COLUMBIA SHUSWAP REGIONAL DISTRICT
Regular Board Meeting
AGENDA

Date: Thursday, June 15, 2017
Time: 9:30 AM
Location: CSRD Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Board Meeting Minutes

2.1 Adoption of Minutes 1

Adoption of May 18, 2017 regular Board meeting minutes.

Motion
THAT: the minutes of the May 18, 2017 regular Board meeting be adopted.

2.2 Business Arising from the Minutes

The following motion and an amending motion were DEFERRED to the June, 2017 Board meeting, in order for staff to draft refinements to the communications that will properly inform the public about the proposed noise bylaw and what it is and what it is not.

Moved By: Director Parker
Seconded by: Director Demenok

THAT: the Board support the recommended communications plan for Noise Bylaw No. 5754 which includes website and social media information, online survey, and public availability of printed information prior to consideration of second reading of the bylaw.

And

Moved By: Director Eliason
Seconded by: Director Demenok

THAT: the above resolution be amended by replacing the words community consultation with public information.

THAT: the above motions and the amending motion be DEFERRED to the June, 2017 Board meeting, in order for staff to draft refinements to the communications that will properly inform the public about the proposed noise bylaw and what it is and what it is not.

Staff are recommending a Revised Motion for Consideration of the Board.

Motion
THAT: the Board support a communications plan for Noise Bylaw No. 5754, the purpose of the communications being to inform the public about the proposed bylaw by developing a Frequently Asked Questions Fact Sheet, with the information to be posted on the CSRD website, social media and available at the CSRD office, prior to considering second reading of the bylaw.

3. Delegations

3.1 10:00 AM Spec-Team Assessment Society - Specialized Team that responds to those with Fetal Alcohol Spectrum Disorder (FASD) 27

Bernadette O'Donnell, Executive Director, in attendance to present to the Board on Fetal Alcohol Spectrum Disorder and request a letter of support for provincial grant funding to cover assessment fees and support programs.

3.2 **10:15 AM Shuswap Watershed Council** 28

Director Demenok, Chair, presenting the Shuswap Watershed Council 2016 Annual Report to the Board.

ADMINISTRATION

4. Correspondence

Motion
THAT: the correspondence contained on the June 15, 2017 regular Board agenda be received for information.

4.1 **Okanagan Shuswap Natural Resource District (May 12, 2017)** 32

Letter from Mark Hopkins, RPF, Tenures and First Nations Officer, in response to the April 20, 2017 regular Board agenda item - Amendments to Tolko Forest Stewardship Plan to add new Cutblocks and Roads.

The Board recommended that the Ministry of Forest, Lands and Natural resources place a moratorium on future logging activity in the Hummingbird Creek and Mara Creek basin due to history of large debris flows in the area.

4.2 **Ministry of Forests, Lands and Natural Resource Operations (May 23, 2017)** 34

Letter from Gerry MacDougall, Regional Executive Director, in response to the Board's letter dated May 8, 2017 requesting that Shuswap and Mara Lakes be designated as application-only area for private moorage.

4.3 **Brian Simpson, Wildfire Management Services (May 24, 2017)** 35

Follow up from the Interior Lumber Manufacturers' Association (ILMA) delegation at the May 18, 2017 Board meeting.

Request CSRD Board consider letter of support similar to attached draft letter to the Premier as issued by the East Kootenay Regional District.

4.4 **Union of BC Municipalities (UBCM) (May 25, 2017)** 41

Letter from Councillor Murry Krause, President, in response to the 2016 resolutions put forward by the Board at the UBCM Membership Convention.

4.5 **Union of BC Municipalities (UBCM) (June 6, 2017)** 45

Bulletin from UBCM website stating the deadline for Board-endorsed resolutions is June 30, 2017.

5. Reports

5.1 Director Remuneration Review Committee Meeting Minutes - May 23, 2017 47

Motion
THAT: the minutes of the Directors Remuneration Review Committee Meeting held on May 23, 2017 be received for information.

6. Business General

6.1 2016 Statement of Financial Information (SOFI) Report 49

Report from Jodi Pierce, Manager, Financial Services, dated June 1, 2017 seeking Board approval of the 2016 Statement of Financial Information Report.

Motion
THAT:

The Board approve the 2016 Statement of Financial Information Report as required by the Financial Information Regulation, Schedule 1, subsection 9(2) and section 376 subsection (1) of the Local Government Act.

6.2 Columbia Shuswap Film Commission Contract 58

Report from Robyn Cyr, Economic Development Officer (EDO), dated May 5, 2017.

Motion
THAT: The Board empower the authorized signatories to enter into a sole source contract with David Barritt to implement projects as outlined in the 2017 work plan for the Columbia Shuswap Regional Film Commission.

7. Business By Area

7.1 Grant in Aid Requests 75

Report from Jodi Pierce, Manager, Financial Services, dated June 5, 2017.

Motion
THAT: the Board approve the following allocations from the 2017 electoral grant-in-aids:

Area B

$2,000 - Trout Lake Fire Department (operational costs)

Area C

$2,500 - Sorrento Memorial Hall (window installation)

Area D

$1,400 - Silver Creek Parent Advisory Council (team jerseys)

Area E

$1,500 – Sicamous & District Museum & Historical Society (operational costs)

7.2 Golden/Area A EOF Application – Kicking Horse River Access 78

Report from Jodi Pierce, Manager, Financial Services dated June 2, 2017.

Motion
THAT: with the concurrence the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Town of Golden in the amount of $25,000 for the purpose of funding activities required to achieve regulatory approval for channel modifications of the Kicking Horse River.

7.3 Area C Community Works Fund – Tennis Court Resurfacing 149

Report from Jodi Pierce, Manager, Financial Services, dated June 5, 2017

Motion
THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to $31,500 plus applicable taxes from the Area C Community Works Fund for resurfacing the tennis courts at the Shuswap Lake Estates Tennis Club.

7.4 Lakeview Place Waterworks – Upgrade Award 164

Report from Terry Langlois, Utilities Team Leader, dated June 2, 2017.
Upgrades to the SCADA, electrical and instrumentation components to connect the Lakeview Place Water System to Cedar Heights Waterworks.

Motion
THAT: the Board empower the authorized signatories to enter into an agreement with Turn-Key Controls to provide, install and commission the Supervisory Control and Data Acquisition (SCADA), and the electrical and instrumentation upgrades for the Lakeview water system upgrade and connection project to Cedar Heights for a total cost of $61,100 plus applicable taxes.

7.5 Tappen/Sunnybrae Fire Hall Addition – Contract Award 167

Report from Darcy Mooney, Manager, Operations Management, dated May 31, 2017. Tappen/Sunnybrae Fire Hall Addition - Contract Award

Motion
THAT: the Board empower the authorized signatories to enter in to an agreement with 478868 BC Ltd. (dba McDiarmid Construction) to construct the addition to the Tappen/Sunnybrae Fire Hall for a total cost of up to $665,000 plus applicable taxes.

Motion
THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Electoral Area Community Works Fund be approved for up to $20,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for energy efficient upgrades at the Tappen/Sunnybrae Fire Hall.

7.6 Electoral Area E Community Works Fund – Malakwa Community Park 170

Report from Ryan Nitchie, Community Services Team Leader, dated May 31, 2017. Access to Electoral Area E Community Works Fund for additional park infrastructure at Malakwa Community Park.

Motion
THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Fund - Expenditure of Monies” access to the Electoral Area Community Works Fund be approved for up to $60,000 plus applicable taxes from the Electoral Area E Community Works Fund allocation for park construction at Malakwa Community Park.

7.7 Sicamous Landfill Design and Operation RFP Award 173

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated June 6, 2017. Sicamous Landfill Design and Operation Plan Update RFP Award.

Motion
THAT: the Board empower the authorized signatories to enter into an agreement with XCG Consulting Limited to update the Sicamous Landfill Design and Operation Plan for a total cost of $32,555 plus applicable taxes.

8. Administration Bylaws

8.1 Area C Liquid Waste Management Plan Implementation Service Amendment Bylaw No. 5741 176

- Read a first, second and third time, as amended - February 16, 2017.
- Approved by Inspector of Municipalities - April 20, 2017.

Motion
THAT: "Area C Liquid Waste Management Plan Implementation Service Amendment Bylaw No. 5741," be adopted this 15th day of June, 2017.

8.2 Sorrento/Blind Bay/Reedman Point Community Sewer Service Area Bylaw No. 5742 180

- Read a first, second and third time - February 16, 2017.
- Approved by Inspector of Municipalities - April 20, 2017.

Motion
THAT: "Sorrento/Blind Bay/Reedman Point Community Sewer System Service Area Bylaw No. 5742," be adopted this 15th day of June, 2017.

8.3 Sorrento/Blind Bay/Reedman Point Community Sewer Service Loan Authorization Bylaw No. 5743 184

- Read a first, second and third time - February 16, 2017.
- Approved by Inspector of Municipalities - April 20, 2017

Motion
THAT: "Sorrento/Blind Bay/Reedman Point Community Sewer Service Loan Authorization Bylaw No. 5743," be adopted this 15th day of June, 2017.

9. IN CAMERA

Motion
THAT: pursuant to Sections 90(1)(a)(c) and (e)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
(c) labour relations or other employee relations;
(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;

of the Community Charter, the Board move In Camera.

DEVELOPMENT SERVICES

10. Business General

- None.

11. ALR Applications

11.1 Electoral Area D: Agricultural Land Commission (ALC) Application Section 20(3) - Non-Farm Use LC2521D (Jordan Baer) 187

Report from Christine LeFloch, Development Services Assistant, dated May 29, 2017.

6024 Highway 97B, Ranchero

Motion
THAT: Application No. LC2521D, Section 20(3) Non-Farm Use, for That Part of the Southwest ¼ of Section 33, Shown Red on Plan B3050, Township 19, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Except Part Now Road See Plan H10220 be forwarded to the Provincial Agricultural Land Commission recommending approval, this 15th day of June, 2017.

12. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS

13. Business by Area

13.1 Electoral Area A: Development Variance Permit No. 641-29 (Mountain Shadows Development Ltd.) 216

Report from Jennifer Sham, Planner, dated May 24, 2017.
Highway 95, Nicholson

Motion
THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-29, for Lot 3 Section 6 Township 27 Range 21 W5M KD Plan 16263, varying Schedule 'A' – Levels of Service of Subdivision Servicing Bylaw No. 641, as amended, to allow a subdivision which would create a fee simple lot (Lot 1, EPP25575) with a parcel size of 0.751 ha serviced by a surface water source and an on-site sewerage disposal system, and a fee simple lot (Lot 2, EPP25575) with a parcel size of 0.583 ha serviced by an off-site well and an on-site sewerage disposal system, as shown on Schedule A, be approved for issuance this 15th day of June, 2017.

13.2 Electoral Area C: Development Variance Permit No. 641-25 (Franklin) 289

Report from Jennifer Sham, Planner, dated May 18, 2017.
3700 & 3710 Sunnybrae-Canoe Point Road, Sunnybrae

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-25, for Lot 1 and 2 Section 2 and 11 Township 21 Range 10 West of the 6th Meridian Kamloops Division Yale District Plan KAP82925, varying Schedule "A" – Levels of Service of Subdivision Servicing Bylaw No. 641, as amended, to allow a subdivision which would create a fee simple lot (new Lot 1) with a parcel size of less than 1 ha serviced by a community water system and an on-site sewerage disposal system, as shown on Schedule B, subject to registration of a suitably worded Section 219 covenant on title of the new Lot 1 requiring connection to a community sewer system when it becomes available, be approved for issuance this 15th day of June, 2017.

13.3 Electoral Area E: Development Variance Permit No. 641-26 (Handley) 320

Report from Candice Benner, Development Services Assistant, dated May 16, 2017.
2405 and 2485 Samuelson Road, Cambie-Solsqua

Motion
THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-26, for that part of:

1. Lot 1, Sections 7 and 8, Township 22, Range 7, W6M, KDYD, Plan 18189;

2. The Northeast Quarter of Section 7, Township 22, Range 7, W6M, KDYD, Except (1) The South Half of the South Half of Legal Subdivision 10, (2) Part Included in SRW Plan 15917, and (3) Part Included in Plan 18189 and NEP 22490; and

3. Lot A, Section 7, Township 22, Range 7, W6M, KDYD, Plan NEP 22490,

varying Subdivision Servicing Bylaw No. 641, by waiving the requirement that a surface water source proposed for an Independent On-Site Water System must be included on the List of Eligible Sources, contained in Schedule D of Bylaw No. 641; which will allow:

- Proposed lot 2, EPP68797 to obtain domestic water from Holms Creek and Enquist Spring; and,
- Proposed lot 1 & 3, EPP68797 to obtain domestic water from Holms Creek,

for a proposed subdivision under application No. 2014-06104E,

be issued this 15th day of June, 2017, subject to receipt of water quality analyses for all subject parcels that meet the requirements of Subdivision Servicing Bylaw No. 641.

13.4 Electoral Area F: Development Variance Permit No. 800-18 (Magnavista Estates Ltd.) 334

Report from Jennifer Sham, Planner, dated May 19, 2017.
6471 Lindsay Road, Magna Bay

Motion
THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 800-18 for Lot A Section 13 Township 23 Range 10 W6M KDYD Plan 29439 Except Plans 29668 and 30666 varying the rear parcel setback from 4.5 m to 1.09 m for the steel control bin and vault (components of the water system) located on the subject property, be approved for issuance this 15th day of June, 2017.

14. Planning Bylaws

14.1 Electoral Area E: Lakes Zoning Amendment (Layden) Bylaw No. 900-19 356

Report from Christine LeFloch, Development Services Assistant, dated May 8, 2017.
655 Swanbeach Road, Swansea Point

Motion
THAT: "Lakes Zoning Amendment (Layden) Bylaw No. 900-19" be read a first time this 15th day of June, 2017;

AND THAT: The Board utilize the simple consultation process for Bylaw No. 900-19 and it be referred to the following agencies and First Nations:

- Department of Fisheries and Oceans;
- Navigation Canada;
- Ministry of Forests Lands and Natural Resource Operations – Lands Branch
- CSRD Operations Management; and
- All relevant First Nations Bands and Councils.

14.2 Electoral Area F Official Community Plan Amendment (Isley) Bylaw No. 830-18, Magna Bay Zoning Amendment (Isley) Bylaw No. 800-30 374

Report from Dan Passmore, Senior Planner dated May 12, 2017.
6929 Squilax-Anglemont Road and 2556 McClaskey Road, Magna Bay.

Motion
THAT: "Magna Bay Zoning Amendment (Isley) Bylaw No. 800-30" be read a first time this 15th day of June 2017;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 800-30 and it be referred to the following agencies and First Nations:

Interior Health;

Ministry of Forests, Lands and Natural Resource Operations - Archaeology Branch;

CSRD Operations Management; and,

Relevant First Nations Bands and Councils.

14.3 Electoral Areas C, E, and F: Housekeeping Amendments – Floodplain Management, Intersection Sightlines, and Panhandle lots (CSRD Zoning Bylaws) 411

Report from Dan Passmore, Senior Planner, dated April 12, 2017.

Motion
THAT: "Scotch Creek Zoning Amendment (CSRD) Bylaw No. 825-34' be read a second time, as amended, this 15th day of June, 2017;

Motion
THAT: "Magna Bay Zoning Amendment (CSRD) Bylaw No. 800-26" be read a second time, as amended, this 15th day of June, 2017;

Motion
THAT: "Anglemont Zoning Amendment (CSRD) Bylaw No. 650-11" be read a second time, as amended, this 15th day of June, 2017;

Motion
THAT: "Rural Sicamous Land Use Amendment (CSRD) Bylaw No. 2064" be read a second time, as amended, this 15th day of June, 2017;

Motion
THAT: "South Shuswap Zoning Amendment (CSRD) Bylaw No.701-83" be read a second time, as amended, this 15th day of June, 2017;

Motion
THAT: a public hearing to hear representations on Scotch Creek Zoning Amendment (CSRD) Bylaw No. 825-34, Magna Bay Zoning Amendment (CSRD) Bylaw No. 800-26, Anglemont Zoning Amendment (CSRD) Bylaw No. 650-11, Rural Sicamous Land Use Amendment (CSRD) Bylaw No. 2064, and South Shuswap Zoning Amendment (CSRD) Bylaw No.701-83, be held;

AND FURTHER THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rhona Martin, as Chairman of the Board of the CSRD, or Director Paul Demenok, if Director Martin is absent, and the Director give a report of the public hearing to the Board.

15. Release of In Camera Resolutions

- If Any.

MEETING CONCLUSION

16. Upcoming Meetings/Events

16.1 Area C Governance Study Committee Meeting

Thursday, June 15, 2017 - 6:00 p.m. to 8:00 p.m.
Blind Bay Community Hall - 2510 Blind Bay Road, Blind Bay

16.2 Electoral Area Directors Committee Meeting

Tuesday, June 27, 2017 9:30 a.m.
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

16.3 Area A Local Advisory Committee Meeting

Tuesday, June 27, 2017 6:00 p.m. to 8:00p.m.
BC Visitors Centre Golden, 111 Golden Donald Upper Road, Golden

17. Next Board Meeting

17.1 Thursday, July 20, 2017 9:30 a.m.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

18. Adjournment

Motion
THAT: the regular Board meeting of June 15, 2017 be adjourned.