

## **REGULAR BOARD MEETING MINUTES**

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: December 10, 2020

Time: 9:30 AM

Location: CSRD Boardroom

555 Harbourfront Drive NE, Salmon Arm

Directors Present K. Cathcart<sup>^</sup> Electoral Area A

D. Brooks-Hill^ Electoral Area B P. Demenok<sup>^</sup> Electoral Area C R. Talbot Electoral Area D R. Martin (Vice Chair) Electoral Area E Electoral Area F J. Simpson^ C. Moss\*^ Town of Golden G. Sulz\*^ City of Revelstoke District of Sicamous T. Rysz\*^ K. Flynn (Chair) City of Salmon Arm C. Eliason\*^ City of Salmon Arm

Staff In C. Hamilton Chief Administrative Officer (CAO)

Attendance

L. Shykora Deputy Manager, Corporate

**Administration Services** 

J. Sham Assistant Deputy Corporate Officer

J. Pierce\* Manager, Financial Services

D. Mooney\* Manager, Operations Management
B. Van Nostrand\*^ Team Leader, Environmental Health

Services

G. Christie Manager, Development Services

C. Paiement\* Team Leader, Development Services

K. Gobeil\* Senior Planner

C. LeFloch\* Planner III

B. Payne\* Manager, Information Systems

C. Robichaud\*^

T. Hughes\*^

Legislative Clerk

**Communications Coordinator** 

\*attended a portion of the meeting only.

^electronic participation.

#### 1. Call to Order

The Chair called the meeting to order at 9:34 AM.

## 2. Adoption of Agenda

2020-1201

Moved By Director Talbot

**Seconded By Director Martin** 

THAT: the agenda of December 10, 2020 Regular Board meeting be approved.

CARRIED

#### 9:30 AM IN CAMERA

2020-1202

Moved By Director Cathcart Seconded By Director Simpson

THAT: pursuant to Sections 90(1)

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the regional district;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

of the Community Charter, the Board move In Camera.

**CARRIED** 

#### 4. Announcements

10:10 AM Regular meeting resumed.

#### 4.1 Board Presentation to Staff

Presentation in Recognition of Staff Retirement - Lynda Shykora, Deputy Manager, Corporate Administration Services.

# 4.2 Employee Long Service Awards

## 5 Years of Service

Scott Bepple Sean Coubrough Suzanne Fordyce Laura Schumi

# 10 Years of Service

Gerald Christie
Jodi Pierce
Phaedra Turner
Ben Van Nostrand
Isaac Walker

#### 20 Years of Service

Dona Thiem

### 35 Years of Service

Hamish Kassa

## 4.3 Introduction New Employees

Denise Ackerman, Planner I, Development Services Karen Riopel, Receptionist, Corporate Administration

# 4.4 Reporting on Statistics from the November 2020 Board Zoom Meeting

Reference attached Statistics on Livestreaming and Recording

Verbal report from Jennifer Sham, Assistant Deputy Corporate Officer re: Continuing to live-stream Board meetings (six-month trial period ends December, 2020) and will be looking for continued Board support in the new year.

# 5. Meeting Minutes

## 5.1 Adoption of Minutes

2020-1203

Moved By Director Talbot Seconded By Director Martin

THAT: the minutes of the November 19, 2020 Regular Board meeting be adopted.

**CARRIED** 

## 5.2 Business Arising from the Minutes

None.

# 6. Delegations

None.

## <u>ADMINISTRATION</u>

# 7. Correspondence

#### 7.1 For Information

None.

## 7.2 Action Requested

None.

## 8. Committee Reports and Updates

#### 8.1 For Information

2020-1204

**Moved By** Director Talbot

**Seconded By Director Martin** 

THAT: the Board receive the committee minutes attached to the December 10, 2020 Board meeting agenda.

- 8.1.1 Electoral Area Directors Committee Meeting (November 24, 2020)
- 8.1.2 Sorrento-Blind Bay Incorporation Advisory Committee Meeting (November 16, 2020)

## 8.1.3 Committee of the Whole Meeting (December 3, 2020)

## 8.2 Action Requested

# 8.2.1 Action item arising from Electoral Area Directors Committee Meeting (EADC), November 24, 2020

Recommendation from EAD to Board:

Item 5.1

#### Motion

THAT: the Electoral Area Directors recommend to Board to send a letter to the Minister of Public Safety and Solicitor General requesting the finalization and release of the Road Rescue Report commissioned by the Fire Chiefs Association of BC to facilitate road rescue decision making at a local level.

2020-1205

Moved By Director Simpson Seconded By Director Demenok

THAT: as recommended by the EADC, the Board send a letter to the Minister of Public Safety and Solicitor General requesting the finalization and release of the Road Rescue Report commissioned by the Fire Chiefs Association of BC to facilitate road rescue decision making at a local level.

**CARRIED** 

# 8.2.2 Action items arising from Committee of the Whole Meeting, December 3, 2020

Recommendations from Committee of the Whole to Board:

Item 3.1

#### **Motion**

THAT: the Committee of the Whole recommend that the Board include the words "enhanced housing opportunities" in the CSRD 2019 - 2022 Strategic Plan as an amendment in the Healthy Communities section.

Item 3.2

#### Motion

THAT: the Committee of the Whole recommend that the Board

direct staff to bring forward an Anti-Discrimination Policy for the Board to consider at the January Board meeting.

2020-1206

Moved By Director Martin Seconded By Director Demenok

THAT: as recommended by the Committee of the Whole, the Board include the words "enhanced housing opportunities" in the CSRD 2019 - 2022 Strategic Plan as an amendment in the Healthy Communities section.

**CARRIED** 

2020-1207

Moved By Director Martin
Seconded By Director Demenok

THAT: as recommended by the Committee of the Whol, the Board direct staff to bring forward an Anti-Discrimination Policy for the Board to consider at the January Board meeting.

**CARRIED** 

#### 9. Business General

# 9.1 Okanagan-Kootenay Sterile Insect Release (OKSIR) Program

OKSIR request for resolutions regarding new apportionment formula.

2020-1208

Moved By Director Eliason Seconded By Director Martin

THAT: the Regional District Board supports apportioning the annual value tax burden of the SIR Program among participating Regional Districts using a hybrid formula that determines each Regional District's annual value tax requisition on:

a. the Regional District's proportion of the year's converted assessment base (land and improvements) for the Program's service area as a whole, weighted at 75%

b. the Regional District's proportion of the year's total taxable acreage for the Program's service area as a whole, weighted at 25%

## Discussion on the Motion:

Director Eliason commented on the changing apportionment; this will reduce the service requisition.

**CARRIED** 

2020-1209

Moved By Director Eliason Seconded By Director Martin

THAT: the Regional District Board supports phasing-in the new apportionment approach over a four-year period.

**CARRIED** 

2020-1210

Moved By Director Eliason Seconded By Director Martin

THAT: the Columbia Shuswap Regional District Board supports a request from the four participating Regional Districts to the Ministry of Municipal Affairs and Housing for an Order in Council to implement the new apportionment approach and phase-in provision.

**CARRIED** 

#### 9.2 COVID-19 Safe Restart Grant Allocation

Report from Jodi Pierce, Manager, Financial Services, dated November 27, 2020.

Allocation of funds.

Late agenda - Authorize use of COVID-19 Safe Restart Grant funds for breathing apparatus equipment - CSRD fire departments.

2020-1211

Moved By Director Martin
Seconded By Director Demenok

THAT: the Board endorse allocating \$387,907 from the COVID-19 Safe Restart Grant as recommended by staff for the following purposes:

\$93,907 Operational expenses incurred to date (attached in report);

\$20,000 Ongoing operational expenses (technology costs);

\$130,000 SCBA Facemasks and bags for all fire personnel;

\$64,000 CityView Workspace Migration (remote application);

\$80,000 Shuswap Tourism (financial support for two years); this 10<sup>th</sup> day of December, 2020;

AND THAT: staff continue to review other established services to identify lost revenue and/or additional costs due to the COVID-19 pandemic and report back with a recommendation on allocation for the remaining \$257,093 by December 31, 2021 in accordance with the terms of the letter.

## Discussion on the Motion:

Demenok asked that future allocation consideration be given to economic development.

Director Cathcart asked about the face masks for the fire departments and the opportunity to apply for these funds.

Manager, Financial Services clarified the sanitization process with shared masks and the need for not sharing. In terms of utilizing funds, staff is looking into it which is why the money has not been fully allocated.

Director Moss questioned the rationale for the allocations and expressed fairness using the example of Shuswap Tourism versus the Golden Arena staffing. Recreation services has been heavily affected by this pandemic. Golden is not the owner of the arena but it is located in the Town of Golden.

CAO clarified that the situations in both Sicamous and Golden are not lost on staff. The issue is that the programs are jointly funded by the municipality and the electoral area. A discussion will need to occur.

Director Rysz made point that member municipalities received restart funding as well and looks forward to a collaborative discussion in the future.

Director Moss clarified his intent - not 100% coverage - instead that a fair allocation of funding be applied. This is a CSRD facility and tax setting authority on it includes determining the level of operating costs.

In response to a question, Manager, Financial Services confirmed that the CSRD needs a resolution from the Board by December 2021 to authorize funding, but there is no timeline on when the money must be spent.

CAO clarified that staff partitioned the funds spent so that a discussion could be had later.

CARRIED

2020-1212

Moved By Director Martin
Seconded By Director Talbot

THAT: the Board empower the authorized signatories to acquire MSA G1 Self Contained Breathing Apparatus face masks and accessories for CSRD fire departments from Rocky Mountain Phoenix for a maximum cost of \$130,000 including applicable taxes, from the COVID-19 Safe Restart Grant, this 10th day of December, 2020.

# Discussion on the Motion:

Manager, Financial Services clarified that it is a sole source award because it is proprietary.

**CARRIED** 

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# 9.3 2021 Annual Appointments to Committees, Boards and External Agencies

List of appointments attached to Late Agenda.

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated December 7, 2020.

<u>Note from Chair</u>: General Discussion re: Roles/Responsibilities/General Process - Reviewing Expressions of Interest to serve on CSRD committee(s).

2020-1213

Moved By Director Martin
Seconded By Director Talbot

THAT: the Board endorse the listing of 2021 annual appointments to Committees, external Boards and Agencies, this 10th day of December, 2020.

## **Discussion on the Motion:**

Director Talbot said that some of these Committees never meet.

CAO will speak to Manager, OM about the Milfoil and Emergency Management Committees.

**CARRIED** 

## 10. Business By Area

## 10.1 Grant-in-Aid Requests

Report from Jodi Pierce, Manager, Financial Services, dated November 27, 2020.

2020-1214

**Moved By** Director Talbot

**Seconded By Director Martin** 

THAT: the Board approve the following allocations from the 2020 electoral Grant-in-Aids:

### Area D

\$2,000 Salmon Valley Seniors Branch #107 (Operating costs)

\$600 Falkland & District Community Association (Family Game Nights – subject to relaxation of COVID restrictions)

#### Area E

\$4,500 Cambie Hall (Operating costs);

this 10<sup>th</sup> day of December, 2020.

# **Discussion on the Motion:**

Director Martin noted that she requested that the Hall be given more money than the amount requested to pay for insurance and other operating costs. Director Talbot echoed the comments of Director Martin for his area, noting that these community groups cannot fundraise due to the pandemic and this added support through grants-in-aid is essential.

**CARRIED** 

# 10.2 Adaptation, Resilience and Disaster Mitigation Program Grant Application

Report from Derek Sutherland, Team Leader, Protective Services, dated December 1, 2020. Adaptation, Resilience and Disaster Mitigation Program Grant Application.

2020-1215

Moved By Director Eliason
Seconded By Director Demenok

THAT: the Board empower the authorized signatories to submit an application for grant funding to the Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream - Adaptation, Resilience and Disaster Mitigation Program to a maximum amount of \$6,312,198 representing 100% of the total eligible costs for flood erosion mitigation work and infrastructure along Newsome Creek in the community of Sorrento, this 10<sup>th</sup> day of December, 2020;

AND THAT: the Board supports the project and is committed to the provision of in-house contributions to support overall grant and project management.

### Discussion on the Motion:

Chair comment that it is unusual to apply for two separate grants for the same project, as Board had supported a different request in November.

CAO said this is a separate funding stream; adding that this granting program aligns more to the project, maybe greater likelihood for approval.

Director Demenok said this funding program lines up with the needs of the request as opposed to the previous grant application.

**CARRIED** 

## 11. Administration Bylaws

## 11.1 CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated November 26, 2020. Solid Waste Disposal Tipping Fee Bylaw Update.

2020-1216

Moved By Director Martin Seconded By Director Talbot

THAT: Bylaw No. 5824, 2020, cited as "CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5824, 2020" be read a first, second and third time this 10th day of December, 2020.

#### Discussion on the Motion:

Verbal presentation by Ben Van Nostrand, Team Leader, Environmental Health Services (EHS). The intent was for residential yard and garden waste, but staff noticed commercial dump truck loads at the transfer stations. Intent here is to keep this service free for private homeowners, and a different fee for commercial entities called a bulk rate.

Director Simpson agrees that businesses should be paying but worries that it will push people to dump into the bush.

Director Demenok asked about discouraging businesses to use transfer stations.

Team Leader, EHS replied that bulk loads are prohibited at transfer stations, they will be directed to the landfill.

Chair clarified the process of determining what is bulk.

Team Leader, EHS clarified that dual axle equipment would be considered bulk whereas a small pickup truck would be not.

Director Talbot said that the free service has worked really well to reduce the amount of burning in the areas.

Team Leader, EHS said that a consultant will be hired to review the fees and staff will bring forward the report in August or September next year.

Director Martin asked about the car seat recycling program.

Team Leader, EHS advised that this is an in-house initiative and is hoping this will eventually be a provincial-wide program.

Director Martin said we need to keep this in mind, when UBCM opens for nominations for its annual awards.

Director Talbot asked about recycling chesterfields and recliners.

Team Leader, EHS we are building a relationship with a local company (Enviro-solutions) and they are very eager to recycle materials. Through supporting these types of innovative businesses, there is potential for recycling these materials in the future.

**CARRIED** 

2020-1217

Moved By Director Martin Seconded By Director Talbot

THAT: Bylaw No. 5824, 2020, cited as "CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5824, 2020" be adopted this 10th day of December, 2020.

**CARRIED** 

# 11.2 2020 Five Year Financial Plan Amendment Bylaw No. 5825,2020

Report from Jodi Pierce, Manager, Financial Services, dated December 3, 2020.

2020-1218

Moved By Director Eliason Seconded By Director Simpson

THAT: "2020 Five Year Financial Plan Amendment Bylaw No. 5825, 2020" be read a first, second and third time, this 10th day of December 2020.

CARRIED

2020-1219

Moved By Director Eliason Seconded By Director Demenok

THAT: "2020 Five Year Financial Plan Amendment Bylaw No. 5825, 2020" be adopted, this 10th day of December 2020.

# 12. 11:30 AM Public Question Period (maximum 15 minutes)

There were no questions posed by the public.

11:45 AM In Camera.

1:26 PM Regular Board meeting resumed.

Municipal Directors left at this time.

#### **DEVELOPMENT SERVICES**

#### 13. Business General

None.

## 14. ALR Applications

None.

## **ELECTORAL AREA DIRECTORS**

## 15. 12:00 PM Business by Area

# 15.1 Electoral Area C: Development Variance Permit No. 641-42 (073182 BC Ltd. (Hagglund)

Report from Ken Gobeil, Senior Planner, dated November 27, 2020. 1885, Tappen Notch Hill Road, Tappen

Applicant in attendance via Zoom.

One public submission expressing concern was received.

2020-1220

Moved By Director Talbot Seconded By Director Demenok

THAT: In accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-42C for Lot 1, Section 23, Range 10, W6M, KDYD Plan KAP55494, Excluding Plans KAP65068, KAP69965 and KAP75073; and Lot 1 Section 23 Township 21 Range 10, W6M, KDYD, Plan 34273, varying Subdivision Servicing Bylaw No. 641 as follows:

Section 7.2 Access Driveways. The maximum grade of access driveways where multiple dwelling units are proposed is varied from 12.5% to 15% for Lots 2 and 3 of a proposed four lot subdivision under application number 2019-03788:

be approved this 10<sup>th</sup> day of December 2020;

AND THAT: Issuance of the Development Variance Permit be withheld until the Manager of Development Services has approved a Hazardous Lands (Steep Slope) Development Permit for Subdivision File No. 2019-03788.

### Discussion on the Motion:

Director Martin has concerns about the driveway clearing responsibilities being left to the owners to agree upon.

**CARRIED** 

# 15.2 Electoral Area F: Development Variance Permit No. 650-41 (De Weerd)

Report from Hayley Graham, Planner I, dated November 18, 2020. 7761 Columbia Drive, Anglemont

Late Agenda - applicant submission added.

Applicants not in attendance.

One applicant submission was received.

2020-1221

Moved By Director Simpson Seconded By Director Talbot

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 650-41 for Lot 159 Section 15 Township 23 Range 9 West of the 6<sup>th</sup> Meridian Kamloops Division Yale District Plan 15296, varying Anglemont Zoning Bylaw No. 650 as follows:

- 1. Section 5.6.2(g) minimum setback from the east interior side parcel boundary from 2m to 1.2m for the existing upper retaining wall;
- 2. Section 5.6.2 (g) minimum setback from the west interior side parcel boundary from 2m to 0m for the existing upper retaining wall;
- 3. Section 5.6.2 (g) minimum setback from the east interior side parcel boundary from 2m to 0.90m for the existing lower retaining wall;

be approved for issuance this 10th day of December, 2020;

AND THAT: issuance be withheld until the owners submit a registered Land Title Covenant with Easement agreement with the CSRD and the owner of Lot 160 to authorize the portion of the retaining wall to the west; or remove the portion of the retaining wall encroaching beyond the property line;

AND THAT: issuance be withheld until the owners submit a registered Land Title Covenant with Easement agreement with the CSRD and the owner of Lot 158, to authorize the portion of the driveway that encroaches beyond the eastern property line and onto Lot 158; or remove the driveway so that no portion extends past the eastern property line.

#### Discussion on the Motion:

Director Simpson said it is a challenging lot with potential building sites due to access. Asked if the easement can address damage to the wall if it occurs with modification to the waterline.

Team Leader, Planning Services clarified the Team Leader, Utilities referral comments. The subject easement is referring to private driveways.

CARRIED

## 15.3 Electoral Area C: Development Variance Permit No. 641-43 (Turner)

Report from Christine LeFloch, Planner III, dated November 25, 2020. Roberge Road, Tappen.

Late Agenda - public submissions added.

### Staff Recommendation/Proposed motion:

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-43 for (1) Legal Subdivision 2 of Section 22 Township 21 Range 10 West of the 6<sup>th</sup> Meridian Kamloops Division Yale District as Shown on the Plan of the North East ¼ of Said Township Dated at Ottawa 9/3/1917, and (2) Legal Subdivision 7 of Section 22 Township 21 Range 10 West of the 6<sup>th</sup> Meridian Kamloops Division Yale District as Shown on the Plan of the North East ¼ of Said Township Dated at Ottawa 9/3/1917 Except Plans 39878, EPP1171 and EPP50153, which proposes to vary Subdivision Servicing Bylaw No. 641 as follows:

a. Waiving the requirements of Schedule 'A' Levels of Service, minimum parcel size for new subdivisions to vary the size of parcel which may be subdivided with servicing by an independent on-site water system and on-site sewage disposal system from 1 ha to 0.8 ha for Proposed Lots 6-10 in the proposed subdivision under application No. 2019-01480C:

be denied this 10<sup>th</sup> day of December, 2020.

2020-1222

Moved By Director Demenok Seconded By Director Martin

THAT: consideration of the Development Variance Permit No. 641-43 be tabled to the January 21, 2021 Regular Board meeting.

#### Discussion:

Director Demenok said the applicant has contacted him with questions that he would like to review.

CARRIED

# 16. Planning Bylaws

## 16.1 Electoral Area F: Setback Exception Bylaw Amendments

Report from Ken Gobeil, Senior Planner, dated November 27, 2020. Electoral Area F: Anglemont, Magna Bay, Scotch Creek/Lee Creek

Late agenda: correction to signature block, waiving of public hearing notice.

No public submissions received in response to the waived public hearing on the proposed bylaw amendments.

2020-1223

Moved By Director Simpson Seconded By Director Talbot

THAT: "Anglemont Zoning Amendment (CSRD) Bylaw No. 650-16" be read a third time as amended this 10<sup>th</sup> day of December 2020".

2020-1224

Moved By Director Simpson Seconded By Director Talbot

THAT: "Anglemont Zoning Amendment (CSRD) Bylaw No. 650-16" be adopted this 10<sup>th</sup> day of December 2020".

CARRIED

2020-1225

Moved By Director Simpson Seconded By Director Talbot

THAT: "Magna Bay Zoning Amendment (CSRD) Bylaw No. 800-33" be read a third time as amended this 10<sup>th</sup> day of December 2020".

CARRIED

2020-1226

Moved By Director Simpson Seconded By Director Talbot

THAT: "Magna Bay Zoning Amendment (CSRD) Bylaw No. 800-33" be adopted this 10<sup>th</sup> day of December 2020".

**CARRIED** 

2020-1227

Moved By Director Simpson Seconded By Director Talbot

THAT: "Scotch Creek/Lee Creek Zoning Amendment (CSRD) Bylaw No. 825-44" be read a third time as amended this 10<sup>th</sup> day of December 2020".

CARRIED

2020-1228

Moved By Director Simpson Seconded By Director Talbot

THAT: "Scotch Creek/Lee Creek Zoning Amendment (CSRD) Bylaw No. 825-44" be adopted this 10<sup>th</sup> day of December 2020".

## 16.2 Electoral Area E: Lakes Zoning Amendment (Hill) Bylaw No. 900-28

Report from Hayley Graham, Planner I, dated November 26, 2020. 673 Swanbeach Road, Swansea Point

Applicant in attendance via Zoom.

2020-1229

Moved By Director Martin
Seconded By Director Talbot

THAT: "Lakes Zoning Amendment (Hill) Bylaw No. 900-28" be read a first time this 10<sup>th</sup> day of December, 2020.

#### Discussion on the Motion:

Team Leader, Planning Services clarified that staff is not supportive of the second buoy. The bylaw is going forward as indicated in the application.

**CARRIED** 

2020-1230

Moved By Director Martin Seconded By Director Talbot

THAT: The Board utilize the simple consultation process for Bylaw No. 900-28 and it be referred to the following agencies and First Nations:

- Navigation Canada;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- CSRD Operations Management; and
- All relevant First Nations bands and councils.

**CARRIED** 

2020-1231

Moved By Director Martin Seconded By Director Talbot

THAT: in accordance with Section 464(2) of the Local Government Act, the public hearing for "Lakes Zoning Amendment (Hill) Bylaw No. 900-28" be waived.

#### 17. Release of In Camera Resolutions

The following resolutions were authorized for release from the December 10, 2020 Closed (In-Camera) meeting:

### Sicamous and District Recreation Centre Management Agreement:

THAT: the Board endorse the authorized signatories to invoke Section 26 of the Sicamous and District Recreation Centre Management Agreement, and provide six months' written notice to the Sicamous and District Recreation Centre Society that the existing agreement will be terminated on June 10, 2021;

AND THAT: the resolution be released from the Closed (In Camera) portion of the meeting, this 10th day of December, 2020.

## Appointment to Shuswap Tourism Advisory Committee:

THAT: the following individuals be appointed to the Shuswap Tourism Advisory Committee for a three month extension starting January 1, 2021 and ending March 31, 2021:

David Gonella, Mark Lane, Piotr Ujma, and Gord Bushell;

AND THAT: the above resolution be authorized for release from the Closed (In Camera) portion of the meeting this 10<sup>th</sup> day of December, 2020.

### Officer Appointment:

THAT: pursuant to Part 6, Division 8 (Officers and Employees) of the Local Government Act, the Board appoint Jennifer Sham as Deputy Manager, Corporate Administration Services to perform the powers, duties, and responsibilities of the position of Manager of Corporate Administration Services (Secretary) as outlined in Schedule "A" of the Officers Bylaw No. 5301, this 10th day of December, 2020;

AND THAT: the above resolution be released from the Closed (In Camera) meeting.

### MEETING CONCLUSION

### 18. Upcoming Meetings/Events

Visit www.csrd.bc.ca for details of these meetings:

Shuswap Emergency Program Executive Committee Meeting - January 6, 2021

### 19. Next Board Meeting

	CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC		
20.	Adjournment		
	2:13 PM		
	2020-1232  Moved By Director Martin  Seconded By Director Talbot		
	THAT: the Regular Board meeting of December 10, 2020 be adjourned.		
		CARRIED	
CH	HAIR CO	PRPORATE OFFICER	_

Thursday, January 21, 2021 at 9:30 AM