



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, April 18, 2019
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

1. Call to Order

2. Board Meeting Minutes

2.1 Adoption of Minutes

Motion

THAT: the minutes of the March 21, 2019 regular Board meeting be adopted.

2.2 Business Arising from the Minutes

Pinegrove RV Park (Scotch Creek/Lee Creek Amendment BL No. 825-38) re: tabled 3rd reading motion to April 2019 Board Meeting (Resolution No. 2019-0341). For Board information: report will be brought forward to a future Board meeting.

3. Delegations

3.1 10:00 AM Presentation of the 2018 Audited Financial Statements

Auditors presentation of the 2018 Audited Financial Statements - BDO Representative, Ms. Angie Spencer, in attendance to present the draft 2018 Financial Statements.

Refer to Item 6.2 for Draft 2018 Financial Statements, Report from Manager, Financial Services, and recommendation to approve.

3.2 10:15 AM District of Sicamous - Thank CSRD Board and Update on Economic Opportunity Funded Project

John Price – Events Coordinator and Joe McCulloch – Operations, District of Sicamous, attending to thank Board for funding support and to summarize event progress in the last year.

PowerPoint presentation will be included on Late Agenda.

3.3 10:30 AM Fraser Basin Council

Colin Hansen, Chair and Mike Simpson, Senior Regional Manager – Thompson, Fraser Basin Council, presenting the Board with an overview and update on the Fraser Basin Council.

PowerPoint presentation will be included on Late Agenda.

ADMINISTRATION

4. Correspondence

Motion

THAT: the correspondence contained on the April 18, 2019 Regular Board Meeting agenda be received for information.

4.1 Letter from Minister of Agriculture - Response to Chair Martin - Request for Changes to Class E Licensing (March 28, 2019)

Response letter received from the Minister of Agriculture dated March 28, 2019

Chair Martin correspondence to Minister of Agriculture, included for reference.

Refer to Item 6.6.

4.2 Letter from Minister of Municipal Affairs and Housing - Response to Chair Martin - CSRD Funding Request for Area C Incorporation Study (April 9, 2019)

Response letter received from the Minister of Municipal Affairs and Housing, dated April 9, 2019.

Chair Martin correspondence to Minister of Municipal Affairs and Housing, included for reference.

4.3 Letter from Interior Health - Response to Chair Martin - Armstrong Vision Center (April 5, 2019)

Letter received from Richard Harding, Interior Health, dated April 5, 2019.

Chair Martin correspondence to IHA, included for reference.

4.4 Letter from the City of Maple Ridge (April 5, 2019)

Urgent Request to Municipalities to Pass a Resolution re Undermining of Municipal Government Authority

4.5 Thompson Watershed Risk Assessment Report

Mike Simpson, Senior Regional Manager - Thompson, Fraser Basin Council, has notified the CSRD of the final 2018-2019 report, online map, and geospatial and data files for the Thompson Watershed Risk Assessment, completed March 31, 2019 by BGC Engineering is available online at https://www.fraserbasin.bc.ca/2018-2019_TWRA_Assessment_Results.html

4.6 Letter from the City of Revelstoke (April 10, 2019)

Letter received from the City of Revelstoke regarding the Columbia Basin Trust Community Initiative Program recommendations.

5. Reports

Motion

THAT: the March 2019 Meeting minutes for the Shuswap Watershed Council, Shuswap Economic Development Advisory Committee, Shuswap Tourism Advisory Committee, and the Area A Local Advisory Committee, be received this 18th day of April, 2019.

5.1 Shuswap Watershed Council Meeting Summary Draft (March 13, 2019)

5.2 Shuswap Economic Development Advisory Committee Meeting Minutes (March 14, 2019)

5.3 Shuswap Tourism Advisory Committee Meeting Minutes (March 14, 2019)

5.4 Area A Local Advisory Committee Meeting Minutes (March 26, 2019)

6. Business General

6.1 2018 Annual Report

Report from Charles Hamilton, Chief Administrative Officer, dated April 5, 2019.

Motion

THAT: the Board receive the Columbia Shuswap Regional District's Annual Report 2018 for information, this 18th day of April, 2019.

6.2 Draft 2018 Financial Statements

Report from Jodi Pierce, Manager, Financial Services, the Final Draft 2018 Financial Statements will be on the Late Agenda.

Motion

THAT: the Board approve the 2018 Financial Statement this 18th day of April, 2019.

6.3 2018 Statement of Financial Information (SOFI) Report

Report from Jodi Pierce, Manager, Financial Services, dated April 5, 2019.

Motion

THAT: the Board approve the 2018 Statement of Financial Information Report as required by the Financial Information Regulation, Schedule 1, subsection 9(2) and section 376 subsection (1) of the Local Government Act.

6.4 Sharing CSRD's Waste Management Knowledge in Vietnam

Presentation by Ben Van Nostrand, Team Leader, Environmental Health.

6.5 SILGA 2019 Late Resolution - Resourcing a Collaborative System of Data Sharing in BC

Background information attached.

David Major, IT/GIS Coordinator, and Jan Thingsted, Planner III, in attendance to give background information and to respond to questions.

Motion

WHEREAS natural disasters pose an increasing risk to the economic, social, and environmental well-being of British Columbians;

AND WHEREAS the provincial government is taking action to improve resilience by strengthening disaster preparedness and disaster risk governance in the context of climate change;

AND WHEREAS the sharing of integrated asset data, information, and knowledge across all sectors is key to improving emergency management and resiliency planning in BC:

THEREFORE BE IT RESOLVED that the Province of British Columbia be urged to take a strong leadership role and provide long-term sufficient funding and resources to increase the coordination, assembly, and access of asset data, information, and knowledge across multiple levels and sectors of government and stakeholders (including First Nations, local governments, provincial and federal government agencies, qualified professionals, and industry sectors) be received.

6.6 Request Director Cathcart - Board support for Invitation to Minister of Agriculture

Request Director Cathcart - Board support for Invitation to Minister of Agriculture, Lana Popham, to attend meeting with farming community in Area A/Golden.

Motion

THAT: the Board direct staff to write a letter inviting Minister of Agriculture, Lana Popham, to a meeting with the farming community in Golden/Area A, to discuss Class E licensing regulations.

6.7 Request Chair Martin - Board support to serve on the Federation of Canadian Municipalities (FCM) Board

Chair Martin requests Board support to remain on the Federation of Canadian Municipalities (FCM) Board.

Motion

THAT: the Board support Chair Martin to continue to serve on the Federation of Canadian Municipalities (FCM) Board;

AND THAT: the Board authorize expenses for Chair Martin to attend FCM-related meetings, this 18th day of April, 2019.

6.8 Updated Listing: 2019 Board Appointments to Boards, External Agencies and Committees

Addition of representatives to:

- 1) Sicamous-to-Armstrong Rail Trail Corridor Interjurisdictional Governance Advisory Committee; and,
- 2) Shuswap Watershed Council (public/community).

For information.

7. Business By Area

7.1 11:45 AM Bastion Mountain Geomorphic Assessment

Kerr Wood Leidal in attendance to present an overview of the assessment, available online at <https://www.csr.bc.ca/inside-csr/reports/bastion-mountain-geomorphic-assessment>

Report from Derek Sutherland, Team Leader, March 29, 2019. For information only.

Motion

THAT: The Bastion Mountain – Geomorphic Assessment Hydrology Overview report prepared by Kerr Wood Leidal Consulting Engineers dated April 2, 2019 and the Bastion Mountain Area Overview Landslide Assessment Report prepared by Westrek Geotechnical Services Ltd. dated April 2, 2019, be received by the Board for information this 18th day of April, 2019.

7.2 Grant-in-Aid Requests

Report from Jodi Pierce, Manager, Financial Services, dated March 28, 2019.

Motion

THAT: the Board approve the following allocations from the 2019 electoral grant-in-aids:

Area A

\$3,000 Wildsight Golden (Columbia Wetlands Waterbird Survey)

\$6,000 Wildsight Golden (Rocky Mountain Bighorn Sheep Project)

Area B

\$2,000 Trout Lake Volunteer Fire Department (operational funding)

Area C

\$1,000 Pink Piston Paddlers (Repair paddles and purchase team shirts)

\$1,800 Sorrento Minor Ball – Fastball Program (uniforms and equipment)

Area D

\$2,000 Falkland Historical Society (McClounie's Cash Store building completion)

\$6,700 Falkland & District Sunday Morner's Club (main floor flooring)

Area E

\$1,000 Sicamous & District Museum & Historical Society (CPR Hotel model and display case)

Area F

\$10,000 Friday Night Live Society (Summer Concert series)

\$40,000 North Shuswap Community Association (replace floor)

\$9,900 North Shuswap Chamber of Commerce (Community Revitalization Project)

\$1,950 Anglemont Fire Department Association (National Wildfire Community Preparedness Day event)

\$3,000 North Shuswap Timber Days Society (Lumberjack show).

8. Administration Bylaws

9. 12:15 PM IN CAMERA

Motion

THAT: pursuant to Sections 90(1) of the Community Charter:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

(k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary view and that, in the view of the Board could reasonably be expected to harm the interests of the Board if they were held in public;

the Board move In Camera.

DEVELOPMENT SERVICES

10. Business General

11. 12:00 PM ALR Applications

11.1 **Electoral Area F: Agricultural Land Commission (ALC) Application Section 20 (2) – Non-farm Use (Dobray)**

Report from Jan Thingsted, Planner III, dated April 3, 2019
2732 Evans Road, Celista

Motion

THAT: Application LC2563F, Section 20(2) for Non-Farm Use for the Northwest ¼, Section 21, Township 23, Range 10, W6M, KDYD, Except Plans 36922 and KAP90613, be forwarded to the Agricultural Land Commission recommending approval this 18th day of April, 2019.

12. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS

13. 1:15 PM Business by Area ELECTORAL AREA DIRECTORS

13.1 Electoral Area C: Development Variance Permit No. 701-88 and Development Permit No. 725-176 (Finz Resort Inc.)

Report from Erica Hartling, Planner I, dated April 4, 2019.
2001 Eagle Bay Road, Blind Bay.

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-88 for Lot 1, Sections 17 and 20, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan EPP51931, varying South Shuswap Zoning Bylaw No. 701 as follows:

1. Section 23.2.5: Minimum front parcel line setback from 5 m to 4.5 m for the existing retail store only;
2. Section 22.2.5: Minimum front parcel line setback from 5.0 m to 4.75 m for an existing utility shed constructed as a component of the sewage treatment system;

be issued this 18th day of April, 2019.

Motion

THAT: in accordance with Section 490 of the Local Government Act Development Permit No. 725-176 for proposed construction of tourist accommodation cabin structures on Lot 1, Sections 17 and 20, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan EPP51931, be issued this 18th day of April, 2019.

13.2 Electoral Area F: Development Permit 830-256 (K4 Ventures Ltd.)

Report from Christine LeFloch, Planner II, dated April 2, 2019.
1252 Jordan Way, Scotch Creek

Motion

THAT: in accordance with Section 490 of the Local Government Act, Development Permit No. 830-256 for Lot 15, Section 27, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale District, Plan KAP57704, be approved this 18th day of April, 2019;

AND THAT issuance of DP830-256 be conditional upon receipt of written confirmation from Interior Health that their requirements under the Drinking Water Protection Act and Sewerage System Regulation have been satisfied. .

13.3 Electoral Area C: Development Variance Permit No. 701-84 (Clark)

Report from Laura Gibson, Planner I, dated March 26, 2019.
711 Viel Road, Cruikshank Point

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 701-84 for Lot 10, Section 19, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale District, Plan 14328, varying South Shuswap Zoning Bylaw No. 701 as follows:

Section 11.2.4 Minimum setback from:

- the north interior side parcel line (adjacent to Shuswap Lake) from 2 m to 0 m only for the retaining wall and to 1.71 m only for the terrace;
- the west interior side parcel line from 2 m to 0 m only for the retaining wall and to 1.63 m only for the single family dwelling;
- the rear (east) parcel line from 5 m to 0.18 m only for the retaining wall, to 0.92 m only for the sleep out shed, and to 0.48 m only for the garage; and,
- the south interior side parcel line from 2 m to 0.26 m only for the garage with attached covered area.

be approved for issuance this 18th day of April, 2019.

13.4 Electoral Area C: Development Variance Permit No. 701-85 (Hardy)

Report from Erica Hartling, Planner I, dated March 29, 2019.
14 - 6421 Eagle Bay Road, Wild Rose Bay

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-85 for Strata Lot 14, Section 18, Township 23, Range 8, West of the 6th Meridian, Kamloops Division Yale District, Strata Plan KAS1797, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1, varying South Shuswap Zoning Bylaw No. 701 as follows:

- Section 15.2.5 minimum setback from the front parcel line from 5 m to 0 m and from the side parcel line from 2 m to 0.03 m only for a shed with a floor area up to and no more than 8 m².

be issued this 18th day of April, 2019.

13.5 Electoral Area C: Development Variance Permit No. 701-87 (Hannaford)

Report from Erica Hartling, Planner I, dated March 29, 2019.
3778 Eagle Bay Road, Eagle Bay

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-87 for Lot 6, Section 2, Township 23, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan KAP62357, varying South Shuswap Zoning Bylaw No. 701 as follows:

- Section 7.2.5 minimum setback from the front parcel line from 5 m to 1.65 m only for a detached garage;

be issued this 18th day of April, 2019.

13.6 Electoral Area F: Development Variance Permit No. 800-32 (Lamb)

Report from Candice Benner, Planner II, dated April 2, 2019
6342 Squilax-Anglemont Road, Magna Bay

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 800-32 for Lot 8, Section 13, Township 23, Range 10, W6M, KDYD, Plan 13493, varying Magna Bay Zoning Bylaw No. 800, as follows:

Section 5.5(2)(e) Maximum height for an accessory building from 6 m to 8.77 m for a garage;

Section 5.5(2)(f) Minimum setback from a front parcel boundary from 4.5 m to 0.15 m and minimum setback from an interior side parcel boundary from 2 m to 1.55 m for a garage; and

Section 5.5(2)(g) Maximum gross floor area of an accessory building from 55 m² to 118 m² for a garage;

be approved for issuance this 18th day of April, 2019.

14. Planning Bylaws

14.1 Electoral Area C: Electoral Area C Official Community Plan Amendment (Zappone) Bylaw No. 725-15

Report from Christine LeFloch, Planner II, dated March 29, 2019.
3453 Ford Road, Tappen

Motion

THAT: "Electoral Area C Official Community Plan Amendment (Zappone) Bylaw No. 725-15" be read a second time this 18th day of April, 2019.

Motion

THAT: a public hearing to hear representations on "Electoral Area C Official Community Plan Amendment (Zappone) Bylaw No. 725-15" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director for Electoral Area C being that in which the land concerned is located, or Alternate Director Jennifer Dies, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

14.2 Electoral Area F: Magna Bay Zoning Amendment (Coueffin) Bylaw No. 800-31

Report from Candice Benner, Planner II, dated April 2, 2019
6346 Squilax-Anglemont Road, Magna Bay

Motion

THAT: "Magna Bay Zoning Amendment (Coueffin) Bylaw No. 800-31" be read a first time this 18th day of April, 2019;

AND THAT: the Board utilize the simple consultation process for Bylaw No. 800-31, and it be referred to the following agencies and First Nations:

- Ministry of Forests, Lands and Natural Resource Operations –Archaeology Branch;
- CSRD Operations Management;
- Relevant First Nations Bands and Councils.

14.3 Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment (Mosher) Bylaw No. 825-40

Report from Erica Hartling, Planner I, dated March 29, 2019.
3740 Ancient Creek Lane, Scotch Creek

Motion

THAT: “Scotch Creek/Lee Creek Zoning Amendment (Mosher) Bylaw No. 825-40” be read a first time this 18th day of April, 2019;

AND THAT: the Board utilize the simple consultation process for Bylaw No. 825-40 and it be referred to the following agencies and First Nations:

- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- CSRD Operations Management; and,
- Relevant First Nations Bands and Councils.

15. Release of In Camera Resolutions

If Any.

MEETING CONCLUSION

16. Upcoming Meetings/Events

16.1 Revelstoke and Area Economic Development Commission

Wednesday, May 8, 2019 at 4:00 PM
Revelstoke Business and Visitor Information Centre
301 Victoria Road West, Revelstoke

16.2 Shuswap Economic Development Committee

Thursday, May 9, 2019, 9:30 AM - 12:00 PM
CSRD Boardroom
555 Harbourfront Drive NE, Salmon Arm

16.3 Shuswap Tourism

Thursday, May 9, 2019, 1:00 PM to 4:00 PM
CSRD Boardroom
555 Harbourfront Drive NE, Salmon Arm

17. Next Board Meeting

Thursday, May 16, 2019 at 9:30 AM

NOTE:

Meeting location: Scotch Creek/Lee Creek Fire/Community Hall, 3852 Squilax-Anglemont Road, Scotch Creek, BC

18. Adjournment

Motion

THAT: the regular Board meeting of April 18, 2019 be adjourned.

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