

COLUMBIA SHUSWAP REGIONAL DISTRICT  
Electoral Area Directors' Committee Meeting  
**AGENDA**



Date: Tuesday, June 27, 2017  
Time: 9:30 AM  
Location: CSRD Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Adoption of Agenda

**Motion**

THAT: the agenda of June 27, 2017 Electoral Area Directors' Committee meeting be approved.

3. Meeting Minutes

3.1 Adoption of Minutes

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**Motion**

THAT: the minutes the minutes of the April 4, 2017 Electoral Area Directors' Committee meeting be adopted.

3.2 Business Arising from the Minutes

If any.

4. Reports by Staff

4.1 All Electoral Areas: Subdivision Servicing Amendment (CSR) Bylaw No. 641-2

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Report from Dan Passmore, Senior Planner, dated May 25, 2017.

Housekeeping Amendments.

**Motion**

THAT: the Electoral Area Directors' Committee receive this report and consider the proposed amendments to Subdivision Servicing Bylaw No. 641.

**Motion**

THAT: the Electoral Area Directors' Committee direct staff to refer this report together with the amended Subdivision Servicing Bylaw No. 641-2 to referral agencies, stakeholders, special interest groups and potentially the public to obtain input prior to Board consideration of the bylaw for first reading.

## 5. Reports by Electoral Area Directors

### 5.1 **Priorities for Ministry of Transportation and Infrastructure** 153

April 4, 2017: Chair Demenok asked the Electoral Area Directors to draft a list of priority roads for their respective areas and defer to the next Electoral Area Directors meeting on June 27, 2017 for discussion.

Letter from JPW, following up from April 4, 2017 meeting, attached along with draft response from Chair Demenok.

### 5.2 **South Okanagan Similkameen Conservation Program** 156

Requested by Chair Demenok. Brought forward from April 4, 2017.

View Website: <http://www.soscp.org/>

### 5.3 **Terms of Reference** 157

April 4, 2017: Chair Demenok advised that he would like to see a Terms of Reference for the Committee. Currently there is no tracking mechanism for topics and recommendations coming out of Committee meetings.

Update from staff: new meeting management software, eSCRIBE, has tasking options to assign action items to staff and contains reporting options on outstanding action items.

### 5.4 **Business Licenses in Electoral Areas/Regional Districts** 160

Request from Chair Demenok. Notes on discussion points in attachment.

### 5.5 **Cannabis & Business Licenses** 161

Request from Chair Demenok. Notes on discussion points in attachment.

### 5.6 **Shuswap Economic Development** 163

Requested by Chair Demenok. Notes on discussion points in attachment.

## 6. Adjournment

### **Motion**

THAT: the Electoral Area Directors' Committee meeting be adjourned.