



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, November 15, 2018
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order by the Chief Administrative Officer

2. Inaugural Proceedings

2.1 Election of Chair Conducted by Chief Administrative Officer

2.2 Election of Vice-Chair Conducted by Chief Administrative Officer

2.3 Chair's Remarks

3. Board Meeting Minutes

3.1 Adoption of Minutes

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Motion

THAT: the minutes of the October 18, 2018 regular Board meeting be adopted.

3.2 Business Arising from the Minutes

- None.

4. 10:30 - 10:45 AM: Recess - New Board Photo Session

5. Delegations

5.1 11:00 - 11:15 AM: Newsome Creek Watershed Action Group 16

Representatives of the Newsome Creek Watershed Action Group in attendance to elicit Board support for the actions of the Group in regards to the ongoing issues of erosion and threats to public safety on Caen Road, Sorrento.

*Related to Item 9.1

** Note to Board: Staff will present Item 9.1 Board Report immediately preceding the 11:00 AM Delegation.

5.2 11:15 - 11:45 AM: Building Bridges - Food Security 21

Melissa Hemphill, Food Security Coordinator, Community Connections (Revelstoke) Society, attending to provide the Board with a presentation about the work being done to grow the local food system.

ADMINISTRATION

6. Correspondence

- None.

7. Reports

7.1 Area A Local Advisory Committee Meeting Minutes - September 25, 2018 24

Motion

THAT: the minutes of the September 25, 2018 Area A Local Advisory Committee meeting be received for information.

8. Business General

8.1 Official Results - General Local Election - October 2018 28

Overview Report (Verbal) from Lynda Shykora, Chief Election Officer.

Motion

THAT: the Declaration of Official Results from the 2018 local general election be received for information.

8.2 2019 Board and Committee Meeting Schedule 33

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated October 31, 2018.

Motion

THAT: the proposed 2019 Board and Committee meeting schedule be approved this 15th day of November, 2018.

8.3 Amendment to Policy A-24 “Disposal of Assets Policy” 37

Report from Jodi Pierce, Manager, Financial Services dated October 4, 2018.

Motion

THAT: the Board endorse the amendment to Policy A-24 “Disposal of Assets Policy” and approve its inclusion into the CSRD Policy Manual.

8.4 Area A Local Advisory Committee (LAC) Terms of Reference Update 44

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated October 31, 2018.

Update Area A Local Advisory Committee Terms of Reference for 2019-2022.

Motion

THAT: the Board endorse the Area A Local Advisory Committee Terms of Reference dated October 31, 2018.

8.5 Shuswap Watershed Council Contribution Agreement 52

For Board approval.

Minutes from the September 19, 2018 Shuswap Watershed Council meeting are attached for reference, previously received by Board at October, 2018 Regular Board.

Motion

THAT: the Board approve the Shuswap Watershed Council contribution agreement to extend funding from the CSRD for 2019 and 2020.

9. Business By Area

9.1 Newsome Creek – Property Erosion at Caen Road 64

Report from Derek Sutherland, Team Leader, Protective Services, dated November 1, 2018. Newsome Creek - Property Erosion at Caen Road in Sorrento, BC.

Motion

THAT: the Board send a letter to Minister of Forests, Lands, Natural Resource Operations and Rural Development and the Solicitor General with notification that the Province under the Water Act is clearly responsible for stream activity and as such should fund the necessary studies and mitigation works to protect the Newsome Creek stream banks along Caen Road from further erosion.

9.2 Agent for Agricultural Land Reserve (ALR) Land Exclusion Application – Balmoral Lands

90

Report from Darcy Mooney, Manager of Operations Management, dated November 1, 2018. Update on ALR Exclusion Application Shuswap Lake Estates at Balmoral Road.

Motion

THAT: the report containing the decision of the Agricultural Land Commission Executive Committee in regards to the ALR Exclusion Application – Shuswap Lake Estates (Balmoral Road) to develop 35.5 ha into the Balmoral Village Centre and to utilize 13.5 ha for a lagoon for wastewater storage effluent facility (the "wastewaterfacility") for the Columbia Shuswap Regional District (CSRD) spray irrigation program, be received for information this 15th day of November, 2018.

9.3 Community Resiliency Investment Grant

102

Report from Derek Sutherland, Team Leader Protective Services, dated November 2, 2018. Update on new provincial grants to provide funds to mitigate forest fuels on crown lands surrounding communities.

Motion

THAT: the CSRD Board adopt a resolution of support for the new Community Resiliency Investment Grant program provisions that provide opportunities to not-for-profit groups, provincial governments and provincial government contractors to access funding and manage treatment programs on provincial land.

9.4 Grant in Aid Requests

105

Report from Jodi Pierce, Manager, Financial Services dated October 24, 2018.

Motion

THAT: the Board approve the following allocations from the 2018 electoral grant-in-aids:

Area A

\$500 Wildsight Golden (Truck stop electrification feasibility study)

\$400 Golden and District Community Foundation (Peter Bowle-Evans Award for two years)

\$1,000 Tourism Golden (Reception for Freeride World Tour 2019)

\$1,100 Kicking Horse Country Chamber of Commerce (Community Excellence Awards sponsorship)

\$3,111 Little Mittens Animal Rescue Association (Dog Rescue Mission)

Area C

\$2,000 Sorrento Memorial Hall (2018 Annual Christmas Light-up)

Area D

\$2,000 Falkland & District Curling Club (Operational costs),

this 15th day of November, 2018.

9.5 Area F Community Works Fund – North Shuswap Chamber of Commerce 108

Report from Jodi Pierce, Manager, Financial Services dated October 24, 2018.

Motion

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$6,369 plus applicable taxes from the Area F Community Works Fund to the North Shuswap Chamber of Commerce for completion of three Visitor Information Kiosks.

9.6 Electoral Area B: City of Revelstoke Recreation Facilities and Programs Agreement Extension 112

Report from Charles Hamilton, Chief Administrative Officer, dated November 1, 2018.

Extension to existing Recreation Facilities and Programs Agreement with the City of Revelstoke.

Motion

THAT: the Board empower the authorized signatories to extend the existing Recreation Facilities and Programs Agreement with the City of Revelstoke for an additional two year term expiring on December 31, 2020 for the provision of recreation services for property owners within the Electoral Area B Recreation Facilities and Programs Specified Area, this 15th day of November, 2018.

10. Administration Bylaws**10.1 Outcome of Assent Vote October 20, 2018 and Adoption of Bylaw No. 5777**

123

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated October 31, 2018.

Motion

THAT: the Declaration of Official Results – Assent Voting – October, 2018 in respect of “Electoral Area A Core Facilities Funding Contribution Service Establishment Bylaw No. 5777” be received this 15th day of November, 2018.

Motion

THAT: “Electoral Area A Core Facilities Funding Contribution Service Establishment Bylaw No. 5777” be adopted this 15th day of November, 2018.

11. IN CAMERA

- None.

DEVELOPMENT SERVICES**12. Business General**

- None.

13. ALR Applications**13.1 Electoral Area B: Agricultural Land Commission (ALC) Application Section 20(3) – Non Farm Use LC2559B (Stephen Revell)**

138

Report from Dan Passmore, Senior Planner, dated September 6, 2018.
3401 Catherwood Road, South Revelstoke.

Motion

THAT: Application No. LC2559B, Section 20(3) – Non Farm Use in the ALR, for Lot 1, Section 11, Township 23, Range 2, West of the Sixth Meridian, Kootenay District, Plan 1726, Except Part Included in Plan 7169, be forwarded to the Provincial Agricultural Land Commission recommending refusal, on this 15th day of November, 2018.

14. Meeting to resume at 1:30 PM - Electoral Area Directors

ELECTORAL AREA DIRECTORS**15. Business by Area****15.1 Electoral Area C: Development Permit No. 725-156 (Vandekerkhove) 188**

Report from Erica Hartling, Development Services Assistant, dated October 29, 2018.

3974 Sunnybrae-Canoe Pt Road, Tappen, BC

Motion

THAT: in accordance with Section 490 of the Local Government Act Development Permit No. 725-156 (Vandekerkhove), on Lot A, Section 12, Township 21, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan 4927, except part lying east of the line drawn parallel to and perpendicularly distant 60 feet west from the easterly boundary of said lot, be approved for issuance this 15th day of November, 2018.

16. Planning Bylaws**16.1 Electoral Area F: Scotch Creek/Lee Creek Amendment (Pinegrove RV Park) Bylaw No. 825-38 216**

Report from Dan Passmore, Senior Planner, dated October 29, 2018.

1131 Pine Grove Road, Scotch Creek.

Motion

THAT: "Scotch Creek/Lee Creek Amendment (Pinegrove RV Park) Bylaw No. 825-38" be given second reading, as amended, this 15th day of November, 2018.

Motion

THAT: a public hearing to hear representations on Scotch Creek/Lee Creek Amendment (Pinegrove RV Park) Bylaw No. 825-38 be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Jay Simpson, as Director for Electoral Area 'F' being that in which the land concerned is located, or his Alternate to be named, if Director Simpson is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

16.2 Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment (Yakashiro) Bylaw No. 825-39 261

Report from Dan Passmore, Senior Planner, dated October 31, 2018.

#8, 1022 Scotch Creek Wharf Road, Scotch Creek.

Motion

THAT: "Scotch Creek/Lee Creek Zoning Amendment (Yakashiro) Bylaw No. 825-39", be given second reading this 15th day of November, 2018.

Motion

THAT: a public hearing to hear representations on Scotch Creek/Lee Creek Amendment (Yakashiro) Bylaw No. 825-39 be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Jay Simpson, as Director for Electoral Area 'F' being that in which the land concerned is located, or his Alternate to be named, if Director Simpson is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

16.3 Electoral Area F: Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9

311

Report from Dan Passmore, Senior Planner, dated October 30, 2018
5140 Squilax-Anglemont Road, Magna Bay.

Motion

THAT: "Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9", be given third reading this 15th day of November, 2018.

Motion

THAT: adoption of "Lakes Zoning Amendment Meadow Creek Properties Park Association) Bylaw No. 900-9" be withheld until documentation has been received regarding the locations of the buoys within the zone area confirmed with a map with GPS coordinates, that the buoys comply with setback requirements, and confirmation that the buoys have been tagged with identification and 'BL900-9'.

17. Release of In Camera Resolutions

- If any.

MEETING CONCLUSION

18. Upcoming Meetings/Events

18.1 Area A Local Advisory Committee Meeting

Tuesday, November 27, 2018 6:00 to 8:00 PM.
Golden Civic Centre, 806 10th Street South, Golden BC

19. Next Board Meeting

Friday, December 7, 2018 at 9:30 AM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

***Note: Not the Third Thursday**

20. Adjournment

Motion

THAT: the regular Board meeting of November 15, 2018 be adjourned.

NOTATION

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