



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, August 16, 2018
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Board Meeting Minutes

2.1 Adoption of Minutes

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Motion

THAT: the minutes of the July 19, 2018 regular Board meeting be adopted.

2.2 Business Arising from the Minutes

- If any.

2.2.1 For Information: Electoral Area A Core Facilities Funding
Contribution Service Establishment Bylaw No. 5777

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The Inspector of Municipalities has approved the Electoral Area A Core Facilities Funding Contribution Service Establishment Bylaw No. 5777.

Voting Date for Assent Vote (Referendum) in Electoral Area A –
Saturday, October 20, 2018

Referendum Question:

“Are you in favour of the Columbia Shuswap Regional District adopting Electoral Area A Core Facilities Funding Contribution Establishment Bylaw No. 5777, which will permit the Regional District to make an annual funding contribution to the Town of Golden to cover 20% of the net operating costs of the four core facilities, at a maximum annual taxation limit that is the greater of \$125,000 or \$0.1238 per \$1,000 calculated on the net taxable value of land and improvements?”

3. Introduction of New Staff Member: Tracy Hughes, Communications Coordinator

4. Delegations

ADMINISTRATION

5. Correspondence

5.1 Ministry of Forests, Lands, Natural Resource Operations and Rural Development (July 30, 2018)

26

Letter from Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, in response to the CSRD letter dated June 2, 2018 regarding recreational land use planning in Electoral Area B and the City of Revelstoke.

CSRD letters are also attached for reference.

Motion

THAT: the correspondence contained on the August 16, 2018 regular Board agenda be received for information.

6. Reports

- None.

7. Business General

- None.

8. Business By Area

8.1 Saratoga Waterworks Grant Application and Service Area Expansion.

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Report from Terry Langlois, Team Leader Utilities, dated August 23, 2018.
Board approval to apply for a Green Infrastructure Grant to extend the Saratoga Water System to service the community of Scotch Creek.

Scotch Creek Water Study 2018 attached for reference.

Bylaws attached for consideration.

Motion

THAT: "Scotch Creek Water Upgrade Service Area Establishment Bylaw No. 5783" be read a first, second and third time, this 18th day of August, 2018.

Motion

THAT: "Scotch Creek Water Upgrade Loan Authorization Bylaw No. 5784" be read a first, second and third time this 18th day of August, 2018.

Motion

THAT: the Board empower the authorized signatories to submit an application for grant funding through the Investing in Canada Infrastructure Program - Green Infrastructure: Environmental Quality Sub-Stream fund to a maximum amount of \$7,000,000 to fund 73.33% of the eligible costs to upgrade the Saratoga Water System for the Scotch Creek water connection project;

AND THAT: the Board supports the project and is committed to contribute its share of the eligible project costs and all of the ineligible costs for the Scotch Creek water connection project as authorized by "Scotch Creek Water Upgrade Service Area Establishment Bylaw No. 5783" and "Scotch Creek Water Upgrade Loan Authorization Bylaw No. 5784".

8.2 Electoral Area B Fire Suppression Agreement

74

Report from Darcy Mooney, Manager, Operations Management, dated August 1, 2018. Board authorization to enter into a ten year fire suppression service agreement with the City of Revelstoke for Electoral Area B.

Motion

THAT: the Board empower the authorized signatories to enter into an agreement with the City of Revelstoke for the provision of fire suppression services within a portion of Electoral Area B for a ten year term commencing September 1, 2018 and expiring on August 31, 2028.

8.3 Secwepemc Landmarks Project – Rural Dividend Application

83

Report from Robyn Cyr, Economic Development Officer, dated August 2, 2018. Resolution required from the CSRD Board for submission of an application to the Rural Dividend Program for the development and implementation of the Secwepemc Landmarks project.

Motion

THAT: the CSRD Board provide a resolution to authorize the submission of an application to the BC Rural Dividend Program for \$100,000.00 for the development and implementation of the Secwepemc Landmarks project.

8.4 Shuswap Economic Development Strategy Adoption 95

Report from Robyn Cyr, Economic Development Officer, dated August 2, 2018.

The Shuswap Economic Development Strategy was completed in March, 2018. Adoption is requested from the CSRD Board in order for the Shuswap Economic Development department to start implementing the projects that are identified in the strategy.

Motion

THAT: the Board adopt the Shuswap Economic Development Strategy so that the Shuswap Economic Development department can start to implement the projects that are identified in the strategy and the work plan.

8.5 Economic Opportunity Fund Application – Sicamous/Area E – Outdoor Lighting 163

Report from Jodi Pierce, Manager, Financial Services dated August 3, 2018.

Motion

THAT: with the concurrence of the District of Sicamous and the Electoral Area E Director, the Board approve funding from the Sicamous and Area E Economic Opportunity Fund to the District of Sicamous in the amount of \$100,000 for the purchase and installation of outdoor lighting along a treed pathway next to Highway 97A.

8.6 Economic Opportunity Fund Application – Sicamous/Area E – Rail Trail Corridor 174

Report from Jodi Pierce, Manager, Financial Services, dated August 3, 2018.

Motion

THAT: with the concurrence of the District of Sicamous and the Electoral Area E Director, the Board approve funding from the Sicamous and Area E Economic Opportunity Fund to the District of Sicamous in the amount of \$168,000 towards the matching funds required by the BC Rural Dividend Fund Program under the Partnership funding stream in a regional partnership for costs related to the development of the Rails to Trails project from Sicamous to Armstrong.

8.7 Peter Bowle-Evans Annual Award Endowment 177

Report from Jodi Pierce, Manager, Financial Services, dated August 3, 2018.

Motion

THAT: the Board support an endowment request in the amount of \$2,000 for the Peter Bowles-Evans Volunteer Award using funds jointly held by the Town of Golden and the Columbia Shuswap Regional District that were received upon dissolution of the Golden Area Initiatives.

8.8 Electoral Area A: Economic Opportunity Fund Golden Snowmobile Club 186

Report from Jodi Pierce, Manager, Financial Services dated August 3, 2018.

Motion

THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Golden Snowmobile Club in the amount of \$30,000 towards the maintenance on existing trails and development of a new tenured trail.

8.9 Chair Martin - Verbal - Request for Comment/Feedback on Cell Service in Electoral Areas

- For feedback ie problem areas?

9. Administration Bylaws

9.1 Eagle Bay Estates Waterworks Service Area Amendment Bylaw No. 5781 193

Three Readings July 19, 2018

For adoption.

Motion

THAT: the Eagle Bay Estates Waterworks Service Area Amendment be adopted this 16th day of August, 2018.

9.2 Economic Development (Electoral Areas 'C', 'D', 'E', and 'F') Service Amendment Bylaw No. 5775 197

For adoption - A bylaw to remove District of Sicamous from the Shuswap Economic Development Service Bylaw No. 5268.

Inspector of Municipalities approval received July 13, 2018.

Motion

THAT: the 'Economic Development (Electoral 'C', 'D', 'E', and 'F') Service Amendment Bylaw No. 5775' be adopted this 16th day of August, 2018.

9.3 Area C Service Area Establishment - Building Inspection 201

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated August 2, 2018. Amendment of Bylaw No. 5762 to add Electoral Area C as participant in Building Inspection Service.

Motion

THAT: "Sub-Regional Building Inspection Service Amendment Bylaw No. 5785" be read a First, Second and Third time this 16th day of August, 2018.

10. IN CAMERA**Motion**

THAT: pursuant to Sections 90(1)(a)(e)(g)(i) of the Community Charter:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district;
- (g) litigation or potential litigation affecting the regional district;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

the Board move In Camera.

DEVELOPMENT SERVICES**11. Business General**

- None.

12. ALR Applications

12.1 Electoral Area D: Agricultural Land Commission (ALC) Application Section 20 (3) – Non-farm Use LC2552D (0764577 BC Ltd.) 207

Report from Jennifer Sham, Planner, dated July 12, 2018
2930 Brown Road, Silver Creek

Motion

THAT: Application LC2552D, Section 20(3) for Non-Farm Use for the South ½ of the South West ¼ of Section 5, Township 19, Range 10, W6M, KDYD, Except Plans B175, B517, 1681, 20363, 23359, 26011 and H839, be forwarded to the Agricultural Land Commission recommending approval this 16th day of August, 2018.

12.2 Electoral Area D: Agricultural Land Commission (ALC) Application Section 21(2) - Subdivision LC2554D (Richard Clegg Holdings Inc.) 219

Report from Christine LeFloch, Development Services Assistant, dated June 18, 2018.
871 Musgrave Road, Gardom Lake

Motion

THAT: Application No. LC2554D, under Section 21(2) Subdivision in the ALR, for Lots 2 and 3, Section 8, Township 19, Range 9, Kamloops Division Yale District, Plan 74078 be forwarded to the Provincial Agricultural Land Commission recommending approval this 16th day of August, 2018.

13. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS**14. Business by Area****14.1 Electoral Area F: Development Permit No. 830-238 (O'Riordan-McKay) 247**

Report from Erica Hartling, Development Services Assistant, dated August 1, 2018
6677 Squilax-Anglemont Rd, Magna Bay

Motion

THAT: in accordance with Section 490 of the Local Government Act Development Permit No. 830-238 (O'Riordan-McKay), on Lot 2, Section 18, Township 23, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Plan EPP42419, be approved for issuance this 16th day of August 2018.

15. Planning Bylaws**15.1 Electoral Area B: Electoral Area B Zoning Amendment (Boulder Mountain Resort) Bylaw No. 851-13 269**

Report from Erica Hartling, Development Services Assistant, dated August 1, 2018.
3069 Trans Canada Hwy, West Revelstoke

Motion

THAT: "Electoral Area B Zoning Amendment (Boulder Mountain Resort) Bylaw No. 851-13" be read a first time this 16th day of August, 2018.

Motion

THAT: the Board utilize the simple consultation process for Bylaw No. 851-13, and it be referred to the following agencies and First Nations:

- Area B Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Environment;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Land Authorizations;
- CSRD Operations Management;
- CSRD Financial Services;
- City of Revelstoke;
- All relevant First Nations Bands and Councils.

15.2 Electoral Area C: Electoral Area 'C' Official Community Plan Amendment (Landev Properties Corp) Bylaw No. 725-14 & South Shuswap Zoning Amendment (Landev Properties Corp) Bylaw No. 701-88

299

Report from Jennifer Sham, Planner, dated July 20, 2018.

1302 Trans-Canada Highway and 1295 Notch Hill Road, Sorrento

Motion

THAT: "Electoral Area 'C' Official Community Plan Amendment (Landev Properties Corp) Bylaw No. 725-14" be given first reading this 16th day of August, 2018.

AND THAT: the Board utilize a modified complex consultation process for Bylaw No. 725-14 and it be referred to the following agencies and First Nations Bands and Councils:

- Area C Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Ministry of Environment;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services; and,
- All relevant First Nations Bands and Councils.

Motion

THAT: "South Shuswap Zoning Amendment (Landev Properties Corp) Bylaw No. 701-88" be given first reading this 16th day of August, 2018.

AND THAT: the Board utilize a modified complex consultation process for Bylaw No. 701-88 and it be referred to the following agencies and First Nations Bands and Councils:

- Area C Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Ministry of Environment;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services; and,
- All relevant First Nations Bands and Councils.

15.3 Electoral Area C: Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12 357

Report from Dan Passmore, Senior Planner, dated July 25, 2018.
1885 Tappen Notch Hill Road, Carlin.

Motion

THAT: the Board consider public input received in regard to "Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12" and direct staff to require the applicant to provide a report from a qualified professional with experience in groundwater hydrogeology which details the various water supply source wells with regard to their capacity for sustainable yield which matches the proposed development increase, and potential for drawdown interference on neighbouring groundwater wells;

AND THAT: additional information regarding the current and anticipated future operation of the development's sewage treatment system is also required.

Motion

THAT: a second public hearing to hear representations on "Electoral Area C Official Community Plan Amendment (Shuswap Country Estates) Bylaw No. 725-12 " be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director of Electoral Area C being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

15.4 Electoral Area D: Ranchero/Deep Creek Zoning Amendment (Linda Parker) Bylaw No. 751-1 451

Report from Dan Passmore, Senior Planner, dated July 19, 2018.
5192 Highway 97B, Ranchero.

Motion

THAT: "Ranchero/Deep Creek Zoning Amendment (Linda Parker) Bylaw No. 751-1", be read a third time this 16th day of August, 2018.

15.5 Electoral Area E: Lakes Zoning Amendment (Coleman) Bylaw No. 900-23 557

Report from Christine LeFloch, Development Services Assistant, dated June 19, 2018.
709 Swanbeach Rd.

Motion

THAT: "Lakes Zoning Amendment (Coleman) Bylaw No. 900-23" be given second reading this 16th day of August, 2018.

Motion

THAT: a public hearing to hear representations on "Lakes Zoning Amendment (Coleman) Bylaw No. 900-23" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rhona Martin, as Director for Electoral Area E being that in which the land concerned is located, or Alternate Director Brian Thurgood, if Director Martin is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

15.6 Electoral Area F: Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9

582

Report from Dan Passmore, Senior Planner, dated July 20, 2018
5140 Squilax-Anglemont Road, Magna Bay.

Motion

THAT: "Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9", be given second reading, as amended this 16th day of August, 2018.

Motion

THAT: a public hearing to hear representations on Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9 be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Larry Morgan, as Director for Electoral Area 'F' being that in which the land concerned is located, or Alternate Director Bob Misseghers, if Director Morgan is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

15.7 Electoral Area F: Scotch Creek/Lee Creek Amendment (Pinegrove RV Park) Bylaw No. 825-38

636

Report from Dan Passmore, Senior Planner, dated July 27, 2018.
1131 Pine Grove Road, Scotch Creek

Motion

THAT: "Scotch Creek/Lee Creek Amendment (Pinegrove RV Park) Bylaw No. 825-38" be given first reading this 16th day of August, 2018.

Motion

THAT: the Board utilize the simple consultation process for Bylaw No. 825-38, and the Bylaw be referred to the following agencies and First Nations:

Interior Health Authority;

Ministry of Transportation and Infrastructure;

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch;

CSRD Operations Management;

CSRD Financial Services Department; and,

All relevant First Nations.

16. Release of In Camera Resolutions

- If any.

MEETING CONCLUSION

17. Upcoming Meetings/Events

17.1 Directors Remuneration Review Committee Meeting

Wednesday, August 15, 2018 at 3:00 PM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

17.2 Revelstoke and Area Economic Development Commission Meeting

Wednesday, September 5, 2018 at 4:00 PM

301 Victoria Road, Revelstoke, BC

17.3 Shuswap Economic Development Advisory Committee Meeting

Thursday, September 6, 2018 9:30 AM to 12:00 PM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

17.4 Shuswap Tourism Advisory Committee Meeting

Tuesday, September 18, 2018 9:00 AM to 1:00 PM.

Tsutcewc - Roderick Haig Brown Provincial Park, 2300 Squilax Anglemont Road, Scotch Creek

17.5 Shuswap Watershed Council Meeting

Wednesday, September 19, 2018 10:00 AM to 2:30 PM
 CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

17.6 Electoral Area Director Nomination Packages Available at www.csr.bc.ca or CSRD office

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Nominations accepted September 4, 2018 to September 14, 2018.

18. Next Board Meeting

Thursday, September 20, 2018 at 9:30 AM.
 CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

19. Adjournment**Motion**

THAT: the regular Board meeting of August 16, 2018 be adjourned.

NOTATION

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