



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, September 20, 2018
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order
2. Board Meeting Minutes
 - 2.1 Adoption of Minutes 1

Motion
THAT: the minutes of the August 16, 2018 regular Board meeting be adopted.
 - 2.2 Business Arising from the Minutes
- None.
3. Section 57 Notice on Title Hearing
 - 3.1 Electoral Area E: Community Charter Section 57 Notice 30

Civic Address: 673 Swanbeach Road, Swansea Point

 - Opening of Hearing.
 - Report from C. Hamilton, Chief Administrative Officer, dated September 11, 2018.
 - CSR D Building Inspector to present.
 - Opportunity for property owner to present.
 - Questions from the Board.
 - Closure of the Hearing.

Motion

THAT: the Board authorize the Corporate Officer to file a notice in the Land Title Office against the property legally described as Lot 1, Section 11, Township, 21, Range 8, W6M, KDYD, Plan 11368, in accordance with Section 57(3) of the Community Charter, this 20th day of September, 2018;

AND THAT: further information in respect of the notice is available for inspection at the office of the Columbia Shuswap Regional District (CSRD).

3.2 Electoral Area F: Community Charter Section 57 Notice

53

Civic Address: 6471 Lindsay Road (6593 Magna Vista Crescent), Magna Bay

- Opening of Hearing.
- Report from C. Hamilton, Chief Administrative Officer, dated September 12, 2018.
- CSRD Building Inspector to present.
- Opportunity for property owner to present.
 - Email from Klara Lange, property owner, attached, dated September 3, 2018.
- Questions from the Board.
- Closure of the Hearing.

Motion

THAT: the Board authorize the Corporate Officer to file a notice in the Land Title Office against the property legally described as Lot A, Section 13, Township 23, Range 10, W6M, KDYD, Plan 29439, Except Plans 29668, and 30666, in accordance with Section 57(3) of the Community Charter, this 20th day of September, 2018;

AND THAT: further information in respect of the notice is available for inspection at the office of the Columbia Shuswap Regional District (CSRD).

4. Delegations

- None.

ADMINISTRATION**5. Correspondence**

5.1 Ministry of Forests, Lands, Natural Resource Operations and Rural Development (August 17, 2018) 74

Letter from Paul Rasmussen, Assistant Deputy Minister, in response to CSRD letter of July 13, 2018 regarding planning processes on Crown lands in Electoral Area B and the City of Revelstoke.

5.2 Green Communities Committee (August 21, 2018) 76

Letter from Tara Faganello, Ministry of Municipal Affairs and Housing and Gary MacIsaac, UBCM, congratulating the CSRD for achieving corporate carbon neutrality for the 2017 reporting year.

5.3 Union Of BC Municipalities (September 10, 2018) 80

News bulletin released from UBCM regarding the Community Resiliency Investment (CRI) Program announced by Minister Doug Donaldson to reduce the risk and impact of wildfires on public and private land.

See link to news release [here](#).

Motion

THAT: the correspondence contained on the September 20, 2018 regular Board agenda be received for information.

6. Reports

6.1 Shuswap Economic Development Committee Meeting Minutes (May 3, 2018) 84

Motion

THAT: the minutes of the May 3, 2018 Shuswap Economic Development Committee meeting be received for information.

6.2 Directors Remuneration Committee Meeting Minutes (August 15, 2018) 90

Related to Item 9.1: Director Remuneration Bylaw No. 5786

Motion

THAT: the minutes of the August 15, 2018 Directors Remuneration Committee meeting be received for information.

7. Business General

7.1 Asbestos Containing Material Disposal Guidelines Update 93

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated August 30, 2018. Asbestos Containing Material Disposal Guidelines Update.

Motion

THAT: the report be received for information this 20th day of September, 2018.

8. Business By Area**8.1 Economic Opportunity Fund Application – Golden/Area A – Summer Kicks Concert Series 104**

Report from Jodi Pierce, Manager, Financial Services, dated September 6, 2018.

Motion

THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Town of Golden in the amount of \$10,000 for the Summer Kicks Concert Series.

8.2 Community Works Funds - Electoral Area A – Cedar Lake Recreation Site 110

Report from Ryan Nitchie, Team Leader, Community Services, dated September 5, 2018. Cedar Lake Recreation Site Community Works Funds.

Motion

THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Fund – Expenditure of Monies” access to the Electoral Area Community Works Fund be approved in the amount of \$30,000 plus applicable taxes, from the Electoral Area A Community Works Fund allocation for the supply and installation of a floating dock and swim platform at the Cedar Lake Recreation Site.

8.3 Saratoga Water System – Water Conservation Plan 112

Report from Terry Langlois, Team Leader, Utilities, dated August 28, 2018. Completion of the Water Conservation Plan for the Saratoga Water System.

Motion

THAT: in accordance with the terms of the Investing in Canada Infrastructure Program-Green Infrastructure: Environmental Quality Sub-Stream Grant criteria to expand the Saratoga Water System to service the Scotch Creek community, the Board endorse the new Water Conservation Plan for the Saratoga Water System.

9. Administration Bylaws**9.1 Director Remuneration Bylaw No. 5786 129**

Report from Jodi Pierce, Manager, Financial Services, dated September 5, 2018.

Motion

THAT: Bylaw No. 5786, cited as “Director Remuneration Bylaw No. 5786” be read a first, second and third time this 20th day of September, 2018.

Motion

THAT: Bylaw No. 5786, cited as “Director Remuneration Bylaw No. 5786” be adopted this 20th day of September, 2018.

9.2 North Shuswap Economic Development (Tourism Promotion) Service Establishment Bylaw No. 5774

137

First, Second and Third Readings - July 19, 2018

For adoption.

Motion

THAT: the 'North Shuswap Economic Development (Tourism Promotion) Service Establishment Bylaw No. 5774' be adopted this 20th day of September, 2018.

10. IN CAMERA

Motion

THAT: pursuant to Sections 90(1)(e)(g)(k):

(e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district;

(g) litigation or potential litigation affecting the regional district;

(k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public;

of the Community Charter, the Board move In Camera.

DEVELOPMENT SERVICES

11. Business General

- None.

12. ALR Applications

12.1 Electoral Area B: Agricultural Land Commission (ALC) Application Section 20(3) – Non Farm Use in the Agricultural Land Reserve (ALR) LC2559B (Stephen Revell)

141

Report from Dan Passmore, Senior Planner, dated September 6, 2018.
3401 Catherwood Road, South Revelstoke.

Motion

THAT: Application No. LC2559B, Section 20(3) – Non Farm Use in the ALR, for Lot 1, Section 11, Township 23, Range 2, West of the Sixth Meridian, Kootenay District, Plan 1726, Except Part Included in Plan 7169, be forwarded to the Provincial Agricultural Land Commission recommending refusal, on this 20th day of September, 2018.

13. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS**14. Business by Area****14.1 Electoral Area B: Development Variance Permit No. 851-03 (Great Northern Snow-Cat Skiing Ltd.) 169**

Report from Candice Benner, Development Services Assistant, dated August 29, 2018.

5400 Hwy 31, Trout Lake

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 851-03 for District Lot 16968 Kootenay District, varying Electoral Area B Zoning Bylaw No. 851, as follows:

- Section 3.16(1)(a) Maximum floor area for a tourist cabin from 65 m² to 66.8 m² for two new tourist cabins; and
- Section 5.12(3)(k) Maximum height for a new accessory building (day building) from 10 m to 11.37 m;

be approved this 20th day of September, 2018.

14.2 Electoral Area B: Development Permit No. 850-32 (Great Northern Snow-Cat Skiing Ltd.) 204

Report from Candice Benner, Development Services Assistant, dated August 29, 2018.

5400 Hwy 31, Trout Lake

Motion

THAT: in accordance with Section 490 of the Local Government Act, Development Permit No. 850-32 for the construction of a day building and two tourist cabins on District Lot 16968 Kootenay District, be issued this 20th day of September, 2018.

14.3 Electoral Area D: Temporary Use Permit (TUP) No. 2500-02 (Hurren)

243

Report from Candice Benner, Development Services Assistant, dated September 7, 2018.

3033 McTavish Road, Glenemma

Motion

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 2500-02 for Lot 1, Section 30, Township 17, Range 10, W6M, KDYD, Plan 40938, be issued this 20th day of September, 2018, for the temporary placement of a modular home (CSA Z240 MH) on a non-permanent foundation for use by a member of the property owners' immediate family who is providing health support assistance to the owners of the property, subject to the following conditions being fulfilled:

- a) proof of installation of an adequate sewer system for the modular home;
- b) water servicing (quantity and quality) documentation from a qualified professional indicating that the existing well has capacity for two dwellings and is potable in accordance with current health standards;
- c) that the TUP stipulate that:
 - a cottage is not permitted to be placed on the subject property while the modular home is located on the property; and
 - if the modular home is no longer occupied by a member of the property owners' immediate family who is providing health support assistance to the owners of the property, it will be removed from the parcel.

15. Planning Bylaws**15.1 Electoral Area C: Lakes Zoning Amendment (Gray-Ulry) Bylaw No. 900-22**

260

Report from Erica Hartling, Development Services Assistant, dated September 6, 2018.

3965, 3967, 3970 & 3972 Sunnybrae-Canoe Point Road, Sunnybrae

Motion

THAT: "Lakes Zoning Amendment (Gray-Ulry) Bylaw No. 900-22" be read a third time as amended this 20th day of September, 2018.

Motion

THAT: "Lakes Zoning Amendment (Gray-Ulry) Bylaw No. 900-22" be adopted this 20th day of September, 2018

15.2 Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment (Yakashiro) Bylaw No. 825-39 364

Report from Dan Passmore, Senior Planner, dated August 22, 2018.
#8, 1022 Scotch Creek Wharf Road, Scotch Creek.

Motion

THAT: "Scotch Creek/Lee Creek Zoning Amendment (Yakashiro) Bylaw No. 825-39", be given first reading this 20th day of September, 2018.

Motion

THAT: the Board utilize the simple consultation process for Bylaw No. 825-39, and the Bylaw be referred to the following agencies and First Nations Bands and Councils:

Interior Health Authority;

Ministry of Transportation and Infrastructure;

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;

CSRD Operations Management; and,

All relevant First Nations Bands and Councils.

15.3 Electoral Area F: Electoral Area F Official Community Plan Amendment (CSRD) Bylaw No. 830-19 and Lakes Zoning Amendment (CSRD) Bylaw No. 900-24 392

Report from Christine LeFloch, Development Services Assistant, dated August 28, 2018.
1946 Bristow Road, Celista

Motion

THAT: "Electoral Area F Official Community Plan Amendment (CSRD) Bylaw No. 830-19" be read a third time this 20th day of September, 2018.

Motion

THAT: "Lakes Zoning Amendment (CSRD) Bylaw No. 900-24" be read a third time this 20th day of September, 2018

Motion

THAT: "Electoral Area F Official Community Plan Amendment (CSRD) Bylaw No. 830-19" be adopted this 20th day of September, 2018.

Motion

THAT: "Lakes Zoning Amendment (CSRD) Bylaw No. 900-24" be adopted this 20th day of September, 2018

15.4 Electoral Area B: Electoral Area B Zoning Amendment (Revelstoke Backcountry Guides) Bylaw No. 851-14

474

Report from Erica Hartling, Development Services Assistant, dated September 7, 2018.

Unsurveyed Crown land, Twin Butte area, East of Revelstoke

Motion

THAT: "Electoral Area B Zoning Amendment (Revelstoke Backcountry Guides) Bylaw No. 851-14" be read a first time this 20th day of September, 2018.

Motion

THAT: the Board utilize a simple consultation process for Bylaw No. 851-14, and it be referred to the following agencies and First Nations:

- Area B Advisory Planning Commission;
- Interior Health;
- Ministry of Environment;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – FrontCounter BC (Cranbrook);
- CSRD Operations Management;
- City of Revelstoke;
- All relevant First Nations Bands and Councils.

16. Release of In Camera Resolutions

- If any.

MEETING CONCLUSION

17. Upcoming Meetings/Events

17.1 Electoral Area A Core Facilities Contribution Service - Public Information Meeting

Monday, September 24, 2018 7:00 PM to 8:30PM
Parson Community Hall, 2589 Highway 95, Parson, BC

17.2 Electoral Area Directors' Committee Meeting

Tuesday, September 25, 2018 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

17.3 Electoral Area A Core Facilities Contribution Service - Public Information Meeting

Tuesday, September 25, 2018 7:00PM to 9:00PM
Golden Civic Centre, 806 10th Avenue South, Golden BC

17.4 Area A Local Advisory Committee Meeting

Tuesday, September 25, 2018 6:00PM to 7:00PM
Golden Civic Centre, 806 10th Avenue South, Golden BC

17.5 North Okanagan/Columbia Shuswap Regional Hospital District Meeting

Thursday, September 27, 2018 at 10:00AM
Regional District of North Okanagan, 9848 Aberdeen Road, Coldstream

17.6 Shuswap Tourism Advisory Committee Meeting

Wednesday, October 3, 2018 9:00AM to 1:00PM
Quaaout Lodge, 1663 Little Shuswap Lake Road

17.7 Revelstoke Economic Development Commission Meeting

Wednesday, October 3, 2018 at 4:00PM
301 Victoria Road, Revelstoke, BC

18. Next Board Meeting

Thursday, October 18, 2018 at 9:30 AM.
CSRSD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

19. Adjournment

Motion

THAT: the regular Board meeting of September 20, 2018 be adjourned.

NOTATION

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