



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, September 22, 2022
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order
2. Adoption of Agenda
THAT: the agenda of September 22, 2022 Regular Board meeting be approved.
3. Meeting Minutes
 - 3.1. **Adoption of Minutes** 1
THAT: the minutes of the August 18, 2022 Regular Board meeting be adopted.
 - 3.2. **Adoption of Special Board Meeting Minutes** 12
THAT: the minutes of the September 9, 2022 Special Board Meeting be adopted.
 - 3.3. **Business Arising from the Minutes**
None.
4. Announcements
 - 4.1. **Staff Achievement**
Michelle Boag - Registered Building Official
5. Section 57 of the Community Charter, Notice on Title Hearing

5.1. Electoral Area F: Community Charter Section 57 Notice

14

Report from Jennifer Sham, Corporate Officer and Manager, Corporate Services, dated September 2, 2022.
2555 Garland Drive, Celista

THAT: the Board authorize the Corporate Officer to file a Notice in the Land Title Office against the property legally described as Legal Subdivision 13, Section 15, Township 23, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Except Plan EPP89327, in accordance with Section 57 of the Community Charter, this 22nd day of September, 2022;

AND THAT: further information regarding the Notice is available for inspection at the office of the Columbia Shuswap Regional District.

6. Correspondence

6.1. For Information

THAT: the Board receive the correspondence attached to the September 22, 2022 Board Agenda.

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| 6.1.1. | Letter of Support from CSRD Board RE: City of Revelstoke and Area B Municipal and Regional District Tax (August 19, 2022) | 41 |
| 6.1.2. | Letter of Support from CSRD Board RE: Town of Golden Resort Development Strategy 2022-2024 (August 19, 2022) | 42 |

6.2. Action Requested

None.

7. Committee Reports and Updates

7.1. For Information

THAT: the Board receive the committee minutes attached to the September 22, 2022 Board meeting agenda.

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| 7.1.1. | Shuswap Watershed Council Meeting Summary (March 9, 2022) | 43 |
| 7.1.2. | Shuswap Watershed Council Meeting Summary (June 8, 2022) | 52 |

7.2. Action Requested

None.

8. Business General

8.1. Shuswap Tourism 2020-2021 Annual Report 60

Stephanie Goodey, Tourism Marketing Coordinator presenting the Shuswap Tourism 2020-2021 Annual Report for information.

8.2. Electoral Area F: Sole Source Contract Award for the 2022 Salmon Run Marketing Campaign 84

Report from Stephanie Goodey, Tourism Marketing Coordinator, dated September 2, 2022.

THAT: the Board empower the authorized signatories to enter into an agreement with CESK Creative for assistance in implementing Shuswap Tourism's 2022 Salmon Run Marketing Campaign Media Spend in the amount of \$15,000 plus applicable taxes, this 22nd day of September, 2022.

8.3. Salmon Arm Refuse Disposal Site – Scale and Site Attendant Operations Contract Award 87

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated September 1, 2022. Salmon Arm Refuse Disposal Site Scale and Site Attendant Contract Award.

THAT: the Board empower the authorized signatories to enter into an agreement with Seldom Silent Enterprises Ltd. to provide scale and site attendant services at the Salmon Arm Refuse Disposal Site over a three-year term commencing October 1, 2022 and expiring on September 30, 2025, for a total cost of \$1,057,163 plus applicable taxes, with an option to extend for an additional two-year term, this 22nd day of September, 2022.

9. Business By Area

9.1. Grant-in-Aid Requests

Policy F-30: No Grant-in-aid applications will go before the Board for approval in the three (3) regular Board Meetings prior to the October 15, 2022 local government elections.

9.2. Electoral Area C: Eagle Bay Community Park Upgrades - Community Works Fund. 91

Report from Ryan Nitchie, Team Leader, Community Services, dated September 12, 2022. Area C Community Works Fund – Eagle Bay Community Park Upgrades.

THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Funds – Expenditure of Monies” access to the Electoral Area Community Works Fund be approved in an amount of up to \$250,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for additional park development at Eagle Bay Community Park, this 22nd day of September, 2022.

10. **10:30 AM Delegations**
- 10.1. **Concerns Regarding the North Shuswap Health Centre Funding Request** 95
- Eugene Eklund presenting information to the Board of Directors regarding the funding request for the North Shuswap Health Centre.
11. **Administration Bylaws**
- 11.1. **Electoral Area F: North Shuswap Health Centre Financial Contribution Service Area Establishment Bylaw No. 5848, 2022** 98
- Board gave first, second, and third readings to this bylaw at the June 21, 2022 Special Board Meeting.
- Board approved the Alternative Approval Process (AAP) as the method for obtaining approval of the electors at the July 21, 2022 Regular Board meeting. The AAP completed on September 6, 2022 with less than 284 respondents.
- THAT: "North Shuswap Health Centre Financial Contribution Service Area Establishment Bylaw No. 5848, 2022", be adopted this 22nd day of September, 2022.
- 11.2. **Electoral Area A: Nicholson Fire Suppression Service Area Amendment Bylaw No. 5855, 2022** 102
- First, second, and third readings given at the August 18, 2022 Regular Board Meeting.
- THAT: "Nicholson Fire Suppression Service Area Amendment Bylaw No. 5855, 2022" be adopted, this 22nd day of September, 2022.
12. **Public Question & Answer Period**
- Click to view the Public Question Period Guidelines.
13. **Development Services Business General**
- 13.1. **Introduction of Proposed Development Variance Procedure Amendments**
- Late Agenda - Staff report from Development Services
14. **ALR Applications**
- None.

15. IN CAMERA

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

AND THAT: the Board close this portion of the meeting and move In Camera.

16. 12:15 PM Development Services Business by Area

16.1. Electoral Area B: Development Variance Permit No. 851-10

106

Report from Hayley Graham, Planner I, dated August 26, 2022.
7989 Arrowhead Road, Shelter Bay

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 851-10 for Lot 35 District Lot 811 Kootenay District Plan EPP107154, varying Electoral Area B Zoning Bylaw No. 851 as follows:

1. Section 5.10 (f) maximum height for a principal building from 10.5 meters to 12.3 meters only for the single family dwelling.

Be approved this 22nd day of September 2022.

17. Planning Bylaws

17.1. Electoral Area D: Rancho/Deep Creek Official Community Plan Amendment Bylaw No. 750-04 and Rancho/Deep Creek Zoning Amendment Bylaw No. 751-03

135

Report from Christine LeFloch, Planner III, dated August 31, 2022.
878 Deep Creek Road, Deep Creek

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered “Ranchero/Deep Creek Official Community Plan Amendment Bylaw No. 750-04” and “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-03” in conjunction with the Columbia Shuswap Regional District’s Financial Plan and Waste Management Plan. “

THAT: “Ranchero/Deep Creek Official Community Plan Amendment Bylaw No. 750-04” be read a second time, this 22nd day of September, 2022.

THAT: “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-03” be read a second time, this 22nd day of September, 2022.

THAT: a public hearing to hear representations regarding “Ranchero/Deep Creek Official Community Plan Amendment Bylaw No. 750-04” and “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-03” be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rene Talbot, as Director of Electoral Area D being that in which the land concerned is located, or Alternate Director Joy De Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

17.2. Electoral Area E: Lakes Zoning Amendment Bylaw No. 900-36E

228

Report from Christine LeFloch, Planner III, dated August 29, 2022.
9940 Mara West Road, Rural Sicamous.

THAT: “Lakes Zoning Amendment Bylaw No. 900-36E”, be denied first reading this 22nd day of September, 2022.

17.3. Electoral Area D: Ranchero/Deep Creek Official Community Plan Amendment Bylaw No. 750-05 and Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-04

Bylaws and staff report attached to late agenda.

18. Release of In Camera Resolutions

(if any)

19. Next Board Meeting

Thursday, October 13, 2022 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC
Note: Not the third Thursday of the month

20. Adjournment

THAT: the Regular Board meeting of September 22, 2022 be adjourned.