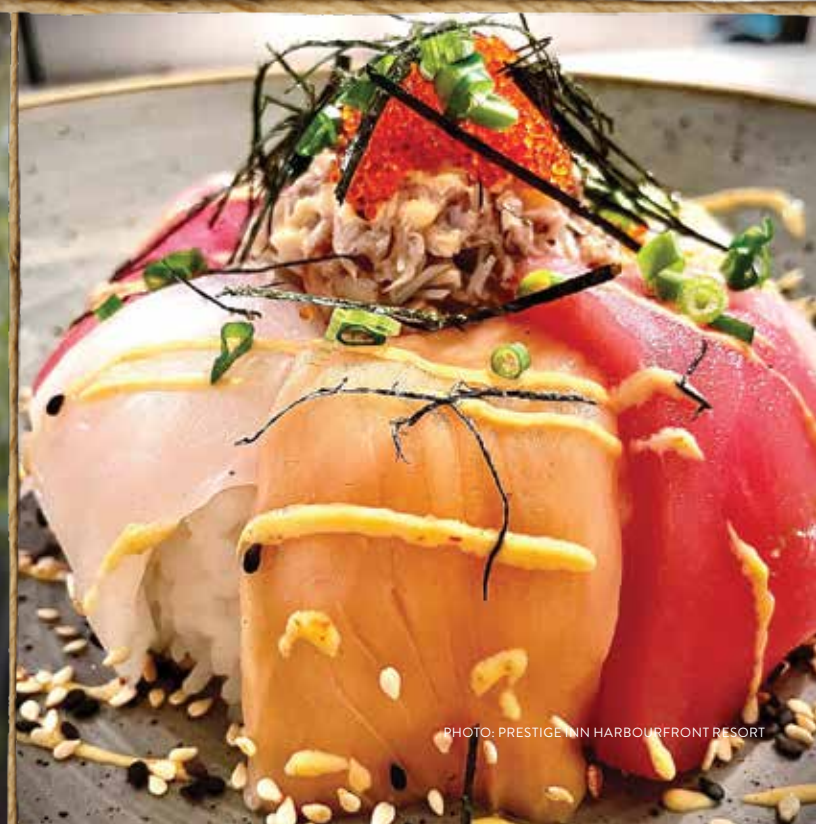


PHOTO: PRESTIGE INN HARBOURFRONT RESORT

PRINT MATERIALS

Our major print publication continues to be the Shuswap Experience Guide which was, in the past, published annually. In order to be more effective in terms of print cost and production, we've organized the content so as to ensure each guide has a two year run. In the 2022 work plan, we revised and updated the Shuswap Cycle Touring Guide and added, with guidance from the Shuswap Trail Alliance, the new Get on the Water Lake Map featuring popular paddling routes in the region. In addition, the following guides have been reprinted to meet demand providing an opportunity to update content and updated branding.

- GET ON THE WATER LAKE MAP
- SHUSWAP WINERIES GUIDE
- SHUSWAP GOLF GUIDE
- SHUSWAP NORDIC SKI AND SNOWSHOE GUIDE
- SHUSWAP TEAR MAP
- SHUSWAP TRAIL GUIDE

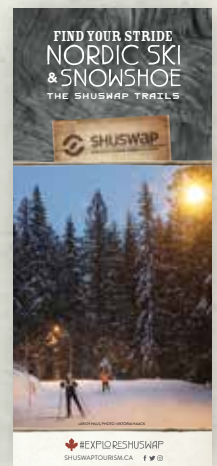
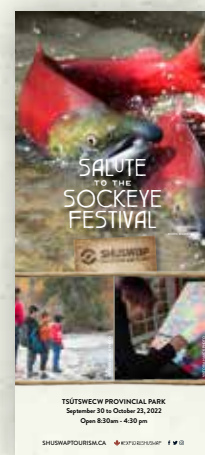
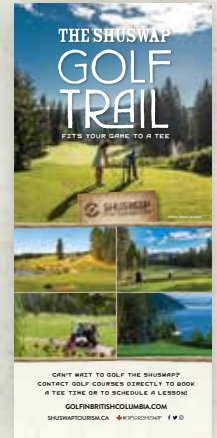


PHOTO ASSETS

Updated trail photos at
Mt. Baldy and South Canoe.



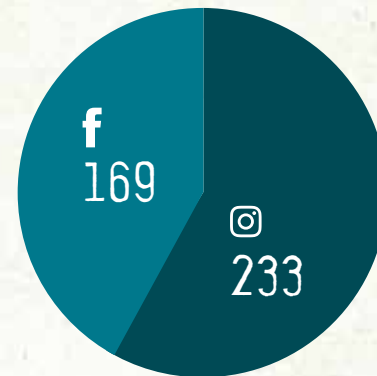
SOCIAL MEDIA

While social media has the undeniable benefit of providing immediate access for time sensitive messages to a large online audience, it also acts as a tool to share our now considerable library of promotional assets. As such, the channels have evolved someone from news alone to news and reliable resources for those visiting and those planning to visit.

Ongoing efforts to build the photo and video gallery and blog content has paid dividends in terms of audience growth. Across all measures, the annual metrics are up year over year. Overall impressions have increased by 6.6% nearly reaching the two million mark. Engagement on these impressions is up 118%, clicks from links on those posts are up 294% and the total audience increase is 11.5% overall.

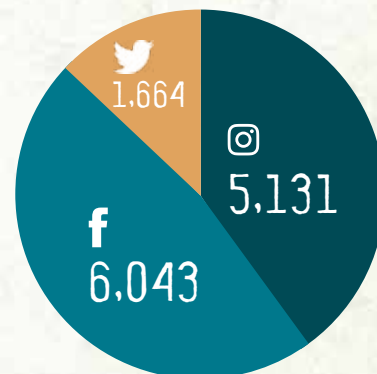
NUMBER OF
POSTS

402



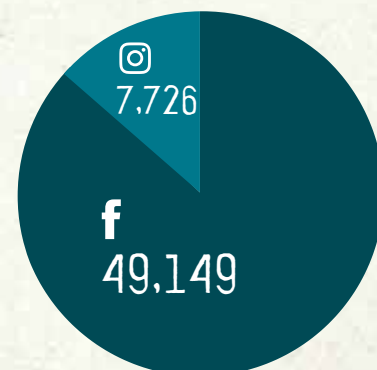
TOTAL
AUDIENCE

12,844

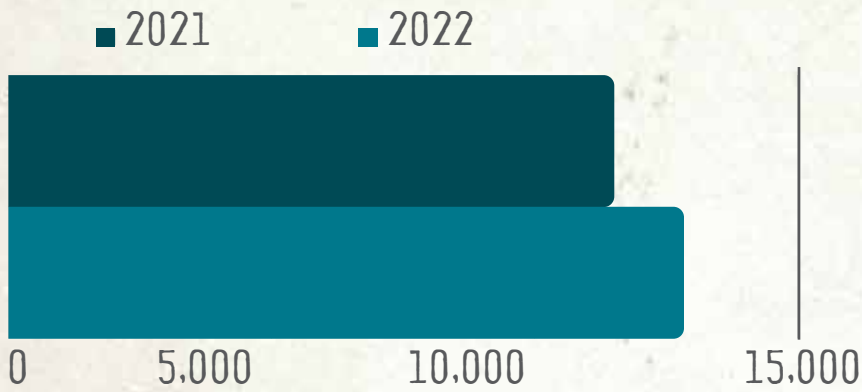


TOTAL
ENGAGEMENTS

56,875



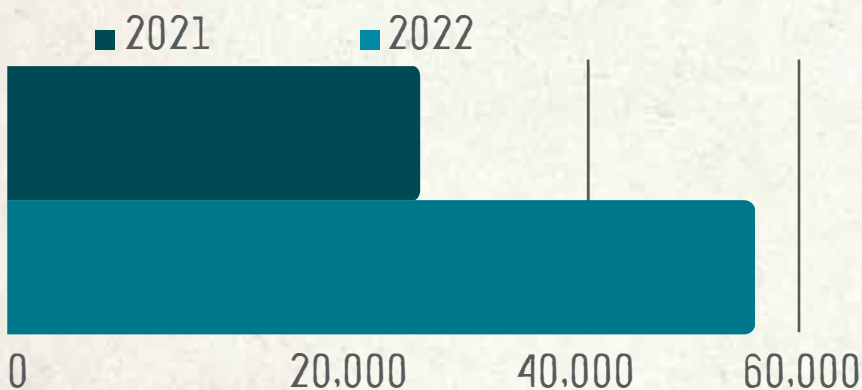
AUDIENCE | YEAR OVER YEAR



IMPRESSIONS | YEAR OVER YEAR



ENGAGEMENT | YEAR OVER YEAR



WEBSITE USERS

107,162

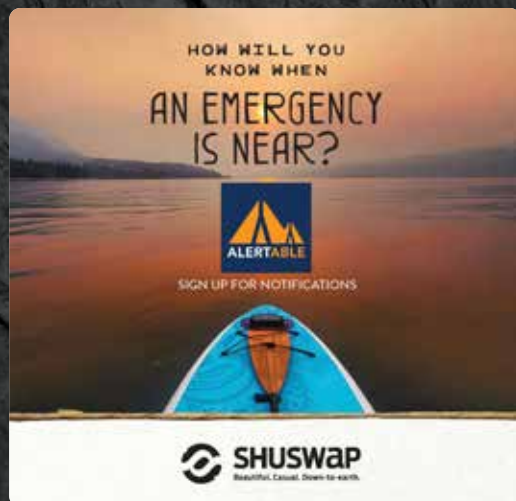
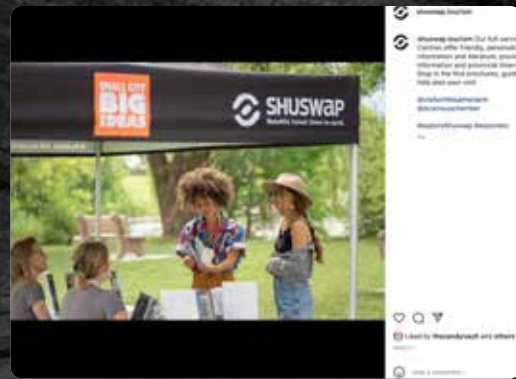
NEW
USERS 16%



EXISTING
USERS 84%

2022 PAGE VIEWS

295,131



2022 SPECIAL PROJECTS

TOURISM WEEK 2022

ALERTABLE PARTNERSHIP

TRAVEL MEDIA &

INFLUENCER TRIP PLANNING

TOTA UNINTERRUPTED

TOURISM WEEK

#BCTOURISMCOUNTS

Held annually across the country, Tourism Week brings communities, destination management organizations and providers together to champion the sector and focus on the many reasons tourism counts. It highlights not only the economic benefits but the social, cultural, and environmental values of community, resiliency, respect and relationships that improve the well being of our residents, our visitors and our region.



PHOTO: KRISTAL BURGESS



PHOTO: BC WINE



PHOTO: VIKTORIA HAACK

ALERTABLE PARTNERSHIP

Alertable is a critically important multi-purpose online communications platform used to send alerts to residents, businesses and visitors during critical events such as fires, floods, weather events, water advisories and road reports. Key messaging helps inform, advise and update subscribers in our region.

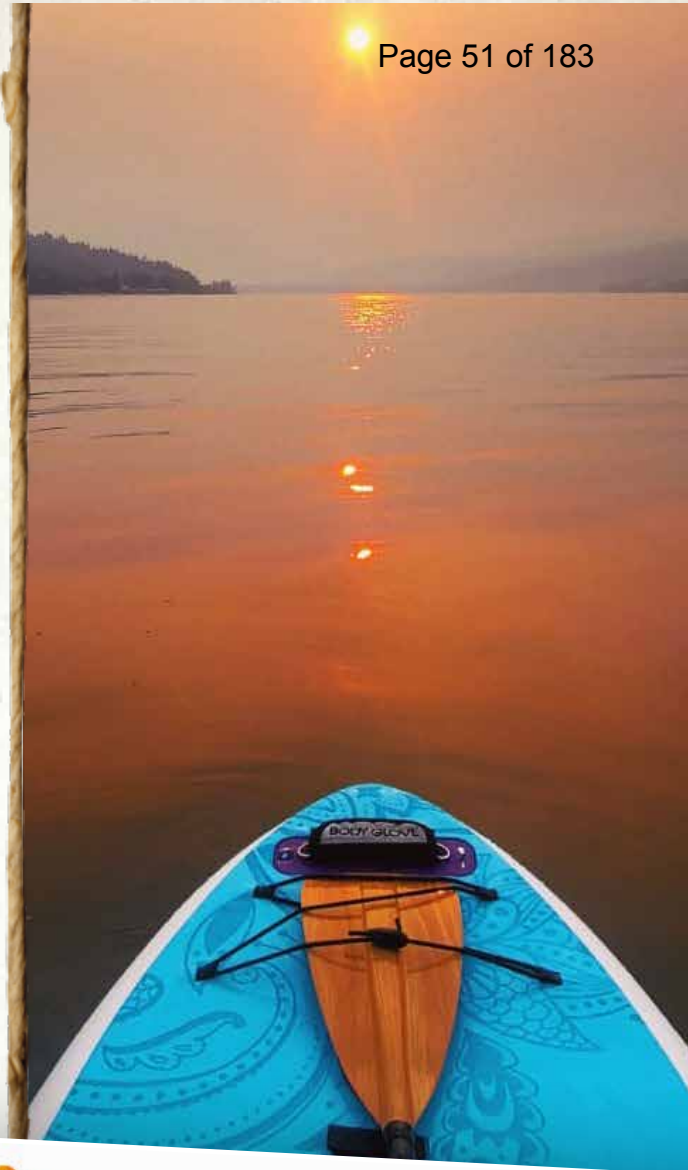
Working with the CSRD's Communication and Protective Services departments, Shuswap Tourism's was able to help facilitate its introduction and adoption as a key information source in the Shuswap.

TRAVEL MEDIA & INFLUENCER TRIP PLANNING

Part of the role the regional and provincial Destination Management Organizations play is to help showcase various areas in the regions they serve inviting members of the press and online influencers to experience it for themselves in an effort to enhance local exposure. This past year saw a significant increase in interest and request to host media tours. The resulting third party editorial coverage provides a measurable boost to local marketing efforts.

One such example is an editorial feature in West Coast Traveller from February 2022 entitled, The Shuswap ranks high on list of most-loved Canadian destinations highlighting the region's top six ranking in the top fifty tourism destinations in Canada according to recent data from the Tourism Sentiment Index.

<https://www.westcoasttraveller.com/sicamous-supportive-of-immigration-program-that-could-help-businesses-find-employees/>



WEST COAST TRAVELLER

Destinations

Experiences

West Coast

You are here: Home / News / The Shuswap ranks high on list of most-loved Canadian destinations



FIND YOUR HAPPY PLACE



According to the annual Tourism Sentiment Index, the Shuswap ranks sixth out of 50 most-loved Canadian destinations in 2021.

The Shuswap ranks high on list of most-loved Canadian destinations

February 18, 2022 | By Nick Brown, Staff Writer

Share this:





TOTA UNINTERRUPTED

In 2017, the original edition of UNINTERRUPTED, a stunningly beautiful film documenting the return of the sockeye salmon to the head waters of the Adams River was released to great acclaim. The film was first projected in Vancouver under the Cambie Street bridge and immersed viewers in the underwater experience of the salmon's epic journey in the wild against the harsh urban landscape. 2022 saw the film, now converted to virtual reality format, on tour in various BC communities. How fitting then to be able to host a series of events here in the region billed "*Reconnection in the Shuswap*".

These events included live music, storytelling, artisans, vendors and food trucks in addition to the VR experience of the film itself. It was met with rave reviews by sold out audiences both for the wonder of the power of this natural phenomenon and as a cautionary tale of its fragility and our shared responsibility as stewards of the very ecosystem that sustains it. With funding from TOTA and in partnership with the Shuswap, Salmon Arm and Sicamous economic development agencies, the Shuswap Community Foundation, the North Shuswap Chamber of Commerce and the Pacific Salmon Foundation, "*Reconnection in the Shuswap*" was a highlight of the year.



2022 RESULTS & RECOGNITION

NATIONAL RANKING*

#49

* TSI Ranking Report, Q4 2022 Top Canadian Destinations

SHUSWAP

16.2

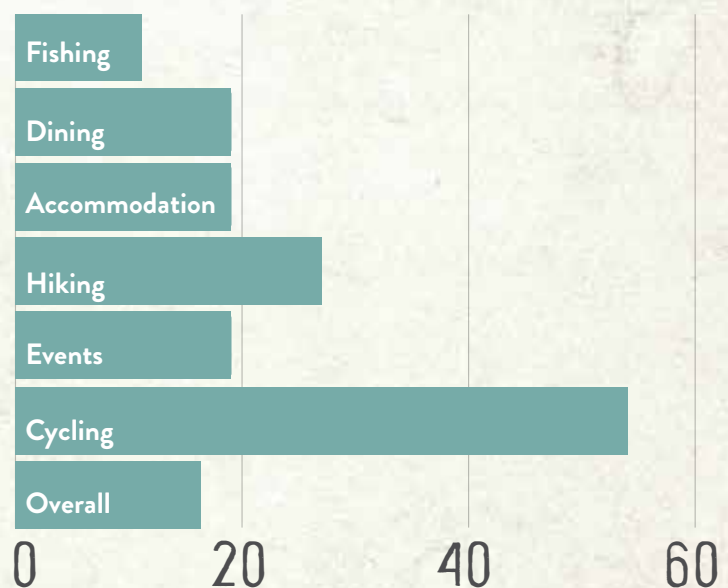
PROVINCIAL
BENCHMARK

17.7



* TSI Ranking Report, Q4 2022 Sentiment Score

TOURISM ASSET SCORES*



* TSI Ranking Report, Q4 2022 Sentiment Score

UNFORGETTABLE EXPERIENCES

At its core, travel and tourism create defining moments. Less about attractions and jam-packed to do lists, it's about unforgettable experiences; the run of the salmon, the rise of the sun, the view from the top, the thrill of the ride, the energy of the audience, whatever it may be, it changes you. It changes us. And together, we navigate those changes and forge an inclusive, authentic and memorable path forward.

Thank you to the many organizations, individuals and contractors we worked with.





ANNUAL REPORT

2022
—
2023

Photo credit: Shuswap Adventure Girl

In this Annual Report you'll find the highlights of the SWC's work on:



Water quality monitoring



Water quality reporting



Water quality protection and improvement



Aquatic invasive species prevention



Safe boating and swimming



Communications and advocacy



Council administration and governance



Expenditures

The SWC humbly acknowledges that its work takes place in Secwepemc'ulecw,
the traditional unceded territory of the Secwepemc Peoples.

Message from the Chair

Photo credit: Shuswap Tourism / Darren Robinson Photography

Welcome to our 7th Annual Highlights Report. Looking back over the last year, I see that our watershed continues to have some challenges and that our work as a watershed council is as important as ever. An **algal bloom in Salmon Arm Bay** persisted through August and September, posing problems for our local governments, our Council, our residents, visitors, and tourism businesses. Additionally, there is an ongoing concern that an **invasive mussel-fouled boat** may slip through our provincial border without being inspected, potentially starting a new invasion of mussels and costing residents millions of dollars every year to deal with such an invasion. Furthermore, nutrients such as **phosphorus** continually wash into our lakes and streams off the landscape which is directly affecting the lakes' biology. But, all is not doom and gloom. At the Shuswap Watershed Council, our goal is to keep water quality at the forefront of our efforts. This goal directs us to stay in contact with provincial agencies who have authority

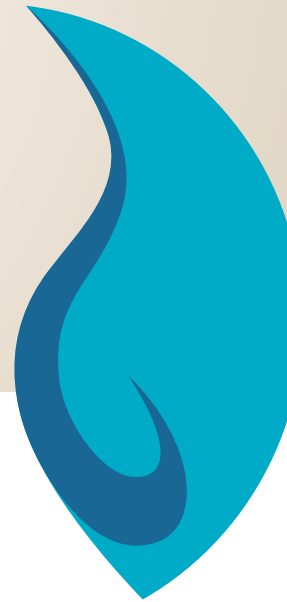
and jurisdiction over various aspects of the watershed. Over the past year, we have encouraged the Province to apply more resources to their **watercraft inspection program** to prevent the spread of invasive mussels into BC. We have written to the Province to make them aware of our concerns and about emerging issues. We have helped advance sustainable agriculture practices through our **Water Quality Grant Program for farms** in the Shuswap.

Looking ahead, I am optimistic about the Council members at our table. We have representation from three provincial government agencies; from First Nations, whose history is ingrained with protection of the water and land; from members of the public who represent constituencies such as forestry and agriculture; and from three regional districts and two municipalities. We have biologists, water policy experts, farmers, and politicians—all working together for the betterment of the Shuswap watershed. *It's going to be a busy year!*



JAY SIMPSON

Chair, Shuswap Watershed Council
Director, Columbia Shuswap
Regional District Area F
—North Shuswap



Who We Are

About the Shuswap Watershed Council

The SWC was established in 2014 as a watershed-based partnership of several organizations with an interest or responsibility for protecting water quality. There are up to 22 members that represent three regional districts, two municipalities, the Secwepemc Nation, three provincial government agencies, and Shuswap communities. The SWC is a collaborative, non-regulatory group that focuses on strategic initiatives to protect, maintain, and enhance water quality and promote safe recreation in the Shuswap.

Staff

The Fraser Basin Council, a provincial non-government organization, provides staff services to the Shuswap Watershed Council.

Our Vision

Enhanced water quality that supports human and ecosystem health and the local economy in the Shuswap watershed.

The Shuswap Watershed

The Shuswap watershed is a very special place.

It is within Secwepemc'ulecw, the traditional unceded territory of the Secwepemc Peoples and the homeland of the Neskonlith, Skw'lax, Adams Lake, and Splatstin te Secwepemc First Nations. The Shuswap watershed—including Shuswap Lake, Mara Lake, Mabel Lake, Adams Lake, and many more lakes and rivers—is about 1.5 million hectares. Shuswap Lake itself is 310 square kilometres, with hundreds of kilometres of shorelines.

It is known for its pristine water and beautiful beaches.

These attributes make the Shuswap one of the most popular recreational destinations in BC, and contribute to a desirable lifestyle for residents and a significant tourism economy. The Shuswap is a nursery watershed for four species of Pacific salmon, and provides important habitat for a variety of plants and wildlife. The Shuswap is a vitally important source of water for drinking for many communities and rural residents, and for agriculture.

The watershed is our main priority

While the Shuswap boasts abundant, clean water in many parts of the watershed throughout the year, there are emerging concerns affecting the water quality and health of the ecosystem. Re-occurring algal blooms in Salmon Arm Bay have the potential to impact our enjoyment of the lake, tourism, and the provision of healthy drinking water. The SWC's response to this has been to educate residents about the impact that excessive nutrients such as phosphorus has on water quality through its **Phosphorus Action Plan**. The SWC has also created financial incentives for farms and stewardship groups to improve nutrient management and undertake restoration projects through its **Water Quality Grant Program**. And, the SWC has been an **advocate for the Shuswap** by sharing its concerns about deteriorating water quality in Salmon Arm Bay with the Provincial government—who has the jurisdictional mandate for environmental health and protection—and asking for additional monitoring and action to correct the problems.

Additionally, there is an ongoing threat of invasive Zebra and Quagga mussels being introduced to BC from Eastern Canada or the USA. If the mussels were to arrive in the Shuswap, they would impact water quality, ruin beaches, compete with native species for food and habitat, and colonize on boats, dock pilings, and pipes under water which would require costly regular maintenance to rid these items of their colonies. To help prevent an invasion from occurring, the SWC has delivered an **education and outreach program** to promote best practices, and it has provided financial support for **early detection monitoring** for invasive mussels. Additionally, the SWC has called upon federal and provincial authorities for greater action to stop the spread of invasive mussels to BC.

In the following pages of our 2022–23 Annual Report, you can learn more about what the SWC is doing to address these priority issues, and more, in the Shuswap watershed.



Protecting
and improving
water quality



Educating and advocating
for better protection
against invasive mussels



Promoting
safe boating
and recreation

Working together on water

The management and governance of water is complex, and many different governments and organizations have roles and responsibilities related to water. The Shuswap Watershed Council brings many of these organizations together to work on water quality.

While it does not have its own jurisdictional responsibility for water quality, the SWC serves as a facilitator for the **Shuswap Water Quality Monitoring Group** which is made up of staff from several organizations with responsibilities for monitoring. Regular meetings of the Monitoring Group enable dialogue, data and information sharing, and planning water quality monitoring across the watershed—large lakes, small lakes, and rivers.

3

17

different organizations
representing municipal,
regional, indigenous,
provincial, and non-
government organizations
participate in the
Monitoring Group.

Water Quality Grant Program

2022 was the third year the SWC offered its **Water Quality Grant Program**. The purpose of the grant program is to provide financial support to farms, stewardship groups, and/or landowners in the Shuswap watershed for projects that improve on-farm nutrient management, build soil health, or restore wetlands and riparian areas. These types of projects help to protect and improve water quality in creeks, rivers, and downstream to Shuswap and Mara Lakes. Two grants were awarded in 2022, worth a total of \$51,142. The grant funding leveraged an additional \$125,773 cash and in-kind contributions from the grant recipients for a total investment of \$176,915 in new water quality protection projects.

“We want to support the adoption of new and improved nutrient management strategies on local farms, and that’s what we’re doing by making these grant funds available.”

—SWC Chair Jay Simpson

2

grants
awarded

\$51,142

SWC funds toward
better nutrient
management and
watershed restoration

\$125,773

other funds and resources
leveraged for better nutrient
management and
watershed restoration



Gardom Lake Stewardship Society received grant funding to construct an expansion on the Gardom Lake wetland. Wetlands are natural water-purifiers: as a creek flows through a wetland, plants take up excess nutrients and sediments settle out. They also help to buffer floods and droughts, and they provide important habitat for wildlife.



Crystal Lake Ranch in Malakwa received grant funding to install livestock control fencing on the ranch adjacent to the Eagle River and restore sections of the riverbank. Limiting livestock access to the river prevents the riverbank from being trampled and eroding into the river, and prevents manure deposition directly into the river.

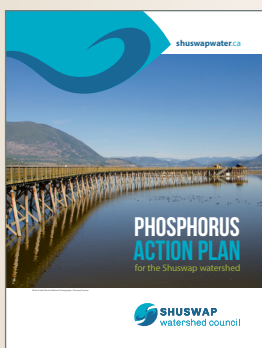


Find the research
summary report on
the SWC website

The Water Quality Grant Program was developed by the SWC in response to the findings of a three-year research project done in partnership with UBC-Okanagan (2016–2019). Research results showed that the greatest proportion of nutrients in Shuswap and Mara Lakes originate from the settled valley bottoms of the Salmon and Shuswap Rivers, where there are farms and homes. These are the areas where better nutrient management and watershed restoration will have the most impact in improving water quality in the lakes.



Phosphorus Action Plan



In the fall, the SWC published a **Phosphorus Action Plan** for the Shuswap watershed. The purpose of the Plan is to provide guidance to everyone in the Shuswap on actions they can take to protect water quality by reducing the amount of phosphorus (P) being released into the watershed. Additionally, the Plan summarizes the regulatory framework for P because the use of phosphorus and the discharge of phosphorus-rich effluents is regulated in many ways by different authorities. The provincial government has the most specific regulations to directly manage P and other nutrients.

We are all stewards of the watershed, and we can all play a part in protecting our water quality whether we are agriculturalists or silviculturists; building or maintaining roads; tending to parks, lawns and gardens; choosing household products and minding what we flush down our drains; properly maintaining septic systems, and more. The Plan is for all of us!

Invasive Zebra and Quagga Mussel Prevention

The SWC partnered with the Columbia Shuswap Invasive Species Society (CSISS) to monitor the Shuswap watershed for invasive Zebra and Quagga Mussels (ZQM) from spring to fall. Additionally, CSISS and the SWC work together to educate and inform boaters, paddlers, and marina staff about preventing the spread of ZQM. The SWC promoted two important prevention measures—**watercraft inspection** and **Clean-Drain-Dry**—through news articles and print media, social media, and signage.

87

samples collected and tested for the presence of Zebra and Quagga Mussels

13

sites on 7 waterbodies were repeatedly monitored in 2022

The SWC's media messaging had:

Over
571,000

Impressions
in the news
and travel literature

Up to
15,000

Impressions
on radio
listeners

Over
1.6 million

Impressions
on travellers
through billboards

Over
70,000

Impressions
on social
media



Invasive mussels are often introduced to a waterbody by boats and other watercraft. Therefore, where there is a high density of watercraft, there is a higher likelihood of detecting ZQM. SWC Program Manager Erin Vieira is shown here at a monitoring site in Captain's Village Marina (Scotch Creek). Erin is holding a phytoplankton net which would capture microscopic mussel larvae if they were present at this site.

"By monitoring for Zebra and Quagga Mussels, essentially we are looking for something that we hope desperately not to find."

—Erin Vieira, SWC Program Manager

Zebra and Quagga mussels would have negative effects on water quality, beaches, and native species; they would also cause nuisance clogging in domestic water intakes, hydro-power facilities, and irrigation systems.

Fortunately, lakes in the Shuswap—and all of British Columbia—remain invasive mussel-free. The SWC is helping to keep it that way!



This photo illustrates how Quagga mussels have colonized on pieces of pipe in Lake Mead (Nevada) over different periods of time. This imposes very costly ongoing maintenance to rid pipes and other infrastructure of mussel colonies.

Invasive freshwater clams

Invasive freshwater clams—also known as pygmy clams, golden clams, or Asian clams—were found on the shores of Shuswap Lake in 2019. In 2020 and 2021, the SWC sponsored CSISS to survey beaches on the shores of the Salmon arm and Main arm of Shuswap Lake, and on Mara Lake; these surveys found live clam populations at Sunnybrae and Canoe. Additionally, water samples that are collected in Zebra and Quagga Mussel monitoring are also tested for invasive clam larvae. Invasive clams are a species of concern, and they are the most commonly reported invasive species in the Shuswap.

We all must be diligent to prevent the spread of invasive mussels to BC, and to stop the spread of invasive clams around the Shuswap. Here's what you need to do:

- always **clean, drain, and dry watercraft** when moving from one lake or river to another, or from one area of Shuswap Lake to another area (if you remove your watercraft from the lake)
- stop for **watercraft inspection** when travelling
- avoid using invasive species as fishing bait
- **never release** aquarium plants, animals, or water into the environment
- report sightings of invasive clams and other invasive species using the **Report Invasives BC** app

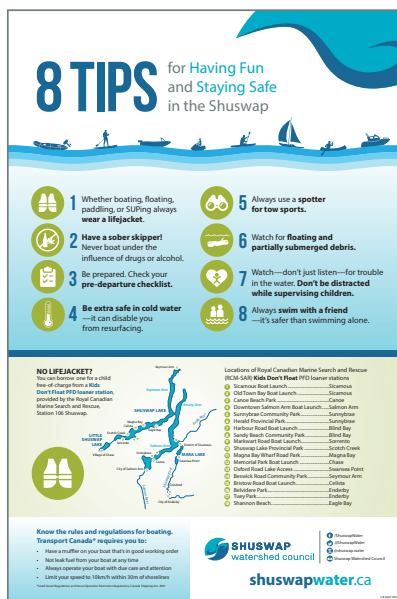


You can help!

Report suspected sightings of aquatic invasive species via the Report Invasives BC app.

Safe Boating and Recreation

Photo credit: Viktoria Haack / Shuswap Tourism



The SWC wants everyone in the Shuswap to be safe on and near the water whether boating, paddling, or beach-going. In 2022, the SWC raised awareness for unsafe behaviours and promoted safe practices such as wearing a lifejacket, boating sober, and drowning prevention. The SWC promoted “8 top tips” through a combination of articles, social media, and advertising. The SWC also promoted national campaigns such as Lifejacket Day, Water Safety Week, and Drowning Prevention Week. Additionally, the SWC partners with the Royal Canadian Marine Search & Rescue, Station 106 Shuswap (based in Sicamous) to raise awareness of the availability of lifejacket loaner kiosks for children and life ring stations at several locations throughout the Shuswap.

The SWC's safety messaging had up to...

79,900

Impressions on social media

284,600

Impressions in the news and in print

45,000

Impressions on the radio

6

Rack cards and posters describing 8 top tips for safety were distributed to nearly 60 locations throughout the Shuswap.



19

Did you know there are **19 lifejacket loaner kiosks** around the Shuswap, equipped with child-sized lifejackets to borrow for free on the honour system? The kiosks are provided by the Royal Canadian Marine Search and Rescue, Station 106 Shuswap, with support from several community sponsors. The SWC has proudly sponsored the installation of three kiosks.

Bruce Weicker (RCM-SAR #106) and Erin Vieira (Shuswap Watershed Council) hang up lifejackets for the season at the loaner station at Old Town Bay in Sicamous.



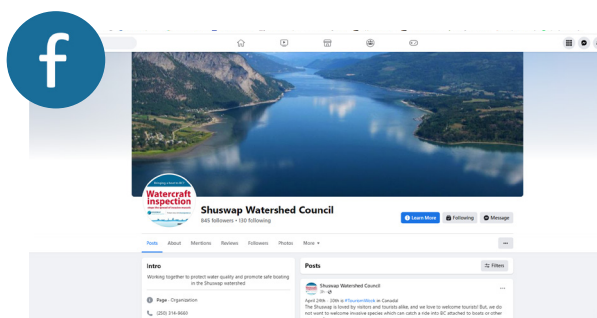
ROYAL CANADIAN MARINE SEARCH & RESCUE
Saving Lives on the Water
Station 106 • Shuswap

Communications and Advocacy



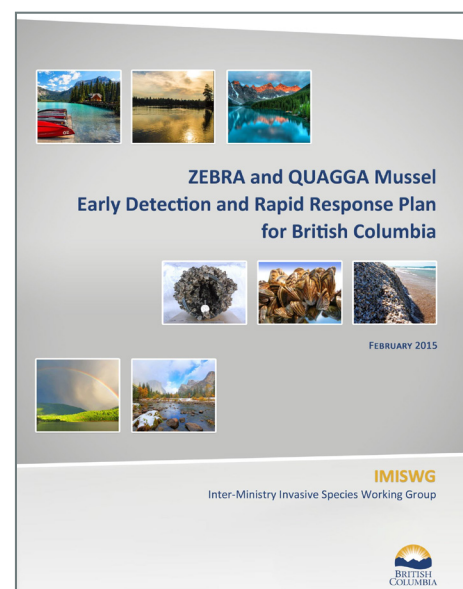
Throughout the year, the SWC publishes various communiqués about its operations, decisions, expenditures, and achievements. It also strives to engage Shuswap residents and visitors in important issues and announcements relevant to the Shuswap watershed. These communiqués include:

- Completion and distribution of the SWC's sixth annual water quality report, the 2021 **Shuswap Water Quality Summary**
- SWC Meeting Highlights Summaries (4 times per year)
- Media releases about the SWC's activities and achievements
- The SWC maintains an informative **website** and an active presence on **social media**



Local voices for local issues

The SWC is an advocate for the Shuswap watershed. Over the past several years, the SWC has called upon provincial and federal authorities to take additional steps and make additional investments to ensure the long-term health of the Shuswap watershed. In 2022, the SWC wrote to the BC Ministry of Water, Land and Resource Stewardship asking for **more resources for the Provincial Invasive Mussel Defence Program** (IMDP) such that all routes into BC from Alberta and Washington have a watercraft inspection and decontamination station to better protect BC from aquatic invasive mussels. The IMDP is BC's first line of defense against invasive mussels; however, the SWC remains concerned that travellers with watercraft can enter BC via an unchecked route or outside of inspection station hours. **The SWC has called for other steps from government to stop the spread of invasive mussels**, including the introduction of new 'pull-the-plug' legislation for watercraft owners; a review and update of the *BC Zebra and Quagga Mussel Early Detection and Rapid Response Plan* by the Province; and better containment of invasive mussels in Manitoba, Ontario and Quebec where the mussels occur.



shuswapwater.ca

7

Follow us and stay up to date with our work!



Administration and Expenses

Four Council meetings were held throughout the year to approve projects and work plans, receive operational updates from staff, hear informative presentations from other groups, and discuss arising issues. SWC meetings are open to observers.

2022–23 Budget (April 1st 2022–March 31st 2023)

The SWC's work is supported by contributions from the following organizations:

Contributor	Amount (\$)
2021–22 surplus (carried forward from March 31 st , 2022)	81,804 ¹
Return of grant funding	8,200
<i>Per Contribution Agreement:</i>	
Columbia Shuswap Regional District (Areas C, D, E, F and the District of Sicamous)	160,000
Thompson-Nicola Regional District	53,600
City of Salmon Arm	40,000
Adams Lake Indian Band	1,300
<i>Federal grant funding:</i>	
Transport Canada—Boating Safety Contribution Program	22,900
Revenue for 2022–23	367,804

Operational Expenses

Program	Budgeted (\$)	Expenses (\$)	Variance (\$)
Water Quality Monitoring	28,850	23,644	5206
Water Quality Protection & Improvement	158,930	86,895	72,035 ²
Zebra & Quagga Mussel Prevention	35,875	33,988	1887
Safe Recreation	27,600	24,839	2761
Communications & Advocacy	55,100	42,990	12,110
Management & Administration	43,750	37,090	6660
Sub-total operational expenses	350,105	249,445	100,660
2023 contribution to Operating Reserve	17,699	0	17,699
Summary of expenses	367,804	249,445	118,359

Operating Reserve ³	(\$)
Balance at April 1 st 2022 (carried forward from March 31 st)	132,667
2022–23 contribution	17,699
Balance as at March 31 st 2023	150,366

- The Water Quality Protection & Improvement budget often ends the year with a surplus due to funds that have been approved for spending but not carried out until the following year. Of the \$81,804 surplus at the start of April 2022, \$71,430 was allocated to projects that were completed in 2022–23. Also see note #2.
- Of the \$72,035 surplus in the Water Quality Protection & Improvement budget as of March 31st 2023, \$53,004 is allocated to projects that will be completed in 2023–24.
- The Operating Reserve has been growing since 2016 as a result of annual surpluses.



SWC Members

March 31, 2023

Chair—Jay Simpson

Columbia Shuswap Regional District, Area F

Vice Chair—Natalya Melnychuk

Columbia Shuswap Regional District, Area G

Director Marty Gibbons

Columbia Shuswap Regional District, Area C

Director Dean Trumbley

Columbia Shuswap Regional District, Area D

Director Rhona Martin

Columbia Shuswap Regional District, Area E

Mayor David Lepsoe

Thompson-Nicola Regional District,
Village of Chase

Mayor Reid Hamer-Jackson

Thompson-Nicola Regional District,
City of Kamloops

Councillor Debbie Cannon

City of Salmon Arm

Councillor Pam Beech

District of Sicamous

Councillor Howard Nordquist

Adams Lake Indian Band

Robyn Laubman

Splatsin te Secwepemc

Director Jim Johnson

Regional District of North Okanagan, Area E

Director Allysa Hopkins

Regional District of North Okanagan, Area F

Erik Kok

Community Representative

Kimm Magill-Hofmann

Community Representative

Phil Owen

Community Representative

Kym Keogh

BC Ministry of Environment
& Climate Change Strategy

Lindsay Benbow

BC Ministry of Agriculture, Food & Fisheries

Kelly Chiatto

BC Ministry of Forests

Dennis Einarson

Senior Scientific Advisor



BOARD REPORT

TO: Chair and Directors

SUBJECT: May 2023 Grant in Aids

DESCRIPTION: Report from Jodi Pierce, Manager, Financial Services dated May 5, 2023. Funding requests for consideration.

RECOMMENDATION: THAT: the Board approve the following allocations from the 2023 electoral area Grant-in-Aids:

Area C

\$4,000 Tappen Sunnybrae Firefighters Association (2 community events: Summer Family Festival and Fall Fireworks Festival)

\$5,000 Eagle Bay Community Association (Operating Costs)

\$5,000 Sunnybrae Community Association (Operating Costs)

Area E

\$500 Shuswap and Mara Lakes Decibel Coalition Society (Public Awareness Campaign)

Area F

\$500 Shuswap and Mara Lakes Decibel Coalition Society (Public Awareness Campaign)

Area G

\$1,800 South Shuswap Chamber of Commerce (Software Licensing fees)

Stakeholder Vote Weighted

POLICY:

These requests meet the requirements of Policy F-30. Most applications have been supported by the respective Area Director. The required source documentation for all applications has been received.

FINANCIAL:

These requests are within the Electoral Area's Grant-in-Aid budget from the 2023-2027 Five Year Financial Plan.

COMMUNICATIONS:

The respective Electoral Director will advise each organization of the Board's decision. Successful organizations will be sent a cheque accompanied by a congratulatory letter.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_FIN Grant in Aids.docx
Attachments:	
Final Approval Date:	May 9, 2023

This report and all of its attachments were approved and signed as outlined below:



Jennifer Sham



John MacLean



BOARD REPORT

- TO:** Chair and Directors
- SUBJECT:** Electoral Area A: EOF Application – Golden/Area A 2023 Initiatives
- DESCRIPTION:** Report from Jodi Pierce, Manager, Financial Services, dated May 5, 2023. Funding request for Board consideration.
- RECOMMENDATION #1:** THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Town of Golden in the amount of \$5,000 for a cost-shared Transit Feasibility Report, this 18th day of May, 2023.
Corporate Vote Weighted
- RECOMMENDATION #2:** THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Town of Golden in the amount of \$10,000 for Air Quality and Wildfire Risk Reduction facilitation, this 18th day of May, 2023.
Corporate Vote Weighted
- RECOMMENDATION #3:** THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Golden Cycling Club in the amount of \$15,000 for an Economic Impact Study of Mountain Biking, this 18th day of May, 2023.
Corporate Vote Weighted

SUMMARY:

On May 2, 2023, the Town of Golden advised that the Town Council passed three resolutions to in support of the above noted projects which have been attached to this report.

Subsequent to receipt of those resolutions, Director Cathcart indicated support for all three.

POLICY:

This request meets the criteria for support in relation to CSR D Policy *F-29, BC Hydro Payments -in-Lieu of Taxes* funding assistance to stimulate economic development within the Golden/Area A area.

FINANCIAL:

The approximate balance of the Golden/Area A EOF (less commitments) as of April 30, 2023 is \$330,000. The 2023 distribution, anticipated to be \$539,600, will not be received until July 2023 and is not included in the approximate balance.

IMPLEMENTATION:

Upon Board and Town of Golden approval, EOF funds will be made available.

COMMUNICATIONS:

The Town of Golden will be advised of the Board's decision.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_FIN EOF Golden Area A Initiatives 2023.docx
Attachments:	<ul style="list-style-type: none">- 2023-05-03 EOF Town of Golden - BC Transit.pdf- 2023-05-03 EOF Town of Golden - WRR and AQ.pdf- 2023-05-03 EOF Town of Golden - Golden Cycling Club.pdf
Final Approval Date:	May 8, 2023

This report and all of its attachments were approved and signed as outlined below:



Jennifer Sham



John MacLean



Certified Resolution

Resolution #23-114

WHEREAS the Kicking Horse Country Transit System operated through a Tripartite Agreement between the Town of Golden, the Columbia Shuswap Regional District, and BC Transit from December 2007 until August 1, 2012 and since that time, our community has been without a public transit system;

AND WHEREAS BC Transit can prepare a 50/50 cost shared Transit Feasibility Report that would provide a high-level summary of service options and costs to assist the community in determining whether to pursue reintroducing a public transit system for the area.

THEREFORE BE IT RESOLVED THAT Council support committing \$5000 from the Economic Opportunity Fund in partnership with the Area Director to commission BC Transit to undertake a Transit Feasibility Report for Golden and Area 'A'.

I hereby certify the foregoing to be a true and correct copy of the resolutions adopted by the Town of Golden Council at its Regular Open meeting held on May 2, 2023.

Sincerely,

Alysha Saville
Director of Corporate Services and Communications/
Corporate Officer

Date: May 8, 2023





Certified Resolution

Resolution #23-115

WHEREAS Wildfire Risk Reduction (WRR) and Air Quality are concerns for our community;

AND WHEREAS a focus group intends to schedule a roundtable discussion in Golden with key players from the provincial government, local industry, and woodlot owners, including a public open house providing information on WRR plans, Fire Smart, Air Quality data Open Burning Smoke Control Regulations information.

THEREFORE BE IT RESOLVED THAT Council commit \$10,000 from the Economic Opportunity Fund in partnership with the CSRD Area Director and the Province to fund facilitation and delivery of these activities.

I hereby certify the foregoing to be a true and correct copy of the resolutions adopted by the Town of Golden Council at its Regular Open meeting held on May 2, 2023.

Sincerely,

Alysha Saville
Director of Corporate Services and Communications/
Corporate Officer

Date: May 8, 2023





Certified Resolution

Resolution #23-116

WHEREAS Mountain Biking in Golden and Area A of the CSRD is an activity that attracts many visitors with an ostensibly commensurate economic stimulus to the area;

AND WHEREAS the Golden Cycling Club significantly facilitates this activity but lacks the capacity to formally determine the economic impacts of the recreation in our community;

THEREFORE BE IT RESOLVED THAT Council support an allocation of \$15,000 from the Economic Opportunity Fund to finance in part, the Golden Cycling Club's commissioning of an Economic Impact Study of Mountain Biking in Golden and Area A.

I hereby certify the foregoing to be a true and correct copy of the resolutions adopted by the Town of Golden Council at its Regular Open meeting held on May 2, 2023.

Sincerely,

Alysha Saville
Director of Corporate Services and Communications/
Corporate Officer

Date: May 8, 2023





BOARD REPORT

TO: Chair and Directors

SUBJECT: Electoral Area G: Community Works Funds - Chlorine Analyzer Upgrade, MacArthur Reedman Water System

DESCRIPTION: Report from Terry Langlois, Team Leader Utilities, dated May 2, 2023. Electoral Area G Community Works Fund - MacArthur Reedman Chlorine Analyzer Upgrade.

RECOMMENDATION: THAT: in accordance with CSR D Policy No. F-3 Community Works Fund - Expenditure of Monies, access to the Community Works Fund be approved for a maximum amount of \$18,000 plus applicable taxes from the Electoral Area G Community Works Fund allocation for costs associated with a chlorine analyzer upgrade for the MacArthur Reedman Water System this 18th day of May, 2023.

Stakeholder Vote Weighted

SUMMARY:

A chlorine analyzer is a critical component of a water system. The analyzer is constantly taking chlorine residual readings to ensure the dosing pumps are meeting the demands of the source water. The MacArthur Reedman Water System analyzer recently suffered a complete failure and repairs are not possible. A new unit is required for a cost of \$18,000. In the interim until the unit is replaced, contractors are having to make extra site visits to take manual chlorine tests. The Electoral Area Director has provided verbal support to this initiative.

BACKGROUND:

The MacArthur Reedman Water System is a small water system with approximately 115 connections. Operating a small water system is difficult with so few users contributing to the reserves accounts. Fee increases over a small user base does not quickly result in the needed increases to the reserve fund. In the past, access to the Electoral Area G Community Works Fund for similar type of upgrades have allowed the reserve fund to continue to grow.

POLICY:

Policy No. F-3 "Community Works Fund - Expenditure of Monies" states that the expenditure of monies from the Community Works Fund will be approved by the Board.

FINANCIAL:

The balance of the Area G Community Works Fund (Gas Tax) as of April 30, 2023 is approximately \$926,000 after all previously approved commitments. The 2023 distributions are not included in this

amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSRD, dated July 7, 2014.

KEY ISSUES/CONCEPTS:

As per CSRD Policy No. F-3 Electoral Area Community Works Fund - Expenditure of Monies authorization to utilize money from the Community Works Fund must be approved by the Board.

IMPLEMENTATION:

The Board will endorse the recommendation to allow for the upgrade of the chlorine analyzer to be funded through the Community Works Fund.

COMMUNICATIONS:

The outcome will be posted on the CSRD website, and the upgrade will be mentioned in the 2023 annual report for the MacArthur Reedman Water System.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

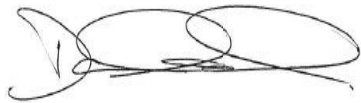
Report Approval Details

Document Title:	2023-05-18_Board_OM_MacReedman_Water_System_Analyzer_Upgrade_CWF.docx
Attachments :	
Final Approval Date:	May 8, 2023

This report and all of its attachments were approved and signed as outlined below:



Phaedra Turner



Darcy Mooney



Jodi Pierce



Jennifer Sham

A handwritten signature in black ink, appearing to read 'John MacLean', with a long horizontal stroke extending to the right.

John MacLean



BOARD REPORT

TO:	Chair and Directors
SUBJECT:	Electoral Area D: Glenemma Recreation Site Trailhead Project
DESCRIPTION:	Report from Ryan Nitchie, Team Leader Community Services, dated May 4, 2023. Budget authorization to proceed with tender and construction.
RECOMMENDATION:	<p>THAT: the Board authorize the allocation of an additional \$60,000 from the Electoral Area D Parks Five Year Financial Plan Capital Reserve Fund for construction of the Glenemma Recreation Site Trailhead project;</p> <p>AND THAT: the Board authorize the re-allocation of \$20,000 from the Electoral Area D Parks Five Year Financial Plan Capital Reserve Fund, originally allocated for Silver Creek Community Park, to the Glenemma Recreation Site Trailhead Project;</p> <p>AND FURTHER THAT: the Board support an amendment to the 2023 Five Year Financial Plan to include the additional expenditure for the construction of the trailhead and related amenities at the Glenemma Recreation Site, this 18th day of May, 2023.</p> <p><i>Corporate Vote Weighted</i></p>

SUMMARY:

The CSR D recently received authorization from Recreation Sites and Trails BC to move forward with development of a trailhead and related amenities at the Glenemma Recreation Site in Electoral Area D. With permitting and authorization in place, final design and Class B cost estimates were recently completed for the project. A significant scope change resulting from conditions placed on the CSR D by the Agricultural Land Commission (ALC), combined with cost escalations related to materials and labour, has resulted in a budget shortfall. Staff recommends the Board authorize additional reserve funds to be allocated from the Electoral Area D Parks Five Year Financial Plan to provide adequate budget to advance the project.

BACKGROUND:

The Glenemma Recreation site is a popular recreation area located south of Falkland in Electoral Area D on the Kelly Main Forest Service Road. Management of the Glenemma Recreation Site area is identified in the Electoral Area D Parks Master Plan. The project has been in progress for over 12 years. Staff commenced an extensive public consultation process in 2016, facilitated by the Shuswap Trail Alliance. Several facilitated engagement meetings were hosted in Falkland with attendance by stakeholders with representation from motorized, non-motorized, equestrian, agricultural, range licensees, Recreation Sites and Trails BC and the general public. The result of the public engagement was general consensus on a management plan for the Glenemma Recreation area that would restrict motorized access in the southerly portion of the management area and advance the development of a multi-use trailhead area for motorized, non-motorized and equestrian users including a motorized novice training area, motorized off loading ramp, pull through trailer parking stalls for equestrian use, wayfinding and etiquette signage, vault toilet and amenities including fencing, cattleguard and sign kiosks.

The management plan was unanimously supported by the Electoral Area D Parks Advisory Committee and endorsed by the CSRD Board. Additionally, the CSRD Board supported allocating Electoral Area D Community Works funds as well as BC Rural Dividend Program grant funding towards the project.

Following completion of the management plan, a [Section 57](#) application was submitted to Recreation Sites and Trails BC (RSTBC) to authorize the CSRD to manage the recreation area. During the referral process, it was determined that a small portion of the management area exists within the Agricultural Land Reserve (ALR). RSTBC paused the application process and the CSRD applied to the ALC to permit trail use on ALR lands. CSRD staff conducted an extensive community consultation with neighbouring agricultural property owners and overwhelming support for the management plan was received. Staff conducted a formal hearing with ALC representatives in 2021 and a positive decision was received from the ALC in late 2022. RSTBC resumed consideration of the Section 57 application and provided the CSRD with a letter of authorization in early 2023.

With all permitting in place, staff commenced final engineering and design from Lawson Engineering for the trail head area and received updated pricing from the Shuswap Trail Alliance for trail construction. The scope of work for both components of the project were affected by the decision of the ALC and the authorization from RSTBC including a requirement to fence the entire perimeter of the trailhead area – a significant scope change from the original design plan. Additionally, the significant lag in time between the application being submitted to RSTBC and receiving final authorization resulted in cost escalation for materials and labour which exceeds original budget projections.

Staff is requesting that \$20,000 earmarked for road improvements at Silver Creek Community Park be re-allocated to the Glenemma project. Staff completed maintenance on the driveway access road to Silver Creek Community Park in late fall of 2022. Works completed on this road are adequate and staff will continue to monitor the condition of the road and determine if additional maintenance is required. Staff is confident that the \$20,000 allocated to this project in 2023 can be deferred with the funds better allocated to the Glenemma project.

POLICY:

Staff is seeking Board support to authorize expenditure of funds from the Electoral Area D Parks Five Year Financial Plan reserve fund which will be formalized in a budget amendment later in 2023. Authorization of this funding will allow staff to commence procurement for the project.

FINANCIAL:

The Electoral Area D Parks Five Year Financial Plan contains sufficient reserves to support the request. Staff is requesting that a total of \$80,000 be allocated towards the project to meet the revised budget forecasts.

Staff has been advised that the Shuswap Trail Alliance Board of Directors have authorized a grant of \$10,000 towards the project.

Staff has also been advised that RSTBC has requested grant funding in the amount of \$20,000 towards the project, however, this funding has not yet been formally approved by the Province.

IMPLEMENTATION:

If the Board supports the recommendation, staff will commence with procurement for the project.

COMMUNICATIONS:

If the Board supports the recommendation, then the Shuswap Trail Alliance will facilitate a final stakeholder engagement session to advise the stakeholder group about the final decision of the ALC, the RSTBC Section 57 authorization, final design plan for the trails and trailhead area and a timeline for procurement.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_OM_Parks_Budget__Authorization_AreaD_Glenemma_Recreation__Area_Construction.docx
Attachments:	
Final Approval Date:	May 8, 2023

This report and all of its attachments were approved and signed as outlined below:



Phaedra Turner



Darcy Mooney



Jodi Pierce



Jennifer Sham

A handwritten signature in black ink, appearing to read 'John MacLean', with a long horizontal stroke extending to the right.

John MacLean



BOARD REPORT

- TO:** Chair and Directors
- SUBJECT:** Electoral Area D: Community Works Funds Applications
- DESCRIPTION:** Report from Jodi Pierce, Manager, Financial Services, dated May 5, 2023. Funding request for consideration.
- RECOMMENDATION #1:** THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$160,480 including taxes from the Area D Community Works Fund for a chiller replacement at the Falkland and District Curling Club.
Stakeholder Vote Weighted
- RECOMMENDATION #2:** THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$220,721 including taxes from the Area D Community Works Fund for hall revitalization at the Silver Creek Community Hall.
Stakeholder Vote Weighted
- RECOMMENDATION #3:** THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$86,394 including taxes from the Area D Community Works Fund for hall revitalization at the Salmon Valley Senior Citizens Hall.
Stakeholder Vote Weighted
- RECOMMENDATION #4:** THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$13,249 including taxes from the Area D Community Works Fund for emergency electrical upgrades at the Falkland Museum.
Stakeholder Vote Weighted

SUMMARY:

Information relating to these requests have been provided to staff and are supported by the Electoral Area D Director.

The Falkland and District Curling Club is a non-profit Society that needs to replace the aging and failing chiller as replacement parts are no longer available. The total cost of the project is \$208,623 and the Club is committed to contribute \$48,143. The amount supported for this project is \$160,480.

The Silver Creek Community Association owns and operates the Silver Creek Community Hall. The Hall is quite old and requires significant upgrading. The Association is planning to undertake these much-needed upgrades in two phases. The first would entail the building exterior (roof and siding) and electrical upgrades. The second phase would entail the kitchen and interior, including plumbing upgrades. The total cost of both phases of the project is estimated at \$269,221 and the Association is

committed to providing \$48,500 in cash and in-kind contributions towards the project. The amount supported for this project is \$220,721.

The Salmon Valley Senior Citizens Branch #107 owns and operates the Salmon Valley Senior Citizens Hall. The Hall is now 49 years old and requires significant upgrading. The project scope includes a kitchen upgrade, electrical upgrade, fire safety upgrades, structural upgrades to the front entrance and deck and installation of an outdoor patio area. The total cost of the project is estimated at \$107,993 and the Association is committed to providing \$21,599 in cash and in-kind contributions towards the project. The amount supported for this project is \$86,394.

In April 2023, the Board approved funding to the Falkland Historical Society for upgrades at the Falkland and District Museum. During the course of construction, the contractor discovered that a main electrical line is an unarmoured wire located next to waterlines and at an unacceptable depth. This upgrade is required to continue with the project that had previously been funded. The amount requested for the emergency electrical upgrades is \$13,249.

All of the above facilities are primarily available for public use and benefit and are not restricted for private purposes. The above organizations have obtained three quotes and will be responsible for the construction project.

POLICY:

This request meets the criteria for support in relation to CSRD Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations.

FINANCIAL:

The balance of the Area D Community Works Fund (Gas Tax) as of April 30, 2023 is approximately \$495,000 after all previously approved commitments. The 2023 distributions are included in this amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSRD, dated July 7, 2014.

IMPLEMENTATION:

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the four groups for signature. Funding will be made available upon submission of copies of eligible invoices for payment.

COMMUNICATIONS:

The CSRD will enter into an agreement with the four groups that transfers CSRD obligations on ownership and reporting to each of them (e.g. the Association will need to maintain records, provide access to auditors, spend funding on eligible costs for eligible projects, report to the CSRD on outcomes achieved, etc.).

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*

2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_FIN CWF Area D - applications.docx
Attachments:	
Final Approval Date:	May 11, 2023

This report and all of its attachments were approved and signed as outlined below:



Jennifer Sham



John MacLean

COLUMBIA SHUSWAP REGIONAL DISTRICT**BYLAW NO. 5863, 2023**

A bylaw to amend Saratoga Waterworks
Service Bylaw No. 5352

The Board of Directors of the Columbia Shuswap Regional District in open meeting assembled enacts as follows:

1. Schedule A of Saratoga Waterworks Service Bylaw No. 5352 is deleted in its entirety and replaced by Schedule A attached and forming part of this bylaw.
2. The boundaries of the "Saratoga Waterworks Service Area" as established by Saratoga Waterworks Service Bylaw No. 5352, are extended to include the lands outlined and described in Schedule B, which is attached and forms part of this bylaw.
3. This Bylaw may be cited as the "Saratoga Waterworks Service Amendment Bylaw No. 5863, 2023".

READ a first time this 20th day of April, 2023.

READ a second time this 20th day of April, 2023.

READ a third time this 20th day of April, 2023.

ADOPTED this _____ day of _____, 2023.

Corporate Officer

Chair

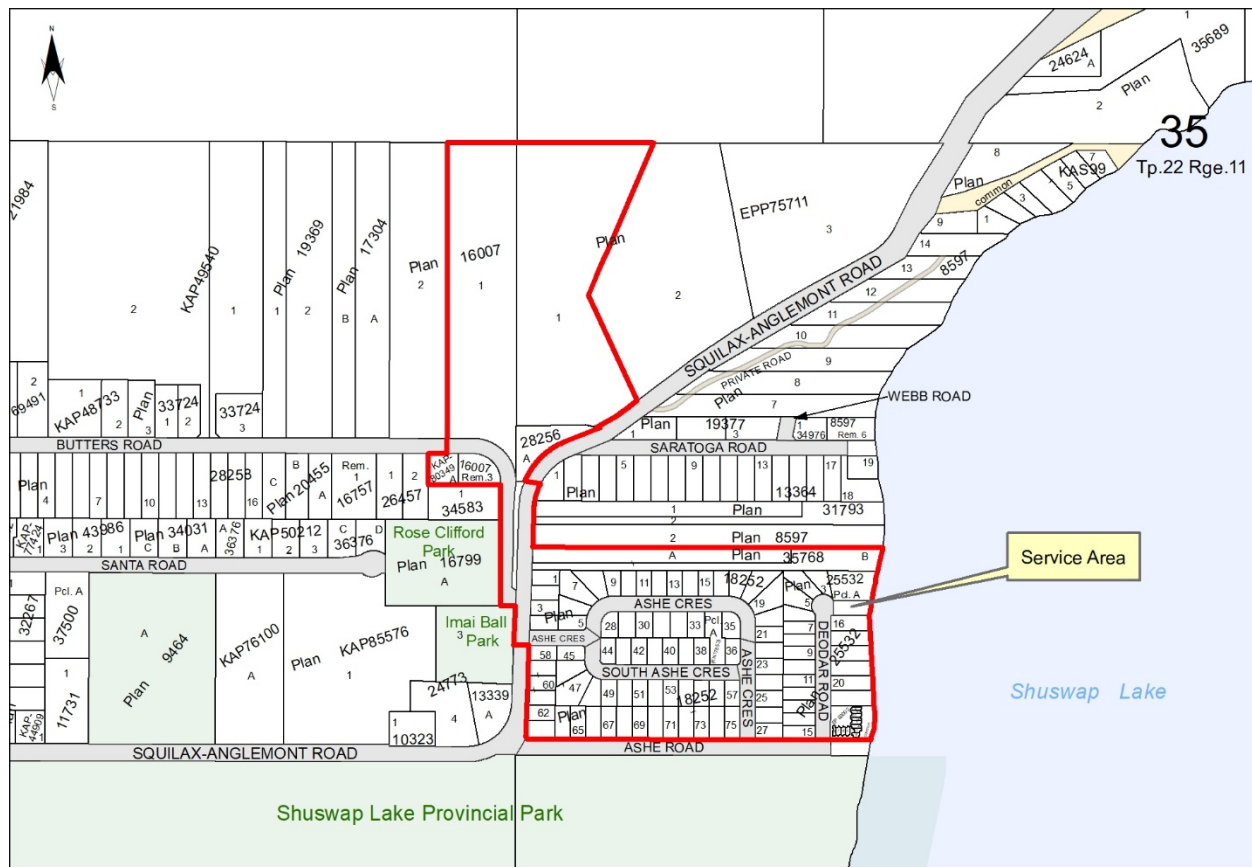
CERTIFIED a true copy of
Bylaw No. 5863, 2023 as read a third time.

CERTIFIED a true copy of
Bylaw No. 5863, 2023 as adopted.

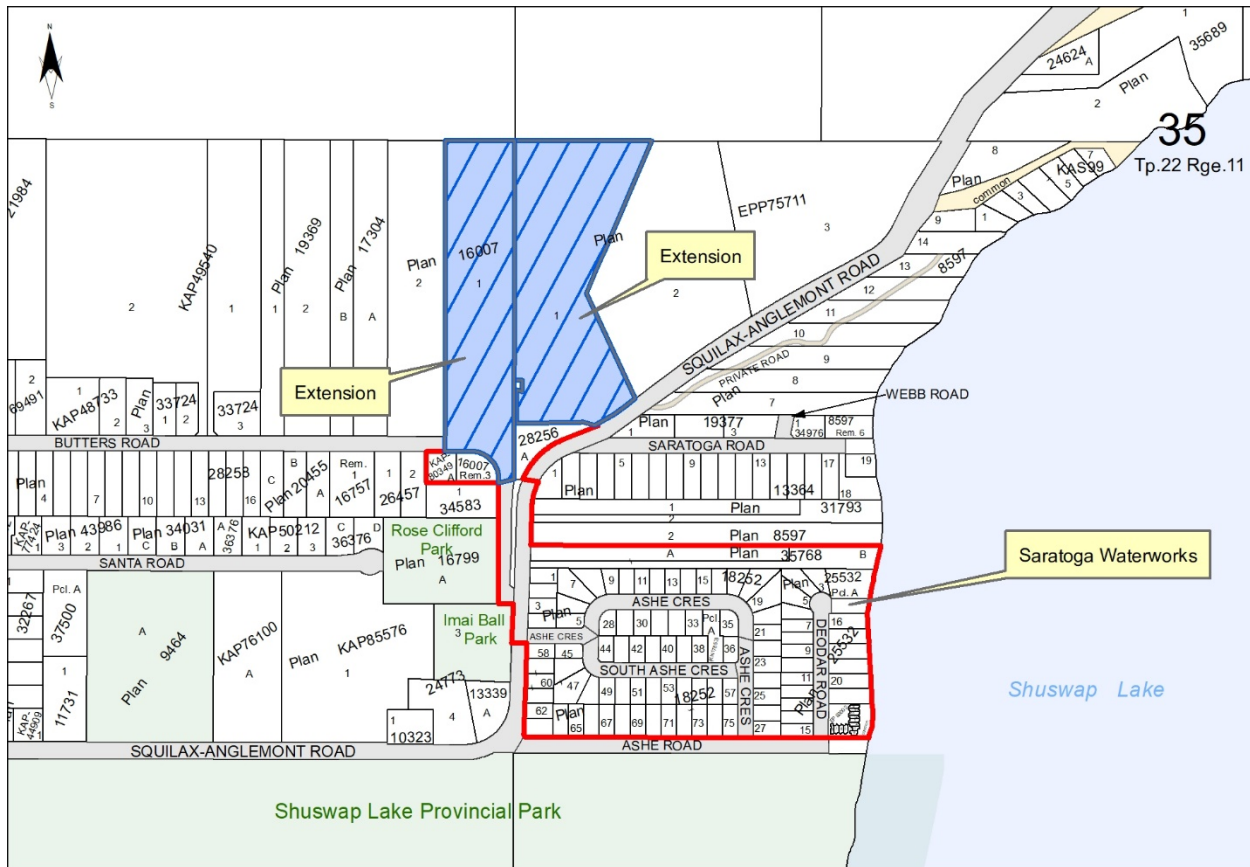
Corporate Officer

Corporate Officer

Schedule A
Bylaw No. 5863, 2023



Schedule B **Bylaw No. 5863, 2023**





BOARD REPORT

TO: Chair and Directors

SUBJECT: Electoral Areas C, D, E, F, G, and District of Sicamous: Shuswap Watershed Council Service Establishment Bylaw No. 5864, 2023

DESCRIPTION: Report from Jennifer Sham, Corporate Officer, dated May 9, 2023.

RECOMMENDATION: THAT: "Shuswap Watershed Council Service Establishment Bylaw No. 5864, 2023" be given first, second, and third readings, this 18th day of May, 2023.

Corporate Vote Unweighted Majority

BACKGROUND:

Shuswap Watershed Council Service Establishment Bylaw No. 5705, as amended, contains a termination clause that the service ends on December 31, 2023. [At the April 20, 2023 Regular Board Meeting](#), the Board passed the following resolution:

"THAT: the Board direct the CAO and Corporate Officer to create a service establishment bylaw for the continued participation in the Shuswap Watershed Council and present to the Board at the May 18, 2023 Board meeting."

POLICY:

[Local Government Act, Part 11, Division 2](#)

Section 378 Cost Recovery

Section 380 Apportionment of Costs

FINANCIAL:

The options for cost recovery for services is outlined in Part 11, Division 2, Section 378 of the Local Government Act: A regional district may recover costs of its services by one or more of the following: property tax, parcel tax, fees and charges, revenues raised by other means, or revenues by an agreement, enterprise, gift, grant, etc.

The current maximum under Bylaw No. 5705 is \$180,000. Staff have proposed that the maximum amount that may be requisitioned for this new service is the amount equivalent to \$0.0167 for each \$1,000 of net taxable value of land and improvements or \$180,000, whichever is greater, included in the Service Area.

KEY ISSUES/CONCEPTS:

The bylaw attached to the Board Agenda was purposely drafted with the "Apportionment and Maximum Requisition" sections left blank; staff has attached a list of four potential options for the Board to consider in those blank spots of the bylaw.

Option 1 (Default): If a bylaw does not set out the method of apportionment, the Local Government Act (Section 380) states that the apportionment is among the participating areas for the service on the basis of converted values of land and improvements.

Option 2 (Current): This is the current wording in Shuswap Watershed Council Service Establishment Bylaw No. 5705, as amended. This is a parcel tax and apportioned to each parcel within all participating areas on the basis of the portion of the total number of parcels in the service area.

The following options should include consensus by the participants regarding the apportionment percentages. There are no suggested or recommended percentages included in the options on purpose.

Option 3 (Ad Valorem): Requisition of money is collected by property value taxes and apportioned by percentage.

Option 4 (Same as Option 3 except parcel tax): Requisition of money is collected apportioned by percentage and then collected by parcel tax on the basis of number of parcels within each participating area.

Local Government Act, Part 10 – Regional Districts: Service Structure and Establishing Bylaws, Division 6 – Dispute Resolution in Relation to Services

Service Review

A participant in a service may initiate a service review if all of the following circumstances apply:

1. The participant has been a participant in the service for at least 5 years;
2. The service has not been subject to a service review that was initiated within the past 3 years;
3. The establishment bylaw does not include provisions under Section 340(1)(e);
4. The participant considers that the terms of conditions of participation in the service are unsatisfactory.

Service Withdrawal

A participant within the service may initiate a service withdrawal if all of the following circumstances apply:

1. The service has been subject to a service review that was initiated within the past 3 years, or an alternative review process that was started within the past 3 years;
2. The first meeting respecting the review was convened more than 8 months ago; and,
3. The service is not a service referred to in Section 338 of the LGA, a regulatory service, or a service that the Lieutenant Governor in Council excluded from withdrawal.

IMPLEMENTATION:

If the Board gives first, second, and third reading, Corporate Services staff will forward the bylaw to the Inspector of Municipalities (Inspector) for approval. Participating area approval is required prior to adoption of the bylaw.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*

4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_CA_BL5864, 2023_SWC_Service_Establishment.docx
Attachments:	- BL5864, 2023 SWC New draft options.pdf - BL5864, 2023 SWC New establishment DRAFT.pdf
Final Approval Date:	May 11, 2023

This report and all of its attachments were approved and signed as outlined below:



Jodi Pierce



John MacLean

Options for Apportionment and Maximum Requisition

Option 1: Default

No Apportionment section defaults to the Local Government Act, Section 380.

The maximum amount that may be requisitioned for this service is the amount equivalent to \$0.0167 for each \$1,000 of net taxable value of land and improvements or \$180,000, whichever is greater, included in the Service Area.

Option 2: Current

The costs of the service, after deducting the revenues (if any) raised or received through fees and charges, revenues raised by other means, or revenues received by agreement, enterprise, gift, grants, etc. of this bylaw shall be apportioned to each participating area on the basis of the portion of the total number of parcels in the service area that are in a participating area, imposed in accordance with the Local Government Act.

The Maximum amount of money that may be requisitioned annually in support of this service in accordance with the Local Government Act shall not exceed \$180,000.

Option 3: Ad Valorem

The requisition of money to be collected by property value taxes imposed in accordance with Division 3 (Requisition and Tax collection) of Part 11 (Regional Districts: Financial Management) of the Local Government Act is to be apportioned among the participating areas as follows:

- % from Electoral Area C
- % from Electoral Area D
- % from Electoral Area E
- % from Electoral Area F
- % from Electoral Area G
- % from District of Sicamous.

The maximum amount that may be requisitioned for this service is the amount equivalent to \$0.0167 for each \$1,000 of net taxable value of land and improvements or \$180,000, whichever is greater, included in the Service Area.

Option 4: Same as Option 3 except parcel tax

The requisition of money to be collected by parcel taxes imposed in accordance with Division 3 (Requisition and Tax collection) of Part 11 (Regional Districts: Financial Management) of the Local Government Act is to be apportioned among the participating areas as follows:

- % from Electoral Area C
- % from Electoral Area D
- % from Electoral Area E
- % from Electoral Area F
- % from Electoral Area G
- % from District of Sicamous.

The maximum amount that may be requisitioned for this service is the amount equivalent to \$0.0167 for each \$1,000 of net taxable value of land and improvements or \$180,000, whichever is greater, included in the Service Area.

COLUMBIA SHUSWAP REGIONAL DISTRICT

BYLAW 5864, 2023

A bylaw to establish the Shuswap Watershed Council Service

The Board of Directors of the Columbia Shuswap Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw may be cited as the “Shuswap Watershed Council Service Establishment Bylaw No. 5864, 2023”.

2. SERVICE

The service hereby established under this Bylaw is and means the collaboration, promotion, protection and monitoring of water quality in those parts of the Shuswap Watershed that comprise the Service Area for the purposes of obtaining, coordinating and analyzing water quality monitoring data; protecting and improving water quality and promoting recreational water safety.

3. BOUNDARIES

The boundaries of the service area, as outlined on Schedule A attached to this bylaw, are:

- All of Electoral Area C;
- All of Electoral Area D;
- All of Electoral Area E;
- All of Electoral Area F;
- All of Electoral Area G;
- All of the District of Sicamous.

4. PARTICIPATING AREAS

The participants of the service established under this bylaw are the whole of Electoral Areas C, D, E, F, G and the whole of the District of Sicamous which are within the boundaries of the service area.

5. COST RECOVERY

Annual costs for the service shall be recovered by one or more of the following:

- (a) Requisition of money to be collected by property value taxes imposed in accordance with the Local Government Act;
- (b) Parcel tax imposed in accordance with the Local Government Act;
- (c) Fees and charges imposed under the Local Government Act;
- (d) Revenues raised by other means authorized under the Local Government Act or another act; and,
- (e) Revenues received by way of agreement, enterprise, gift, grant, or otherwise.

6. APPORTIONMENT AND MAXIMUM REQUISITION

READ a FIRST time this _____ day of _____, 2023.

READ a SECOND time this _____ day of _____, 2023.

READ a THIRD time this _____ day of _____, 2023.

Approved by the Inspector of Municipalities this _____ day of _____, 2023.

Received the assent of the electors this _____ day of _____, 2023.

ADOPTED this _____ day of _____, 2023.

Corporate Officer

Chair



BOARD REPORT

TO:	Chair and Directors
SUBJECT:	Appointment of Chief Election Officer and Deputy Chief Election Officer
DESCRIPTION:	Report from John MacLean, Chief Administrative Officer, dated May 9, 2023.
RECOMMENDATION:	<p>THAT: the Board appoint Jennifer Sham as the Chief Election Officer for conducting Assent Voting in 2023;</p> <p>AND THAT: the Board also appoint Crystal Robichaud as Deputy Chief Election Officer for Assent Voting in 2023.</p> <p><i>Corporate Vote Unweighted Majority</i></p>

SUMMARY:

The Local Government Act requires the Board to appoint a Chief Election Officer and Deputy Chief Election Officer for the purposes of conducting assent voting/referendum.

POLICY:

Local Government Act, [Section 58](#) & [Section 170](#)

FINANCIAL:

Current policies regarding Managerial and Non-Managerial Exempt Staff do not include election or assent voting work performed by the Chief Election Officer and/or the Deputy Chief Election Officer outside of regular operating hours. Staff will bring forward a policy, after consulting with other Regional Districts, for the Board to consider at a future Board meeting.

KEY ISSUES/CONCEPTS:

If the Board advances the Shuswap Watershed Council Establishment Bylaw No. 5864, 2023, a method of obtaining participating area approval is required. Should the Board choose to obtain approval by assent of the electors (assent voting/referendum), the Board must appoint a Chief Election Officer and Deputy Chief Election Officer.

The assent vote will be conducted like an election as required in Section 170 of the Local Government Act.

COMMUNICATIONS:

The public will be informed through the CSR D website about the assent voting, voting opportunities, etc. Staff will also post information to the CSR D social media accounts.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_CA_CEO_DCEO_Appointments.docx
Attachments:	
Final Approval Date:	May 11, 2023

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Jennifer Sham". The signature is fluid and cursive, with the first name "Jennifer" written in a larger, more prominent script than the last name "Sham".

Jennifer Sham



BOARD REPORT

- TO:** Chair and Directors
- SUBJECT:** All Electoral Areas: Ortho and Oblique Photos Project - Budget Amendment for Additional Work
- DESCRIPTION:** Report from Corey Paiement, Team Leader, Planning Services, dated May 8, 2023. Funding Increase Reserve Allocation for Additional Work
- RECOMMENDATION:** THAT: the Board authorize the allocation of an additional \$50,000 to the Ortho and Oblique Photos Project from the following Operating Reserves:
- Development Services Operating Reserve (\$13,400);
 - Bylaw Enforcement Operating Reserve (\$21,500);
 - Shuswap Emergency Program – SPU Deployment Reserve (\$13,000)
 - Revelstoke and Area Emergency Management Program Operating Reserves (\$2,100).
- AND THAT: the Board support an amendment to the 2023 Five Year Financial Plan to include the additional expenditure for additional ortho and oblique photos for the CSR D.

Corporate Vote Weighted

SUMMARY:

The ortho photo project was included in the 2023 Five Year Financial Plan with a budget of \$100,000 funded from the Geographic Information System (GIS)/Mapping Operating Reserve for priority areas consisting of mostly private lands in CSR D Electoral Areas B through G. The project RFP requested a price for the priority areas and sought prices for secondary areas and oblique photos. The price for the priority areas was within budget and this contract has been awarded. The prices received from the successful contractor for the secondary areas and oblique photos were reasonable, so staff researched the possibility of funding this additional work from CSR D reserves and collaborating with local municipalities and provincial agencies. Staff have identified funding sources of \$70,000 for the additional work. For the \$50,000 CSR D portion, Board authorization is required to use this amount from the noted reserves.

BACKGROUND:

Ortho and oblique photos are essential tools for the work of CSR D staff (IT/GIS, Development Services and Operations Departments), government agencies and professionals and are of public interest.

These photos provide a snapshot in time at the date they were taken which allow views of an area, property, etc. using a computer. Photos from different years can be compared to identify any landscape and construction changes over time.

See Imagery Collection Map 2023.pdf for the location for the priority ortho photo project and the proposed secondary areas. The proposed oblique photos would be taken for Shuswap and Mara Lakes.

The ortho photos are digital photos taken from an aircraft that provide a straight down view of the landscape. They are included as layers in the CSR D GIS mapping system which is utilized by staff and

available to the public. The most recent CSRD ortho photos are from 2019. See Ortho Photo Example.pdf for an air photo example.

Oblique photos are digital photos taken from an aircraft that provide an angle view of the shoreline landscape. The ortho photos are included as layers in the CSRD GIS mapping system which is utilized by staff. They are not included on the public version of the CSRD GIS mapping system due to the large size of each photo but may be requested by government agencies and the public. The current oblique photos are from 2013 and cover the shorelines of Shuswap and Mara Lakes. The new oblique photos would cover the same areas. See Oblique Photo Example.pdf for an oblique photo example.

POLICY:

Pursuant to the Local Government Act, a Board must endorse the utilization of reserve funds.

FINANCIAL:

The CSRD Departments that utilize ortho photos and oblique photos in their work have reviewed their operating reserves to identify an additional \$50,000 in funding sources from the Development Services Department (Bylaw and Planning) and Operations Department (Emergency Management).

The GIS Coordinator has also worked with the Ministry of Agriculture to confirm a \$20,000 contribution to the ortho photo project and realize some cost efficiencies in this project by collaborating with the City of Salmon Arm, District of Sicamous and City of Revelstoke for the contractor to fly these communities at the same time as the CSRD flights.

Current balance for each operating reserve:

Operating Reserve	Balance	Recommended Allocation
Development Services Operating Reserve	\$325,000	\$13,400
Bylaw Enforcement Operating Reserve	\$492,000	\$21,500
Shuswap Emergency Program – SPU Deployment Reserves	\$93,000	\$13,000
Revelstoke and Area Emergency Management Program Operating Reserve	\$102,000	\$2,100

KEY ISSUES/CONCEPTS:

Board approval is required to access reserve funds to expand the ortho project to secondary areas and obtain new oblique photos for Shuswap and Mara Lakes.

IMPLEMENTATION:

For the priority areas project, flights will occur spring 2023 and ortho photos will be received fall 2023. If the Board agrees with the staff recommendations, staff will inform the contractor to proceed with the secondary areas and oblique photos at the same time and the timing will be the same.

COMMUNICATIONS:

The contractor will be notified by staff of the Board's decision.

DESIRED OUTCOMES:

That the Board endorse the staff recommendations.

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_DS_Ortho_and_Oblique_Photos.docx
Attachments:	- Imagery Collection Map 2023.pdf - Ortho Photo Example.pdf - Oblique Photo Example.pdf
Final Approval Date:	May 9, 2023

This report and all of its attachments were approved and signed as outlined below:



Gerald Christie



Darcy Mooney



Jodi Pierce

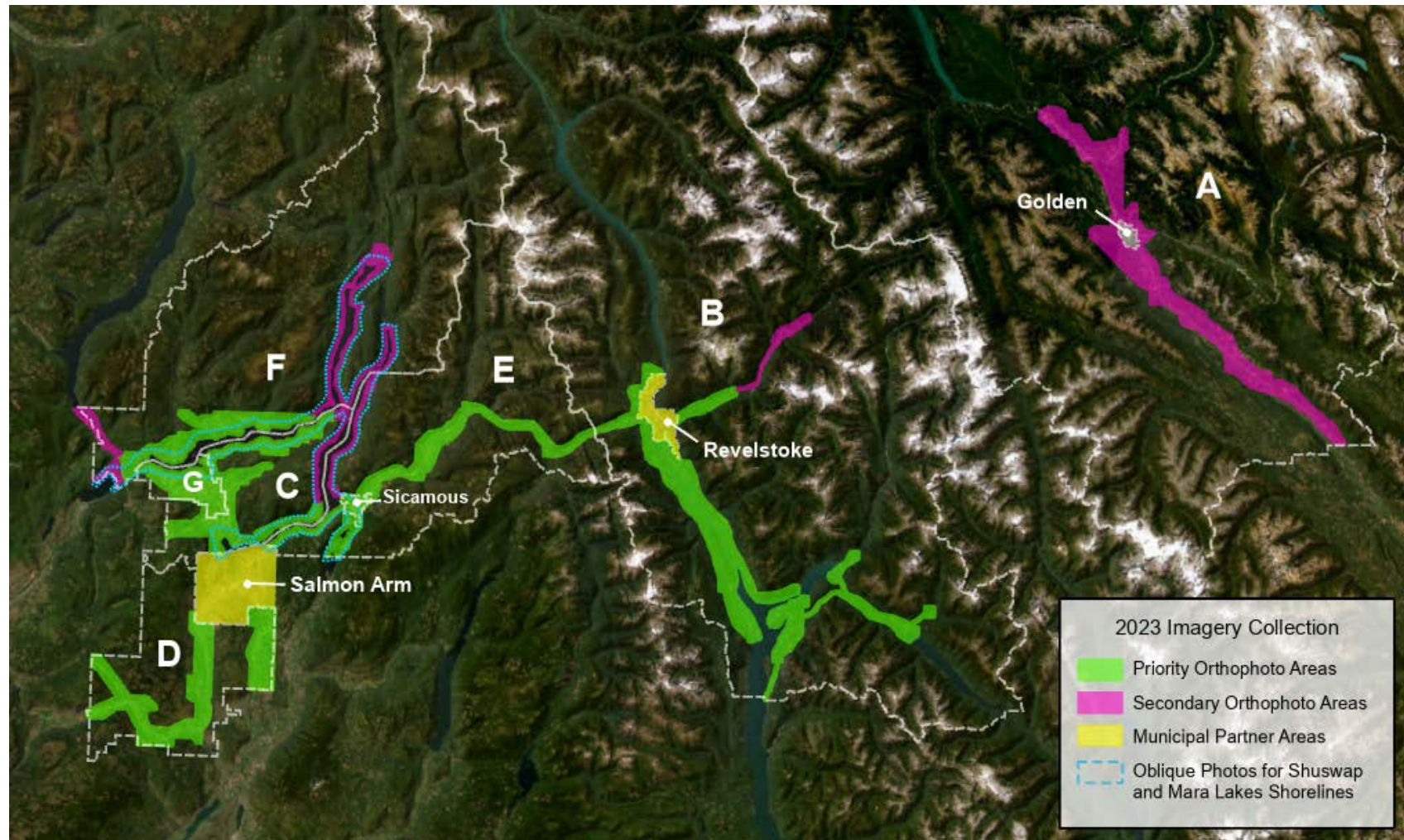


Jennifer Sham

A handwritten signature in black ink, appearing to read 'John MacLean', with a long horizontal stroke extending to the right.

John MacLean

IMAGERY COLLECTION MAP FOR 2023:



ORTHOPHOTO OF SWANSEA POINT, 2019:



OBLIQUE PHOTO OF SWANSEA POINT, 2013:





BOARD REPORT

TO: Chair and Directors

SUBJECT: Electoral Area B: Agricultural Land Commission (ALC) Application
Section 20(2) – Non-Farm Use in the ALR LC2604B

DESCRIPTION: Report from Christine LeFloch, Planner III, dated May 3, 2023.
20 Highway 31, Galena Bay.

RECOMMENDATION: THAT: Application No. LC2604B Section 20(2) – Non-Farm Use in the ALR, for District Lot 7044 Kootenay District Except That part in Plan 9151 be forwarded to the Provincial Agricultural Land Commission with a recommendation of approval this 18th day of May, 2023.
Corporate Vote Unweighted Majority

SUMMARY:

The subject property is located at the junction of Highway 23 South and Highway 31 in Galena Bay and is currently under application for an Official Community Plan amendment and rezoning to Highway Commercial to permit a service station and associated neighbourhood commercial uses outside the ALR. A portion of the property is in the ALR, and the owners have made application to the ALC for a Non-Farm Use to permit commercial use including a lodge and local services on that portion of the property.

BACKGROUND:

ELECTORAL AREA:
B (Galena Bay)

LEGAL DESCRIPTION:
District Lot 7044 Kootenay District Except That part in Plan 9151

PID:
011-740-671

CIVIC ADDRESS:
20 Highway 31, Galena Bay

SURROUNDING LAND USE PATTERN:
North = Small Holdings (ALR)
South = Small Holdings (part ALR)
East = Small Holdings (ALR)
West = Small Holdings

CURRENT USE:
Vacant

PROPOSED USE:
Non-ALR portion of property: service station, including cardlock gasoline and diesel fuels and EV charging stations, rest area with washrooms, picnic tables and walking trails, coffee/food trailer. Longer

term – potential additional services including coffee shop, general store, owner/operator dwelling unit. OCP and zoning amendment at first reading.

ALR portion of property: 1.2 ha of the property is proposed for non-farm use including an 8-12 bedroom lodge and local commercial services. See map showing area proposed for non-farm use included in LC2604B_Maps_Plans_Photos_Redacted.pdf, attached. If approved by ALC, the extent of amendments would need to be expanded.

PARCEL SIZE:

17.13 ha (42.33 acres)

DESIGNATION:

[Electoral Area B Official Community Plan Bylaw No. 850](#)

SH-Small Holdings

ZONING:

[Electoral Area B Zoning Bylaw No. 851](#)

SH-Small Holdings

AGRICULTURAL LAND RESERVE:

57%

SOIL CAPABILITY:

See attached (See "LC2604B_Maps_Plans_Photos_Redacted.pdf").

According to the Canada Land Inventory Mapping, the subject property has the agricultural capability classification of 3PT-7RT. The composition of the soils is 80% Class 3 with stoniness and topography as limiting factors, and 20% Class 7 with consolidated bedrock and topography as limiting factors. Class 3 land has limitations that restrict the range of crops or require special conservation practices. Class 7 land has no capacity for arable culture or permanent pasture.

HISTORY:

There have been no previous ALC applications on the subject property or nearby ALR lands.

SITE COMMENTS:

The subject property is located at the junction of Highway 23 South and Highway 31 just south of the Galena Bay ferry terminal. The property is divided into 3 portions by these two highways and is currently vacant. Portions of the property are within the ALR, including the part of the property lying between the two highways which the applicant is proposing to rezone and develop. Hyham Creek crosses the portion of the property west of Highway 23 South and there is a mapped wetland at the east end of the portion of the property located east of Highway 31 that feeds into Payne Creek. Slopes on the property are gentle and there are no buildings or structures on the property at this time.

BYLAW ENFORCEMENT:

No

POLICY:

Please see attached "LC2604B_Excerpts_BL850_BL851.pdf" for all applicable Official Community Plan policies and zoning regulations related to this application.

FINANCIAL:

There are no financial implications for the CSRD as a result of this application.

KEY ISSUES/CONCEPTS:

The owners of the subject property made application for OCP and zoning bylaw amendments to change the OCP land use designation and zoning from Small Holdings to Highway Commercial to facilitate development of a service station and associated highway commercial related services such as food services, rest stop and a future grocery store on the portion of the property that is not in the ALR. See map schedules showing proposed bylaw amendments in the attached LC2604B_Maps_Plans_Photos_Redacted.pdf. These bylaw amendments received first reading at the CSRD Board meeting held on March 17, 2022. For full details please see Item 16.2 on the [March 17, 2022 Board Agenda](#).

The owners would like to utilize the entire area of the portion of the subject property located between Highway 31 and Highway 23 South for commercial use. However, as a portion of this area is in the Agricultural Land Reserve an application for Non-Farm Use is required.

Proposal

The portion of the property located between Highway 31 and Highway 23 South is approximately 4.1 ha in area and roughly 1.2 ha of this area is in the ALR. The applicant is proposing to use the ALR portion for future commercial uses including an 8–12-bedroom lodge and an owner/operator dwelling unit (caretaker residence). Other potential commercial uses on this ALR portion of the property have not yet been identified. Access to these uses would be from the entrance to the property near the proposed service station via a gravel driveway. The application notes that they are also proposing to establish an agricultural use of the portion of the subject property located on the east side of Highway 31. These lands would be leased to a local farmer to grow produce and raise livestock for the local community and a farm to table restaurant which would be operated out of the proposed lodge. About 3 acres of the property located on the east side of Highway 31 are not in the ALR, but are proposed to be farmed, thereby making up for the area proposed for non-farm use.

Official Community Plan

The Electoral Area B Official Community Plan Bylaw No. 850 designates the subject property SH – Small Holdings. As noted above, the owners have applied to amend the OCP designation to HC – Highway Commercial for the portion of the property that is not within the ALR. If the Non-Farm Use application is approved by the ALC then the OCP amendment application would be amended to include the ALR portion of the property within the HC – Highway Commercial designation.

Policies related specifically to Highway Commercial note that new Highway Commercial designations that will service the traveling public may be considered in conjunction with the Shelter Bay and Galena Bay ferry terminals. The subject property is located about 2 km from the Galena Bay ferry terminal at the junction of Highway 23 South and Highway 31. Highway 23 South continues on to Nakusp, while Highway 31 is the route to Trout Lake and continues on the north end of Kootenay Lake. Services in this area are very few and far between. The subject property meets the OCP policies regarding location for designation to Highway Commercial.

The discussion related to Agricultural policies of the OCP notes that agricultural opportunities are limited within the plan area due to climate and topography. This is evidenced by the large area of ALR land in the vicinity of the subject property, none of which is currently in production according to the CSRD's farm use designation mapping. The Agricultural objectives include support for the preservation of the agricultural land base where lands have continuing value for agriculture, promoting options for the production and marketing of locally grown foods, and minimization of conflicts between agriculture and other land uses. Agricultural policies support small local market garden enterprises as a means of encouraging local food production, and permit agriculture in the rural land use designations including Small Holdings. These policies support the proposed farm use on the portion of the subject property on the east side of Highway 31. There are no policies or objectives specific to non-farm uses.

Zoning

The subject property is zoned SH – Small Holdings in accordance with Electoral Area B Zoning Bylaw No. 851. The owners have applied to amend the zoning to HC – Highway Commercial for the portion of the property that is not within the ALR. If the Non-Farm Use application is approved by the ALC then the OCP and zoning amendment application would be amended to include the ALR portion of the property within the HC – Highway Commercial designation and zone.

A wide range of uses are included in the HC Zone, many of which the owners do not intend to utilize for this proposed development and may not be suitable for future development at this location. As part of the bylaw amendment a special regulation is proposed for the subject property which would limit the permitted uses for this property to service station, restaurant, retail, owner/operator dwelling unit, and accessory use. The full list of permitted uses applicable to the HC Highway Commercial Zone is available in "LC2604B_Excerpts_BL850_BL851.pdf", attached. This special regulation will need to be amended to include the proposed helipad noted on the current site plan. Staff note that the helipad is not proposed to be located on the ALR portion of the property. If this application for Non-Farm Use is approved, the lodge will also need to be included in the special regulation.

Analysis

ALC regulations currently permit each property within the ALR, one single family dwelling and an additional residence which can be no larger than 90 m² on properties 40 hectares or less in size. Therefore, approval by the ALC is not required for the proposed owner/operator dwelling unit. The proposed lodge is a commercial use and would therefore require non-farm use approval. The access driveway to the lodge and dwelling unit is proposed to be graveled, which compared to asphalt, is a better choice for lands within the ALR. The applicant has also indicated that they would like to use the ALR portion of the property for other potential commercial uses but do not currently have specific plans.

While there is land in the ALR in the Galena Bay area, mapping indicates that there are no lands designated as farm by BC Assessment. As such, the proposed non-farm use would not have impacts on nearby farm uses. The proposed area for non-farm use is separated by Highway 31 from the other portion of the subject property that is in the ALR. The proposed non-farm use offers contiguity of use on the portion of the subject property lying between the two highways, while locating the proposed agricultural uses on the portion of the property east of Highway 31 and west of Highway 23 South. Staff are supportive of this application because the location meets the criteria outlined in the OCP regarding Highway Commercial uses and the proposal is considered reasonable for this area.

SUMMARY:

The applicant has made an application to the ALC for a Non-Farm Use to request approval for a lodge and future commercial uses to be located on the 1.2 ha ALR portion of the subject property between Highway 31 and Highway 23 South. Development Services staff are recommending that the CSRD Board send LC2604B to the ALC with a recommendation to approve the application for the following reasons:

- The Commercial policies within the Electoral Area 'B' Official Community Plan Bylaw No. 850 support Highway Commercial uses in the location of the subject property, and
- There are no agricultural uses near to the subject property that would be impacted by the proposed use and future agricultural uses are likely very limited.

Forwarding this ALC Non-Farm Use application with a recommendation of approval does not mean that the proposed uses are approved on the subject property by the CSRD. The applicant would need to amend their OCP amendment/rezoning application for the proposed use on the applicable portion subject of the property.

IMPLEMENTATION:

If the ALC approves this application, the applicants will be able to amend their OCP amendment and rezoning application to include the ALR portion of the property approved for non-farm use.

COMMUNICATIONS:

The recommendation of the Board, staff report, and supporting documents will be forwarded to the ALC for consideration during its review of the application.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation.

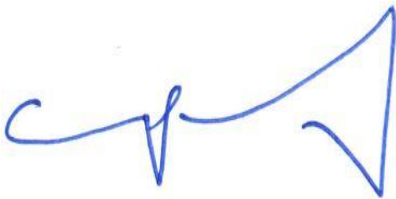
BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_DS_LC2604B.docx
Attachments:	- LC2604B_Application_Redacted.pdf - LC2604B_Excerpts_BL850_BL851.pdf - LC2604B_Maps_Plans_Photos_Redacted.pdf
Final Approval Date:	May 9, 2023

This report and all of its attachments were approved and signed as outlined below:



Corey Paient



Gerald Christie



Jennifer Sham



John MacLean



Provincial Agricultural Land Commission - Applicant Submission

Application ID: 67620

Application Status: Under LG Review

Applicant: [REDACTED]

Local Government: Columbia Shuswap Regional District

Local Government Date of Receipt: 03/03/2023

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Non-Farm Use

Proposal: The proposal is to allocate 3 acres of ALR land to be designated for non-agricultural use. The proposed acres comprise 3 of the 10 acres on the north side of Hyw 31, a portion of which is currently being rezoned to highway commercial. Due to the uniqueness of our 39-acre property being divided by two secondary highways, we would like to utilize the 10-acre section for future community service development and keep the 27 acres on the south side of Hyw 31 for future agricultural use.

Mailing Address :

[REDACTED]

Canada

Primary Phone : [REDACTED]

Email : [REDACTED]

Parcel Information

Parcel(s) Under Application

1. **Ownership Type :** Fee Simple

Parcel Identifier : 011-740-671

Legal Description : DISTRICT LOT 7044 KOOTENAY DISTRICT EXCEPT THAT PART IN PLAN 9151

Parcel Area : 17.1 ha

Civic Address : 20 Highway 31, Galena Bay, BC V0E2S0

Date of Purchase : 09/21/2020

Farm Classification : No

Owners

1. **Name :** [REDACTED]

Address :

[REDACTED]

Canada

Phone : [REDACTED]

Email : [REDACTED]

Applicant: [REDACTED]

Current Use of Parcels Under Application

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).

None

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

None

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

None

Adjacent Land Uses

North

Land Use Type: Recreational

Specify Activity : Logging and small cabin

East

Land Use Type: Unused

Specify Activity : Crown Land

South

Land Use Type: Residential

Specify Activity : [REDACTED] is supportive of the community services being planned

West

Land Use Type: Industrial

Specify Activity : Logging

Proposal

1. How many hectares are proposed for non-farm use?

1.2 ha

2. What is the purpose of the proposal?

The proposal is to allocate 3 acres of ALR land to be designated for non-agricultural use. The proposed acres comprise 3 of the 10 acres on the north side of Hyw 31, a portion of which is currently being rezoned to highway commercial. Due to the uniqueness of our 39-acre property being divided by two secondary highways, we would like to utilize the 10-acre section for future community service development and keep the 27 acres on the south side of Hyw 31 for future agricultural use.

3. Could this proposal be accommodated on lands outside of the ALR? Please justify why the proposal cannot be carried out on lands outside the ALR.

Applicant: [REDACTED]

In theory, this could be accommodated; however, as stated above, this would create division in future development options. Referring to the attached drawing, Hyw 31 creates a clean separation keeping the 10-acre portion as development and the 27-acre portion as agricultural.

4. Does the proposal support agriculture in the short or long term? Please explain.

Yes, this proposal supports agriculture in the long term. The 3 acres will be reallocated to the 27 acres where we intend to establish farming in the future master plan. This will provide produce and livestock for the community and a farm-to-table restaurant.

5. Do you need to import any fill to construct or conduct the proposed Non-farm use?

No

Applicant Attachments

- Proposal Sketch - 67620
- Certificate of Title - 011-740-671

ALC Attachments

None.

Decisions

None.

Relevant Excerpts from

Electoral Area B Official Community Plan Bylaw No. 850

Electoral Area B Zoning Bylaw No. 851

(See [Bylaw No. 850](#) and [Bylaw No. 851](#) for all policies and land use regulations)

Bylaw No. 850

2. Planning Strategy

2.1 Growth Patterns – Upper Arrow Lake (Galena Bay, Beaton, Shelter Bay, Halcyon North & Arrowhead)

Development in this area focusses on the Galena Bay and Beaton areas and has historical roots that refer back to the original settlement of the area. Unlike the Lake Revelstoke area, where many of the original settlement areas and private parcels were flooded with the creation of the reservoir, the private lands in the Galena Bay and Beaton areas were only impacted to a limited degree with the raising of the Columbia River water levels. Most of the original surveyed parcels have remained in private ownership and are occupied and developed for private residential or recreational use with some limited resource use (logging and agriculture grazing) on large lots. There have also been a few small lakefront lots created north of Halcyon and in Galena Bay. There is evidence of further development interest in lakefront properties in these areas as well as a local interest in protecting the rural nature of the area. Specific policies related to the future development of the Upper Arrow Lake area are outlined in Section 4.4.

4.3 Land Use & Density Policies

Small Holdings

- 4.3.20 The principal use shall be residential or agricultural.
- 4.3.22 One primary and one secondary dwelling unit shall be permitted per parcel.
- 4.3.23 The minimum parcel size for subdivision of Small Holdings land shall be 4 ha.

4.4 Community Specific Policies

Upper Arrow Lake (Galena Bay, Beaton, Shelter Bay, Halcyon North & Arrowhead)

- 4.4.20 Recognize the strong community interest in maintaining the rural character of the area and designate all privately held lands as Small Holdings with a minimum parcel size of 4 ha.
- 4.4.21 Consider supporting the development of a Galena Bay Neighbourhood Association as a registered non-profit society through the Electoral Area grant process.

- 4.4.22 Recognize existing lakefront parcels, which are 1 ha and smaller in size, through zoning provisions with a minimum parcel size of 1 ha.
- 4.4.23 Recognize the high recreation and residential values north of Highway 31 in Beaton and Galena Bay and south to Halcyon and support lakeshore development in a Residential Cluster Development format only and subject to the Residential Cluster Development Policies and Lakeshore Criteria of Section 4.3.26.

5. Commercial

5.1 Community Context

Commercial development in Area 'B' is limited to highway commercial development on the TransCanada highway, remote resort developments and small community commercial developments in such areas as Trout Lake. There is also a significant home-based business sector in the plan area, particularly on larger rural parcels.

5.2 Objectives

The objectives for commercial development in the plan area are as follows:

- 5.2.1 To provide for commercial activities servicing the needs of local communities and the traveling public;
- 5.2.2 To minimize land use incompatibility between commercial activities and surrounding land uses by requiring setbacks, screening and landscaping of new commercial developments;
- 5.2.3 To ensure that the scale of all commercial developments harmonizes with the natural surroundings of the plan area;
- 5.2.4 To encourage home occupations that do not harm the rural residential character of communities;
- 5.2.5 To protect the character and integrity of quiet rural residential areas;
- 5.2.6 To recognize unique recreation and resort opportunities subject to detailed project reviews; and
- 5.2.7 To support the City of Revelstoke as the commercial centre of Area 'B'.

5.3 General Commercial Policies

- 5.3.1 Commercial land use designations are shown on Schedules B and D.
- 5.3.2 The minimum parcel size shall be 1 hectare serviced by an approved water system and approved sewer system subject to relevant regulations and approvals. The CSRD will consider small parcel sizes where community water and sewer system requirements have been met.
- 5.3.3 Higher order and larger scale commercial uses are encouraged to locate in the City of Revelstoke.

5.3.4 The CSRD will consider regulating commercial signage through the zoning bylaw.

Highway Commercial

5.3.5 New highway commercial designations on the Trans-Canada Highway are encouraged to locate in the City of Revelstoke.

5.3.6 Notwithstanding 5.3.4 above, where the need is identified for large acreage commercial development that cannot be accommodated for reasons of available land area within the City of Revelstoke, the Regional District may require an appropriate feasibility study taking into account servicing extensions, economic viability, community image and other appropriate planning considerations, and designate and zone additional site-specific commercial areas, at the developer's expense.

5.3.7 Land uses encouraged in the Highway Commercial area are distinguished by an orientation toward access by vehicular traffic.

5.3.8 The Highway Commercial area is a gateway to the City of Revelstoke and emphasis will be placed on ensuring that development contributes to a positive image of the community, including:

- a. The development of an attractive gateway to the community through careful building and site design, landscaping and signage;
- b. Efficient circulation of vehicles and pedestrians;
- c. Effective screening and buffering of commercial uses from adjacent residential uses; and
- d. Development will be subject to a development permit subject to the Commercial Development Permit Area (Section 5.4).

5.3.9 New Highway Commercial designations that will service the traveling public may be considered in conjunction with the Shelter Bay and Galena Bay ferry terminals.

5.4 Commercial Development Permit Area

Designation

5.4.1 The Commercial Development Permit Area (CDPA) is designated under Section 919.1(1) (f) of the *Local Government Act*, for the purpose of establishing objectives for the form and character of commercial development.

Area

5.4.2 Commercial Development Permit Areas include all areas designated in the OCP for commercial use.

Justification

- 5.4.3 The form, character, appearance and landscaping of commercial properties is an important part of what makes a place attractive and livable. The commercial properties in Area 'B' are located in areas that are highly visible (e.g. Trans-Canada Highway) and/or focal points within communities. Attention to design details will ensure that a high development standard is maintained for commercial areas.

Guidelines

- 5.4.4 Landscaping shall be provided:

- a. along property lines that are next to public areas;
- b. along the base of buildings that are seen from the public areas;
- c. between parking areas and public roads; and
- d. meet Ministry of Transportation Standards, particularly, BC Reg 513/2004, Provincial Public Undertakings, Regulation, Part 3.

- 5.4.5 Views from residential areas.

- a. Landscaping and buffering are to be provided next to any adjacent residential area. The entire setback should be landscaped in trees and shrubs.
- b. Landscaped berms create a visual buffer. Even a small elevation change in the ground has an impact. Berms are encouraged especially where the creation of a visual screen effect is desired.
- c. Signage and lighting will be revised and managed to maintain the rural landscape and atmosphere and to minimize visual impacts from the highway.

- 5.4.6 Parking, vehicular traffic and waste collection areas.

- a. Outdoor storage or waste collection areas shall be screened by fencing, hedging or landscaping.
- b. Where landscaping is adjacent to parking or vehicular traffic there shall be a concrete curb to protect the landscaping from damage.
- c. In parking areas, landscape islands of trees and shrubs shall be used to visually break up large expanses of parking.

- 5.4.7 Existing landscaping.

- a. Integration with, or augmentation of, any existing landscaping is encouraged.
- b. Retention of existing trees and integrating them into the proposed site and landscape design is encouraged.

- 5.4.8 Standards.

- a. Plant material must meet the BC Landscape Standard for size and leaf density. (The BC Landscape Standard is published jointly by the BC Society of Landscape Architects and the BC Landscape and Nursery Association).
- b. Low volume irrigation is encouraged.
- c. All trees must be staked in accordance with the BC Landscape standards.

Safety

- 5.4.9 Landscaping should not create blind spots, potential hiding places, or screen wildlife, particularly next to highways.
- 5.4.10 There may be a need to screen storage yards or noxious land uses.
- 5.4.11 Development shall be encouraged to implement strategies consistent with Bear Aware and Bear Smart programs.

Building Design

- 5.4.12 Buildings shall create visual interest, using:
 - strong detailing in windows and doors,
 - no large expanses of blank wall, and
 - localized lighting.

Exemptions

- 5.4.13 A Development Permit must be approved before demolition of, construction of, addition to or alteration of a building or structure, except, a Development Permit is not required where:
 - a. Changes to a building or structure are internal alternations that do not affect the exterior of a building, the repair or replacement of roofing.
 - b. The construction, alternations or additions of building are:
 - additions up to 200 m² in areas where the addition results in less than a 10% increase in floor area; or
 - minor external alterations that do not alter or affect parking requirements, required landscaping, access to the site, or the building footprint or have any significant impact on the character of the building; or
 - the construction or alterations in accessory buildings or structures are not in excess of 40 m² where the total floor area is no more than 10% of the main building, and, provided parking requirements, required landscaping, required

environmental measures, access to the site, and the character of the site are not affected.

- c. Development applications for residential developments within a Resort Commercial designation (e.g. Mica Creek).

10. Agriculture

10.1 Community Context

Agricultural lands in Electoral Area 'B' are primarily located in the Arrow Lakes Valley. While a detailed agricultural inventory and assessment has not been prepared as part of this plan, it is evident that agricultural opportunities are limited by such factors as market, climate and topography. The area's agricultural limitations were recognized by the ALC when it discontinued support of an agricultural function in the City of Revelstoke. The Regional District recognizes that for similar reasons, some lands in the Electoral Area 'B', particularly in South Revelstoke may also have limitations for agriculture; however, the ALC is not supportive of ALR exclusions at this time.

Although there is limited evidence of existing agricultural activity in the plan area there is a history of agriculture, particularly in the river valleys. The CSRD recognizes this history and the role of the ALC, and the plan is supportive of agriculture, particularly where agriculture can contribute to sustainability and local food production.

10.2 Objectives

- 10.2.1 To support the preservation of the agricultural land base where lands have continuing value for agriculture.
- 10.2.2 To promote options for the production and marketing of locally grown foods.
- 10.2.3 To minimize conflicts between agriculture and other land uses.

10.3 Policies

- 10.3.1 The Regional District supports the preservation, maintenance and enhancement of lands for agricultural use within the Agricultural Land Reserve. Current Agricultural Land Reserve designations are inventoried in Schedule C.
- 10.3.2 When considering applications for intensive agriculture in the ALR the Regional District commits to working with the appropriate agencies to ensure that conflicts over odour, dust and noise are minimized.
- 10.3.3 Agriculture, including but not limited to agricultural food production, forage crops, livestock operations and accessory commercial uses, is permitted in the Rural Resource, Small Holdings, and Rural Residential 2 designations.
- 10.3.4 Second dwellings for farm help are supported in association with agricultural land use in the ALR.

- 10.3.5 The Regional District supports small local market garden enterprises, including on-site sales as a means of encouraging local food production.
- 10.3.6 The CSRD will encourage the Ministry of Agriculture to implement an area-specific education program dealing with environmental protection from agricultural activity.
- 10.3.7 The CSRD will encourage the Ministry of Environment to enforce the provisions of the Waste Management Act and Environmental Protection Regulation in case where poor agricultural practices have a proven effect on a watercourse, groundwater or lake.
- 10.3.8 The CSRD will support the agricultural community in its applications for grant funding for study and/or implementation of area-specific, environmentally sound agricultural practices.

Bylaw No. 851

PART 1: DEFINITIONS

CAMPGROUND is the *use* of land, *buildings* and structures for *temporary* accommodation in tents or *recreational vehicles* on *camping spaces* and is not used as year round storage or accommodation for *residential use* for a period exceeding 182 days in a calendar year. This *use* may include accessory facilities for eating and assembly purposes, washrooms, bathing and laundry facilities, entrance kiosk, campground manager's accommodation, convenience retail with a maximum gross floor area of 100 m²;

CAMPING SPACE is the *use* of land in a *campground* for one *camping unit*;

CAMPING UNIT is one *recreational vehicle*, or one camping tent. *Park models* are not considered *camping units*;

CONVENIENCE STORE is the *use* of land, *buildings* and structures for the retailing and display of merchandise inside a *building*, occupying a maximum *floor area* of 100 m² but does not include a *restaurant*, motor *vehicle repair* facility of any kind, or *service station*;

DWELLING UNIT is the *use* of one or more habitable rooms in a *building* that constitute a single self-contained unit with a separate entrance and used together for living and sleeping purposes for not more than one *family*, and containing a bathroom with a toilet, wash basin, and a bath or shower and only one room which due to its design, plumbing, equipment and furnishings may be used primarily as a kitchen. *Dwelling unit* does not include *camping unit*, *park model*, *tourist cabin*, or *sleeping unit* in a *hotel*, *lodge* or *motel*;

FUEL STORAGE is the *use* of land, *buildings* and structures where fuel is stored or kept for sale or distribution;

GENERAL STORE is the *use* of land, *buildings* and structures for the retailing and display of sale foodstuffs, periodicals, sundries, fresh fruits and vegetables, hygienic or cosmetic goods or plants, hot deli & pizza ovens and includes ancillary fuel sales, occupying a maximum *floor area* of 100 m²;

HOTEL is the use of land, *buildings* and structures to provide accommodation on a *temporary* basis to the travelling public, within a building, and may also contain meeting rooms & *restaurant*;

KITCHEN means facilities used or designed to be used for the cooking or preparation of food;

LANDSCAPE SCREEN is an opaque barrier formed by a row of shrubs, trees, by a wooden fence or masonry wall or by a combination of these;

LODGE is a building which complies with the definition of a “hotel” except that a lodge does not include a restaurant and areas used for public retail and public entertainment purposes;

PARK MODEL is a trailer or recreational unit which conforms to CSA Z241 Standard for RVs and which has a gross floor area which does not exceed 50 m²;

PARKING AREA is one or more off-street *parking spaces* and includes circulation ways;

PARKING SPACE is an off-street space for the parking of one vehicle exclusive of *parking area* circulation ways, driveways, ramps or obstructions;

PRINCIPAL USE is the main purpose that land, *buildings* or structures on a *parcel* are ordinarily used;

RESIDENTIAL USE is the *use* of land, *buildings*, structures and stationary vessels for sleeping, eating and other activities generally associated with habitation for more than 14 consecutive days;

RESTAURANT is the *use* of land, *buildings* and structures as an establishment for the preparation and serving of prepared, ready to eat food, to be consumed on or off the premises. *Restaurant* includes a drive-in *restaurant* and take-out *restaurant*;

RETAIL STORE is the *use* of land, *buildings* and structures for the retailing and display of merchandise inside a *building*, but does not include a *restaurant*, or motor *vehicle repair* facility of any kind, or *service station*;

SECONDARY USE is a *use* which is permitted only in conjunction with an existing principal *use*;

SERVICE STATION is the *use* of land, *buildings*, and structures for the retailing of motor fuels; and repairs, servicing and washing of vehicles but does not include auto body repairs or painting, or *vehicle wrecking*;

SINGLE FAMILY DWELLING is the *use* of land, structures and one detached *building* used exclusively for one *dwelling unit*, except where additional *uses* are specifically permitted in this *Bylaw* as a part of a *single family dwelling*;

SLEEPING UNIT is one or more rooms, with not more than one bedroom and without *kitchen* facilities, to be used for sleeping and living purposes;

STAFF ACCOMMODATION means a dwelling unit specifically intended as an accessory use to a principal commercial or industrial business to house staff employed by the principal commercial or industrial business.

TEMPORARY means less than four (4) consecutive weeks;

TOURIST CABIN is the use of land for a detached *building* or *park model* used exclusively for tourist accommodation for the temporary accommodation for the traveling public;

USE is purpose or function to which land, *buildings* and structures are put to and if not in *use*, then the *purpose* they are designed or intended to be put to.

PART 3: GENERAL REGULATIONS

3.16 Tourist Cabins

(1) a tourist cabin must:

- (a) have a floor area of less than 65 m²;
- (b) have a door direct to the outdoors; and
- (c) be located on a parcel 1 ha or larger in area.
- (d) have all parking associated with tourist cabin be on-site. Two (2) parking spaces shall be provided:
 - (i) per tourist cabin;
 - (ii) in compliance with the dimensions and access requirements as set out in part 4 of this bylaw;

PART 5: ZONES

5.5 SMALL HOLDINGS – SH

Principal Uses

- (1) The *uses* stated in this subsection and no others are permitted in the Small Holdings zone as *principal uses*, except as stated in Part 3: General Regulations:
- (a) *agriculture*
 - (b) *day care*
 - (c) *horticulture*
 - (d) *single family dwelling*
 - (e) *standalone residential campsite*
 - (f) *timber harvesting*

Secondary Uses

- (2) The *uses* stated in this subsection and no others are permitted in the Small Holdings zone as *secondary uses*, except as stated in Part 3: General Regulations:
- (a) *accessory use*
 - (b) *bed and breakfast*
 - (c) *home occupation*
 - (d) *small-scale sawmill*
 - (e) *residential campsite*
 - (f) *secondary dwelling unit*

Regulations

- (3) On a *parcel/zoned* Small Holdings, no land shall be used; no *building* or structure shall be constructed, located or altered; and no plan of *subdivision* approved; that contravenes the regulations stated in this subsection, except as stated in Part 3: General Regulations and Part 4: Parking and Loading Regulations.

COLUMN 1 MATTER REGULATED	COLUMN 2 REGULATION
(a) Minimum <i>parcel/size</i> created by <i>subdivision</i>	4 ha

(b) Minimum <i>parcel width</i> created by <i>subdivision</i>	30 m
(c) Maximum <i>parcel coverage</i>	25%
(d) Maximum number of <i>single family dwellings</i> per <i>parcel</i> (subject to Section 3.7 of this <i>Bylaw</i>)	One
(e) Maximum number of <i>secondary dwelling</i> units per <i>parcel</i> (subject to Section 3.15 of this <i>Bylaw</i>)	One
(f) Maximum <i>height</i> for: <ul style="list-style-type: none"> ▪ principal <i>buildings</i> and structures ▪ <i>accessory buildings</i> 	<ul style="list-style-type: none"> ▪ 11.5 m ▪ 10 m
(g) Maximum gross floor area of secondary dwelling unit	Less than 60% of the floor area of the principal dwelling unit
(h) Maximum gross floor area of an home occupation	100 m ²
(i) Minimum setback from: <ul style="list-style-type: none"> ▪ front parcel boundary ▪ rear parcel boundary ▪ rear parcel boundary for an accessory building (excluding, secondary dwelling unit or home occupation) ▪ interior side parcel boundary ▪ interior side parcel boundary for a detached secondary dwelling unit or home occupation ▪ exterior side parcel boundary 	<ul style="list-style-type: none"> ▪ 5 m ▪ 5 m ▪ 3 m ▪ 2 m ▪ 5 m ▪ 5 m
(j) Small-Scale Sawmill	Permitted on a parcel 4 ha or larger. Small-Scale Sawmill must be a minimum of 30 m from a parcel boundary.

5.12 HIGHWAY COMMERCIAL - HC

Principal Uses

- (1) The *uses* stated in this subsection and no others are permitted in the Highway Commercial zone as principal *uses*, except as stated in Part 3: General Regulations:

- (a) *amusement establishment*
- (b) *campground*
- (c) *convenience store*
- (d) *day care*
- (e) *hotel*
- (f) *general trade contracting office and works yard*
- (g) *lodge*
- (h) *mini storage*
- (i) *motel*
- (j) *office*
- (k) *owner/operator dwelling*
- (l) *outdoor sales*
- (m) *personal service*
- (n) *plant nursery and services*
- (o) *pub*
- (p) *public assembly facility*
- (q) *recycling drop-off facility*
- (r) *rental shop*
- (s) *restaurant*
- (t) *retail store*
- (u) *service station*
- (v) *single family dwelling*
- (w) *tourist cabin*
- (x) *wholesale establishment*

Secondary Uses

- (2) The *use* stated in this subsection and no others are permitted in the Highway Commercial zone as a *secondary use*, except as stated in Part 3: General Regulations:
- (a) *accessory use*
 - (b) *home occupation*
 - (c) *secondary dwelling unit*
 - (d) *staff accommodation*

Regulations

- (3) On a *parcel* zoned Highway Commercial, no land shall be used; no *building* or structure shall be constructed, located or altered; and no plan of *subdivision* approved; that contravenes the regulations stated in this subsection, except as stated in Part 3: General Regulations and Part 4: Parking and Loading Regulations.

COLUMN 1 MATTER REGULATED	COLUMN 2 REGULATION
(a) Minimum <i>parcel</i> size created by <i>subdivision</i> <ul style="list-style-type: none"> ▪ where <i>parcel</i> is serviced by an existing <i>community sewer system</i> ▪ in all other cases 	<ul style="list-style-type: none"> ▪ 0.4 ha ▪ 1 ha
(b) Minimum <i>parcel width</i> created by <i>subdivision</i>	20 m
(c) Maximum <i>parcel coverage</i>	40%
(d) Maximum density of <i>tourist cabins</i> per <i>parcel</i> <ul style="list-style-type: none"> ▪ where a <i>parcel</i> is serviced by both a <i>community sewer system</i> and a <i>community water system</i> ▪ in all other cases 	<ul style="list-style-type: none"> ▪ 40 per hectare ▪ 6 per hectare

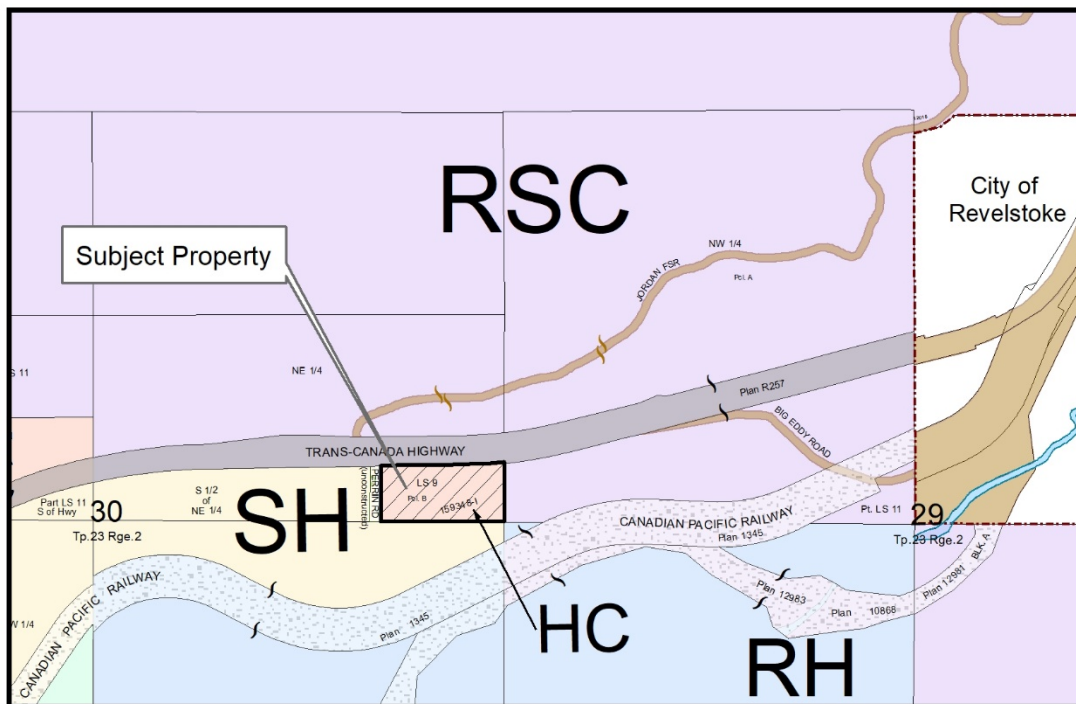
(e) Maximum number of <i>single family dwellings</i> per <i>parcel</i> (subject to Section 3.7 of this <i>Bylaw</i>)	(a) one
(f) Maximum number of <i>secondary dwelling</i> units per <i>parcel</i> (subject to Section 3.15 of this <i>Bylaw</i>)	(b) one
(g) Maximum <i>gross floor area</i> of <i>secondary dwelling unit</i>	(c) shall not exceed 100 m ² or 60% of the <i>gross floor area</i> of the <i>single family</i>
(h) Maximum <i>gross floor area</i> of a <i>home occupation</i>	(d) shall not exceed 100 m ² or 60% of the <i>gross floor area</i> of the <i>single family</i>
(i) Combined maximum number of <i>camping spaces</i> and <i>hotel/motel/lodge</i> units per <i>parcel</i>	(e) 50
(j) Maximum number of <i>sleeping spaces</i> for staff accommodation per <i>parcel</i>	(f) 10
(k) Maximum <i>height</i> for: <ul style="list-style-type: none"> ▪ principal <i>buildings</i> and structures ▪ <i>accessory buildings</i> 	<ul style="list-style-type: none"> ▪ 11.5 m ▪ 10 m
(l) Minimum <i>setback</i> from: <ul style="list-style-type: none"> ▪ <i>front parcel boundary</i> ▪ <i>interior side parcel boundary</i> ▪ <i>exterior side parcel boundary</i> ▪ <i>rear parcel boundary</i> 	<ul style="list-style-type: none"> ▪ 5 m ▪ 5 m ▪ 5 m ▪ 5 m
(m) Outdoor sales, plant nursery and services and outdoor display area	shall be sited in conformance with the minimum <i>setback</i> regulations

Screening

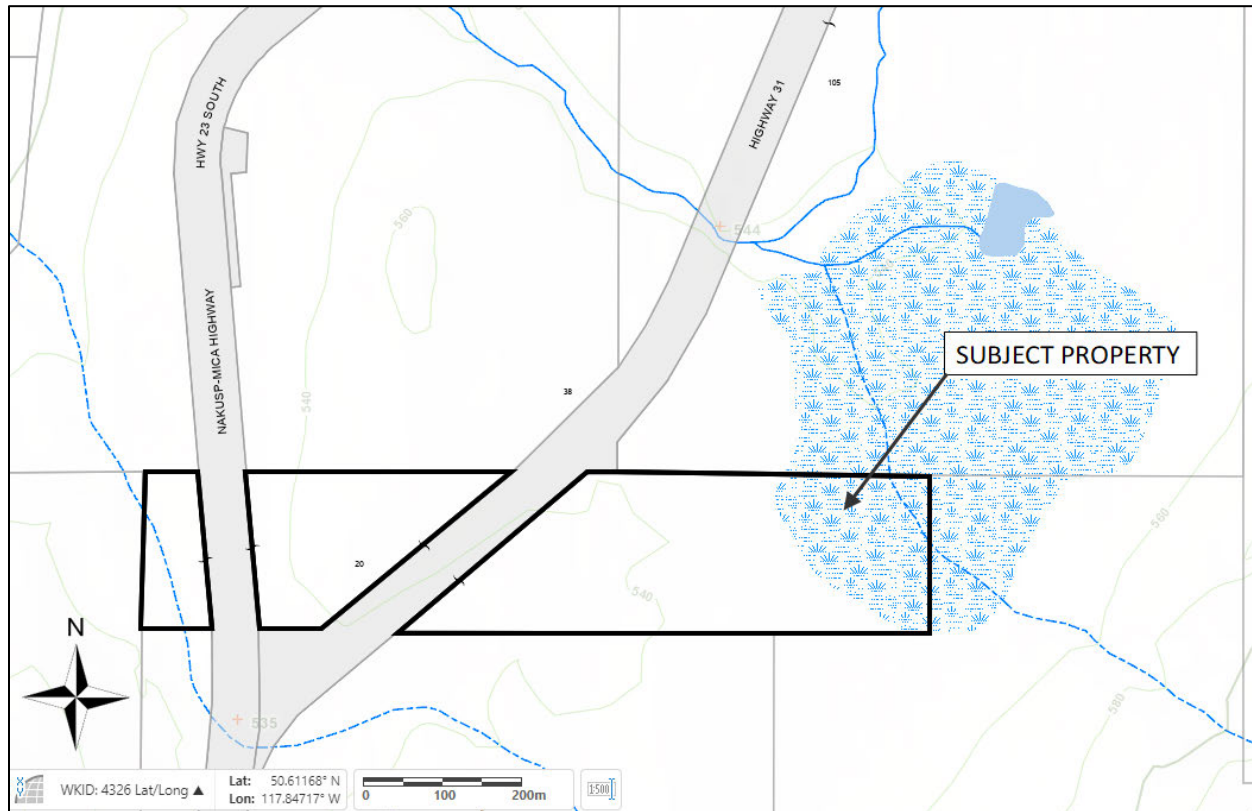
- (4) All outside commercial storage, including the storage of garbage, shall be completely contained within a landscape screen of not less than 2 m in height.

Special Regulation

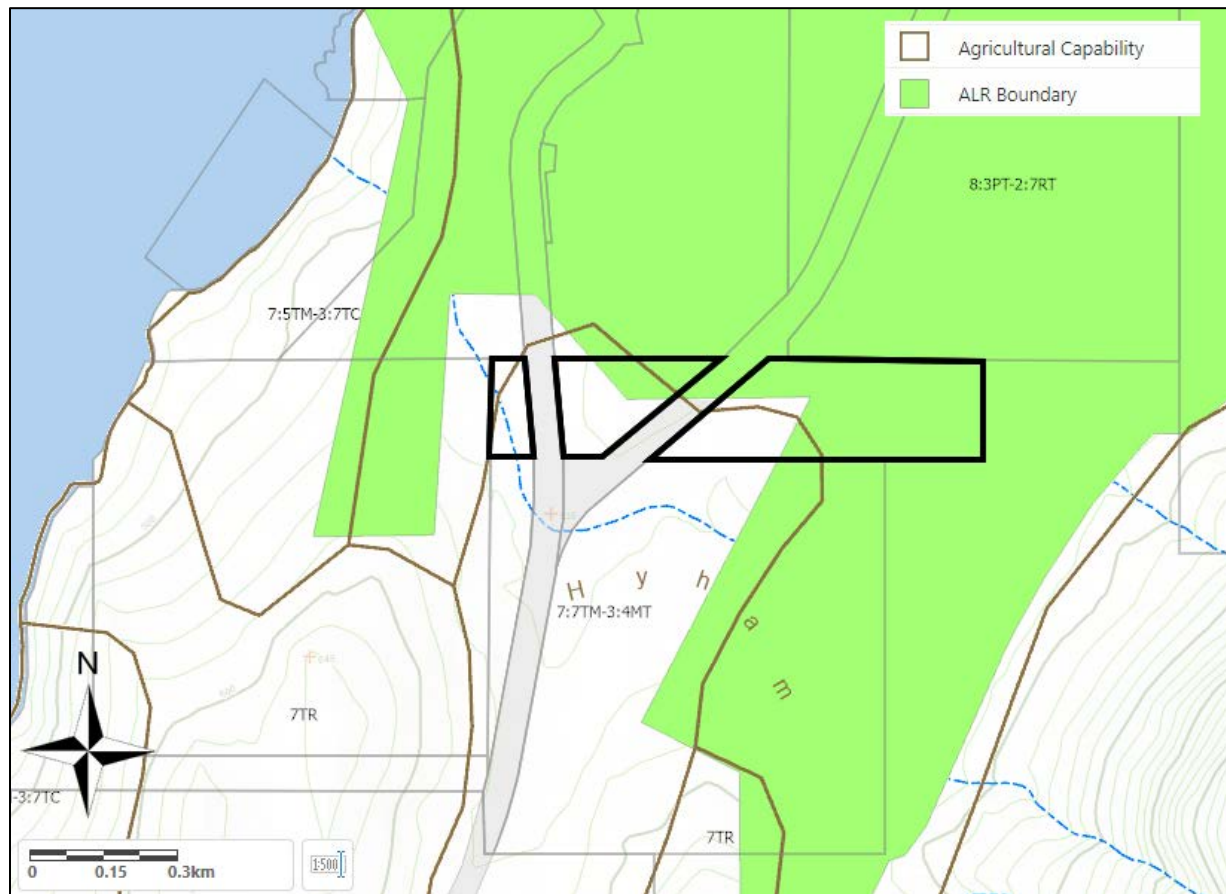
- (5) In this subsection, lands are described by legal description and by map and in the event of any discrepancy between the legal description of the lands and the map, the map governs.
- (a) Notwithstanding subsection 3.16 (1)(a), only two of the permitted tourist cabins shall each have a floor area up to and no more than 150 m², on the property legally described as Parcel B (See 1593481), Legal Subdivision 9, Section 30, Township 23, Range 2, West of the 6th Meridian, Kootenay District, as shown hatched on the map below.



Location: 20 Highway 31, Galena Bay



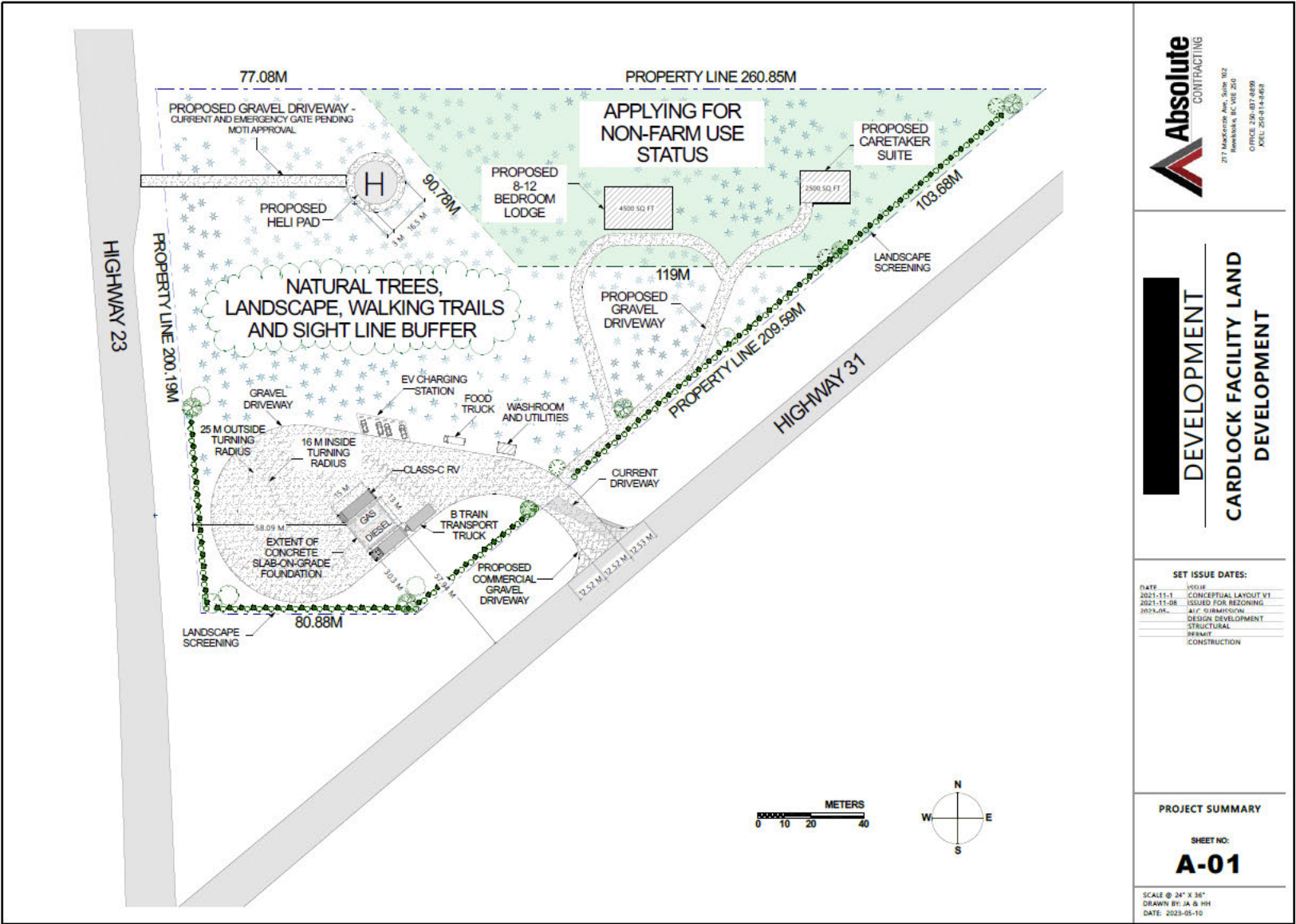
Agricultural Land Reserve/Soil Capability



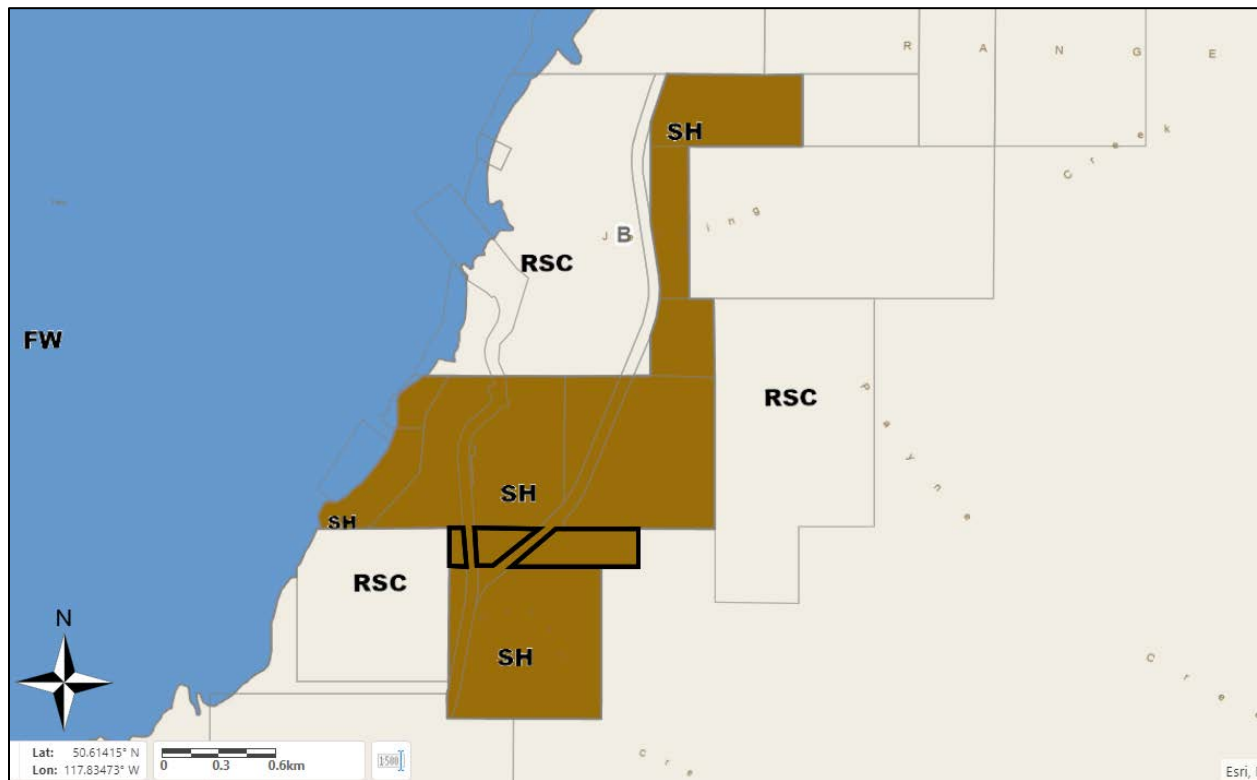
Orthophoto (May 9, 2015)



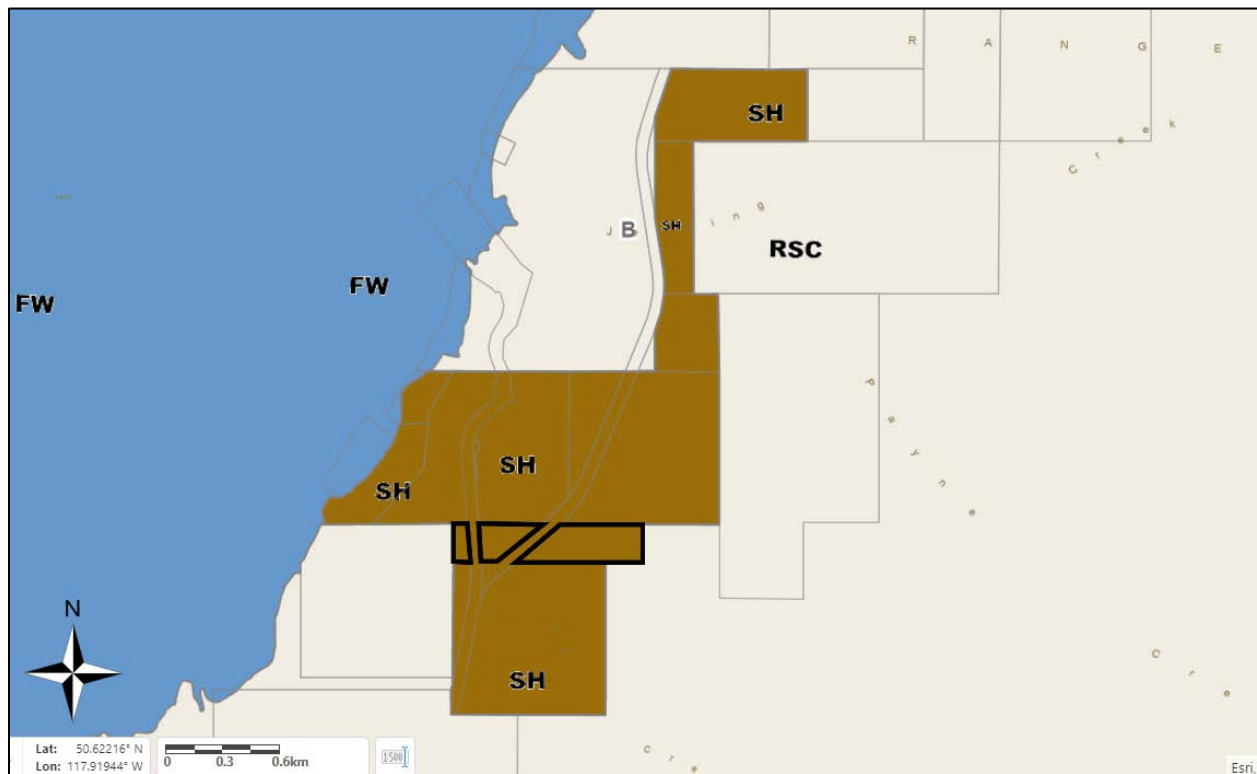
Site Plan



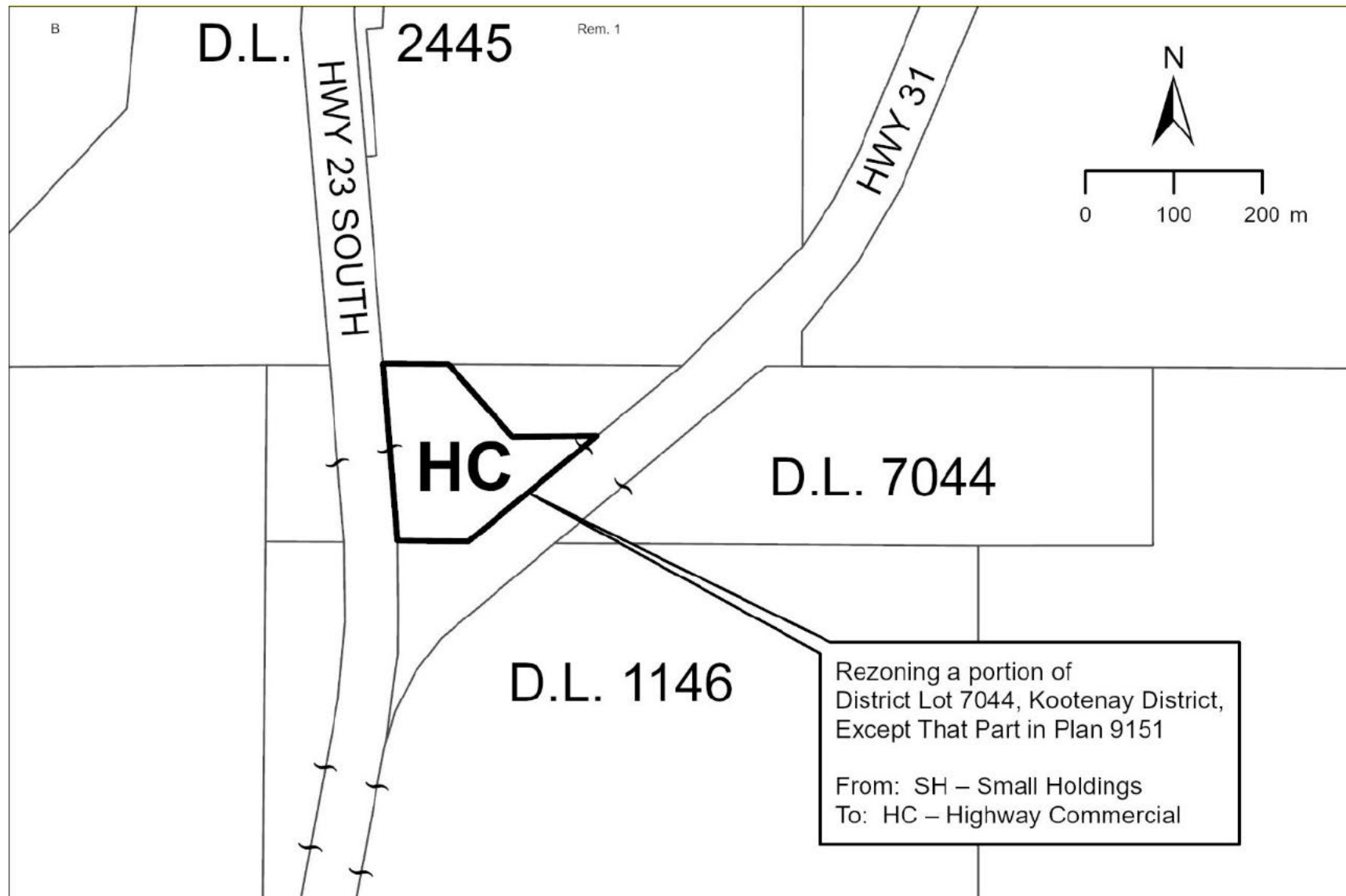
Electoral Area B Official Community Plan Bylaw No. 850



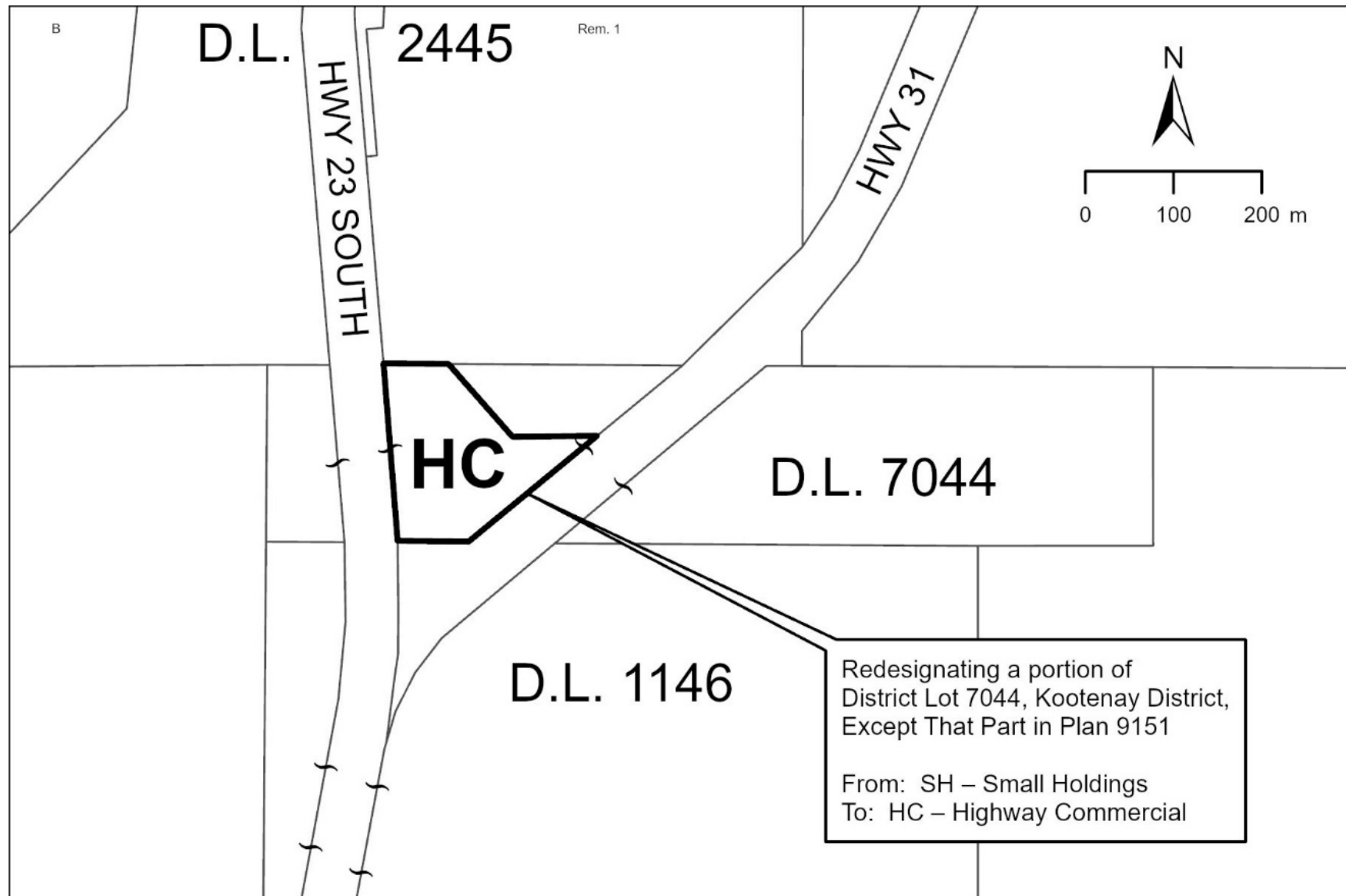
Electoral Area B Zoning Bylaw No. 851



BL851-25 Schedule 1 - showing the portion of the subject property currently proposed to be rezoned



BL850-18 Schedule 1 – showing the portion of the subject property currently proposed to be redesignated



Google Streetview (August 2012) - Intersection of Hwy 31 and Hwy 23 South – looking north towards Galena Bay Ferry Terminal



Google Streetview (August 2012) - Highway 23 South looking south – subject property on the left





BOARD REPORT

TO: Chair and Directors

SUBJECT: Electoral Area G: Non-Medical Cannabis Retail Licence Application (Copper Island Cannabis Co.)

DESCRIPTION: Report from Jan Thingsted, Planner III, dated April 24, 2023.
1245 Trans-Canada Highway, Sorrento

RECOMMENDATION: THAT: the Board recommend to the General Manager of the Liquor and Cannabis Regulation Branch, that a Non-Medical Cannabis Retail Store Licence be issued to Copper Island Cannabis Co. for a store to be located at Lot 13 Block 10 Section 16 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Except Plan 1127, this 18th day of May 2023.

Corporate Vote Unweighted Majority

SHORT SUMMARY:

The applicant has applied to the provincial Liquor and Cannabis Regulation Branch (LCRB) to obtain a licence to operate a non-medical cannabis retail store at 1245 Trans-Canada Highway in Sorrento, Electoral Area G. The subject parcel is zoned C1 - Town Center Commercial which permits retail store.

Non-medical cannabis retail store licences cannot be issued by the province unless the General Manager of LCRB receives a positive recommendation from the local government for the area in which the proposed store is being located.

BACKGROUND:

ELECTORAL AREA:
G

LEGAL DESCRIPTION:
Lot 13 Block 10 Section 16 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Except Plan 1127

PID:
011-811-994

CIVIC ADDRESS:
1245 Trans-Canada Highway, Sorrento

SURROUNDING LAND USE PATTERN:
North = Village Centre (rear parking lot for the proposed non-medical cannabis retail store and Lighthouse Market)
South = Village Centre (Trans-Canada Highway)
East = Village Centre (Lighthouse Market)
West = Village Centre (Cassino Road)

CURRENT USE:

Commercial building (vacant)

PROPOSED USE:

Retail store (non-medical cannabis retail sales)

PARCEL SIZE:

0.06 Ha

OCP DESIGNATION:

[Electoral Area C Official Community Plan Bylaw Number 725](#)

VC – Village Centre

ZONE:

[South Shuswap Zoning Bylaw Number 701](#)

C1 - Town Center Commercial

AGRICULTURAL LAND RESERVE:

0%

SITE COMMENTS:

The subject property is 0.06 ha and includes one existing commercial building that is currently vacant. The area in front of the commercial building is paved and includes six parking spaces. Access to the subject property is from Cassino Road (west) and the Trans-Canada Highway (south).

See "4600_90 02 _Maps_Plans_Photos.pdf" to view maps and site plans for the subject property.

BYLAW ENFORCEMENT:

No

POLICY:

OCP

[Electoral Area C Official Community Plan Bylaw Number 725](#)

VC – Village Centre

ZONING

[South Shuswap Zoning Bylaw Number 701](#)

C1 - Town Center Commercial

See attached: "4600_90 02 _BL725_BL701_Excerpts.pdf" for relevant excerpts from Bylaw No. 725 and Bylaw No. 701.

BOARD POLICY/PROCEDURE

[Cannabis Related Business Policy A-71](#)

The intent of Policy A-71 is to ensure that:

- Cannabis related business are located in such a manner that they comply with CSRD land use regulations and are sensitive to potential impacts on the surrounding community;

- The CSRD is provided with sufficient information in the cannabis licence notification package; and,
- Adequate public consultation is conducted when the Board provides a recommendation on a cannabis related business application.

Applicable siting criteria from Cannabis Related Business Policy A-71:

Part Two 1(a):

In cases where land use zoning exists, cannabis retail sales may only be permitted in zones that allow retail sales.

[Cannabis Procedure P-32](#)

CSRD Cannabis Procedure PR-32 outlines the steps to be taken by staff upon receiving a non-medical cannabis retail licence notification letter from LCRB. The procedure for processing cannabis retail referrals includes:

- Application submission requirements
- Application process
- Public consultation process
- Public notification requirements

OTHER ACT:

[Bill 30 – 2018: Cannabis Control and Licensing Act](#)

Section 33 (1):

The general manager must not issue a prescribed class of licence or make a prescribed type of amendment to a prescribed class of licence unless the local government or Indigenous nation for the area in which the establishment is proposed to be located or is located gives the general manager a recommendation that the licence be issued or amended.

FINANCIAL:

There are no financial implications associated with this application.

KEY ISSUES/CONCEPTS:

Background

The applicant, Copper Island Cannabis Co. (CICCO), has been operating a non-medical cannabis retail store in Blind Bay next to the Blind Bay Village Grocer since 2021. The CSRD supported this retail store location (CSRD File 4600 50 06). CICCO has now applied for a second provincial licence with the intent to open a non-medical cannabis retail store in Sorrento next to the Lighthouse Market.

Proposal

The subject property is 0.06 ha in size and includes a 75 m² commercial building that is currently vacant. Previous uses of the existing commercial building include a children's clothing store and post office.

The applicant has indicated that the store will employ one full-time employee and two part-time employees. The planned hours of operation are 9 AM to 9 PM daily.

The closest school to the subject property is Sorrento Elementary School which is located over 500 m to the west. Caen Road Community Park is the nearest park and is located 300 m to the north of the subject property.

See the attached proposal and site plans: "4600_90 02_Maps_Plans_Photos.pdf".

OCP & Zoning

The subject property is designated Village Centre (VC) in Electoral Area C Official Community Plan Bylaw Number 725 and zoned C1 - Town Center Commercial Zone in South Shuswap Zoning Bylaw Number 701. The C1 zone permits "retail store" which would include the legal sale of non-medical cannabis.

The existing commercial building meets the required building setbacks and height restrictions specified in the C1 zone.

The applicant has begun renovations to the existing commercial building in anticipation opening the proposed store. These renovations entail the replacement of existing doors, windows, and siding and do not require a Commercial Development Permit.

Cannabis Related Business Policy A-71

Policy A-71 specifies that when the CSRD provides recommendations on a cannabis retail application, the method of gathering public feedback will be in accordance with Procedure PR-32.

Procedure PR-32 defaults to using a public survey as the primary method of gathering feedback. The Electoral Area G Director directed staff to use this method for the cannabis retail proposal on the subject property.

Policy A-71 specifies that cannabis retail sales may only be permitted in zones that allow retail sales. As noted above, cannabis retail sales are permitted in the C1 zone and thus consistent with Policy A-71.

Building Permit

The building department has reviewed the proposal and determined that the renovations to the existing building are minor and do not require a building permit.

Parking and Access

South Shuswap Zoning Bylaw No. 701 does not include off-street parking requirements for "retail store" but does specify that liquor stores and country general stores require one parking space per 30 m² of gross floor area. Since cannabis retail is a comparable type of retail use, the same parking space requirements have been applied for this proposal. The gross floor area of the building intended for cannabis retail sales is 75 m² which means that three parking spaces will be required. The applicant has provided a site plan that shows six on-site parking spaces for the proposed store. This exceeds the parking requirements specified in Bylaw No. 701.

The applicant has noted in their proposal that vehicle congestion could increase in front of the proposed cannabis store and Lighthouse Grocery since the parking area for these businesses is shared. Staff have spoken with the applicant about this issue and was told that measures will be taken to alleviate parking congestion. These measures include providing signage that directs vehicles with trailers to park at the rear; and providing employee parking spaces in a designated area at the rear of the subject property. There are two vacant parcels adjacent to the north of the subject property. These parcels are under the same ownership as the proposed cannabis retail store and Lighthouse Market. The applicant has indicated that these parcels will be used to accommodate overflow parking for both the proposed cannabis store and Lighthouse Market. "Parking lot" is a permitted use in the C1 zone.

The applicant has informed staff that the Ministry of Transportation and Infrastructure (MOTI) is aware of the cannabis retail proposal on the subject property. MOTI has confirmed with staff that an updated highway use permit for commercial access is required. The applicant has been advised to contact MOTI.

See attached "4600_90 02_Maps_Plans_Photos.pdf" for site plan showing parking and access.

Provincial Regulations

If the applicant is successful in gaining CSRD support for their application, the next step will be to obtain a provincial non-medical cannabis retail licence. LCRB conducts eligibility and suitability assessments for licence applications in accordance with the Cannabis Control and Licensing Act.

If the applicant is successful in obtaining a licence for the sale of non-medical cannabis, it is the responsibility of the licensee to operate in compliance with all provincial regulations.

These regulations address:

- store layout
- store security
- cannabis storage
- who a licensee can sell to
- hours of sale
- pricing

Failure to comply with provincial regulations may result in provincial enforcement action against the licensee including, a monetary penalty, suspension, or cancellation of the licence.

Consultation Process

Section 33(1) of the Cannabis Control and Licensing Act prevents the LCRB from issuing a Cannabis Retail Store licence without a positive recommendation regarding the licence application from the applicable local government. Additionally, if the local government makes comments and a recommendation on the licensee's application to the LCRB, it must first gather the views of residents.

As outlined in CSRD Cannabis Procedure PR-32, once the CSRD receives a cannabis retail licence notification, staff conduct a preliminary review of the referral with the Electoral Area Director in which the proposal is located to determine which type of public consultation is required (either a public survey, or public survey plus a public meeting). For this application, Director Melnychuk advised that a public survey would be sufficient.

In total, 171 completed surveys were submitted to the CSRD. 47% of the survey submissions came from individuals identifying themselves as residents of Sorrento, and 30% of responses coming from those identifying themselves as residents of Blind Bay. The remainder of survey responses come from Carlin, Tappen, Notch Hill, and other communities.

The following questions were included in the survey:

1. Which community do you live in?
2. Have you reviewed the cannabis retail store proposal? Yes/No
3. Please describe the impact (either positive or negative) you believe a cannabis retail store will have in your community?
4. If you answered yes to the previous question, what could be done to reduce any negative impacts?
5. Please provide any other comments you have regarding this proposed cannabis retail store.

Overall, 60% of the total survey responses expressed either support or no concern for the cannabis store proposal, with 40% of responses expressing opposition to the proposal. For the Sorrento area, 56% of responses expressed support for the cannabis store proposal while 44% expressed opposition.

Some of the reasons stated for supporting the proposal include:

- economic benefit to the community – job creation and boost to tourism
- providing a safe location to buy legal cannabis

- easier access to legal cannabis should alleviate the illegal sale of cannabis
- convenience of being able to buy cannabis locally – less driving
- cannabis is legal and should be treated no differently than alcohol sales

Some of the reasons stated for opposing the proposal include:

- the store will increase traffic congestion and parking problems
- already too much drug use in the community
- unnecessary – there are already enough cannabis stores in the area
- the store will attract criminal activity
- the store is too close to the grocery store and school
- potential for unwanted odour

Some of the suggestions provided to address potential negative impacts include:

- Follow provincial regulations (security measures, lighting etc.)
- Provide more parking
- Add a left turn lane on the Trans-Canada Highway
- Keep the store tidy and discreet

See: "4600_90_02_Public_Survey_Results_2023-04-03.pdf" for complete survey results.

Referrals Comments

This application was forwarded to the RCMP (Chase Detachment) and Interior Health. The RCMP did not provide a response. Interior Health provided the following response:

From a healthy built environment perspective, the following should be considered when deciding where to locate cannabis retail sales:

- *minimize exposure to cannabis marketing/modelling to youth;*
- *maximize distance from places children frequent, e.g. schools, playgrounds, skate parks, etc. as much as possible and feasible;*
- *do not co-locate with alcohol outlet;*
- *maximize distance from other retail locations for cannabis as much as feasible.*

Staff believe that the proposed non-medical cannabis retail store is located a sufficient distance from Sorrento Elementary School (500 m) and the nearest park (300 m).

Alcohol sales licenced by LCRB are available at Lighthouse Market but will not be permitted in the proposed cannabis store.

SUMMARY:

The applicant has applied for a provincial licence to operate a non-medical cannabis retail store at 1245 Trans-Canada Highway, in Sorrento. Staff are recommending that the Board recommend to the General Manager of the Provincial Liquor and Cannabis Regulation Branch that a Non-Medical Cannabis Retail Store Licence be issued to Copper Island Cannabis Co. for the following reasons:

- The proposed non-medical cannabis retail store is a permitted use in the C1 - Town Center Commercial zone and is consistent with the Village Centre OCP designation.
- The proposed non-medical cannabis retail store meets the location criteria of Policy A-71.
- The proposed non-medical cannabis retail store is located a sufficient distance away from schools and parks and will be required to have strict measures in place to prevent any sales to minors.

- The applicant has confirmed that measures will be taken to address concerns with parking constraints and congestion.
- 60% of the public survey responses received expressed either support or no concern for the non-medical cannabis retail store proposal.
- Staff are confident that the concerns raised in the public survey can be appropriately addressed by the applicant.
- Staff believe the considerations raised in the referral response from Interior Health have been addressed.

IMPLEMENTATION:

The General Manager of LCRB and the applicant will be notified of the Board's decision regarding this Non-Medical Cannabis Retail Store Licence application.

COMMUNICATIONS:

Referrals

A referral for the application was sent to the agencies listed below. A comment summary is provided below with the complete comments attached to this report.

See: "4600_90_02_Agency_Comments.pdf."

AGENCY	COMMENTS
RCMP	No comments received
Interior Health	<p>From a healthy built environment perspective, the following should be considered when deciding where to locate cannabis retail sales:</p> <ul style="list-style-type: none"> • minimize exposure to cannabis marketing/modelling to youth; • maximize distance from places children frequent, e.g. schools, playgrounds, skate parks, etc. as much as possible and feasible; • do not co-locate with alcohol outlet; • maximize distance from other retail locations for cannabis as much as feasible.

Notification letters

Staff provided written notification of the application and public survey to all property owners within 100 metres of the proposed retail store as required by Procedure PR-32. Responses were provided via the online public survey only.

Public Survey

An online public survey was made available on the CSRD's website from February 4 to March 28, 2023. Paper copies of the survey were also available at the CSRD front counter. Staff advertised the public survey in the March 3, 2023 edition of the Shuswap Market News and on the CSRD's website and social media.

See attached public survey summary and complete survey results:
"4600_90_02_Public_Survey_Results_2023-04-03_.pdf".

DESIRED OUTCOMES:

That the Board endorse the staff recommendation.

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2023-05-18_Board_DS_4600_90_02.docx
Attachments:	<ul style="list-style-type: none">- 4600_90_02_Sorrento_Store_Proposal_2022-10-25.pdf- 4600_90_02_BL725_BL701_Excerpts.pdf- 4600_90_02_Agency_Comments.pdf- 4600_90_02_Public_Survey_Results_2023-04-03.pdf- 4600_90_02_Maps_Plans_Photos.pdf
Final Approval Date:	May 11, 2023

This report and all of its attachments were approved and signed as outlined below:



Corey Paiement



Gerald Christie



Jennifer Sham



John MacLean



Copper Island Cannabis Co
 1 -2798 Balmoral Road
 Blind Bay BC, V0E 1H1
 250-675-3300
copperislandcannabisco@gmail.com

RE: Retail Cannabis Application

Columbia Shuswap Regional District
 555 Harbourfront Drive NE
 PO Box 978
 Salmon Arm BC, V1E 4P1
 250-832-8194
plan@csrd.bc.ca

October 25, 2022

To Whom It May Concern,

Description of Proposal

Copper Island Cannabis Co (further referred to as CICCOC) is a BC company that has been operating a retail cannabis store in Blind Bay for 14 months and has submitted an application to the Liquor & Cannabis Regulation Branch (further referred to as LCRB) for a second retail cannabis license on October 25th, 2022. The lease for this application has been secured at 1245 Trans-Canada Highway for the purpose of a second CICCOC retail location. This store-front location is currently not in use for any business, is zoned for commercial use, and if licensing is approved will abide by all municipal and provincial regulations regarding recreational cannabis.

Site Plan – Attached.

Floor Plan – Attached.

Community Impact Statement – Positive Impacts on the Community

The economic and social benefits of this project are numerous. The regulation of this business sector in the Shuswap region is likely to stimulate the local economy by creating jobs and help transition this industry (which has previously been taking place in informal, unregulated and untaxed places of business) toward a safer and more heavily regulated marketplace. CICCOC offers not only a fair living wage to local individuals but also a health work-life balance, along with extensive training and industry specific education to achieve a higher standard of employment.



CICCO has focused on promoting cannabis education, and the safe use of recreational cannabis since inception (September 2021), by way of in-store informational sessions as well as a lengthy FAQ/information section on our website (www.copperislandcannabis.ca). Our primary goal is to help the public understand safe practices in consuming cannabis products, as well as understanding the advantages and disadvantages of general cannabis use. We are dedicated to helping every customer who enters the store find the most suitable products for their needs.

While our promotional and educational activities within our storefront are limited due to provincial regulations, we are still committed to building strong relationships within our communities and providing support wherever we can. Last year we were able to sponsor a family in need during the holidays through the local food bank, and we intend to sponsor more families this year as well. In addition to supporting families in need during the holidays, CICCO participated in the annual “clean-up” of Blind Bay in April 2021 – consisting of a team of volunteers who picked up trash in and around the main roadways of Blind Bay after the snow had melted for the year.

The proposed Retail Cannabis Store in Sorrento will contribute significantly to the neighbourhood by providing a wide variety of different cannabis products from the available list of provincially approved suppliers. The store will support a variety of price points on these products, to ensure there will be options suitable for all income levels. CICCO staff has also dedicated themselves to keeping the current business well maintained, clean and free of litter/debris, which is a standard that would be upheld at the second location. Having a second cannabis store in the area will also allow more readily available access to safe, regulated legal cannabis goods.

This new proposed location will be an anchor business on this stretch of highway and will help attract more commuters as well as passing through traffic who will discover other neighbouring businesses such as cafes, convenience stores, grocery stores and other emerging businesses in the area while they stop. We strive to maintain great relationships with all neighbouring businesses by maintaining a high level of professionalism, keeping a clean space inside and outside the building, and always providing support however we can in our immediate community.

Therefore, we believe that a second CICCO location will provide numerous positive impacts (social, economic and environmental) to the community.

Community Impact Statement – Negative Impacts on the Community

There are a few but limited negative impacts on the community as a result of the proposed second location. CICCO will address every problem which arises and work hard to reduce and/or eliminate any negative impact caused.

There could be a negative externality due to increased traffic volume and possible congestions of the parking lot shared between the proposed cannabis store and the Lighthouse Grocery Store. However, we will help alleviate some of that congestion by providing employees parking spaces in the designated area behind the building, which will open more parking spaces in front of the business.



While some could claim that our operations will have a negative impact on operations of the schools in the area, we would like to remind everyone that no products will be visible from the outside of the establishment and our company logo/signage is free from any drug-related paraphernalia or images. In addition, the proposed store would be well over 400 meters from the closest school or early childhood development facility. Legal cannabis products will not reach the school, as the store requires 2 pieces of ID proving legal age and all products are securely handled by staff until the proof of age is provided and the transaction has been completed. Promotional materials will have no way of reaching any students at nearby schools either as all information is sent directly via email to customers who have signed up either in-store on our website (which is also age-gated) and have consented to receiving the promotional material. Providing a safe environment for the school's operations is an extremely important topic and CICCOC is dedicated to abiding by all provincial and federal regulations to diminish any interaction or issues with nearby schools.

Lastly, is the topic of overuse of cannabis products by members of our community. At CICCOC we have been devoted since day one to providing extensive training to our staff to educate consumers on all advantages and disadvantages of the use of cannabis products, short-term and long-term. By federal and provincial law, it is illegal for any cannabis store to sell more than 30g of cannabis (or it's equivalent) per customer, which greatly reduces the risk of overuse. CICCOC staff are held to the highest standard to provide the safest environment for consumers in our neighbourhood.

Overall CICCOC is the best option for a cannabis store in our community because we are committed to setting the standard for cleanliness, professionalism and product-based education. We invite any and all concerned parties to visit our first CICCOC location in Blind Bay to learn more about what we are all about and witness firsthand how serious we are about cannabis. We vow to continue to ensure the proper, legal distribution and education for safe use of cannabis in our community for years to come.

Thank you for your consideration.

The CICCOC Team

Relevant Excerpts from:
Electoral Area C Official Community Plan Bylaw No. 725
South Shuswap Zoning Bylaw No. 701

(See [Bylaw No. 725](#) and [Bylaw No. 701](#) for all policies and land use regulations)

Electoral Area C Official Community Plan Bylaw No. 725

3.2 Village Centre (VC)

3.2.1 Objective

To allow for a variety of residential and commercial development within Sorrento.

3.2.2 Policies

- .1 This designation applies to areas within Sorrento as outlined on Schedules B and C.
- .2 Permitted land uses within the Village Centre include: residential (see *Policy 3*), retail including food services, offices, business and personal services, community and health-related services, public and institutional uses, recreation, arts and cultural activities, highway commercial uses, personal, professional and financial services. Small-scale light industrial uses whose operations are compatible with adjacent uses are also permitted.
- .3 Residential development is subject to the following housing forms and maximum densities:

Detached	5 units/ac (1 unit/0.2 ac) 12 units/ha (1 unit/0.08 ha)
Semi-detached	8 units/ac (1 unit/0.13 ac) 20 units/ha (1 unit/0.05 ha)
Townhouse	12 units/ac (1 unit/0.13 ac) 30 units/ha (1 unit/0.03 ha)
Apartment	30 units/ac (1 unit/0.03 ac) 74 units/ha (1 unit/0.01 ha)

- .4 Residential units above ground floor commercial establishments and live-work units may be permitted and encouraged.
- .5 New development in the form of pedestrian-oriented “mainstreet” building types or infill that creates enclosed nodes/courtyards is strongly encouraged.
- .6 Resilient “mainstreet” building types are encouraged that allow development of a mix of uses (retail, office, residential) and which can be adjusted in response to market demands. In Sorrento, predominantly commercial buildings are encouraged to locate within or adjacent to already established commercial parcels to build on a contiguous commercial core.

- .7 All new subdivisions and all new rezoning applications which would increase existing residential densities or require additional sewer or water capacity must be connected to both a community sewer system and a community water system. Where community sewer and water system servicing is not feasible, the maximum allowable density is 1 unit / ha (1 unit / 2.47 ac).
- .8 Where possible, new development will include dedicated pedestrian and non-motorized linkages to and through the development.
- .9 Main street mixed use building types are encouraged to improve the quality of the streetscape along the corridor, to increase the density and vitality of the core, and to make better use of vacant and under-used sites. This will create a stronger definition of the pedestrian environment. Building facades should have active frontages, where entries and active uses (food service patios, display areas, or public realm enhancements) orient towards the street. This will also help to create a village core in which it is possible to more easily walk between stores and services, providing maximum pedestrian activity along the public street.
- .10 New commercial, industrial, multi-family and intensive residential development within the Village Centre is subject to the Form & Character Development Permit Area Guidelines.

Bylaw No. 701

Section 1: Definitions (applicable)

RETAIL STORE means a building where goods, wares, merchandise, substances, articles or things are offered or kept for sale to the general public, including storage of limited quantities of such goods, wares, merchandise, substances, articles or things, sufficient only to service the retail use.

FLOOR AREA means the total floor area of all floors in a building measured to the extreme outer limits of the building including all areas giving access thereto such as corridors, hallways, landings, foyers, porches or verandas and excluding auxiliary parking, unenclosed swimming pools, balconies or sundecks, elevators or ventilating machinery.

Section 18: C1 – Town Centre Commercial Zone

Purpose

The purpose of the C1 zone is primarily to accommodate a wide range of commercial and public use facilities within the Sorrento Town Centre area, recognizing the presence of the Trans Canada Highway and the fact that at that time of adoption of this Bylaw there was no community sanitary sewer system in place.

Permitted Uses

18.1 The following uses and no others are permitted in the C1 zone:

- 1. ambulance station;

2. aviary and botanical gardens which may include public display;
3. bakery;
4. bank, credit union or trust company;
5. building set apart for public worship;
6. car wash, permitted only if connected to a community sewer system;
7. commercial garden centre;
8. commercial daycare facility;
9. commercial lodging;
10. convenience store;
11. craft and gift shop;
12. gallery or studio (including music, television and radio studios);
13. indoor recreation facility;
14. library;
15. neighbourhood pub;
16. office;
17. parking lot or facility;
18. personal service establishment;
19. police station;
20. post office;
21. public assembly facility;
22. restaurant;
23. retail store;
24. sale, rental and repair of tools and small equipment
25. service station;
26. theatre;
27. accessory single family dwelling;
28. accessory upper floor dwelling units;
29. accessory use.
30. mini storage, permitted only on Lot A (DD W52001F), Block 11, Section 16, Township 22, Range 11, W6M, KDYD, Plan 1127

From: [HBE](#)
To: [Jan Thingsted](#)
Subject: RE: Proposed cannabis retail store at 1245 TCH, Sorrento (CSRD)
Date: April 5, 2023 3:59:59 PM
Attachments: [image011.png](#)
[image012.png](#)

Afternoon Jan,

Thank you for the opportunity to provide comments for this application from Copper Island Cannabis Co. related to a proposed non-medical cannabis retail store to be located at 1245 Trans-Canada Highway, Sorrento in Electoral Area G of the Columbia Shuswap Regional District (CSRD).

From a healthy built environment perspective the following should be considered when deciding where to locate cannabis retail sales:

- minimize exposure to cannabis marketing/modelling to youth;
- maximize distance from places children frequent, e.g. schools, playgrounds, skate parks, etc. as much as possible and feasible;
- do not co-located with alcohol outlet;
- maximize from other retail locations for cannabis as much as feasible.

Should you have any questions about the information provided above, please don't hesitate to email us back or call 1-855-744-6328 (Ext. 4).

Regards,

Mike Adams (he/him/his)
 Team Leader, Healthy Community Development
Interior Health
www.interiorhealth.ca

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Däkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tsilhqot'in Nations where we live, learn, collaborate and work together.

From: Jan Thingsted <jthingsted@csrd.bc.ca>
Sent: Wednesday, March 22, 2023 8:45 AM
To: HBE <HBE@interiorhealth.ca>
Subject: Proposed cannabis retail store at 1245 TCH, Sorrento (CSRD)

CAUTION! This email originated from outside of Interior Health. Do not click links or open attachments unless you recognize the sender, their email address, and know the content is safe. If you suspect this is a phishing or fraudulent email please forward it to spam@interiorhealth.ca.

Good morning,

Please see the attached notification for a proposed non-medical cannabis retail store at 1245 Trans-Canada Hwy (Sorrento). Please provide any comments you may have by responding to this email by April 5, 2023.

Best regards, Jan

Jan Thingsted RPP, MCIP

Planner III, Planning Services

Development Services

Columbia Shuswap Regional District

D: 250.833.5918 | TF: 1.888.248.2773

E: jthingsted@csrd.bc.ca | W: www.csrd.bc.ca



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This e-mail is CONFIDENTIAL. If you are not the intended recipient, please notify me immediately and delete this communication, attachment or any copy. Thank you.

Summary of Public Survey Results for the Copper Island Cannabis Co.

Proposed Retail Store

1245 Trans-Canada Highway, Sorrento - Electoral Area G

The public survey was open from February 4 to March 28, 2023 and available on the CSRD Connect webpage.

A total of 171 surveys were submitted from the following communities:

Community	% of total responses	# of responses
Sorrento	47.37%	81
Blind Bay	30.41%	52
Carlin	0.58%	1
Notch Hill	8.19%	14
Tappen	2.92%	5
Other	10.53%	18
Total		171

The following questions were included in the survey:

1. Which community do you live in?
2. Have you reviewed the cannabis retail store proposal? Yes/No
3. Please describe the impact (either positive or negative) you believe a cannabis retail store will have in your community?
4. If you answered yes to the previous question, what could be done to reduce any negative impacts?
5. Please provide any other comments you have regarding this proposed cannabis retail store.

Opinions Tally (expressing either support, no concern or opposition to the proposed cannabis retail store:

171 Total Responses: 52% support / 8% neutral or no concern / 40% opposed

Sorrento: 56% support / 44% opposed (81 responses)

Blind Bay: 46% support / 17% neutral or no concern / 37% opposed (52 responses)

Carlin: 100% support (1 response)

Notch Hill: 36% support / 14% neutral or no concern / 50% opposed (14 responses)

Tappen: 40% support / 60% opposed (5 responses)

Other: 61% support / 18% neutral or no concern / 21% opposed (18 responses)

Complete Responses

Q. Please describe the impacts (either positive or negative) you believe a cannabis retail store will have in your community? (responses organized by community)

SORRENTO

1. Will draw more negative behavior into our neighbourhood..crime, theft and the store is located not even 1mile from the elementary school of which several children walk to and from daily passed this location. There is already a cannabis store located in Blind Bay and several in Salmon Arm..it is not necessary to have nor introduce a second one into a community of this size.
Mar 28, 2023
2. I feel it would be a very negative impact on our little town as we already have enough cannabis stores in our area
Mar 27, 2023
3. I think it would have a great impact on the community and have a legal source for medical and recreational cannabis, both THC and CBD options are greatly beneficial. CBD, especially for many medical reasons is so helpful to have especially when you have a child that has epilepsy and seizures. I love cannabis for the many benefits it has. :)
Mar 18, 2023
4. I think it will boost the local economy
Mar 16, 2023
5. I think it's a great idea
Mar 15, 2023
6. Positive-more businesses in Sorrento
Mar 15, 2023
7. There are multiple Cannabis retailers all over the area, can't see why the Shuswap would need another one. Also our community has it's share of "underworld" which I strongly believe will only contribute to this. I am not opposed to the retail sale of Cannabis, but definitely something our community DOES NOT need. We have a lovely small community that offers many products and services, this does not fit in. I think it would be an embarrassment on our local strip. The large Cannabis store sign Coming Soon at the Copper Island Pub looks garish enough, needs to be taken down. The many young people we have struggle enough with double messages around health and personal choices. NOT HERE!!!!!!
Mar 14, 2023
8. I believe negative ; although the cannabis shop meets basic zoning requirements I don't believe the sorrento downtown core needs this type of business . There are children and school nearby , there are numerous cannabis shops within 20 mins of sorrento . Sorrento needs more basic retailers such as , dry cleaners , restaurants , perhaps a car wash etc ,,,,,, all of which add value to the tourists who visit us plus to the residents as well .

Although I'm sure there are a large number of legal users of the cannabis it can also add an element of unwanted buying and selling on the side
Mar 13, 2023

9. It will make everyone happier in the community.
Mar 12, 2023
10. Don't believe this is suitable on the Trans Canada highway. 2) Parking is a nightmare thru the June till Sept time 3) The crossing of traffic between the Petro-Can and the Sorrento Store is also unable to support what's going on now let alone adding more traffic. Completely unsafe now with traffic crisscrossing in opposite directions with a road coming up the middle.
Mar 8, 2023
11. Better access to safe weed, more jobs locally, keeps money being spent local from tourists
Mar 7, 2023
12. This is a great addition to the community, and will certainly bring in great revenue from those travelling through the area. This also has the potential to curb black market cannabis sales in the community as legal products will be more conveniently available.
Mar 7, 2023
13. I believe it will have a beneficial impact on tourism, it would be great to have an easily accessible location.
Mar 7, 2023
14. Parking will be an issue, and lack of washroom facilities, as public urinating all around our buildings is an ongoing problem. The increased traffic will just add to this problem.
Mar 6, 2023
15. Negative- parking. Parking at that location is already at a minimum. I find need to avoid this location for parking reasons--especially in summer tourist season. To access the Trans Canada Highway (going east) often have to go west first through the mall parking lot and then east. Congested traffic is a real issue -with Petro Can (just west) and then the weekly Summer Farmers Market every Saturday. Also there is no need for another cannabis store. There is already one at the Motel about a block east.
Mar 6, 2023
16. It does not need to be close to the grocery store where people are getting food . And taking up parking space . Where the cannabis store is now is fine . The summer months the locals know how busy it gets at the store , let alone just us locals .
Mar 5, 2023
17. Do we REALLY need a pot shop in this SMALL town and right next door to a grocery store??? Doesn't make sense and a grocery store that doesn't have enough parking as is, now the pot shop will take 6 of those??? Again not making sense. Couldn't they come up with a better location???
Mar 5, 2023
18. It draws a rough crowd
Mar 5, 2023

19. I believe there is enough cannabis stores within driving distance that we do not need another one. We especially do not need it next to the local grocery store where the traffic is very high already, and there could be accidents due to people smoking marijuana. We need other types of businesses in our community since there are so few as it is. A food retailer might be better, something like Hungry Panda or other since we have lost the Home Restaurant.
Mar 5, 2023
20. Negative.
Mar 4, 2023
21. It nice to have one closer to the residents of sorrento
Mar 4, 2023
22. Negative ... not needed in this small town. Low demand. Many other options very close by. Will not enhance town image so close to highway.
Mar 3, 2023
23. Positive! Also, will open up new opportunities for work and knowledge to the community. No long drives necessarily and so better for your Envoyament
Mar 3, 2023
24. I believe there are *very few* negative impacts a cannabis retail store will have on the community. Having a Cannabis store in our town will make it more accessible for not only those who use recreationally, but those who use it medically. It may help lower the stigma of cannabis use amongst those who are against it in that they will see having a cannabis store has, in fact, nearly zero negative impacts. In a town where alcohol is served/sold in multiple locations, which tends to cause significantly higher negative impacts on the community, why couldn't there be a cannabis retailer? Let's drop the stigma around cannabis. It is legal, it is medicine, let's make it accessible.
Mar 3, 2023
25. More people stopping in town, passing by on the highway. More local jobs Needs more parking as it is now and the turn on and turn offs the highway can be kind of hazardous in the summer but that's an issue regardless
Mar 2, 2023
26. Better and safe access to cannabis products for local residents that rarely make it out of town to access other sites.
Mar 2, 2023
27. we don't it in our town it's too close to school as well.
Mar 2, 2023
28. Added convenience for people with mobility issues. It will be creating jobs.
Mar 2, 2023
29. I am not apposed to a cannabis store
Mar 2, 2023
30. Congested area already! Not enough parking for the grocery store that is there now...in the summer, the congestion in that parking lot is dangerous...with people running to their cars/trucks, delivery trucks,Puralator pick up as well... I don't think we need a pot shop in

one of the busiest spots in Sorrento, best to be over at the mall, where there is ample parking.

Mar 2, 2023

31. I don't believe a cannabis store should be allowed by a grocery store. That is to close. And would not look good for our tourist population in the summer. As well as I believe it will bring unwanted people hanging around the store n possibly break ins to those of us who live by the store. I don't want to have to worry when I want to go for a walk knowing some strange person is hanging around. No stop lights . Tons of traffic. No outside lighting.
Mar 2, 2023
32. I don't think it will have any impact one way or the other. There is a pot shop less than 10kms away that locals can buy product from already. Having it closer won't change who uses it or not. I would rather have some other business in that space. Something that everyone would appreciate, not just cannabis users.
Mar 1, 2023
33. Positive..jobs and regulated cbd and thc are safer. Cons... parking lot is already often overfull
Mar 1, 2023
34. I believe it will increase drug use as well as traffic to area and us not the kind of family friendly store we want to see in Sorrento
Mar 1, 2023
35. I think having a cannabis retailer in Sorrento is a great idea. It's always nice not having to drive from Notch Hill to blind bay to get to their current location.
Mar 1, 2023
36. I believe this would have a positive impact for the people who are interested in purchasing this product. I don't think there would be any negative impact.
Mar 1, 2023
37. It would be good for the community, great location and a bit of competition.
Mar 1, 2023
38. Positive. More jobs in the community and safe access to legal weed.
Mar 1, 2023
39. This will be positive,provide local jobs,make use of the empty store,and make it available to consumers thru a competent outlet.
Mar 1, 2023
40. will provide minimal employment, there are two stores just down the highway and more in Salmon Arm don't see the need for it, I would hate to see this type of store move into our little community,
Mar 1, 2023
41. None
Mar 1, 2023
42. Parking lot too small and getting back out onto the highway in summer.
Mar 1, 2023

43. positive
Mar 1, 2023
44. I will be able to walk there instead of driving
Mar 1, 2023
45. There is a store already within 10 minutes. This would be next door to a very busy market and the parking lot is already full at times. There is also a lot of foot traffic in summer, including many children.
Mar 1, 2023
46. Provides employment and a product to those that want to purchase. Cannabis can be medicinal.
Mar 1, 2023
47. There is adequate shop in blind bay
Mar 1, 2023
48. Too close to the grocery store and people like to smoke in public. Children frequent this store
Mar 1, 2023
49. Not needed. There is a pot store in Blind Bay.
Mar 1, 2023
50. Give sorrento one shop as we have none
Mar 1, 2023
51. Wrong location, takes away parking from grocery store
Mar 1, 2023
52. I think it would be very beneficial the closest stores are more the 15 min away and it can be hard to make it there with my little one, I would definitely use a store closer to home.
Mar 1, 2023
53. Safe legal access to cannabis products, keeping money in the community
Mar 1, 2023
54. It think it will be positive for the community - safe legal access to cannabis products, keeping \$\$ within the community, and not driving towards Salmon arm or Kamloops reducing risk on the roads.
Mar 1, 2023
55. Increased use of cannabis in our community Promotes the use of cannabis They're usually ugly looking buildings
Mar 1, 2023
56. I think it could bring some business into the sorrento area, hopefully more customers into the lighthouse as well. I think it seems redundant to have two cannabis dispensaries within such close proximities, (will the other one actually open?)
Mar 1, 2023
57. Why do we need yet another dope store.....

Mar 1, 2023

58. Jobs, people, money, smiles :)

Mar 1, 2023

59. There is one proposed for the hotel 1/2 block away. Don't need more.

Mar 1, 2023

60. It would be nice to see that prime real estate being used by a business that we don't already have in the area.

Mar 1, 2023

61. Hooray!! I will buy from there

Mar 1, 2023

62. I feel we don't need another store of this type. This location is extremely busy with traffic. Hardly any parking as it is

Feb 28, 2023

63. Tourism in Sorrento proper, jobs in town, more door traffic for local businesses. I don't see negative impacts, we have liquor right in our grocery stores without issue.

Feb 28, 2023

64. I think it will be positive and more people will be stopping in Sorrento.

Feb 28, 2023

65. I think it would have a positive effect economically and will be a good use for the building.

Feb 28, 2023

66. We have so many around already and it is not needed.

Feb 28, 2023

67. There are all ready too many dispensaries in the area, this should be used for a store that the general public can utilize.

Feb 28, 2023

68. Puts something in a vacant retail area

Feb 28, 2023

69. I believe that safe LEGAL access to cannabis is needed, to deter illegal/black market cannabis sales in the area.

Feb 28, 2023

70. No additional impacts to the community based on this new retail location, other than safer supply of regulated cannabis to the community.

Feb 28, 2023

71. Lived in Sorrento all my life, there's already one cannabis store but at the same time I don't think we should have to be in the same parking lot with kids and grocery shopping, the amount of crap in the area already fills the need why open something like this we need more things threat benefit the community not make it worse

Feb 28, 2023

72. Will be positive, it's good for people who live in the area and purchase cannabis.

Feb 28, 2023

73. Believe it will have a positive impact because of convenience for the location
Feb 28, 2023

74. No impact, positive comment provides new jobs .
Feb 28, 2023

75. I think it's an excellent use of the space.
Feb 28, 2023

76. I don't think this small town needs a cannabis store. There is already one in Blind Bay and in Chase, not to mention several as you drive into Salmon Arm or Kamloops - it's over saturated! Area G is already experiencing increasing instances of theft and vandalism, and with easier access to cannabis, it may continue to attract people with addiction issues that may not contribute positively to this community. As a tourism destination, it also looks tacky - our small town strip already looks a little rundown with empty storefronts, and what message does that give when we as a community can't support a restaurant, but we need our own Cannabis store for the 2,500ppl who live here? If I was a family driving through town needing groceries, that message would honestly make me keep driving. The location of the store, right adjacent to our only grocery store, is just not ideal. I don't want to have to walk past that location every time I need to get groceries. If something does get approved, it should be off the highway. Additionally, isn't Copper Island Pub/Motel trying to get their own store, which would be literally next door to this one? (Again, I don't think we need one at all).
Feb 28, 2023

77. Create jobs. Reduce black market sales in the area. Provide a safe alternative to the black market.
Feb 28, 2023

78. I do support a cannabis store in Sorrento (only one however) I'm not sure if this is in replace of the "coming soon" one beside the pub. The only thing I don't support is the prices this retailer uses. Therefore I would not shop there. Copper island cannabis is way over priced.
Feb 28, 2023

79. I believe that there are already 3 (that we know of) in this vicinity already. There is one just down the cross road off Highway 1 already - near the glass store. There is one that states coming soon connected to the Pub and there is one in Blind Bay. Is there really that much of a demand for 3 Cannabis stores all within spitting distance? It would be great if you could indicate on a map how many Cannabis stores that already exist or that are in the planning stage such as this one.
Feb 28, 2023

80. I feel this will have a positive impact. A long-vacant storefront will have a new business in the town core. The highly visible, busy location discourages loitering and illegal consumption. Citizens can readily access legal product
Feb 28, 2023

81. Already enough cannabis odour in the area. Only employs one person. Adds no value whatsoever to the majority of the community.
Feb 28, 2023

BLIND BAY

1. There are more cannabis stores in our area than there are churches. Enough is enough. This goes far beyond free enterprise. Getting drugs in this area have never been an issue,
Mar 28, 2023
2. More jobs for locals Increased tax revenue Use of otherwise unused space in the community A way to bring money into the community
Mar 28, 2023
3. Positive
Mar 16, 2023
4. Absolutely positive for the community, especially fully legal places with quality products
Mar 11, 2023
5. People driving intoxicated in the highway by my sons school Can't go to regular store with out seeing a cannabis store
Mar 9, 2023
6. There are enough retail cannabis stores in the area. Having such a store near the main grocery store, the only grocery store actually in sorrento is subjecting our minors to a potentially difficult discussion about subjects that the guardians or care takers of those minors may not be ready or willing to partake in yet. The proposed sit has its door right beside the grocery store. Does this mean that cannabis can be used outside the place where it is purchased? What security measures would have to be taken to ensure the ongoing safety of customers in the grocery store and their staff?
Mar 7, 2023
7. I believe this is great for the community it will create jobs.
Mar 7, 2023
8. Provides employment opportunities and economic growth for the community
Mar 7, 2023
9. We do not need another cannabis store. There is already one in Blind Bay, just 10 minutes away. That one has a decent sized parking lot. The parking lot in Sorrento is already overflowing with traffic and it is dangerous getting into and out of, onto the highway. There needs to be a stoplight at the Notch Hill corner if ANY further development in that block happens.
Mar 6, 2023
10. Negative impact! We already have a cannabis store in Blind Bay. It attracts people who are not who we want especially near our children and seniors. So why invite more to another community and resort location?
Mar 5, 2023
11. I believe having easy access to Marijuana is as important as access to alcohol.
Mar 3, 2023
12. It will bring jobs to the community. People who stop there may take in other businesses too.
Mar 3, 2023

13. I'm not necessarily against it, I just think there are enough cannabis retail stores in the area. It's not needed. There are so many other uses for the space that would be more beneficial for the community.
Mar 3, 2023
14. I don't for see any impact or change either way
Mar 3, 2023
15. For us, No impact. I grow my own and if needed to buy it. The green mile on Westside road is close enough.
Mar 3, 2023
16. Not needed. Market is saturated. If a license is approved it should go to the copper island pub owners who started the process first
Mar 3, 2023
17. Little to no impact
Mar 3, 2023
18. Negative impacts to our community include, we don't need another pot shop, we have more than enough in the TCH Okanagan corridor. It brings a lower class of people into our area. There are much needed other businesses needed in Sorrento, with limited buildings available for further expansions.
Mar 2, 2023
19. I don't think there will be any impact whatsoever.
Mar 2, 2023
20. Positive .. more people coming into town and stopping and spending money
Mar 2, 2023
21. It makes the area seem dumpy. Do we really need to make it so everyone can be stoned all the time where they go. We don't need a bunch of stone tourists and truck drivers in our area and believe me pot smokers have no qualms about getting high and driving.
Mar 2, 2023
22. There's so many pot stores already, is this really what BC needs more of? I don't like that it's visible along the highway, let's have more high class businesses. Sorrento is already run down, you don't need to make the community perception worse. The last thing a community needs visible from is a bunch of liquor and pot shops. What does that say about the community?
Mar 2, 2023
23. It will be great for a growing community bringing employment, tax base and joy to the community.
Mar 1, 2023
24. This would create too many cannabis stores in the community. There is one just two blocks from this propoosed site, there is one at The Village Grocer property in Blind Bay, and there are many in and around Salmon Arm. That's enough. I don't think this community needs all these outlets enticing people to get stoned, and I don't know how an owner can create a successful business when there is so much competition in such a small area. I also wonder if some of these locations are being used for money laundering.

Mar 1, 2023

25. Impaired driving and boating. Increased use of cannabis (and its accompanying smell).
Mar 1, 2023

26. I do not see any negative reasons as we already have businesses in the area selling alcohol. Something positive about a cannabis retail store is any time someone opens a small local business, it will benefit the community. It will keep people local...more jobs and less people looking to leave the area for work and shopping. If people are not driving and leaving the community to get what they need, they will have more money to spend locally as well (less fuel costs with staying local).
Mar 1, 2023

27. Waste of time and money when there is already one in Blind Bay. Gov't run stores are too expensive and tax is ridiculous. Even if you were to build one a majority of us will still go to the dispensaries on the reserves. Product is way better and better pricing.
Mar 1, 2023

28. from our experience in Surrey anywhere there is a drugstore there are low lives that linger around it
Mar 1, 2023

29. Too close to school Yet another cannabis store when already too many
Mar 1, 2023

30. With this area being a large tourist destination I believe that having a store like this (as there is not many in the area) would be a huge financial gain for the community. Lots of people of all ages participate in recreational use of cannabis, especially if here on vacation. If there are no stores in this area they are going to purchase on other communities that won't benefit ours.
Mar 1, 2023

31. Hurts the small businesses and we have so many cannabis stores near by already
Mar 1, 2023

32. Traffic on the main highway Too close to an elementary school
Mar 1, 2023

33. the added vehicle traffic is an accident waiting to happen
Mar 1, 2023

34. It will bring more revenue to our community.
Mar 1, 2023

35. There are too many stores in our area already, this is a community that is growing with young families, having another Cannabis store will be a negative impact on the community.
Mar 1, 2023

36. I think a regulated cannabis retail store would be a great addition to the area. The only other options are unregulated cannabis stores on the res. Cannabis is legal and any new business will provide jobs to the area. We wouldn't make a business that sells alcohol jump through these hoops. PASS THIS PROPOSAL! Let new businesses have an opportunity to thrive.

Mar 1, 2023

37. It would provide a location to buy the devils weed closer to one's home for folks that reside in Sorrento....thus lessening traffic and it's impacts: such as noise, folks that love speeding, car accidents, etc.

Mar 1, 2023

38. Provide more jobs, boost our economy, provide cannabis products to those who desire in a reasonable distance.

Mar 1, 2023

39. Cannabis has many health benefits for those that use it as alternative to traditional medicines. Having a location close is useful for those that have mobility issues or access to stores outside of their community.

Feb 28, 2023

40. We have enough Cannabis stores in Sorrento and the surrounding area...they smell everything up and it is another eye sore!

Feb 28, 2023

41. I'm not sure the impact will be good or bad How many cannabis stores do we need?

Feb 28, 2023

42. Pot shops are seen as negative by the coffin doggers.

Feb 28, 2023

43. Neutral

Feb 28, 2023

44. Positive impact only. Great location on the highway.

Feb 28, 2023

45. It feels like they've popped up everywhere already. I guess it really isn't that different than liquor stores and would rather people using have access to safe supply but I'm starting to wondering what the saturation point will be with these stores.

Feb 28, 2023

46. No impact

Feb 28, 2023

47. I believe having a cannabis store in Sorrento would have a positive impact in the community for many reasons. By adding a store in Sorrento you limit the time between getting home and the store for people in the community which can help minimize people driving impaired. Another reason I can see it making a good impact, Sorrento is a retirement community and a lot of seniors I know use cannabis for medicinal purposes this allows easy access. Copper island cannabis store in blind bay has allowed for so many people safe access to cannabis that can be easily regulated. Why not allow Sorrento the same thing

Feb 28, 2023

48. I believe a professionally run retail location will help in alleviating some of the illegal activity operating out of the Sorrento Inn (not the store at the end but out of the hotel rooms). Copper Island Cannabis has been an excellent retail addition to the Blind Bay

Grocer location. Adding another store to this location will enhance the overall look and feel of the area in conjunction with improvements happening at the Lighthouse Market.
Feb 28, 2023

49. There are too many cannabis stores in this area already.
Feb 28, 2023

50. Using the word impacts on a positive or negative way is not right, sounds very impartial. I personally don't see any difference, let's be honest here there is a grocery store next door that sells a lot of alcohol, they even expanded! A place where kids can go without problems. At least the cannabis store will not accept minors inside. I hope they do some beautification outside the store and repair some of those horrible community boards. Beside that I'm good. If anything will impact the million of other cannabis stores that are all over the place.
Feb 28, 2023

51. I don't think is needed. The Sorrento/Blind Bay community has a small population, and there is already a cannabis location in Blind Bay beside the Village Grocer, and a cannabis shop beside the proposed location next door at the hotel, which is less than 500 meters away.
Feb 28, 2023

52. Positive. It is a legal business that like every other incoming legal business will aid in keeping people within the community spending more dollars inside our area and district.
Feb 28, 2023

CARLIN

Economic, tax base, employment, product selection, tourism.
Mar 1, 2023

NOTCH HILL

1. Already to many
Mar 5, 2023

2. I think it will be beneficial with keeping people in our community. If people need to travel elsewhere for this they will choose to get other things while in different towns. Instead of driving into different towns for different things. It's creating jobs for locals. I don't see there being any negative impacts. It works well in other communities. No reason it won't here as well. It's in a visible well lit area.
Mar 1, 2023

3. We have enough access to other retail stores in the area do need any more.
Mar 1, 2023

4. none
Mar 1, 2023

5. I really don't think a cannabis retail store will have any significant impact on the community either positive or negative.
Mar 1, 2023

6. I think this is a great idea. Find having to go to Chase or Salmon Arm frustrating.
Mar 1, 2023
7. Lots of retired people don't drive and rely on the Lighthouse for their groceries. They wouldn't need rides to Blind Bay. It's a tourist spot! Think of the extra income that would bring!
Mar 1, 2023
8. I am somewhat concerned about parking as the available parking at this location is often fully utilized by customers going to the Lighthouse Market. The only available parking that could be "designated" for the cannabis store would be parking presently used by customers to the Lighthouse Market. I understand that the ownership of both businesses is the same so there is not likely to be an objection from the Lighthouse Market. However, from a customer standpoint, parking issues could be a concern for the public.
Mar 1, 2023
9. I think putting another cannabis store in Sorrento would be a very negative impact on our small community For our small community of Sorrento blind bay area we have enough cannabis stores We are already having problems with the pub that is located in Sorrento with drugs and fights and police issues the pub also has an application for a cannabis store we do not need to stores within a block
Feb 28, 2023
10. This will most definitely have a negative impact on our beautiful community. Sorrento is a gorgeous, bustling resort town. It is the pinnacle of my childhood memories, holidaying here every summer with my family as a child. And it is the place I have now raised my own family for almost 30 years. The proposed location for a cannabis retail store will be a blemish on Sorrento's pristine reputation, especially in the heart of town where Canada Post used to be. Not to mention it would be right next door to the iconic Lighthouse Market, a place where seniors, adults, and children have always felt a sense of pride, community and security. We have seen many cannabis stores pop up in the area and it's clear to see it has been a downgrade for their neighbours. Cannabis may be a popular product of this generation, but is that any reason to disregard the majority of the community and allow the degradation of our wonderful town? Please, my family and I urge you to reject this proposal and keep Sorrento as a beacon of delight. Thank you.
Feb 28, 2023
11. I think it has a positive impact on the economic development of our small community.
Feb 28, 2023
12. Safe product for locals
Feb 28, 2023
13. I feel that our community does NOT need another cannabis store. Another store in that location would better help our community. Find a store or retailer that would be a better fit, so that residents don't have to drive all the way to Salmon Arm to get something.
Feb 28, 2023
14. We have enough cannabis in this area. People do not need this and the smell has gotten worse I. The area.
Feb 28, 2023

TAPPEN

1. I have no problem with cannabis retail stores but I think that this location is already extremely busy with the supermarket traffic. It may depend on time of day but when I park at the supermarket once or twice every week it is already often plugged up. And this has been this winter. In the summer it is very difficult to get onto the highway and I can see that additional traffic in the parking lot could make exiting the highway perilous as well. I am not in favor of this location for the cannabis store.
Mar 3, 2023
2. Another legal source of revenue for the community (taxes) and the business owner
Mar 3, 2023
3. Cannabis is a great stress reliever and really helps people with anxiety
Mar 1, 2023
4. Negative, more highway stops and accidents foreseen
Mar 1, 2023
5. Unless consumed orally, cannabis use is foul and offensive. Concerns regarding marijuana induced psychosis. Concerns regarding trigger of psychosis because of cannabis use, based on mental health data from other provinces remain a real risk to our community
Mar 1, 2023

OTHER

1. Will bring more money into Sorrento
Mar 25, 2023
2. Positive - less travel to Salmon Arm. No other cannabis stores in the area besides driving into Blind Bay.
Mar 8, 2023
3. Positive
Mar 7, 2023
4. Positive. Educates more people about it. Store is well run and professional. I visit Blind Bay every year and think it fits in.
Mar 7, 2023
5. Will create a few jobs. Won't have an impact. Just a store like any that sells liquor
Mar 2, 2023
6. I believe it's positive as it brings more business to the community which in turn helps other stores.
Mar 2, 2023
7. increase the local services
Mar 1, 2023
8. Weed sucks. It's not the culture we want in our towns.
Mar 1, 2023

9. Great for the tax base. Stops illegal trafficking of Marijuana and helps remove the stigma attached to it's use.
Mar 1, 2023
10. it would be positive and it would be better
Mar 1, 2023
11. This will gave a negative impact on the community. This is a busy place especially in the summer.
Mar 1, 2023
12. I live in Chase and have seen a few new business open only to close after a short period of time. I know there are many marijuana stores on native land that seen to thrive. So I think a marijuana store located in Sorrento would benefit the community by opening jobs for a few individuals.
Mar 1, 2023
13. More intoxicated people in community. Already have 5 canabis stores in the community
Mar 1, 2023
14. n/a
Mar 1, 2023
15. I am in Sorrento often, more than once a week, and I feel this business is not necessary. It will not add to the touristy nature of the businesses in that area.
Mar 1, 2023
16. I have family out in Sorrento
Mar 1, 2023
17. I am afraid it will lead to more crime in the area. Also more driving under the influence.
Mar 1, 2023
18. This is a great location. No schools. I believe that access for the community where many of the consumers are older and disabled..Since purchasing cannabis is a part of e lifestyle;e for so many, being located beside a grocery store is practical too. Copper Island is the dispensary I go to because they are. knowledgable and carry a great variety of products.
Feb 28, 2023

Q. If you answered yes to the previous question, what could be done to reduce any negative impacts?

I'm not sure what the negative impacts are. I don't see any. This survey likes for people to talk about negatives...

Mar 28, 2023

Hours of operation
Mar 25, 2023

Producing information for those that aren't aware of all of the natural medical benefits that it can produce, as opposed to prescription drugs.

Mar 18, 2023

Nothing. Good proposal.

Mar 16, 2023

I think it will increase traffic to the local sorrento businesses I feel you should allow this proposal to go through

Mar 16, 2023

More customers to come to the community

Mar 15, 2023

Immunity participation and transparency

Mar 11, 2023

Turning lane on the TCH in Sorrento to help reduce number of accidents

Mar 8, 2023

Use another area of the property - it's my understanding that there is a large parking area behind this building that could have a building erected on it, keeping the cannabis a little more hidden from the main stream of people.

Mar 7, 2023

Mar 7, 2023

Following the rules and regulations set out by BCLCB

Mar 7, 2023

Education, strict on ID laws

Mar 7, 2023

No negative impacts. Will help surrounding businesses also increase sales because stoners like food!

Mar 7, 2023

Ensure residents are educated on the benefits of the cannabis industry.

Mar 7, 2023

A washroom on the north side of the hwy. for patrons would be somewhat of a help .

Mar 6, 2023

I don't see any negative impacts , it's a win win . You'll sell more and sorrento residents won't have to travel as far for product . Also it's right on the TCH it would do quite well in the summer Months . Great spot for this kind of shop .

Mar 4, 2023

Ask customers not to smoke on location. Most 'smokers' are willing to follow all posted rules.

Mar 3, 2023

Information to the community how helpfully it can be for anxiety, headache and so on. Cbd products can help with hundreds of symptoms, and some can even be gone. Most people still don't know much about it

Mar 3, 2023

I honestly cannot think of a negative impact other than upsetting those who are so blindly against it. Maybe a free educational class hosted for the community would be beneficial.

Mar 3, 2023

I don't think there are negatives but this survey made me answer. There should be a way to answer that question that isn't a negative.

Mar 3, 2023

Hi level of security in front/rear entrances/exits Multiple exterior/interior cameras Large clear signage

Mar 3, 2023

Allow them to sell fentanyl. It'll reduce the homeless problem.

Mar 3, 2023

N/A

Mar 3, 2023

I don't think there are many negative impacts. Other than possible parking spots being filled at the store. Those who want to shop will shop, those that don't won't. It's no different than the liquor sold in every building on this stretch of road. I think it provides job opportunities. Which is great. The building is separate and any stinky smells are contained to this small building.

Mar 2, 2023

I do not foresee negative impacts any more so than they would experience at the other location owned by this company.

Mar 2, 2023

Why not an option to say there won't be any negative impacts? No option to click

Mar 2, 2023

Improve the store front to be more appealing

Mar 2, 2023

decline the request for cannabis store at that location

Mar 2, 2023

Good company management

Mar 2, 2023

Open lower parking lot area

Mar 1, 2023

What negative impacts are you implying with this biased framing?

Mar 1, 2023

until the negative impacts are identified there is nothing to comment on

Mar 1, 2023

Take part in the community and stay informative to the locals that are questionable. Show them the positive as much as possible as frequently as you can

Mar 1, 2023

Not aware of any negative impacts

Mar 1, 2023

I don't have any suggestions for how this proposal could be improved because it sounds good already?

Mar 1, 2023

Keep the government out of it.

Mar 1, 2023

campaign

Mar 1, 2023

I don't have any, should be allowed.

Mar 1, 2023

Let it open.

Mar 1, 2023

The only negative would be parking and traffic flow

Mar 1, 2023

Hurry

Mar 1, 2023

Not require an answer to a question I have no opinion on one way or another.

Mar 1, 2023

Reject the application, or at least limit the opening hours

Mar 1, 2023

People need to not be judgemental and open their mindset. It's legal and many use it as a medicinal.

Mar 1, 2023

Having a marijuana store on the Trans canada highway wouldn't cause any negative impacts to the community.

Mar 1, 2023

Poorly designed question. I don't really see any begative aspects, but the question requires an answer.

Mar 1, 2023

Vehicle traffic leaving the current businesses have zero saftey measures to help motorists re-enter the highway now is like throwing caution to the wind. Activating and or adding a stop light and possibly a 4 way stop to slow traffic giving safer highway access.

Mar 1, 2023

What are the negative impacts? The people that don't agree with any cannabis stores will say no, or that there are too many, but this is the age we are in. They are here, legal, and it doesn't mean people or high af!

Mar 1, 2023

I actually did not mean to select yes, or no. I misunderstood the question.

Mar 1, 2023

Bright lighting outside

Mar 1, 2023

Possibly. But there is limited available space for parking at this location.

Mar 1, 2023

While I am not a resident of Sorrento I am active in several South Shuswap areas and do retail shop there a lot In particular I shop at Lighthouse Market and am always concerned about the hiway access/egress as well as the parking situation. I would be pleased to see the proposed site occupied with a feasible business but want to see that parking for all businesses in the vicinity is addressed and adequate.

Mar 1, 2023

I don't believe there is any minor risks as long as they take care not to allow minors in.

Mar 1, 2023

If the building was renovated to have a modern upscale design, it may add a sense of class to the area. That would help.

Mar 1, 2023

Keep clean and have a presentable sign

Mar 1, 2023

Classy signage and keep it clean

Mar 1, 2023

Low key

Mar 1, 2023

WHAT negative impacts? People legally purchasing a legal substance and heading back home to carry on with their day? There are more negative impacts from drinking and driving from the bar down the street.

Mar 1, 2023

I answered yes because I am not against the proposal. I don't really think anything needs to be improved.

Mar 1, 2023

Limit the number of weed stores to one.

Mar 1, 2023

You're (this survey) assuming there's negative impacts this isn't neutral.?

Mar 1, 2023

This question is required

Mar 1, 2023

I don't see any negatives.

Mar 1, 2023

the site is not so obvious... the people opposing this are just against any drugs, not just this site...

Hope it goes through

Mar 1, 2023

This question implies that there is an issue with this proposal. There is no issue with having a store location in Sorrento.

Feb 28, 2023

I don't see negative impacts

Feb 28, 2023

More actual education of pot in community's

Feb 28, 2023

Limit signage

Feb 28, 2023

I don't think there will be a negative impact. It is just another store.

Feb 28, 2023

Good Security would be most important to not attract a criminal element. It has been proven that most of these dispensary locations have secure locations. People who use cannabis are well known to be non violent unless you take the last cookie. LOL Not really.

Feb 28, 2023

Have the exterior looking professional and tidy

Feb 28, 2023

To be honest, I'm not sure. I don't want to stop entrepreneurs in the community but I do wonder if there's a better use for this space.

Feb 28, 2023

Tried to leave it blank

Feb 28, 2023

Great to see a business opportunity in this vacant building

Feb 28, 2023

I am 100% for this proposal as the building in question has been vacant for some time. Renovations and overall improvement of the location will enhance the look and feel of the frontage.

Feb 28, 2023

This survey is terrible, it's misleading. I don't see any negatives. Just hope the store and it's surroundings looks nice and clean. Need paint and work.

Feb 28, 2023

Proper public education. Informing local public it's supporting local investment and that Blind Bay Village Grocery, Lighthouse Market, Copper Island Cannabis are owned by the same head company who has supported the community and it's development and has proven to over come the negative hurdles with the Blind Bay location already.

Feb 28, 2023

Staff should be keeping the parking lot clean, no flashy signs or inflatable waving guy out front like they have at the stores on reserve land and all staff are licensed and educated on the negative impacts of cannabis, as well as making sure kids and underage people are not entering the store. Parking may be an issue, maybe the lot around the back of the building could be used for parking as well.

Feb 28, 2023

The proposal is fine as is. The wording of this survey induces prejudice from the reader and assumes that everyone taking this survey agrees there will be negative impacts. Would recommend having surveys such as this reviewed to remove potential biases in the future and ensure neutral, fact-based responses from the community.

Feb 28, 2023

Absolutely nothing.

Feb 28, 2023

It will clean up the store which has been empty for a long time

Feb 28, 2023

I'm only answering yes because an answer was required. I don't think there are any negative impacts

Feb 28, 2023

The isn't clear , yes I am not against it . I'm not sure what could be done to better the proposal .

Feb 28, 2023

Get a positive business improvement campaign moving for the Sorrento/Blind Bay areas. Educate and enlighten the residents with the positives of business growing in our communities are a good thing.

Feb 28, 2023

It won't let me move on without answering this question. CICCICO has done an amazing job in their Blind Bay location- not only are the staff knowledgeable and helpful but they care for their space

and it's an very welcoming environment. If CICC0 is given the opportunity to open another location I know it will be just as good as the first.

Feb 28, 2023

I dont think there will be negative impacts.

Feb 28, 2023

Only one store

Feb 28, 2023

visible security cameras with signage. 15 minute parking.

Feb 28, 2023

Q. Please provide any other comments you have regarding this proposed cannabis retail store.

Why is the survey written in such a way as to make it seem this is a bad idea. No option to click there won't be any negative impacts any more than having liquor sold next door.

Mar 2, 2023

a sign of a potential new business opening in the community is a good thing

Mar 1, 2023

Put one in Anglemont

Mar 1, 2023

love cannabis

Mar 1, 2023

I don't believe there will be any negative impacts.

Mar 1, 2023

As above

Mar 1, 2023

I don't want any more cannibas stores in the area. Enough is enough.

Mar 1, 2023

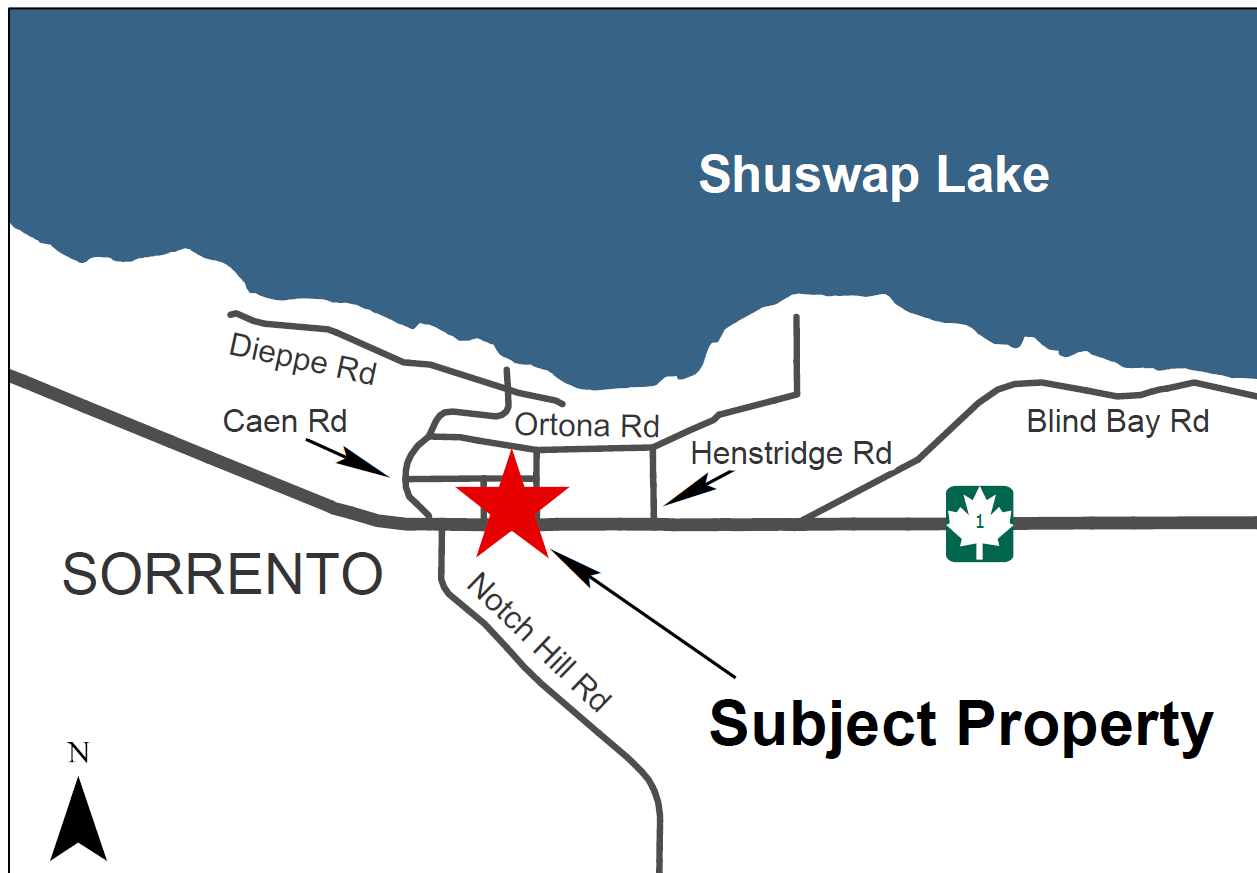
It's needed in that area

Mar 1, 2023

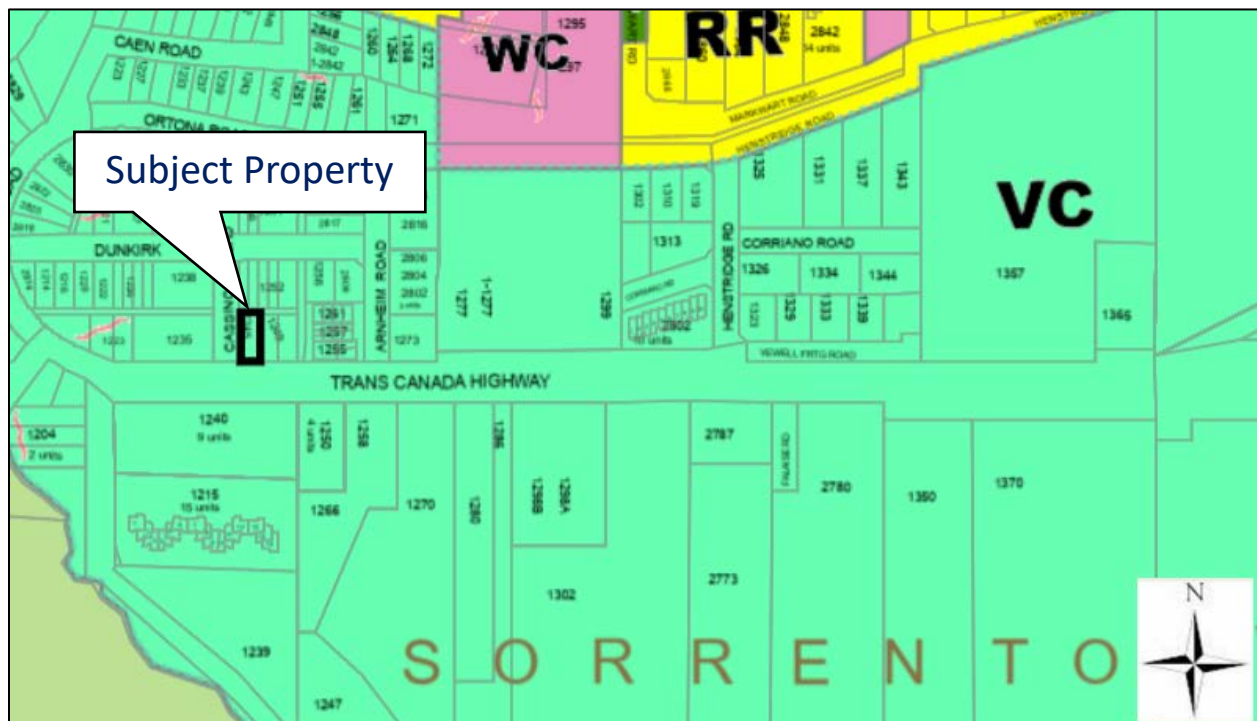
Cannabis is a great alternative to alcohol.. It reduces stress, THE biggest killer,, immediately and can help with pain and issues concerning the nervous system. It's natural, it doesn't harm the body at all. That can not be said of pharmaceuticals. People who oppose this just don't understand how helpful yet benign it is for so many people. The real drugs are the opioids and fentanyl that are desalinating our communities . It is NOT a gateway drug and probably their good neighbour or favourite relative uses it.

Feb 28, 2023

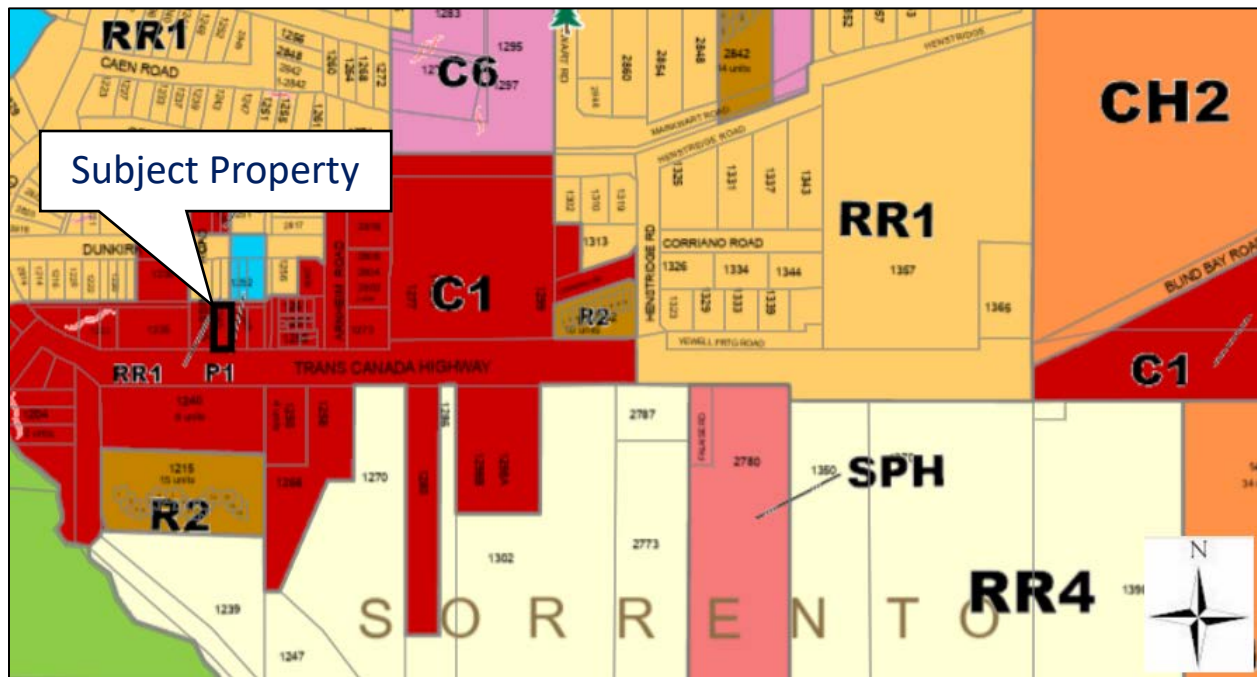
Location



Electoral Area C Official Community Plan Bylaw No. 725



South Shuswap Zoning Bylaw No. 701



Orthophoto



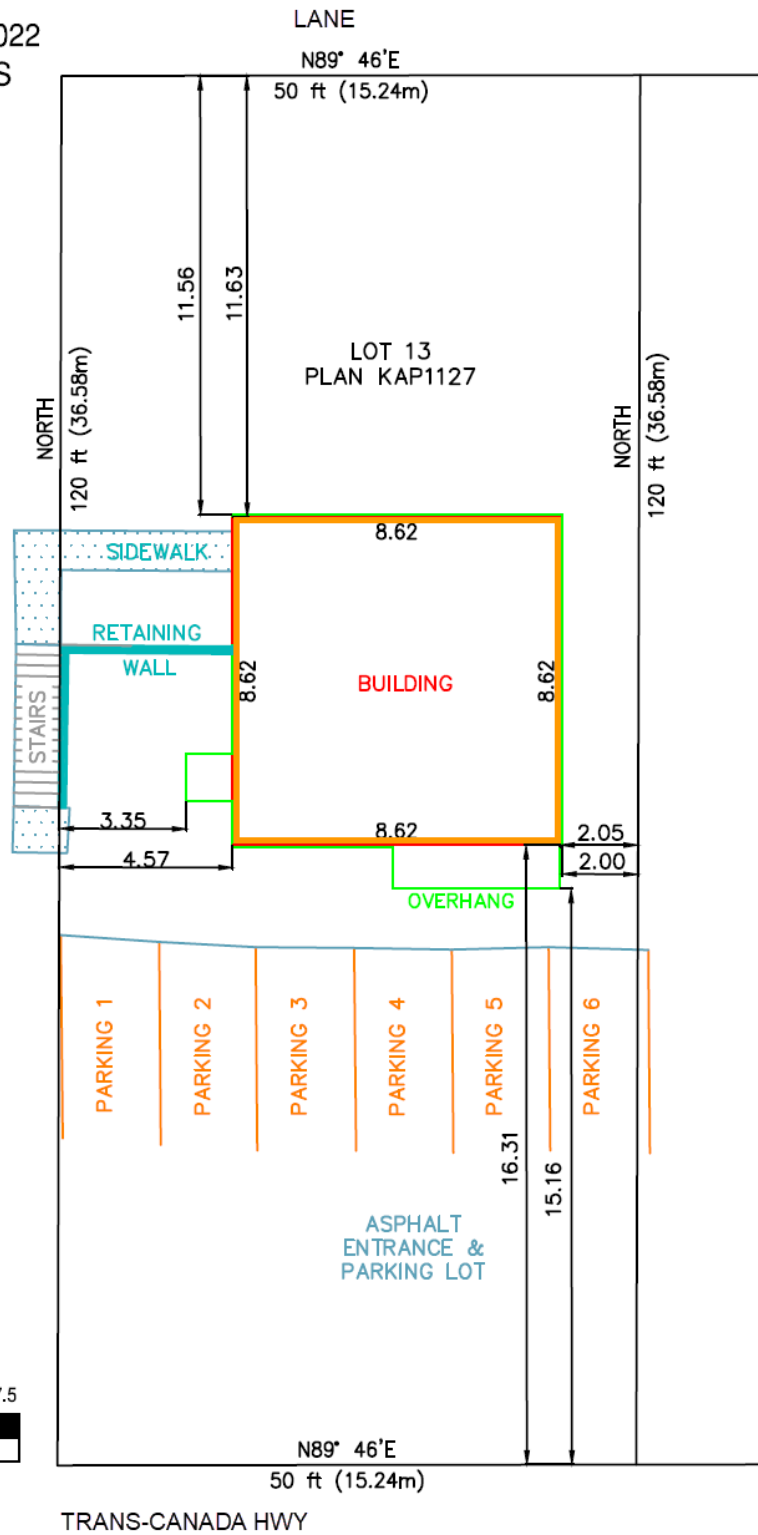
Site Plan (submitted by applicant)

NOTES:

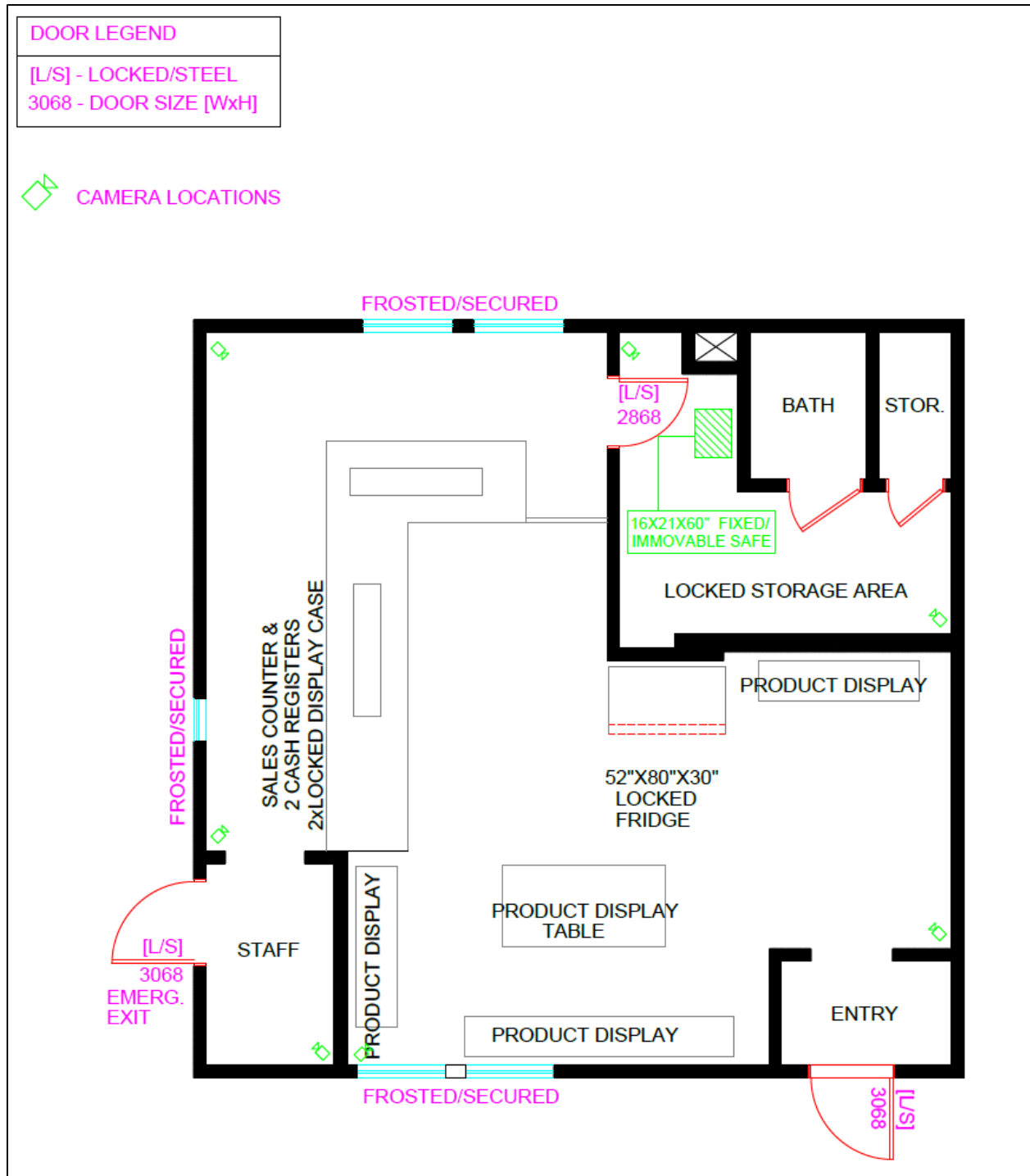
- SURVEY COMPLETED DEC 02, 2022
- ALL DIMENSIONS ARE IN METERS (UNLESS NOTED OTHERWISE)



C A S S I N O R O A D



Floor Plan (submitted by applicant)



Photos (from Trans-Canada Highway)



Existing Building (February 2023)

