



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, March 21, 2019
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

1. Call to Order

2. Fire Department of the Year Presentation -Tappen/Sunnybrae Fire Department

Ryan Gray, Fire Chief, Tappen/Sunnybrae Fire Department in attendance.

3. Board Meeting Minutes

3.1 Adoption of Minutes

Motion

THAT: the minutes of the February 21, 2019 regular Board meeting be adopted.

3.2 Business Arising from the Minutes

- If any.

4. Delegations

4.1 10:00 AM: Columbia Shuswap Invasive Species Society (CSISS)

Robyn Hooper, Executive Director, CSISS, in attendance to provide the Board with an update on the Society.

Link to the 2018 CSISS Annual Report [here](#), for information.

4.2 10:15 AM Southern Interior Local Government Association (SILGA)

Chad Eliason, Past President, SILGA in attendance to provide the Board with an update on the Association and on the upcoming SILGA Conference.

PowerPoint Presentation attached.

4.3 10:30 AM Local Food Matters Golden (LFMG)

Natasha Overduin and Joyce de Boer from the Local Food Matters Society Golden in attendance to present to the Board and will be debuting a new video that showcases its activities/initiatives. The video will be displayed on Board meeting day.

ADMINISTRATION

5. Correspondence

5.1 Town of Golden (March 1, 2019)

Letter from Viv Thoss, Manager of Legislative Services, Town of Golden, informing the Board of the resolution passed by Council asking the CSRD to place a moratorium on any third party applications to the Economic Opportunity Fund until May 2019.

5.2 Union of BC Municipalities (UBCM) (March 7, 2019)

Letter from Arjun Singh, UBCM President, enclosing the Province's response to the Board's 2018 UBCM resolutions.

5.3 Ministry of Environment and Climate Change Strategy (March 8, 2019)

Letter from George Heyman, Minister of Environment and Climate Change Strategy, in response to the Board letter regarding commercially generated recycling.

Chair Martin's letter dated January 22, 2019 attached for reference.

Motion

THAT: the correspondence contained on the March 21, 2019 Regular Board Meeting agenda be received for information.

6. Reports

6.1 Revelstoke and Area Economic Development Commission Meeting (February 6, 2019)

Motion

THAT: the minutes of the February 6, 2019 Revelstoke and Area Economic Development Commission meeting be received for information.

6.2 Committee of the Whole (Financial Plan) Meeting (February 27, 2019)

Motion

THAT: the minutes of the February 27, 2019 Committee of the Whole (Financial Plan) meeting be received for information.

6.3 OK Sterile Insect Release (SIR) Board Meeting Summary (March 1, 2019)

Motion

THAT: the report of the March 1, 2019 OK Sterile Insect Release Board meeting be received for information.

6.4 Electoral Area Directors Meeting (March 5, 2019)

Motion

THAT: the minutes of the February 5, 2019 Electoral Area Directors Committee meeting be received for information.

6.4.1 Action Item:

The Electoral Area Directors' Committee adopted the following resolution in relation to clarification on a Provincial policy change - ambulance vs First Responder dispatch. For Board consideration:

THAT: staff be directed to put this topic on the next regular Board meeting agenda to get a resolution to write a letter asking the Province to give more information on the rationale to make this change.

7. Business General

- None.

8. Business By Area

8.1 Economic Opportunity Fund (EOF) Application – Golden/Area A – Golden Snowmobile Club

Report from Jodi Pierce, Manager, Financial Services dated March 1, 2019.

Motion

THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Golden Snowmobile Club in the amount of \$30,000 towards the construction of an emergency shelter near Gorman Lake.

8.2 Area D Community Works Funds – Salmon Valley Senior Citizens Branch #107

Report from Jodi Pierce, Manager, Financial Services, dated March 7, 2019.

Motion

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$24,141 plus applicable taxes from the Area D Community Works Fund for floor replacement at the Salmon Valley Senior Citizen’s Hall.

8.3 Electoral Area F Community Works Fund – Scotch Creek Community Hall Upgrades

Report from Darcy Mooney, Manager, Operations Management, dated March 11, 2019.
Authorization to access the Community Works Fund monies from the Electoral Area F allocation for upgrades to the Scotch Creek Community Hall.

Motion

THAT: in accordance with Policy No. F-3 “Community Works Fund - Expenditure of Monies” access to the Community Works Fund be approved for up to \$65,000 plus applicable taxes from the Electoral Area F Community Works Fund allocation for upgrades to the Scotch Creek Community Hall;

AND THAT: the Board empower the authorized signatories to enter into an agreement with High Impact Signs and Designs to provide an electronic sign and related components at the Scotch Creek Community Hall for a total cost not to exceed \$55,000 plus applicable taxes.

9. Administration Bylaws

9.1 CSRD 2019 Five Year Financial Plan Bylaw No. 5794

Report from Jodi Pierce, Manager, Financial Services, dated March 8, 2019.

- For Three Readings and Adoption.

Motion

THAT: “2019 Five Year Financial Plan Bylaw No. 5794” be read a first, second and third time this 21st day of March, 2019.

Motion

THAT: “2019 Five Year Financial Plan Bylaw No. 5794” be adopted this 21st day of March, 2019.

10. Business by Area Continued

10.1 Grant in Aid Requests

Report from Jodi Pierce, Manager, Financial Services dated March 7, 2019.

Motion

THAT: the Board approve the following allocations from the 2019 electoral grant-in-aids:

Area A

\$500 Wildsight Golden (plastic waste reduction)

\$2,500 Golden Swim Club (diving platforms)

\$1,805 Golden Kicking Horse Alpine Team (support for special needs athletes and low income families)

\$1,975 St. Andrew's Bargain Basement Thrift Store (refuse disposal)

\$1,000 Columbia Basin Environmental Education Network (Wild Voices program)

\$6,000 Wildsight Golden (Golden Rocky Mountain Bighorn Sheep Project)

\$2,000 Golden Minor Hockey – Midget Division (attendance at Provincial tournament)

Area C

\$1,999 Notch Hill Cemetery Society (riding lawn mower)

\$10,000 Tappen Sunnybrae Firefighters Association (fitness equipment)

\$17,700 Carlin Hall Community Association (renovations)

\$32,500 Arts Council for the South Shuswap (program support)

Area E

\$500 Al Boucher Memorial Fund (playground netting)

DEVELOPMENT SERVICES

11. Business General

12. 11:30 AM ALR Applications

12.1 Electoral Area D: Agricultural Land Commission (ALC) Application Section 21 (2) – Subdivision (Hemsworth)

Report from Laura Gibson, Development Services Assistant, dated February 26, 2019.
1105 Salmon River Road, Silver Creek

Motion

THAT: Application LC2562D, Section 21 (2) for Subdivision of the South ½ of Legal Subdivision 12, Section 5, Township 19, Range 10, West of the 6th Meridian, Kamloops Division Yale District, be forwarded to the Agricultural Land Commission recommending approval this 21st day of March, 2019.

13. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

14. IN CAMERA

Motion

THAT: pursuant to Sections 90(1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;

(g) litigation or potential litigation affecting the regional district;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

(k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary view and that, in the view of the Board could reasonably be expected to harm the interests of the Board if they were held in public;

of the Community Charter, the Board move In Camera.

15. 1:00 PM Planning Bylaw - ELECTORAL AREA DIRECTORS

15.1 Electoral Area B: Electoral Area B Zoning Amendment (Boulder Mountain Resort) Bylaw No. 851-13

Report from Erica Hartling, Development Services Assistant, dated March 1, 2019.
3069 Trans Canada Hwy, West Revelstoke

Motion

THAT: "Electoral Area B Zoning Amendment (Boulder Mountain Resort) Bylaw No. 851-13" be adopted this 21st day of March, 2019.

ELECTORAL AREA DIRECTORS

16. Business by Area

16.1 Electoral Area B: Development Permit No. 850-28 (Boulder Mountain Resort)

Report from Erica Hartling, Development Services Assistant, dated March 4, 2019
3069 Trans Canada Hwy, West Revelstoke

Motion

THAT: in accordance with Section 490 of the Local Government Act, Development Permit No. 850-28 on Parcel B (See 1593481), Legal Subdivision 9, Section 30, Township 23, Range 2, West of the 6th Meridian, Kootenay District, be issued this 21st day of March, 2019.

16.2 Electoral Area F: Development Variance Permit 641-34 (Karl and Neil Bischoff)

Report from Christine LeFloch, Development Services Assistant, dated March 7, 2019.
2703 Bischoff Road, Magna Bay

Motion

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 641-34 for The SW ¼ of Section 23, Township 23, Range 10, West of the 6th Meridian, Kamloops Division Yale District, varying Section 8.3(a) Subdivision Servicing Bylaw No. 641 to allow the use of surface water from Jack Creek which is not on the List of Eligible Sources of the Ministry of Natural Resource Operations and Rural Development, as the source of domestic water for the Proposed Remainder lot, for a proposed subdivision under application No. 2017-00161F;

be approved this 21st day of March, 2019.

16.3 Electoral Area F: Development Variance Permit No. 800-31 (Keene)

Report from Candice Benner, Development Services Assistant, dated March 6, 2019.
2411 Hillen Crescent, Magna Bay

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 800-31 for Lot 12, Section 17, Township 23, Range 9, W6M, KDYD, Plan 26110, varying Magna Bay Zoning Bylaw No. 800, as follows:

Section 5.5(2)(f) Minimum setback from a rear parcel boundary from 4.5 m to 2.0 m for a single family dwelling,

be approved for issuance this 21st day of March, 2019.

16.4 Electoral Area F: Temporary Use Permit No. 830-5 (Kotterkey Enterprises Ltd.) and Development Permit No. 830-261 (Kotterkey Enterprises Ltd.)

Report from Dan Passmore, Senior Planner, dated March 4, 2019.
3797 Kenwood Gate, Scotch Creek.

Motion

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 830-5 for Lot F, Section 33, Township 22, Range 11, West of the 6th Meridian, Kamloops Division, Yale District, Plan KAP72803, be authorised for issuance this 21st day of March, 2019, for the temporary industrial use of the property for a Road/Highways Maintenance yard subject to the following conditions being fulfilled:

a) proof of installation of an adequate sewer system in compliance with the Section 219 covenant registered against the title of the subject property for the proposed use of the property;

b) water servicing (quantity and quality) documentation from a qualified professional indicating that the existing well has capacity for proposed use of the property;

c) that the TUP stipulate that:

- All maintenance work on road maintenance equipment be conducted within buildings on the site during nighttime hours;
- Appropriate drainage control measures are observed to ensure that any anti-icing material does not enter the groundwater; and,
- Appropriate dust control measures are to be observed for stockpiled traction material.

Motion

THAT: in accordance with Section 490 of the Local Government Act, Development Permit No. 830-261 for the development of Road/Highways maintenance facilities on Lot F, Section 33, Township 22, Range 11, West of the 6th Meridian, Kamloops Division, Yale District, Plan KAP72803, be issued this 21st day of March, 2019.

17. Planning Bylaws

17.1 Electoral Area B: Electoral Area B Official Community Plan Amendment (Illecillewaet Development Inc.) Bylaw No. 850-12 and Electoral Area B Zoning Amendment (Illecillewaet Development Inc.) Bylaw No. 851-15

Report from Dan Passmore, Senior Planner, dated March 5, 2019.
354 Leoffler Road/Greely Road - Greely.

Motion

THAT: "Electoral Area B Official Community Plan Amendment (Illecillewaet Development Inc.) Bylaw No. 850-12", be given first reading this 21st day of March, 2019;

AND THAT: pursuant to Section 477 of the Local Government Act, the Board has considered this "Electoral Area 'B' Official Community Plan Amendment (Illecillewaet Development Inc.) Bylaw No. 850-12" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

Motion

THAT: "Electoral Area B Zoning Amendment (Illecillewaet Development Inc.) Bylaw No. 851-15", be given first reading this 21st day of March, 2019.

Motion

THAT: the Board utilize a simple consultation process for Bylaw No. 850-12 and Bylaw No. 851-15, and the bylaws be referred to the following agencies and First Nations:

- Area B Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Environment;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations – Mountain Resorts Branch;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
- Ministry of Agriculture;
- Agricultural Land Commission;
- City of Revelstoke;
- CSRD Operations Management;
- CSRD Financial Services;
- School District #19; and
- All relevant First Nations Bands and Councils.

17.2 Electoral Areas C: Lakes Zoning Amendment (Totem Pole Resort) Bylaw No. 900-20

Report from Erica Hartling, Development Services Assistant, dated March 1, 2019.
7429 Sunnybrae-Canoe Point Road, Canoe Point

Motion

THAT: "Lakes Zoning Amendment (Totem Pole Resort) Bylaw No. 900-20" be read a first time this 21st day of March, 2019;

AND THAT: the Board utilize the simple consultation process for Bylaw No. 900-20 and it be referred to the following agencies, First Nations, and stakeholders:

- Area C Advisory Planning Commission;
- Ministry of Forests, Lands, Natural Resource Operations, and Rural Development – FrontCounterBC;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- Department of Fisheries and Oceans;
- Transport Canada;
- CSRD Operations Management; and,
- All relevant First Nation Bands and Councils.

17.3 Electoral Area D: Salmon Valley Land Use Amendment (674816 BC LTD.) Bylaw No. 2558

Report from Candice Benner, Development Services Assistant, dated February 28, 2019.
Highway 97, Falkland

Motion

THAT: "Salmon Valley Land Use Amendment (674816 BC LTD.) Bylaw No. 2558" be read a second time, as amended, this 21st day of March, 2019.

Motion

THAT: a public hearing to hear representations on "Salmon Valley Land Use Amendment (674816 BC LTD.) Bylaw No. 2558" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rene Talbot, as Director of Electoral Area D being that in which the land concerned is located, or Alternate Director Joy de Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

17.4 Electoral Area D: Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560

Report from Erica Hartling, Development Services Assistant, dated March 1, 2019.
2972 & 3020 Yankee Flats Road, Yankee Flats

Motion

THAT: "Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560" be given third reading this 21st day of March, 2019.

Motion

THAT: "Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560" be adopted this 21st day of March, 2019.

17.5 Electoral Area F: Scotch Creek/Lee Creek Amendment (Pinegrove RV Park) Bylaw No. 825-38

Report from Dan Passmore, Senior Planner, dated March 4, 2019.
1131 Pine Grove Road, Scotch Creek.

Motion

THAT: "Scotch Creek/Lee Creek Amendment (Pinegrove RV Park) Bylaw No. 825-38" be given third reading, this 21st day of March, 2019.

Motion

THAT: "Scotch Creek/Lee Creek Amendment (Pinegrove RV Park) Bylaw No. 825-38" be adopted, this 21st day of March, 2019.

18. Release of In Camera Resolutions

If any.

MEETING CONCLUSION

19. Upcoming Meetings/Events

19.1 North Okanagan/Columbia Shuswap Regional Hospital District Meeting

Tuesday, March 26, 2019 at 10:00 AM.
CSR D Boardroom, 555 Harbourfront Drive NE, Salmon Arm

19.2 Area A Local Advisory Committee

Tuesday, March 26, 2019 6:00 PM to 8:00 PM.
Golden Civic Centre, Golden Civic Centre, 806 10th Street South, Golden, BC

19.3 Revelstoke and Area Economic Development Commission Meeting

Wednesday, April 3, 2019 at 4:00 PM.
Revelstoke Business and Visitor Information Centre
301 Victoria Road West, Revelstoke, BC

19.4 Shuswap Emergency Program Executive Committee Meeting

Wednesday, April 10, 2019 9:00 AM to 12:00 PM.
CSR D Boardroom, 555 Harbourfront Drive NE, Salmon Arm

20. Next Board Meeting

Thursday, April 18, 2019 at 9:30 AM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

21. Adjournment

Motion

THAT: the regular Board meeting of March 21, 2019 be adjourned.

Motion

The publication of the Columbia Shuswap Regional District Board (CSRD) agenda on its website results in the availability of agenda content outside of Canada. In accordance with Freedom of Information and Protection of Privacy Act legislation, the reader will note that personal information (ie telephone number, email address, etc.) are redacted from this document where required, to protect the privacy of personal information belonging to an individual(s) in the case where an individual(s) has not provided direct consent to the CSRD to publish such personal information on the CSRD website.