



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

AGENDA

Date: Thursday, May 18, 2017
Time: 9:30 AM
Location: Revelstoke Community & Aquatic Centre
Revelstoke Community & Aquatic Centre, 600 Campbell Ave, Revelstoke

Pages

1. Call to Order

2. Board Meeting Minutes

2.1 Adoption of Minutes

1

Adoption of April 20, 2017 regular Board meeting minutes.

Motion

THAT: the minutes of the April 20, 2017 regular Board meeting be adopted.

2.2 Business Arising from the Minutes

None.

3. Delegations

3.1 10:00 AM: Representatives of the Interior Lumber Manufacturers Association (ILMA)

27

The ILMA delegation presented information last year to the CSRD, requested and received support for a Resolution "Right Log to the Right Mill".

The purpose of the ILMA delegation this year: First, to live up to the commitment to the Board from last year, to keep the Board informed and up to date on these ongoing issues. Second, to request the Board's ongoing support towards getting government to support the ILMA fiber needs and their continued industry competitiveness so they can maintain and increase long term jobs and economic development in the communities and the regional areas they are associated with. Finally, to maintain and develop strong relationships with the Board and the ILMA by increasing communications directly between us.

3.2 10:15 AM: Joanne Sweeting, Executive Director, Tourism Golden

44

Presentation of Tourism Golden 2015-2016 Annual Report

ADMINISTRATION**4. Correspondence****4.1 Canadian Radio-television and Telecommunications Commission (May 4, 2017)**

78

Letter from the Chairman and Chief Executive Officer, Jean-Pierre Blais, on an opportunity to help shape the CRTC's new broadband funding regime.

Motion

THAT: the correspondence contained on the May 18, 2017 regular Board agenda be received for information.

5. Reports**5.1 SILGA Annual General Meeting Conference (April 25-28, 2017)**

81

Three CSRD Resolutions supported at Southern Interior Local Government Association Annual General Meeting.

Resolutions are attached.

Verbal update from Chair Martin, for information.

5.2 Area A Local Advisory Committee Meeting Minutes - April 18, 2017

84

Motion

THAT: the minutes of the Area A Local Advisory Committee Meeting held on April 18, 2017 be received for information.

5.3 Electoral Area Directors' Committee Meeting Minutes - April 4, 2017

88

Resolutions and Action Items brought forward to April Board meeting.

Motion

THAT: the minutes of the Electoral Area Directors' Committee meeting held on April 4, 2017 be received for information.

6. Business General**6.1 Overtime – Managerial and non-managerial exempt staff**

97

Report from Jodi Pierce, Manager, Financial Services, dated May 5, 2017. Policies F-18 (Overtime-Non-Managerial Exempt Staff) and F-19 (Recognition of Managerial Hours Worked) are being revised to clarify overtime calculations in Emergency Operations Centre activations.

Motion

THAT: the Board endorse the amendment to Policy F-18 “Overtime – Non-Managerial Exempt Staff” and approve its inclusion into the CSRD Policy Manual.

Motion

THAT: the Board endorse the amendment to Policy F-19 “Recognition of Managerial Hours Worked” and approve its inclusion into the CSRD Policy Manual.

6.2 CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5737 102

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated May 8, 2017. Solid Waste Disposal Tipping Fee Bylaw Update

Motion

THAT: Bylaw No. 5737, cited as “CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5737” be read a first, second and third time this 18th day of May, 2017.

6.3 Shuswap Economic Development Strategy – Contract Award 125

Report from Robyn Cyr, Economic Development Officer (EDO), dated May 8, 2017.

Motion

THAT: The Board empower the authorized signatories to enter into an agreement with EDCD Consulting to develop the Shuswap Economic Development Strategy.

7. Business By Area

7.1 Grant-in Aid Requests 166

Report from Jodi Pierce, Manager, Financial Services, dated May 5, 2017.

Motion

THAT: the Board approve the following allocations from the 2017 electoral grant-in-aid's:

Area A

\$400 – Gentlemen's Leisure Club of Golden (bike swap event)

\$10,800 – Golden Opportunities for Refugees (refugee program support)

\$1,000 – Kicking Horse Country Chamber of Commerce (Kicking Horse Country Dash)

Area C

\$2,672 – White Lake Residents Association (replace safety buoys)

\$15,244 – Sorrento & Area Community Association (Sorrento beautification)

\$32,000 – South Shuswap Canada Day Society (Canada Day celebrations)

\$1,900 – Eagle Bay Fire Department Association (open house)

7.2 Electoral Area A Regional Trail Strategy RFP Award

169

Report from Ryan Nitchie, Team Leader, Community Services May 8, 2017.
Electoral Area A Trail Strategy RFP Award.

Motion

THAT: the Board empower the authorized signatories to enter into an agreement with Larch Landscape Architecture and Authentic Mountain Design to complete a Regional Trail Strategy for Electoral Area A for a total cost of \$59,855 plus a 15% contingency, plus applicable taxes.

7.3 No further borrowing resolution – Anglemont Waterworks

172

Report from Jodi Pierce, Manager, Financial Services, dated May 5, 2017.

Motion

THAT: the Board confirms that there will be no further borrowing against Columbia Shuswap Regional District Bylaw No. 5620, being the Anglemont Waterworks Loan Authorization Bylaw and the remaining unissued loan authorization in the amount of \$3,898,744 will be cancelled.

8. Administration Bylaws

None.

9. IN CAMERA

Motion

THAT: pursuant to Sections 90(1)(a)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

of the Community Charter, the Board move In Camera.

DEVELOPMENT SERVICES

10. Business General

None.

11. ALR Applications

11.1 Electoral Area A: Agricultural Land Commission (ALC) Application Section 21(2) – Subdivision LC2527A Neil Tobler and Verena Tobler 175

Report from Candice Benner, Development Services Assistant, dated April 28, 2017.

2311 and 2379 Campbell Road, McMurdo

Motion

THAT: Application No. LC2527A, Section 21(2) Subdivision in the ALR, for the north east quarter of Section 30, Township 25, Range 20, W5M, Kootenay District, Except Plans NEP64113, NEP72158, and NEP91075 be forwarded to the Provincial Agricultural Land Commission recommending approval of Proposed Lot 1 only, on this 18th day of May, 2017.

11.2 Electoral Area B: Agricultural Land Commission (ALC) Application Section 20(3) - Non-Farm Use LC2530B James and Lee-Ann Kramer 198

Report from Candice Benner, Development Services Assistant, dated April 28, 2017.

4496 Airport Way, Rural Revelstoke

Motion

THAT: Application No. LC2530B, Section 20(3) Non-Farm Use in the ALR, for Lot 1, Section 31, Township 22, Range 1, W6M, Kootenay District, Plan NEP73271 be forwarded to the Provincial Agricultural Land Commission recommending approval, on this 18th day of May, 2017.

11.3 Electoral Area D: Agricultural Land Commission (ALC) Application Section 20(3) – Non-Farm Use LC2531D Monty & Jennifer Siddall 216

Report from Jennifer Sham, Planner, dated April 25, 2017.

4885 Highway 97, Falkland

Motion

THAT: Application No. LC2531D, Section 20(3) Non-Farm Use, for the Northeast ¼ Section 19 Township 17 Range 11 W6M KDYD Except Plans A322 and KAP65292, be forwarded to the Provincial Agricultural Land Commission recommending approval on this 18th day of May, 2017.

12. Directors' Report on Community Events

One (1) Minute Verbal Report from Each Board Director for information.

ELECTORAL AREA DIRECTORS**13. Business by Area****13.1 Electoral Area A: Development Variance Permit No. 641-27 (Palumbo) 248**

Report from Jennifer Sham, Planner, dated April 24, 2017.
Palumbo Heights Drive, Nicholson

Motion

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-27, for that part of Legal Subdivision 2, Section 35, Township 25, Range 21, West of the 5th Meridian, Kootenay District, except Plans NEP66313, NEP74775, NEP7680, EPP37325 and EPP45014, varying Schedule 'A' – Levels of Service of Subdivision Servicing Bylaw No. 641, as amended (Bylaw No. 641), to allow a subdivision which would create a fee simple lot (Lot 1, EPP68187) with a parcel size of 0.674 ha serviced by on-site water and on-site sewerage disposal system, as shown on Schedule 'B',

be approved for issuance this 18th day of May, 2017.

13.2 Electoral Area A: Development Variance Permit No. 641-22 (Rod Steward and Lorraine Dever) 313

Report from Christine LeFloch, Development Services Assistant, dated April 27, 2017
2346 Blaeberry Road, Golden

Motion

THAT: In accordance with Section 498 of the Local Government Act Development Variance Permit No. 641.22 for Block C, Section 1, Township 29, Range 22, West of the 5th Meridian, Kootenay District, varying Subdivision Servicing Bylaw No. 641, as follows:

1. Varying Section 8.3(a) by waiving the requirement that a surface water source proposed for an Independent On-Site Water System must be surface water from an intake that has unrecorded water and is on the List of Eligible Sources, shown in Schedule D of Bylaw No. 641, that is current as of the date of application for subdivision only for proposed Lot 2 as shown on the proposed plan of subdivision; and
2. Varying Section 8.5 by waiving the requirement that all components, including the intake, for an Independent On-site Water System must be located on the same parcel as the residential dwelling unit in respect of which they are required or located within easements or rights of way meeting the requirements of Section 9.11 of Subdivision Servicing Bylaw No. 641; and
3. Varying the volume of water required to be provided by an Independent On-site Water System pursuant to Section 8.8 from 2,275 litres per day to 2,273 litres per day only for proposed Lot 2;
for a proposed subdivision under application No. 2015-05926A;
be approved for issuance this 18th day of May, 2017.

13.3 Electoral Area F: Temporary Use Permit No. 830-2 (Darroch/Isley)

340

Report from Dan Passmore, Senior Planner, dated April 7, 2017.
6929 Squilax-Anglemont Road, Magna Bay

Motion

THAT: In accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 830-2 for Part W1/2 of the NW 1/4, Section 17, Township 23, Range 9, W6M, KDYD, Except Plan B7633 (PID: 014-009-552), for an approximately 7,500 m2 portion of the subject property for outdoor boat and trailer parking for registered guests of Magna Bay Resort on the subject property from May 19, 2017 until May 19, 2020, be issued this 18th day of May, 2017

14. Planning Bylaws

14.1 Electoral Area E: Lakes Zoning Amendment (Remington) Bylaw No. 900-16

355

Report from Christine LeFloch, Development Services Assistant, dated April 28, 2017.
643 Swanbeach Road, Swansea Point

Motion

THAT: "Lakes Zoning Amendment (Remington) Bylaw No. 900-16" be read a third time as amended this 18th day of May, 2017.

Motion

THAT: "Lakes Zoning Amendment (Remington) Bylaw No. 900-16" be adopted this 18th day of May, 2017.

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| 14.2 | Electoral Area F: Magna Bay Zoning Amendment (Schneider) Bylaw No. 800-29 | 397 |
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Report from Jennifer Sham, Planner, dated April 25, 2017.
6956 Casabello Road, Magna Bay

Motion

THAT: "Magna Bay Zoning Amendment (Schneider) Bylaw No. 800-29" be read a third time this 18th of May, 2017.

Motion

THAT: "Magna Bay Zoning Amendment (Schneider) Bylaw No. 800-29" be adopted this 18th of May, 2017.

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| 14.3 | Electoral Area C: Electoral Area 'C' Official Community Plan Amendment (Shuswap Lake Estates) Bylaw No. 725-8 and South Shuswap Zoning Amendment (Shuswap Lake Estates) Bylaw No. 701-87 | 429 |
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Report from Dan Passmore, Senior Planner, dated April 10, 2017. Golf Course Drive, Blind Bay

Motion

THAT: "Electoral Area 'C' Official Community Plan Amendment (Shuswap Lake Estates) Bylaw No. 725-8" be read a second time this 18th day of May, 2017.

Motion

THAT: "South Shuswap Zoning Amendment (Shuswap Lake Estates) Bylaw No. 701-87" be read a second time this 18th day of May, 2017.

Motion

THAT: a public hearing to hear representations on Electoral Area 'C' Official Community Plan Amendment (Shuswap Lake Estates) Bylaw No. 725-8 and South Shuswap Zoning Amendment (Shuswap Lake Estates) Bylaw No. 701-87 be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director for Electoral Area 'C' being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

15. Release of In Camera Resolutions

If Any

MEETING CONCLUSION

16. Upcoming Meetings/Events

16.1 Directors Remuneration Review Committee Meeting

Tuesday, May 23, 2017 at 9:30 AM
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

16.2 Electoral Area A Local Advisory Committee

Tuesday, May 23, 2017 6:00 p.m. to 8:00 p.m.
Golden British Columbia Visitors Centre
111 Golden Donald Upper Road, Golden, BC

16.3 Revelstoke & Area Economic Development Committee Meeting

Wednesday, June 7, 2017 4:00 p.m.
301 Victoria Road, Revelstoke, BC

16.4 Area C Governance Study Community Engagement Open House

Monday, May 15, 2017 5:00 p.m. to 7:30 p.m.
Sorrento Memorial Hall - 1150 Passchendaele Road, Sorrento.

16.5 Area C Governance Study Community Engagement Open House

Tuesday, May 16, 2017 5:00 p.m. to 7:30 p.m.
Sunnybrae Community Hall - 3595 Sunnybrae-Canoe Pt. Road

16.6 Area C Governance Study Community Engagement Open House

Thursday, June 8, 2017 5:00 p.m. to 7:30 p.m.
White Lake Community Hall - 3617 Parri Road, Sorrento

16.7 Area C Governance Study Community Engagement Open House

Friday, June 9, 2017 5:00 p.m. to 7:30 p.m.
Eagle Bay Community Hall - 4326 Eagle Bay Road, Eagle Bay

16.8 Area C Governance Study Community Engagement Open House

Tuesday, June 13, 2017 5:00 p.m. to 7:30 p.m.
Notch Hill Town Hall - 1639 Notch Hill Road, Sorrento

16.9 Area C Governance Study Community Engagement Open House

Wednesday, June 14, 2017 5:00 p.m. to 7:30 p.m.
Shuswap Lake Estates Community Centre (Lodge)
2905 Centennial Drive, Blind Bay

16.10 Area C Governance Study Committee Meeting

Thursday, June 15, 2017 6:00 p.m.
Blind Bay Community Hall - 2510 Blind Bay Road, Blind Bay

17. Next Board Meeting - Committee of the Whole (Policy Session)

Thursday, June 15, 2017 at 8:30 a.m.
CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

18. Adjournment

Motion

THAT: the regular Board meeting of May 18, 2017 be adjourned.