



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, August 17, 2017
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Board Meeting Minutes

2.1 Adoption of Minutes

1

Adoption of July 20, 2017 regular Board meeting minutes.

Motion

THAT: the minutes of the July 20, 2017 regular Board meeting be adopted.

2.2 Business Arising from the Minutes

2.2.1 Request for Clarification: Staff require details/specifics to include as Briefing Notes for the Ministerial meeting requests related to Resolution No. 2017-0703

"THAT: the CSR D request a meeting with the Minister of Forests, Lands and Natural Resource Operations and the Minister of Solicitor General at the UBCM Conference to discuss emergency management issues to advocate for our region in terms of funding and resources, as well as to update the Minister on our situations."

2.2.2 Chair Reconsideration: Resolution No. 2017-0737 (Development Permit - Pesonen)

Requires reconsideration by the Board, due to an administrative error. Reconsideration of this matter, accompanied by a Board Report, is scheduled in the Electoral Area Directors section, item 14.2.

3. Section 57 Notice on Title Hearing

3.1 Section 57 Notice on Title Hearing

29

Civic Address: 2943 Vickers Trail, Anglemont

- Opening of Hearing
- Report from C. Hamilton, Corporate Officer, dated July 31, 2017
- CSRD Building Inspector to present
- Opportunity for property owner to present.
- Questions from the Board
- Closure of the Hearing

Motion

THAT: the Board authorize the Corporate Officer to file a Notice in the Land Title Office against the property legally described as Lot 30 Section 22 Township 23 Range 9 West of the 6th Meridian Kamloops Division Yale District Plan 20232, in accordance with Section 57(3) of the Community Charter;

AND THAT: further information in respect of the Notice is available for inspections at the office of the Columbia Shuswap Regional District.

4. Delegations

4.1 10:30 AM: Presentation of Area C Governance Study Final Report and Recommendations

- Chair Steve Wills, Area C Governance Committee in attendance;
- Allan Neilson, Neilson-Welch Consulting in attendance (via Skype).

A copy of the Area C Governance Study Final Report will be available in the Late Agenda package.

Refer to Business General item 7.1

ADMINISTRATION

5. Correspondence

- None.

6. Reports

6.1 Shuswap Economic Development Committee Meeting Minutes 39

Motion

THAT: the minutes of the May 4, 2017 Shuswap Economic Development Meeting be received for information.

6.2 Shuswap Tourism Advisory Committee Meeting 46

Motion

THAT: the minutes of the May 4, 2017 Shuswap Tourism Advisory Committee meeting be received for information.

7. Business General

7.1 Area C Governance Study Final Report and Recommendations (to be circulated in the Late Agenda package) 56

- Minutes of the Area C Governance Committee meeting of June 29, 2017 were received for information at the July 20, 2017 Board meeting.

For consideration by the Board, recommendation arising from the Area C Governance Committee meeting, June 29, 2017.

Two Additional Resolutions for Board consideration.

Motion

THAT: as recommended unanimously by the Area C Governance Committee at its June 29, 2017 meeting, the Board endorse the following recommendation:

Based on its review of the current governance and service delivery frameworks, the South Shuswap Governance Committee recommends to the CSRD Board of Directors that a restructure study for Electoral Area C be undertaken and that the restructure study examine two options:

- The incorporation of a portion of the electoral area; and
- The division of the current Electoral Area into two Electoral Areas.

Motion

THAT: the Board submit a funding request to the Minister of Municipal Affairs and Housing, for a Restructure Study that would examine two options:

- (1) an incorporation study area; and
- (2) a determination of the exact boundaries for two Electoral Areas in Electoral Area C.

Motion

THAT: staff be directed to request a meeting with the Minister of Municipal Affairs and Housing at the 2017 UBCM Convention to provide an update on the Governance Study initiative and to request funding support to undertake a formal restructure study.

7.2 Fire Smart Initiatives

66

Derek Sutherland, Team Leader, Protective Services, dated August 17, 2017. Information update on current Fire Smart Initiatives and Preparedness.

Motion

THAT: the Board receive the report dated August 17, 2017 from Derek Sutherland, Team Leader, Protective Services as information on current Fire Smart initiatives and preparedness.

8. Business By Area**8.1 Grant in Aid Requests**

68

Report from Jodi Pierce, Manager, Financial Services dated August 8, 2017.

Motion

THAT: the Board approve the following allocations from the 2017 electoral grant-in-aids:

Area A

\$1,500 Golden & District Historical Society (Fall Faire)

Area F

\$11,000 Imai Park Foundation (replacement of dugouts, bleacher repair and operational funding)

8.2 Area A Grant in Aid Request

70

Report from Ben Van Nostrand, Team Leader, Environmental Health Services. Electoral Area A discretionary grant-in-aid funds to cover landfill tipping fees associated with the clean-up of a wind storm event on July 23, 2017

Motion

THAT: in accordance with Policy No. F-30 "Electoral Area Grants in Aid" the Board authorize the expenditure of a maximum of \$2,500 from the Electoral Area A Grant-in-Aid to cover the costs of landfill user fees associated with the disposal of woody debris from the July 23, 2017 wind storm event in Golden and Electoral Area A.

8.3 Area D Community Works Fund - Larch Hills Nordic Society

73

Report from Jodi Pierce, Manager, Financial Services dated August 8, 2017. Access to Community Works Funds

Motion

THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$17,400 plus applicable taxes from the Area D Community Works Fund for windows and doors as part of the Chalet Expansion project being undertaken by the Larch Hills Nordic Society.

9. Administration Bylaws

- None.

10. IN CAMERA

- None.

DEVELOPMENT SERVICES**11. Business General**

- None.

12. ALR Applications

12.1 Electoral Area D: Agricultural Land Commission (ALC) Application Section 20(3) - Non Farm Use LC2537D (Koopmans) 78

Report from Christine LeFloch, Development Services Assistant, dated July 27, 2017.

2939 Sallenback Road, Yankee Flats

Motion

THAT: Application No. LC2537D, Section 20(3) Non-Farm Use in the ALR, for the Northeast ¼, Section 30, Township 18, Range 10, West of the 6th Meridian, Kamloops Division Yale District be forwarded to the Agricultural Land Commission recommending approval this 17th day of August, 2017.

13. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS**14. Business by Area**

14.1 Electoral Area C: Development Variance Permit No. 701-74 (Pesonen) 103

Report from Dan Passmore, Senior Planner, dated July 31, 2017.
2597 Highlands Drive – Blind Bay.

Motion

THAT: in accordance with Section 217 of the Local Government Act, the Board re-consider Resolution No. 2017-0737, from the July 20, 2017 regular meeting authorizing issuance under Section 498 of the Local Government Act of Development Variance Permit No. 701-74 for Lot 27, Section 18, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan KAP79982 and an undivided 1/14 share in Lot 59, Plan KAP79982, (PID: 026-562-316), varying South Shuswap Zoning Bylaw No. 701, as follows:

Vary the requirement of Section 12.2.6, rear parcel line setback from 5.0 m to 4.85 m for a single family dwelling,

in view of correspondence received regarding the matter, and not disclosed to the Board on the 20th day of July, 2017.

14.2 Electoral Area C: Development Variance Permit No. 701-76 (Fritz)

121

Report from Christine LeFloch, Development Services Assistant, dated July 28, 2017.

2465 Waverly Drive, Blind Bay

Motion

THAT: In accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-76 for Lot 39, Section 18, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan 21795, varying South Shuswap Zoning Bylaw No. 701, as follows:

1. Section 11.2.4 Minimum setback from the front parcel line boundary from 5 m to no less than 2 m to any portion of the building only for the proposed single family dwelling and attached garage; and
2. Section 11.2.4 Minimum setback from the west side parcel boundary from 2 m to 0.88 m only for the proposed deck attached to the single family dwelling; and
3. Section 11.2.3 Maximum height for principal buildings and structures from 10 m to 11.61 m for a single family dwelling,

be approved for issuance this 17th day of August, 2017.

14.3 Electoral Area C: Development Variance Permit No. 900-3 (Hawkins) & Development Permit No. 725-109 (Hawkins)

156

Report from Jennifer Sham, Planner, dated July 28, 2017.

1635 Blind Bay Road, Blind Bay

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 900-3 for Lot 1 Section 15 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Plan 40252, varying Section 4.4.2 (b) of Lakes Zoning Bylaw No. 900, as follows:

1. Maximum total upward facing surface area from 24 m² to 27.89 m²; and,
2. Maximum width of any portion of a floating dock surface from 3 m to 3.05 m,

be approved for issuance this 17th day of August, 2017.

Motion

THAT: in accordance with Section 490 of the Local Government Act, Development Permit No. 725-109 for a Foreshore and Water Development Permit for Lot 1 Section 15 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Plan 40252 be approved for issuance this 17th day of August, 2017, subject to the issuance of DVP900-3.

14.4 **Electoral Area F: Temporary Use Permit No. 830-3** 177

Report from Dan Passmore, Senior Planner, dated July 6, 2017.
3848 Squilax-Anglemont Road, Scotch Creek.

Motion

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 830-3 for Lot 2, Section 33, Township 22, Range 11, W6M, KDYD, Plan 12027 (PID: 009-389-351), for the approximately 3.27 ha western portion of the subject property for commercial outdoor boat and trailer and equipment storage on the subject property for a period of three (3) years be authorized for issuance this 17th day of August, 2017.

14.5 **Electoral Area F: Form and Character Development Permit 830-208 (ABCO Marine Developments Ltd.)** 195

Report from Dan Passmore, Senior Planner, dated July 10, 2017.
3877 Captain's Village Way, Scotch Creek.

Motion

THAT: in accordance with Section 490 of the Local Government Act Development Permit No. 830-208 for proposed construction of a 12,092 ft² addition onto the existing main marina building on That Part of the SW1/4, Section 27, Township 22, Range 11, W6M, KDYD, Which is not covered by the waters of Shuswap Lake, Except; (1) Plan attached to DD5912F, and (2) Plans B5406, 8408, 9416, 9920, KAP79865, KAP85492, and EPP44150, (PID: 002-505-701), be issued this 17th day of August, 2017.

15. **Planning Bylaws**

15.1 **Electoral Area A: Highway Planning Area No. 1 Amendment (Donald Development Corporation) Bylaw No. 649-1** 222

Report from Dan Passmore, Senior Planner, dated July 14, 2017.
2780 Trans Canada Highway, Donald

Motion

THAT: "Highway Planning Area No. 1 Amendment (Donald Development Corporation) Bylaw No. 649-1", be read a first time this 17th day of August, 2017;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 900-21, and it be referred to the following agencies and First Nations:

Interior Health Authority;

Ministry of Environment;

Ministry of Forests, Lands and Natural Resource Operations, Water Rights Branch;

Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;

Ministry of Transportation and Infrastructure;

School District No. 6;

CSRD Operations Management;

CSRD Financial Services; and

All relevant First Nations

15.2	Electoral Area D: Salmon Valley Land Use Amendment (674816 BC Ltd.) Bylaw No. 2558	302
	Report from Jennifer Sham, Planner, dated July 17, 2017. Highway 97, Falkland	

Motion

THAT: "Salmon Valley Land Use Amendment (674816 BC Ltd.) Bylaw No. 2558" be read a first time this 17th day of August, 2017;

AND THAT: the Board utilize the simple consultation process for Bylaw No. 2558, and it be referred to the following agencies and First Nations:

- Area D Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development –Archaeology Branch;
- Ministry of Transportation and Infrastructure;
- FortisBC;
- BC Hydro;
- CSRD Operations Management; and,
- All relevant First Nations.

15.3 Electoral Area E: Lakes Zoning Amendment (Layden) Bylaw No. 900-19

318

Report from Christine LeFloch, Development Services Assistant, dated July 28, 2017.

655 Swanbeach Rd, Swansea Point.

Motion

THAT: "Lakes Zoning Amendment (Layden) Bylaw No. 900-19" be read a second time, as amended, this 17th day of August, 2017.

Motion

THAT: a public hearing to hear representations on "Lakes Zoning Amendment (Layden) Bylaw No. 900-19" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rhona Martin, as Director for Electoral Area E being that in which the land concerned is located, or Alternate Director Brian Thurgood, if Director Martin is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

16. Release of In Camera Resolutions

- None.

MEETING CONCLUSION

17. Upcoming Meetings/Events

17.1 Revelstoke & Area Economic Development Commission Meeting

September 6, 2017 at 8:45 AM
301 Victoria Road, Revelstoke, BC

17.2 Shuswap Economic Development Committee Meeting

September 7, 2017 at 9:00 AM
Location to be Determined

17.3 Shuswap Tourism Advisory Committee Meeting

September 7, 2017 at 1:00 PM
Location to be Determined

18. Next Board Meeting

Thursday, September 21, 2017 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

19. Adjournment

Motion

THAT: the regular Board meeting of August 17, 2017 be adjourned.