



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, October 18, 2018
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Board Meeting Minutes

2.1 Adoption of Minutes

1

Motion

THAT: the minutes of the September 20, 2018 regular Board meeting be adopted.

2.2 Business Arising from the Minutes

- None.

3. Delegations

- None.

ADMINISTRATION

4. Correspondence

4.1 Columbia Basin Trust (May 31, 2018)

22

Email from Rick Jensen, Chair, Columbia Basin Trust, following their reminder letter of May 7, 2018 calling for a CSR D nominee to the Trust's Board of Directors by October 31, 2018.

Due to the October 2018 local general election, the CSR D requested an extension to the deadline. The email response is attached.

4.2 Ministry of Transportation & Infrastructure (September 21, 2018) 28

Letter from Claire Trevena, Minister of Transportation & Infrastructure, in response to Chair Martin's letter regarding road maintenance in the CSRD, particularly along Deep Creek and Salmon Valley roads.

4.3 Ministry of Transportation & Infrastructure (September 28, 2018) 30

Letter from Claire Trevena, Minister of Transportation & Infrastructure, in response to Chair Martin's letter regarding the cancellation of Greyhound bus services in Western Canada.

5. Reports

5.1 Shuswap Watershed Council Meeting Minutes (September 19, 2018) 32

Motion

THAT: the minutes of the September 19, 2018 Shuswap Watershed Council meeting be received for information.

5.2 Shuswap Tourism Advisory Committee Meeting Minutes (May 3, 2018) 38

Motion

THAT: the minutes of the May 3, 2018 Shuswap Tourism Advisory Committee meeting be received for information.

6. Business General

6.1 Establishment of a Regional Junior Firefighter Program 47

Report from Derek Sutherland, Team Leader, Protective Services, dated October 3, 2018. Authorization for the establishment of a regional junior firefighter program.

Motion

THAT: the Board support, in principle, the establishment of a junior firefighter program for CSRD fire departments to engage and provide youth an opportunity to learn firefighting skills in a safe and inclusive environment.

6.2 No Further Borrowing Resolution – Lakeview Place 50

Report from Jodi Pierce, Manager, Financial Services dated October 4, 2018.

Motion

THAT: the Board confirms that there will be no further borrowing against Columbia Shuswap Regional District Bylaw No. 5738, being the "Lakeview Place Subdivision Water Upgrade Loan Authorization Bylaw" and the remaining unissued loan authorization in the amount of \$252,171.72 will be cancelled.

7. Business By Area

7.1 Electoral Area D Community Works Fund – Ranchero Fire Hall Water System Upgrade. 53

Report from Terry Langlois, Team Leader, Utilities, dated October 4, 2018.
Community Works Fund request for upgrades to Ranchero Fire Hall Water System.

Motion

THAT: in accordance with Policy No. F-3 “Community Works Fund – Expenditure of Monies” access to the Community Works Fund be approved to a maximum amount of \$60,500 plus applicable taxes from the Electoral Area D Community Works Fund allocation for required upgrades to the Ranchero/Deep Creek Fire Hall water system.

7.2 Economic Opportunity Fund (EOF) Application – Sicamous/Area E – Eagle Valley Transportation Society 56

Report from Jodi Pierce, Manager, Financial Services, dated October 10, 2018.

Motion

THAT: with the concurrence of the District of Sicamous and the Electoral Area E Director, the Board approve funding from the Sicamous and Area E Economic Opportunity Fund to the Eagle Valley Transportation Society in the amount of \$25,000 for the purchase of an electric vehicle.

8. Administration Bylaws

8.1 St. Ives Street Lighting Service Establishment Amendment Bylaw No. 5789 66

Report from Jodi Pierce, Manager, Financial Services dated October 3, 2018.
Proposed amendment to St. Ives Street Lighting Service Establishment Bylaw No. 5622 to increase the maximum parcel tax requisition.

Motion

THAT: “St. Ives Street Lighting Service Establishment Amendment Bylaw No. 5789” be read a first, second and third time this 18th day of October, 2018.

8.2 Records Retention and Scheduling Bylaw and the Transition to Electronic Records Management 70

Report from Emily Johnson, Electronic Records Management Facilitator, dated September 7, 2018.

Staff are proposing changes to facilitate the implementation of an electronic records management system.

Motion

THAT: "Paper Records Retention and Scheduling Bylaw No. 5788" be read a first, second and third time this 18th day of October, 2018.

Motion

THAT: "Paper Records Retention and Scheduling Bylaw No. 5788" be adopted this 18th day of October, 2018.

Motion

THAT: "Columbia Shuswap Regional District Electronic Records Retention and Disposal Bylaw No. 5787" be read a first, second and third time this 18th day of October, 2018.

Motion

THAT: "Columbia Shuswap Regional District Electronic Records Retention and Disposal Bylaw No. 5787" be adopted this 18th day of October, 2018.

9. **IN CAMERA**

- None.

DEVELOPMENT SERVICES

10. **Business General**

- None.

11. **ALR Applications**

11.1 **Electoral Area F: Agricultural Land Commission (ALC) Application Section 20(3) – Non-Farm Use LC2558F (B.V.R. Contractors Ltd.)**

81

Report from Candice Benner, Development Services Assistant, dated September 28, 2018.
5159 Line 17 Road, Celista

Motion

THAT:

Application No. LC2558F, Section 20(3) Non-Farm Use in the ALR, for The South ½ of the North East ¼ of Section 17, Township 23, Range 10, W6M KDYD, Except Plan 37613 be forwarded to the Provincial Agricultural Land Commission recommending approval this 18th day of October, 2018.

12. **Directors' Report on Community Events**

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS**13. Business by Area****13.1 Electoral Area C: Development Variance Permit No. 701-81**

97

Report from Candice Benner, Development Services Assistant, dated October 1, 2018.

#3-6581 Eagle Bay Road, Wild Rose Bay

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 701-81 for the fractional northwest ¼ of Section 17, Township 23, Range 8, W6M KDYD Except Plan H16001, varying South Shuswap Zoning Bylaw No. 701, as follows:

Section 13.2.3 Minimum Setback From the rear parcel line from 5 m to 4.1 m for the existing single family dwelling and from 5 m to 2.5 m for the existing deck attached to the dwelling on Share Lot #3 only,

be approved for issuance this 18th day of October, 2018.

14. Planning Bylaws**14.1 Electoral Area B: Electoral Area B Zoning Amendment (Eagle Pass Heliskiing) Bylaw No. 851-12**

116

Report from Christine LeFloch, Development Services Assistant, dated September 11, 2018.

3451 Trans-Canada Hwy, Revelstoke

Motion

THAT: "Electoral Area B Zoning Amendment (Eagle Pass Heliskiing) Bylaw No. 851-12" be adopted this 18th day of October, 2018.

14.2 Electoral Area D: Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560

175

Report from Erica Hartling, Development Services Assistant, October 1, 2018.
2972 & 3020 Yankee Flats Road, Yankee Flats

Motion

THAT: "Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560" be read a first time this 18th day of October, 2018.

Motion

THAT: the Board utilize the simple consultation process for Bylaw No. 2560, and it be referred to the following agencies and First Nations:

- Interior Health;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – FrontCounter BC;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- Ministry of Transportation and Infrastructure;
- Agricultural Land Commission;
- CSRD Operations Management;
- CSRD Financial Services; and,
- All relevant First Nations Bands and Councils.

AND THAT:

Pursuant to Section 477 of the Local Government Act, the Board has considered this "Salmon Valley Land Use Amendment (Walters) Bylaw No. 2560" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

14.3 Electoral Area D: Salmon Valley Land Use Amendment (Desimone/McMullen) Bylaw No. 2559

195

Report from Candice Benner, Development Services Assistant, dated October 4, 2018.

5781 Highway 97, Falkland

Motion

THAT: "Salmon Valley Land Use Amendment (Desimone/McMullen) Bylaw No. 2559" be read a first time this 18th day of October, 2018;

Motion

THAT:

The Board utilize the simple consultation process for Bylaw No. 2559, and it be referred to the following agencies and First Nations:

- Ministry of Transportation and Infrastructure;
- Interior Health Authority;
- Ministry of Forests, Lands and Natural Resources – Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services; and
- Relevant First Nations Bands and Councils.

AND FURTHER THAT:

Pursuant to Section 477 of the Local Government Act, the Board has considered this "Salmon Valley Land Use Amendment (Desimone/McMullen) Bylaw No. 2559" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

14.4 Electoral Area E: Lakes Zoning Amendment (Coleman) Bylaw No. 900-23

218

Report from Christine LeFloch, Development Services Assistant, dated September 11, 2018.

709 Swanbeach Road, Swansea Point

Motion

THAT: "Lakes Zoning Amendment (Coleman) Bylaw No. 900-23" be given second reading, as amended this 18th day of October, 2018.

Motion

THAT: a public hearing to hear representations on "Lakes Zoning Amendment (Coleman) Bylaw No. 900-23" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to the Director for Electoral Area E being that in which the land concerned is located, or Alternate Director if the Director for Electoral Area E is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

15. Release of In Camera Resolutions

- None.

MEETING CONCLUSION

16. Upcoming Meetings/Events

16.1 2018 Local Government General Election Day

Saturday, October 20, 2018

Polls are open from 8:00 AM to 8:00 PM

***Please check the CSRD website for nearest polling station.**

16.2 Area A Local Advisory Committee Meeting

Tuesday, October 23, 2108 6:00 PM - 8:00 PM

Golden Arena, 1410 9th Street South, Golden, BC

16.3 Revelstoke and Area Economic Development Commission Meeting

Wednesday, November 7, 2018 at 4:00 PM

301 Victoria Road, Revelstoke, BC

17. Next Board Meeting

Thursday, November 15, 2018 at 9:30 AM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

***Note - Inaugural proceedings - election of Chair and Vice Chair.**

18. Adjournment**Motion**

THAT: the regular Board meeting of October 18, 2018 be adjourned.

NOTATION

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