



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, January 19, 2023
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Adoption of Agenda

THAT: the agenda of January 19, 2023 Regular Board meeting be approved.

3. Meeting Minutes

3.1 Adoption of Minutes

1

THAT: the minutes of the December 9, 2022 Regular Board meeting be adopted.

3.2 Business Arising from the Minutes

3.2.1 SILGA Resolution Regarding RecycleBC

Item 7.3

3.2.2 Letter of Support for Pacific Woodtech Tenure Transfer

Item 5.2.2

4. Announcements

4.1 2022 MarCom Awards - Platinum & Gold Award Level

Shuswap Tourism received a Platinum & Gold MarCom Award from the International Association of Marketing and Communications Professionals for the Adams River Sockeye Salmon Run 2022 (Web video/Event) and The Salute to the Sockeye 2022 (Social Video).

The two videos were produced by Morgen Matheson, Team Leader of Shuswap Tourism and Stephanie Goodey with One Peak Creative.

4.2 Columbia Shuswap Film Commission New Website

Click to view the [Columbia Shuswap Film Commissions](#) new website

5. Correspondence

5.1 For Information

THAT: the Board receive the correspondence attached to the January 19, 2023 Board Agenda.

5.1.1 Letter to Minister of Environment and Climate Change Strategy RE: Recycle BC 14

From the December 9, 2022 meeting, letter signed by Board Chair to the Honourable George Heyman, Minister of Environment and Climate Change Strategy outlining the CSRD's concerns with Recycle BC Packaging and Paper Product Extended Producer Stewardship Plan.

5.1.2 Letter of Support for the Columbia Woodlot Association Feasibility Study 16

Letter signed by Board Chair and co-signed by Electoral Area A Director for in support of the Columbia Woodlot Association Feasibility Study based on the 2021 Memorandum of Understanding agreement between the CSRD, Shuswap Indian Band, and Town of Golden with respect to supporting a Community Forest Agreement in the Golden Timber Service Area.

5.2 Action Requested

5.2.1 Letter of Support for Bruhn Bridge Reconstruction

District of Sicamous requests the CSRD write a letter of support to the Minister of Transportation and Infrastructure regarding the Bruhn Bridge reconstruction.

THAT: the Board direct staff to write a letter of support of the reconstruction of Bruhn Bridge to Honourable Rob Fleming, Minister of Transportation and Infrastructure.

5.2.2 Pacific Woodtech Request for Letter of Support Regarding Forest Licence Transfers

Pacific Woodtech presented to the Board at the [December 9, 2022 meeting](#). This is a request for a letter of support to transfer four forest licences to [Pacific Woodtech](#).

THAT: the Board write a letter of support for transfer of four forest licences to Pacific Woodtech to Honorable Bruce Ralston, Minister of Forests.

6. Committee Reports and Updates

6.1 For Information

THAT: the Board receive the committee minutes attached to the January 19, 2023 Board meeting agenda.

6.1.1	Shuswap Watershed Council Meeting Summary (September 21, 2022)	17
6.1.2	Shuswap Watershed Council Meeting Summary (December 14, 2022)	23
6.1.3	Thompson Regional Committee Meeting Summary (January 10, 2023)	31

6.2 Action Requested

6.2.1	Electoral Area Directors' Committee Meeting Minutes (January 12, 2023)	35
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THAT: the Electoral Area Directors recommend the Board authorize access to the Rural Feasibility Study Fund for up to \$25,000 to explore the feasibility of providing road rescue services in Electoral Area D, F and G.

THAT: the Electoral Area Directors' Committee recommend the Board direct staff to write a letter to the appropriate levels of government communicating concerns with road rescue.

THAT: the Electoral Area Directors' Committee recommend the Board write letters of appreciation to societies who supply road rescue services with in the CSRD.

7. Business General

7.1	CSRD Solid Waste Tipping and Regulation Bylaw Amendment	39
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Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated January 3, 2023. Solid Waste Disposal Tipping Fee and Regulation Bylaw update to reflect increased costs for managing commercial recycling.

THAT: Bylaw No. 5859, 2023, cited as “CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5859, 2023” be read a first, second and third time this 19th day of January, 2023.

Corporate Vote Weighted

Majority

THAT: Bylaw No. 5859, 2023, cited as “CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5859, 2023” be adopted this 19th day of January, 2023.

Corporate Vote Weighted

Majority

7.2 Sole Source Award for Structure Protection Unit

78

Report from Derek Sutherland, Team Leader, Protective Service, dated January 6, 2023. Sole source award for the purchase of a used SPU from Flash Wildfire Service

THAT: the Board empower the authorized signatories to enter into an agreement with Flash Wildfire Service for the purchase of a Structure Protection Unit for a total cost of \$120,000 plus applicable taxes, this 19th day of January, 2023.

Corporate Vote Unweighted

Majority

7.3 SILGA Resolution Regarding RecycleBC

Attached to Late Agenda.

8. Business By Area

8.1 Grant-in-Aid Requests

82

Report from Jodi Pierce, Manager, Financial Services dated January 8, 2023. Funding requests for consideration.

THAT: the Board approve the following allocations from the 2023 electoral area Grant-in-Aids:

Area C

\$4,000 White Lake Firefighters Society (2022 Halloween event)

Area D

\$1,000 Falkland and District Community Association (Family Day event)

Area G

\$1,999 Notch Hill Cemetery Society (McIntyre Monument Project)

Stakeholder Vote Weighted

Majority

8.2 Electoral Area D: Bolean Creek Park Ground Water Testing Well

85

Report from Ryan Nitchie, Team Leader Community Services, dated January 9, 2023. Request from Ministry of Environment and Climate Change Strategy to install a ground water observation well at Bolean Creek Community Park in Electoral Area D.

THAT: the Board waive the requirements of CSRD Policy No. A-47 Encumbrances on CSRD Owned Land and grant a Licence of Occupation to the Province of BC over CSRD owned land legally described as Lot A of the North East ¼ of Section 3, Township 18, Range 12, West of the 6th Meridian, Kamloops Division Yale District, located at 5793 Highway 97 in Falkland, BC to allow for the siting of a groundwater observation well to be utilized by the Ministry of Environment and Climate Change;

AND THAT: the Board empower the authorized signatories to enter into a Licence of Occupation Agreement with the Province of BC to authorize the location of the groundwater observation well over a fifty-year term commencing February 1, 2023, this 19th day of January, 2023.

Corporate Vote Weighted

Majority

8.3 Golden and Area Aquatic Centre – Community Works Fund Allocation and Detailed Design and Engineering Services Contract Award

88

Report from Darcy Mooney, Manager, Operations Management dated January 9, 2023. Request for Community Works Fund Allocation and Contract Award to HCMA Architecture + Design.

THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Funds – Expenditure of Monies” access to the Electoral Area Community Works Fund be approved in the amount of \$250,000 from the Electoral Area A Community Works Fund allocation for construction and engineering costs of the Golden and Area A Aquatic Centre, this 19th day of January, 2023.

Corporate Vote Weighted

Majority

THAT: the Board empower the authorized signatories to enter into an agreement with HCMA Architecture + Design for a total cost not to exceed \$1,800,000 for Schematic Design, Design Development and Construction Drawing services related to the construction of the Golden and Area A Aquatic Centre, this 19th day of January, 2023.

Corporate Vote Weighted

Majority

8.4 Electoral Area A: Parks Canada and Field Fire Department Memorandum of Understanding

96

Report from Derek Sutherland, Team Leader, Protective Services dated January 10, 2023. Field Fire Department MOU

THAT: the Board empower the authorized signatories to enter into a Memorandum of Understanding with Parks Canada to explore the feasibility of providing administrative and management services to the Field Fire Department;

AND THAT: access to the Rural Feasibility Study Fund be approved for up to \$10,000 to explore the feasibility of the CSRD providing administrative and management services to Parks Canada for the Field Fire Department, this 19th day of January, 2023.

Corporate Vote Unweighted

Majority

8.5 CSRD Liquid Waste Management Plan update for Electoral Area C, E, F and Seymour Arm.

100

Report from Ben Van Nostrand, Manager – Environmental Health Services, dated December 22, 2022. Sole Source contract award to Urban Systems Ltd. to complete the Liquid Waste Management Plan review work in 2023.

THAT: the Board empower the authorized signatories to enter into an agreement with Urban Systems Ltd. to complete the review and update of the CSRD's Liquid Waste Management Plans for Electoral Areas C (G), E, F and Seymour Arm, for a total cost not to exceed \$80,000 plus applicable taxes, this 19th day of January, 2023.

Corporate Vote Weighted

Majority

8.6 Electoral Area F: North Shuswap Community Issues Assessment

Staff report attached to the Late Agenda.

9. Administration Bylaws

9.1 Bylaw Dispute Adjudication System

104

Report from Chris Smit, Senior Bylaw Enforcement Officer, dated January 5, 2023.

THAT: "Bylaw Notice Enforcement Bylaw No. 5858, 2023" be read a first time, this 19th day of January, 2023.

Corporate Vote Unweighted

Majority

10. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

11. 11:00 AM Delegations

11.1 Reforesting BC using Climate Based Seed Transfer

170

Scott King, RPF Pacific Woodtech Canada Holdings Ltd. presenting Climate Based Seed Transfer PowerPoint for information.

12. Development Services Business General

None.

13. ALR Applications

13.1 Electoral Area D: Agricultural Land Commission (ALC) Application Section 21(2) –Subdivision LC2595D

182

Report from Christine LeFloch, Planner III, dated December 20, 2022.
7601 Highway 97B, Ranchero

THAT: Application No. LC2595D Section 21(2) – Subdivision, for The Northeast ¼ of Section 28, Township 19, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Except Plans 22804, 23760, 23998, 33877, 36785, H10220, KAP57130, KAP83296 and EPP48745 be forwarded to the Agricultural Land Commission recommending approval, this 19th day of January 2023.

Corporate Vote Unweighted

Majority

13.2 Electoral Area D: Agricultural Land Commission Application – Section 21(2) Subdivision in the ALR 217

Report from Christine LeFloch, Planner III, dated December 20, 2022.
2045 Pyott Road, Deep Creek

THAT: Application No. LC2597D Section 21(2) – Subdivision, for The East ½ of the Northwest ¼ of Section 20, Township 18, Range 9, West of the 6th Meridian, Kamloops Division Yale District, be forwarded to the Agricultural Land Commission recommending approval, this 19th day of January, 2023.

Corporate Vote Unweighted

Majority

13.3 Electoral Area B: Agricultural Land Commission (ALC Application Section 21(2) Subdivision) LC2598B 242

Report from Denise Ackerman, Planner II, dated January 5, 2023.
950 Hill Creek Road, Galena Bay

THAT: Application No. LC2598B, Section 21(2) Subdivision in the ALR, for Lot 1 District Lot 8308 Kootenay District Plan NEP22496, be forwarded to the Agricultural Land Commission recommending approval this 19th day of January, 2023

Corporate Vote Unweighted Majority

13.4 Electoral Area C: Agricultural Land Commission (ALC) Application Section 20.1 (2) -Non Adhering Residential Use in the ALR - LC2600C 264

Report from Hayley Graham, Planner I, dated January 3, 2023.
1206 Kirkpatrick Road, Tappen

THAT: Application No. LC2600 Section 20(2) – Non Adhering Residential Use in the ALR , for Lot 1 Section 21 Township 21 Range 10 West of the 6th Meridian Kamloops Division Yale District Plan 31527 be forwarded to the Provincial Agricultural Land Commission recommending approval this 19th day of January 2023.

Corporate Vote Unweighted

Majority

14. IN CAMERA

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

AND THAT: the Board close this portion of the meeting.

15. Development Services Business by Area

15.1 Electoral Area C: Development Variance Permit No. 701-131

290

Report from Hayley Graham, Planner I, dated January 3, 2023.
1487 Blind Bay Road, Sorrento.

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit, No. 701-131 for Lot 1 Section 15 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Plan 37476 Except Plan 42660, varying South Shuswap Zoning Bylaw No. 701 as follows:

1. Section 1, Definitions; Accessory Building: Vary definition of accessory building from subordinate and supplementary to the principal building, to not being subordinate to the principal building, and permitting an accessory building to a maximum floor area of 479 m²
2. Section 7.2.4 increase maximum height for the proposed accessory building from 6m to 7 m,

be approved this 19th day of January, 2023.

Stakeholder Unweighted Majority

15.2 Electoral Area D: Development Variance Permit No. 2500-22

315

Report from Christine LeFloch, Planner III, dated December 16, 2022.
5674 Tuktakamin Rd, Falkland

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 2500-22 for Lot 8, Section 2, Township 18, Range 12, West of the 6th Meridian Kamloops Division Yale District, Plan 5209 which proposes to vary Subdivision Servicing Bylaw No. 680 as follows:

Varying Section 2.7.2.3 - minimum parcel size for new single family dwelling lots proposed to be serviced by a community water system and on-site sewage disposal system in the RS Single and Two Family Zone from 4000 m² to 1570 m² for Proposed Lot A and to 2430 m² for the Proposed Remainder to allow a subdivision as shown on the proposed plan of subdivision under application No. 2021-03722D;

be denied this 19th day of January, 2023.

Stakeholder Vote Unweighted

Majority

16. Planning Bylaws**16.1 Electoral Area D: Ranchero/Deep Creek Official Community Plan Bylaw No. 750-04 and Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-03**

September 22, 2022 Board Meeting, Item 17.1

Second reading was given at the September 22, 2022 Board meeting and the public hearing was delegated to the previous Electoral Area Director.

THAT: the holding of the public hearing for Bylaws 750-04 and 751-03 be delegated to Director Dean Trumbley, as Director of Electoral Area D being that in which the land concerned is located, or Alternate Director Maria Otting, if Director Trumbley is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

16.2 Electoral Area E: Electoral Area E Zoning Amendment Bylaw No. 841-02

355

Report from Jan Thingsted, Planner III, dated January 5, 2023.

3250 Oxbow Frontage Road, Yard Creek.

THAT: “Electoral Area E Zoning Bylaw Amendment Bylaw No. 841-02” be read a first time this 19th day of January, 2023.

Stakeholder Unweighted

Majority

THAT: the Board utilize the simple consultation process for “Electoral Area E Zoning Amendment Bylaw No. 841-02” and the bylaw be referred to the following agencies and First Nations:

- CSRD Operations Management;
- Ministry of Transportation & Infrastructure;
- Ministry of Forests – Archaeology Branch;
- Ministry of Environment & Climate Change Strategy;
- Interior Health Authority; and
- All applicable First Nations and Bands.

Stakeholder Unweighted

Majority

16.3 Electoral Area C: South Shuswap Zoning Amendment Bylaw No. 701-102

407

Report from Ken Gobeil, Senior Planner, dated January 5, 2022.
5193 Ivy Rd, Eagle Bay

THAT: "South Shuswap Zoning Amendment Bylaw No. 701-102" be read a first time this 19th day of January 2023.

Stakeholder Vote Unweighted

Majority

THAT: The Board utilize the simple consultation process for Bylaw No 701-102:

AND THAT: the bylaws be referred to the following agencies:

- CSRD Operations Management
- Interior Health Authority
- Ministry of Transportation and Infrastructure
- Ministry of Forests – Archaeology Branch;
- Ministry of Land, Water and Resource Stewardship – Lands Branch;
- Ministry of Environment
- All applicable First Nations Bands and Councils.

Stakeholder Vote Unweighted

Majority

17. Release of In Camera Resolutions

In the minutes, if any.

18. Next Board Meeting

Thursday, February 16, 2023 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

19. Adjournment

THAT: the Regular Board meeting of January 19, 2023 be adjourned.